



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	01	04	2015		31	03	2016

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Brent Civic Centre, Engineers Way	
Wembley	
Middlesex	
Postcode HA9 0FJ	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	LB Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed

Related documents

- the conveyance dated 1st February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed
- the Assent dated 1st February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed

How the charity is constituted  
(eg. trust, association, company)

London Borough of Brent as sole trustee

Trustee selection methods  
(eg. appointed by, elected by)

Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The benefit is the provision of Barham Park and building for recreational purposes.

The Trustees received training on 16 September 2013 and this included a wide range of information including governance, conflicts of interest and public benefit.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the 2015-16 financial year, the Trust Committee decided to grant the lease in respect of Unit 4, The Lounge, to The Friends of Barham Library (FoBL) at its meeting on 8 October 2015 on the express basis of a rental of £7000 per annum for a term of 15 years. However, marketing of the Card Room was delayed till August 2016.

A condition survey related to dry rot was undertaken and subsequent treatments were carried out.

There was a delay in the regularising of the long standing occupation of the Snooker and Billiard Room by the Barham Park Veterans Club but that looks set to be finalised in 2016/17.

The Trust made an application to the Charity Commission for consent to lease the former library building comprising the Children's Centre to the Council on a five year lease at a rent assessed by the District Valuer. The licence for the Children's Centre, which occupies the Lounge, has now been finalised with Barnardos operating the service from Children's Centre. However, the draft lease is still waiting to be signed. This letting will contribute to the revenue income generated by the occupation of the Barham Complex.

Decisions regarding the Card Room have not been taken. Finalising the regularising of the remaining leases has taken priority. The Trust made a decision in June 2015 to offer it out to the Community on a form of Community Asset Transfer. The aim is to offer it out for expressions of interest later this year.

2015/16 also saw the provision of an outdoor gym adjacent to the children's play area.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

As at 31 March 2016 the charity held cash reserves of £457,085

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

- investment policy and objectives including any ethical investment policy adopted.

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**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
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<b>Full name(s)</b>	Chris Whyte	
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<b>Position</b>	Lead Officer, Barham Park Management Group	
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<b>Date</b>	27 8 2016
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