

5 Tender Evaluation

- 5.1 The Contract shall be awarded on the basis of the Tender which is the most economically advantageous to the Council.
- 5.2 The criteria which the Council will use to determine that a Tender is the most economically advantageous in respect of each of the Lots are listed (below):

Evaluation Criteria	Weighting (%)
Price	40%
The qualitative aspect consists of the following breakdown:	60%
Design quality & its contribution to raising standards of achievement.	40% Each method statement is equally scored at 5% each.
Works & Handover	20% Management of Works to Include Health & Safety 5% Stakeholder Engagement 5% Programme Completion 10%

5.3 Qualitative

Design quality & its contribution to raising standards of achievement

- Section Score 40%
- Word limit 4000 words

You are required to provide your proposals in the form of method statements to:

- Demonstrate an understanding that Brent wish to adhere to the Frankhams scheme in full and as specified to achieve the stated requirements for cost, quality and programme;- 5%
- Include a commentary on key aims and ambitions of the building design to ensure all key aspects of the design are met ;-5%
- Provide a commentary on build-ability, materials selection and associated procurement issues can be met within the cost envelope;-5%
- Show an ability to offer sound professional advice regarding the schools delivery and working with a novated design team (architect and landscape architect) ;-5%
- Demonstrate an understanding of co-ordination of services within the building;-5%
- Please provide the team structure and appropriately skilled resources to deliver the project successfully, this should include but not be limited to, an organogram setting out your team structure and identifying site based and non site based personnel for

all stages of the project and reasons why each individual has been selected for the particular role;-5%

- Please provide a **project specific** Quality Plan. Your response should outline the following as a minimum;-5%
 - Roles and responsibilities of staff in relation to quality management.
 - Project Monitoring and Reporting;
 - Performance monitoring;
 - Performance management of your supply chain;
 - Change Control;
 - Cost Management and Reporting;
 - Design Quality;
 - On-site Quality Control;
 - Off-site Quality Control;
 - Handover & Commissioning;
 - Management and rectification of Defects;
 - Audit and review; and
 - Aftercare.
- Please provide a **project specific** Environmental Management Plan demonstrating how you will support the Council's sustainability objectives. Your response is to include: ;-5%
 - Roles and responsibilities in relation to environmental management;
 - Awareness of all the obligations applicable under statutory requirements and the Contract, in relation to Sustainability;
 - A thorough understanding of the specific issues, including process, allowance of adequate resources and the possibility of adding value.

Works & Handover

- **Section Score** **20%**
- **Word limit** **2000 words**

Management of Site to Include Health & Safety

- Sub section score 5%- broken down in to the following;

Please provide proposals to manage the co-ordination and delivery of the three section of construction on the proposed site, with particular attention given to the requirement of continued access from Grove Park to the Post 16 Building including health and safety aspects purposeful site logistics and waste management – 3%

Please provide your proposals to manage risk and risk mitigation. - 2%

Stakeholder Engagement

- Sub section score 5%- broken down into the following:

Please provide proposals to identify and manage all key internal and external stakeholders. Proposals should include details on how the Contractors intend to engage with and provide the Children of the Village School with informed learning opportunities. - 2.5%

Please provide proposals as to how you intend to manage and deliver the construction of the new Village School and Short Break Centre, bearing in mind the existing site constraints and the neighbouring Post 16 building remaining in occupation throughout term time. -2.5%

Programme Completion

- Sub section score 10%

Please provide your proposals to deliver the overall master plan for the site to include a detailed works programme indicating the proposed delivery of the three key sections of the project as follows:-

Section 1 – Alterations of the Post 16 Building including access road

Section 2 – Short Break Centre

Section 3 – Main School

The proposed programme is to include a detailed on site phased programme to include the critical path. This should include commission, testing and training dates
The proposals should include installation of client direct works.

The above criteria will be evaluated by officers from the Council from the submissions made by the tenderers using the following scoring.

Score	Assessment
0	Totally unacceptable. Response supplied in method statement totally fails to grasp / reflect core issues and requirements.
1	Poor. Response supplied in method statement reflects a very limited understanding of core issues and requirements.
2	Acceptable. Response supplied in method statement reflects adequate understanding of core issues and requirements.
3	Good. Response supplied in method statement reflects good understanding of core issues and requirements.
4	Very good Response supplied in method statement reflects very good understanding of core issues and requirements.