

**London Borough of Brent  
Summary of Decisions taken by the Executive  
on Tuesday, 15 February 2011**

PRESENT: Councillor John (Chair), Councillor Butt (Vice-Chair) and Councillors Arnold, Beswick, Crane, Jones, J Moher, R Moher, Powney and Thomas

ALSO PRESENT: Councillors Al-Ebadi, Harrison, Hunter, Lorber, Ogunro, Oladapo and HB Patel

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
6.	Newfield Primary School - determination of proposal to alter Newfield Primary School	Harlesden;	(i) that approval be given to the permanent expansion of Newfield Primary (Community) School by one form of entry from 05 September 2011, conditional upon the granting of full planning permission under Part 3 of the Town and Country Planning Act 1990 by 30 April 2011; (ii) that it be agreed that the main factor for approving the alteration of Newfield Primary School is to provide permanent primary places in an area of the borough which has severe shortage of reception and year 1 school places.
7.	Brentfield Primary School - determination of proposal to alter Brentfield Primary School	Stonebridge;	(i) that approval be given to the permanent expansion of Brentfield Primary (Community) School by one form of entry from 05 September 2011, conditional upon the grant of full planning permission under Part 3 of the Town and Country Planning Act 1990 by 30 April 2011; (ii) that it be agreed that the main factor for approving the alteration of Brentfield Primary School is to provide permanent primary places in an area of the borough which has severe shortage of reception and year 1 school places.
8.	Preston Manor High School -	Preston;	(i) that approval be given to the permanent expansion of Preston

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

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	determination of proposal to alter Preston Manor High School		Manor High (Foundation) School to provide 2 forms of entry primary provision from 05 September 2011. This will allow the school to expand by a) lowering the age limit of the school and as a result, b) enlargement of the premises of the school which would increase the physical capacity of the school. This is conditional upon the granting of full planning permission under Part 3 of the Town and Country Planning Act 1990 by 30 April 2011; (ii) that it be agreed that the main factor for approving the alteration of Preston Manor High School is to provide permanent primary places in an area of the borough which has severe shortage of reception and year 1 school places.
9.	Restructuring of Children's Centre buildings/provision in Brent	All Wards;	(i) that agreement be given to not to build three phase three children's centres; Sudbury, Cricklewood and Kingsbury Intergenerational Centre; (ii) that the proposal for a further three phase three Children's Centres; Wykeham, Preston Park and Mount Stewart to be designated as service delivery points instead of full Children's Centres, and become, via a formal agreement, the responsibility of schools on whose sites they are being developed, be explored; (iii) that it be agreed that carrying forward the proposals in the previous two recommendations would still ensure that the Council's network of Children's Centres is sufficient to meet local need; (iv) that the proposal for the relevant maintained nursery schools to take responsibility for all running costs associated with Curzon Crescent, Fawood and Granville Plus children centres, be explored; (v) that authority be delegated to the Director of Legal and Procurement and the Director of Children and Families to finalise the terms of agreements with the governing bodies of Wykeham, Preston Park and Mount Stewart governing bodies as set out above; (vi) that the additional savings set out in para. 4 of the report from the Director of Children and Families be pursued.

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

Agenda Item No	Item	Ward(s)	Decision
10.	Housing revenue account	All Wards;	<p>(i) that the revised (probable) budget for 2010/11 (Appendix 1 Table 1 of the report from the Director of Housing and Community Care) be approved;</p> <p>(ii) that approval be given to the draft budget for 2011/12 (Appendix 1 Table 1);</p> <p>(iii) that the revised growth of £138k in 2011/12, and the proposal for funding that growth, as set out in paragraph 3.41 of the report be agreed;</p> <p>(iv) that the growth proposal of £977k for the ALMO Round 2 interest rate adjustment as set out in paragraph 3.42 of the report be agreed;</p> <p>(v) that the savings/budget reductions as set out in paragraph 3.39.3 of the report be agreed;</p> <p>(vi) that approval be given to an average overall rent increase (excluding service charges) of £5.50 per week, which is an average overall increase of 6.14%, as set out in further detail in paragraphs 3.21 to 3.25;</p> <p>(vii) that approval be given to increase HRA Council Dwelling service charges by 4.6%;</p> <p>(viii) that approval be given to an average overall rent increase of £5.63p per dwelling per week on the Brent Stonebridge Dwellings, which is an average overall rent increase of 5.3% as set out in paragraph 3.59 of the Director's report;</p> <p>(ix) that approval be given to increase the service charges on the Brent Stonebridge Dwellings by an average of 50.3% or an average of £2.66 per dwelling per week as set out in paragraph 3.64 of the Director's report;</p> <p>(x) that authority be delegated to the Director of Housing and Community Care to agree in consultation with the Director of Finance and Corporate Services the Brent Housing Partnership (BHP) management fee for the financial year 2011/12;</p> <p>(xi) that, following the decision of the Executive, an electronic copy of the report be circulated to all Members.</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
11.	The transfer of capital assets from NHS Brent to Brent Council in line with the Learning Disability Valuing People Now Strategy	Kilburn; Northwick Park; Preston; Tokyngton;	(i) that authority be delegated to the Director of Housing and Community Care and Assistant Head of Property and Asset Management in consultation with the Director of Housing and Community Care to finalise terms and complete a transfer to Brent Council; (ii) that authority be delegated to the Head of Property and Asset Management to undertake an auction and complete a sale of Peel Road or if appropriate a letting; (iii) that approval be given to the attachment of a legal charge against the four residential properties and the Albert Road Day Centre replacement.
12.	Development of Contracts with Voluntary Organisations (Carer Services)	All Wards;	(i) that approval be given to a two year extension of the s75 partnership agreement (and its contribution to the pooled budget detailed in paragraph 4.3 of this report) with NHS Brent approved on 26 May 2009 for the establishment of a pooled budget, such extension to take effect from 1 April 2011 to 31 March 2013; (ii) that approval be given to an exemption in accordance with Contract Standing Order 84(a) from the usual tendering and quotation requirements of Standing Orders to permit negotiations leading to the award of one year contracts on the basis of good operational and financial reasons as set out in paragraph 3.15-3.21 of the report from the Director of Housing and Community Care.
13.	Re-adoption of the Local Government (Miscellaneous Provisions) Act 1982 Schedule 3 (as amended by The Policing and Crime Act 2009) Licensing Of Sexual Entertainment Venues	All Wards;	that Schedule 3 of The Local Government (Miscellaneous Provisions) Act 1982 as amended by Section 27 of the Police and Crime Act 2009 be re-adopted.

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

Agenda Item No	Item	Ward(s)	Decision
14.	The Brent Placemaking Guide	All Wards;	(i) that approval be given to the Brent Placemaking Guide; (ii) that the Director of Environment and Neighbourhood Services, in consultation with the Director of Regeneration and Major Projects arrange a series of design workshops across council departments to ensure that the advice and guidance given in the guide is adopted and understood by all council staff whose work impacts on the design of Brent's public realm.
15.	Regeneration Strategy 2010-2030	All Wards;	that the new Regeneration Strategy 2010 -2030, as set out in Appendix 1 of the report from the Director of Regeneration and Major Projects be approved and endorsed.
16.	The Willesden Green Project	Brondesbury Park;	(i) that agreement in principle be given to the comprehensive redevelopment of the entire 0.86 hectare Willesden Green Library site in accordance with paragraph 3.11 of the report from the Director of Regeneration and Major Projects; (ii) that the proposed use of the Homes and Community Agency Developer Partner Panel Framework to procure a development partner be endorsed; (iii) that the proposed interim service delivery strategy for the library service be endorsed; (iv) that the proposed consultation strategy outlined in paragraph 3.33. of the report from the Director be endorsed; (v) that the Assistant Director of Regeneration and Major Projects (Property and Assets) dispose of the land at Chambers Lane Willesden Green shown crossed hatched black on Plan A at Appendix 1 of the report with vacant possession by way of auction, on such terms as he considers appropriate provided that such reserve price as he considers appropriate is achieved; (vi) that the Director of Regeneration and Major Projects be authorised (where the Director Regeneration and Major Projects in conjunction with

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>the Director of Legal and Procurement consider applicable) to appropriate the Willesden Green Library site shown crossed hatched black on Plan B (at Appendix 1 of the report) for planning purposes when it is no longer required for the purposes for which it is currently held;</p> <p>(vii) that the Director of Regeneration and Major Projects (in conjunction with the Director of Legal and Procurement) in respect of the housing land shown cross hatched black on Plan C at Appendix 1 forming part of the Willesden Green Library site (together with such other areas of land acquired for housing purposes which investigations may subsequently reveal have not been previously appropriated) be authorised to seek consent of the Secretary of State (if applicable):</p> <p>(a) under Section 19 of the Housing Act 1985 to an appropriation for planning purposes;</p> <p>(b) under Section 32 of the Housing Act 1985 to the disposal of this land.</p>
17.	11-15 Brondesbury Road	Kilburn;	that approval be given to the letting of the offices at 11-15 Brondesbury Road to the NHS Trust for a term of 12 years, for a total rent of £490,000 per annum. This rent is inclusive of service charges.
18.	Budget 2011/12	All Wards;	<p><b>In respect of Section 3</b></p> <p>1) to note the final 2009/10 outturn.</p> <p>2) to note the latest forecast for the General Fund outturn (Appendix A(i)) for 2010/11.</p> <p>3) to agree the 2010/11 budget virements (Appendix A(ii)).</p> <p><b>In respect of Section 4</b></p> <p>4) to note the process, including consultation, that has led to these budget proposals.</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>5) to agree the General Fund revenue budget for 2011/12, as summarised in Appendix B, or consider any amendments to that budget.</p> <p>6) to agree the Service Area budgets including the cost pressures, savings and other adjustments detailed in Appendices C and D.</p> <p>7) to note Appendix F and agree the budgets for central items and other budgets, or consider any amendments to those budgets.</p> <p>8) to note and, where appropriate, make provision for the contingent liabilities and risks set out in this section of the report.</p> <p>9) to agree the approach to balances set out in the report.</p> <p>10) to receive the report from the Director of Finance and Corporate Services in paragraph 4.36 in respect of his statutory duty under Section 25 of 2003 Local Government Act.</p> <p align="center"><b>In respect of Section 5</b></p> <p>11) note that the GLA precept will be approved at the meeting of the Greater London Assembly on 23rd February 2011.</p> <p>12) to note the advice of officers regarding council tax levels.</p> <p>13) to agree there is no surplus or deficit at 31<sup>st</sup> March 2010 for that part of the Collection Fund relating to community charge.</p> <p>14) to note and consider the advice of the Director of Legal and Procurement as set out in Appendix M.</p> <p>15) to agree the instalment dates for council tax and NNDR for 2010/11, and the recovery policy for council tax as set out in Appendix G(ii).</p> <p align="center"><b>In respect of Section 6</b></p> <p>16) to agree the Medium Term Financial Strategy and the provisional service area cash limits for 2012/13 to 2014/15 set out in Appendix H.</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>17) <b>In respect of Section 7</b> to agree the Schools Budget set out in Appendix I(i).</p> <p><b>In respect of Section 8</b></p> <p>18) to agree the Housing Revenue Account budget set out in Appendix J.</p> <p><b>In respect of Section 9</b></p> <p>19) to note the latest forecast outturn position on the 2010/11 capital programme, and agree the revised budgets.</p> <p>20) to note the properties included within the disposals programme set out in Appendix K(v).</p> <p>21) to agree the 2011/12 to 2014/15 programme as set out in Appendix K(iii), including the new capital allocations.</p> <p>22) to note the inclusion in this Capital Programme of all capital schemes, irrespective of the source of funding and agree that all schemes are subject to the approval procedures as set out in the Constitution.</p> <p>23) to note the levels of unsupported borrowing forecast for 2011/12 and future years and the impact on council tax levels.</p> <p>24) to adopt the policy on repayment of principal in 2011/12 as set out in paragraphs 9.15 to 9.22.</p> <p><b>In respect of Section 10</b></p> <p>25) Agree the Treasury Management Strategy and the Annual Investment Strategy for 2011/12.</p> <p><b>In respect of Section 11</b></p> <p>26) to note the requirements of the Prudential Code.</p> <p>27) to agree the Prudential Indicators set out in this section for</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<p>affordability, capital spending, external debt and treasury management.</p> <p>28) to note the arrangements for monitoring and reporting on Prudential Indicators.</p> <p align="center"><b>In respect of Section 12</b></p> <p>29) to note and agree the procedures for controlling expenditure set out in section 12.</p> <p>30) to agree the updated schedule of Provisions and Earmarked Reserves set out in Schedule 1 of Appendix N.</p> <p><b>In addition</b></p> <p>31) to authorise the council’s Director of Finance and Corporate Services to:</p> <ul style="list-style-type: none"> <li>Make payments on approved capital schemes in 2011/12.</li> <li>Borrow in 2011/12 up to the limits agreed within the Prudential Indicators.</li> <li>Enter such leasing arrangements as are necessary to finance the programme for 2011/12 and terminate or renegotiate any existing leases.</li> <li>Make such minor adjustments to budgets as are necessary.</li> </ul> <p><b>The following sections of the recommendations relate to the calculation of the budget and council tax as set out by the statutory framework. Amendments to the above recommendations which alter figures in Appendix B will require this section to be changed to reflect these.</b></p> <p>32) in agreeing the above recommendations and the budget in</p>

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			<p>Appendix B, we note that the effect of all these measures is to produce overall council expenditure in 2011/12 of £268.895m.</p> <p>33) that we note that £1.006m is attributable to the net deficit on the Collection Fund.</p> <p>34) that we note that at its meeting on 25<sup>th</sup> January 2011 General Purposes Committee calculated the amount of 97,252 as its Council Tax Base for the year 2011/12 in accordance with the Local Authorities (calculation of Council Tax Base) Regulations 1992.</p> <p>35) In relation to the council tax for 2011/12 we resolve:  That the following amounts be now calculated by the Council for the year 2010/11 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:</p> <p>(a) £1,018,921,000 being the aggregate of the amount that the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act.</p> <p>(b) £751,032,000 being the aggregate of the amounts that the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act.</p> <p>(c) £267,889,000 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.</p> <p>(d) £164,905,000 being the aggregate of the sums which the Council estimates will be payable for the year into its general fund in respect of redistributed non-domestic rates and revenue support grant reduced by the amount of the sums which the Council estimates will be transferred in the year from its general fund to its collection fund in accordance with Section 97(4) of the Local Government Finance Act 1988.</p> <p>(e) £1,058.94 being the amount at (c) above less the amount at (d) above, all divided by the amount for the taxbase specified above calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

Agenda Item No	Item	Ward(s)	Decision
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			<p>of its Council Tax for the year.</p> <p>(f) Valuation Bands</p> <table border="0"> <tr> <td><b>A</b></td> <td><b>B</b></td> <td><b>C</b></td> <td><b>D</b></td> <td><b>E</b></td> </tr> <tr> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> </tr> <tr> <td>705.96</td> <td>823.6</td> <td>941.28</td> <td>1,058.94</td> <td>1,294.26</td> </tr> <tr> <td></td> <td>2</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>F</b></td> <td><b>G</b></td> <td><b>H</b></td> <td></td> <td></td> </tr> <tr> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> <td></td> <td></td> </tr> <tr> <td>1,529.58</td> <td>1,764.90</td> <td>2,117.88</td> <td></td> <td></td> </tr> </table> <p>being the amounts given by multiplying the amount at (e) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.</p> <p>36) that it be noted that for the year 2011/12 the Greater London Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, in respect of the Greater London Authority, for each of the categories of dwellings shown below:</p> <table border="0"> <tr> <td colspan="5"><b>Valuation Bands</b></td> </tr> <tr> <td><b>A</b></td> <td><b>B</b></td> <td><b>C</b></td> <td><b>D</b></td> <td><b>E</b></td> </tr> <tr> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> <td><b>£</b></td> </tr> </table>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	705.96	823.6	941.28	1,058.94	1,294.26		2				<b>F</b>	<b>G</b>	<b>H</b>			<b>£</b>	<b>£</b>	<b>£</b>			1,529.58	1,764.90	2,117.88			<b>Valuation Bands</b>					<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
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			<p>council tax payer or non-domestic ratepayer on whom an account for the said tax or rate and any arrears has been duly served and who has failed to pay the amounts due to take all subsequent necessary action to recover them promptly.</p> <p>(c) that the Director of Finance and Corporate Services be and is hereby authorised to collect revenues and distribute monies from the Collection Fund and is authorised to borrow or to lend money in accordance with the regulations to the maximum benefit of each fund.</p>
<b>19.</b>	Annual Audit Letter 2009/2010	All Wards;	that the contents of the Audit Letter 2009/2010 be noted and that the Audit Committee will monitor progress against the main features highlighted and delivery of the Action Plan.
<b>20.</b>	Authority to award contract for a server-based desktop solution	All Wards;	<p>(i) that the process being undertaken for the procurement of a server-based desktop solution via the ESPO framework be noted;</p> <p>(ii) that agreement be given to the evaluation process for the award of the server-based desktop solution contract as outlined in paragraphs 3.15 – 3.25 of the report from the Director of Finance and Corporate Services and Appendices 1 and 2;</p> <p>(iii) that subject to (v) below, agreement be given to the award of contract for a server-based desktop solution for an initial term of three years with a twenty-four month extension to the successful supplier determined in accordance with the evaluation process (referred to in paragraph (ii) above) following the eAuction;</p> <p>(iv) that the Director of Finance and Corporate Services be authorised in consultation with the Director of Legal and Procurement to formalise the contract award following the eAuction results in accordance with the council's Contract Standing Orders and Financial Regulations;</p> <p>(v) that the Director of Finance and Corporate Services be authorised to withdraw from the procurement process at any time prior to signing the</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Tuesday, 15 February 2011 (continued)**

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			call-off contract in exceptional circumstances as further explained in paragraphs 3.25 and 3.26 below of the report.
21.	NNDR discretionary rate relief and hardship	All Wards;	that approval be given to the discretionary rate relief applications in Appendices 2 and 3 and to reject the hardship applications in the Appendix to the report from the Director of Finance Services.
22.	Reference of item considered by Call in Overview and Scrutiny Committee		that the recommendations from the Call in Overview and Scrutiny Committee be not agreed.
25.	ALMO Settled Homes Initiative - Tranche 2 loan facility	All Wards;	<p>(i) that approval be given to the provision of a tranche 2 loan facility for to Brent Housing Partnership Limited (BHP) in order to facilitate the acquisition of affordable homes under tranche 2 of the Settled Homes Initiative (SHI) scheme, as specified in paragraph 3.7 of the report from the Director of Regeneration and Major Projects;</p> <p>(ii) that authority be delegated to the Director of Finance and Corporate Services, in consultation with the Director of Legal and Procurement, to agree the final terms and conditions of the loan facility, subject to the detail set out in paragraph 3.9 of this report;</p> <p>(iii) that it be noted that Council will rely on the General Consent provided by the Secretary of State for Communities and Local Government in December 2010 pursuant to section 25 of the Local Government Act 1988 as set out in paragraph 5.4 of this report as authority to enable the Council to provide a loan facility of a sum set out in paragraph 3.7 of this report to BHP to deliver tranche 2 of the Settled Homes Initiative scheme.</p>