



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2013		Day 31	Month 03	Year 2014

Section A Reference and administration details

Charity name	Barham Park Trust
Other names charity is known by	Barham Park Trust
Registered charity number (if any)	302931
Charity's principal address	Brent Civic Centre, Engineers Way
	Wembley
	Middlesex
	Postcode HA9 0FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	LB Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed

Related documents

- the conveyance dated 1st February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed
- the Assent dated 1st February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed

How the charity is constituted
(eg. trust, association, company)

London Borough of Brent as sole trustee

Trustee selection methods
(eg. appointed by, elected by)

Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The benefit is the provision of Barham Park and building for recreational purposes.

The Trustees received training on 16 September 2013 and this included a wide range of information including governance, conflicts of interest and public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the financial year work was undertaken to improve the Barham Park Building Complex and work commenced on delivering the vision for the open space, in accordance with the decision taken by the Trust Committee in February 2013.

The first works progressed to achieve the open space vision was the tendering for a company to project manage the parks works. Ig9 was awarded this contract in October 2013 and have been working closely with Council officers to move works forward.

A bank of approximately 100 ageing Leylandii trees located adjacent to the railway line were removed in February 2014 and an Invitation To Quote was issued at the end of March 2014 to three companies to bid for the installation of a path at the rear of the park which will link the park from East to West.

The Feb 2013 report agreed parks works to the value of approximately £393k and stated that officers would continue to seek other sources of funding to implement the remainder of the vision. Officers have been granted a further £200k from S106 monies for 2014/15 and so works will be underway in 2014/5 not only to progress the works identified in the Feb report but also to undertake further works in line with the vision including: horticultural works to restore/improve the existing gardens and beds; building works including repointing, improvements to the main entrance and the provision of an outdoor gym.

Following the authorisation by the Barham Park Trustees and the allocation of a budget £227,058 to bring the Barham Park Buildings up to a tenable standard, the refurbishment works were completed in February 2014. The works were delivered within budget, despite the inherent defects and hidden issues that became apparent during this refurbishment work. The final total expenditure was £224,000. The Units that formed part of this refurbishment works are now in the best condition that they have been in for decades. For the first time the Community Lounge, together with what is now its ancillary community room, is fully compliant with the Health and Safety regulations including those regulations related to fire safety. This unit is now fully accessible for disabled residents and other users. The conversion of the former Sports and Parks reception into a let-able community space for hire, will allow separate and simultaneous community hiring of the unit.

Following a successful marketing campaign and then a subsequent successful planning appeal by the Trust for a change of use, a 15 year lease was granted on the 16th September 2014 to the Association For Cultural Advancement Through Visual Art (ACAVA) who are an innovative and well established charitable arts organisation. They are now leasing 5 units within the Complex. Their presence on the site and within the borough will be an asset to the wider community and to the Trust in the fulfilment of its obligations to the community. They have already started to work in conjunction with the Council and local communities on arts based projects.

Brief statement of the charity's policy on reserves

As at 31 March 2014 the charity held cash reserves of £475,204

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Pavey	
Position (eg Secretary, Chair, etc)	Chair of Barham Park Trust Committee	
Date		