

# Appendix A - One Council Programme - Projects Register

Updated: 26/11/2010

Tranche	Project Name	Project Aims	Current Project Stage	End Date	Portfolio/Project Sponsor	Project Manager
T1	<b>Structure &amp; Staffing Review (Wave 1)</b>	Ensure that the organisational structure of the council meets the council's future needs more efficiently and effectively, building on the recommendations of the recent review.	Delivery	Dec-10	<b>Gareth Daniel</b> Chief Executive	<b>Frank Dick</b> (external PM)
T1	<b>Structure &amp; Staffing Review (Wave 2)</b>	Create structures that: align the organisation with the new Administration's corporate priorities; move towards the OC structural model, as well as contributing to the wider OC Programme of service improvement; streamline the organisation and deliver substantial financial savings while protecting frontline services as far as possible.	Delivery	Jun-11	<b>Gareth Daniel</b> Chief Executive	<b>Frank Dick</b> (external PM)
T1	<b>Finance Modernisation</b>	Incorporates the SAS and AEP projects, aims to transform the Finance function to deliver: 1) one common approach - standardised policies, processes and systems; 2) improved, efficient and effective service supporting Finance's customers and stakeholders; 3) Finance Service Centre and 4) a Business Partnering model	Delivery	Nov-11	<b>Clive Heaphy</b> Director of Finance & Corporate Services	<b>Mick Bowden</b> Dep. Director, F&CS
T1	<b>Customer Contact</b>	The aim of the project is to increase efficiency and effectiveness of the customer contact and eligibility processes across the Council by June 2013	Start up	Mar-13	<b>Toni Mcconville</b> Director of Customer & Community Engagement	<b>Jenny Dunne</b> Internal Project Manager  <b>Kevin Harnett</b> Deloitte Project Manager
T1	<b>Strategic Procurement Review</b>	To undertake a root and branch change to procurement within Brent ranging from staffing and structure through the Council's spending across all suppliers with a view to contribute to the Council's savings targets over the next 3 years and to improve procurement practices.	Delivery	Mar-14	<b>Fiona Ledden</b> Director of Legal & Procurement	<b>Derry O'Neill</b> Interim Head of Procurement
T2	<b>Civic Centre</b>	To build a high quality office and community building for Brent Council by 2013 that is the base for 'One Council' by housing all depts in one building, facilitating flexible ways of working, realising efficiency savings and income generation.	Delivery	Jun-14	<b>Gareth Daniel</b> Chief Executive	<b>Aktar Choudhury</b> AD - Civic Centre
T2	<b>Brent Business Support</b>	Currently being redefined	Concept	TBC	<b>Clive Heaphy</b> Director of Finance & Corporate Services	<b>Frank Dick</b> (external PM)
T2	<b>Review of Employee Benefits</b>	To harmonise and reduce expenditure on staff remuneration to ensure a 'one council' approach to remuneration and associated terms and conditions	Delivery	2014	<b>Clive Heaphy</b> Director of Finance & Corporate Services	<b>Gerri Green</b> Strategic HR Manager
T2	<b>Income Generation/ Maximisation</b>	The aim of the project is to identify and ensure the implementation of options to increase council net revenue income per annum.	Delivery	TBC	<b>Clive Heaphy</b> Director of Finance & Corporate Services	<b>Michael Read</b> AD - Policy & Regulation
T2	<b>Children's Social Care Transformation</b>	Manage increasing service demands, improve outcomes, maximise resources and meet identified savings targets.	Initiate	Mar-14	Portfolio: <b>Krutika Pau</b> Director of Children & Families  Project: <b>Graham Genoni</b> Asst. Director - Children's Social Care	<b>Ros Morris</b> Head of Planning and Resources

Tranche	Project Name	Project Aims	Current Project Stage	End Date	Portfolio/Project Sponsor	Project Manager
T2	<b>Waste &amp; Street Cleansing Review</b>	The review's aim to deliver efficiency savings in waste collection and disposal and in street cleansing related services.	Delivery	Jul-11	<b>Sue Harper</b> Director of Environment & Neighbourhoods	<b>David Pietropaoli</b> Waste Policy Manager
T2	<b>Adult Social Care - Customer Journey</b>	Address a number of operational problems identified in the Community Care department, and significantly improve the end to end assessment process for ASC. Scope includes all staff who are part of the end-to-end Customer Journey for all client groups in Learning Disability, Older People / Physical Disability and Hospital Discharge. Planned to become operational on 31/03/2011.	Delivery	Nov-11	<u>Portfolio:</u> <b>Martin Cheeseman</b> Director of Housing & Community Care  <u>Project:</u> <b>Alison Elliot</b> AD - Community Care	<b>Helen Woodland</b> Interim Project Manager (Ernst & Young)
T2	<b>Adult Social Care - Direct Services - Transformation of Day Service Provision for Learning Disability</b>	To improve service outcomes for users and reduce costs. Achieved through consolidating all current day centres into the purpose-built John Billam Resource Centre (JBC), and re-designing the service model to support users to access services in the community more independently.	Delivery	Nov-11	<u>Portfolio:</u> <b>Martin Cheeseman</b> Director of Housing & Community Care  <u>Project:</u> <b>Alison Elliot</b> AD - Community Care	<b>Nancy Alleyne</b> Special Projects Manager
T3	<b>Total Place</b>	Looking for economies and economies of scale by delivering services or using facilities with our partners	Start up	TBC	<b>Cathy Tyson</b> Asst. Director - Corporate Policy	<b>Jo McCormick</b> Partnerships Coordinator
T3	<b>Carbon Management</b>	Series of workstreams - aimed at achieving our carbon emissions reduction target and avoiding incurring penalties	Start up	TBC	<b>Clive Heaphy</b> Director of Finance & Corporate Services	<b>Jeff Bartley</b> Environmental Projects & Policy Manager
T3	<b>Public Protection</b>	Forensic review of spending and activities to do with Public Protection and Community Safety	Concept	TBC	<b>Phil Newby</b> Director - Strategy, Partnerships & Improvement	<b>Genny Renard</b> Interim Head of Community Safety
T3	<b>Willesden Green</b>	Development of Willesden Green Library into a core building for the Council, with the potential to provide for both cultural functions and a major service presence in the south of the borough	Start up	TBC	<b>Andy Donald</b> Director of Regeneration & Major Projects	<b>Abigail Stratford</b> Regeneration Officer - Major Projects
T3	<b>Move to the Civic Centre</b>	Getting the organisation ready, prepared to occupy the Civic Centre	Start up	Jun-13	<b>Gareth Daniel</b> Chief Executive	<b>Aktar Choudhury</b> AD - Civic Centre Programme
T3	<b>Fundamental Review of Activities</b>	Root and branch review of all council activities. Ensure that we are redirecting resources to the highest priority services and that these service are being run as efficiently as possible	Start up	TBC	<b>Phil Newby</b> Director - Strategy, Partnerships & Improvement	<b>Mary Stein</b> Corporate Policy Manager
T3	<b>Libraries Transformation</b>	Improving the quality of library services by delivering from fewer, higher quality locations and developing a clear core offer to residents	Start up	TBC	<b>Sue Harper</b> Director of Environment & Neighbourhoods	<b>Sue Mckenzie</b> Head of Libraries, Arts & Heritage
T3	<b>Transitions into Adult Life</b>	Improving outcomes, reducing the cost of care, budget containment	Start up	TBC	<b>Rik Boxer</b> Asst. Director - Achievement and Inclusion	TBC (Contacts - Ros Morris, Marion Rodin, Alison Elliot)
T3	<b>SEN Review</b>	To expand local specialist educational provision for children and young people with high level special educational needs; in response to rising demand and budgetary pressures	Start up	TBC	<b>Krutika Pau</b> Director of Children & Families	TBC
T3	<b>Services to the Young</b>	Improvements and efficiencies in our provision to young people	Concept	TBC	<b>Rik Boxer</b> Asst. Director - Achievement and Inclusion	TBC

Tranche	Project Name	Project Aims	Current Project Stage	End Date	Portfolio/Project Sponsor	Project Manager
T4	Adult Social Care Commsissioning	To redesign the commissioning function to deliver the full potential of the customer journey, and to deliver financial savings through accelerated procurement	Start up	TBC	<u>Portfolio:</u> <b>Martin Cheeseman</b> Director of Housing & Community Care  <u>Project:</u> <b>Alison Elliot</b> AD - Community Care	TBC

**N.B.** The Strategic Property Review is a Tranche 1 project that is currently being reconfigured

**DOCUMENT NOTES:**

<b>Document Name:</b>	<b>One Concil Programme - Projects Register and Organisation</b>
<b>First Created:</b>	Sep-10
<b>Purpose</b>	<p>1. Central record of all projects in the programme (including projects closed or reconfigured)</p> <p>2. Master record of changes to project sponsors, managers for audit and control!</p> <p><b>3. Please do not delete projects because they have closed or have been withdrawn from the Programme</b></p>
<b>Location:</b>	PMO Shared Drive
<b>Circulation:</b>	<p>1. Printed copies provided to Prog. Board as and when required (N.B. Make a copy and edit as required for Prog. Board eg only show live projects, hide Project aims, Start date columns)</p> <p>2. To be circulated to Programme Support services when agreed</p>
<b>Updated by:</b>	PMO officers when changes occur
<b>Special Instructions:</b>	<p>1. This is the master document, copies for Prog. Board and other stakeholders should be made separately and edited accordingly</p> <p>2. Significant project changes should be recorded in the Notes column of the Register</p>