Highways Committee
22 January 2015

Report from the Head of Transportation

For Action

Wards Affected: Sudbury

Proposed review of the SH Controlled Parking Zone (CPZ).

1.0 Summary

1.1 This report informs the Committee of the results of a consultation on the review and proposed changes to Controlled Parking Zone SH, which includes Fernbank, Maybank and Rosebank Avenues, Sudbury.

2.0 Recommendations

2.1 That the Committee notes that a consultation was carried out to review the operation of the SH CPZ following petitions from residents both for and against changes.

2.2 That the Committee notes the results of the consultation and analysis by officers in section 5 of this report.

2.3 That, the Committee instructs the Head of Transportation not to make any alterations to the operational days or times in the SH CPZ.

2.4 That the main petitioners be informed of the outcome of the Highways Committee decision in regard to this matter.
3.0 Details

3.1 The zone SH operates on Monday to Saturday, 8am to 6.30pm. The area is mainly residential.

3.2 Members are reminded that Highways Committee on 10 October 2013 considered a petition from local residents and businesses worded as follows;

‘In view of the recent increases in Residents Parking Permit Charges and reductions in number and increased charges for visitors permits we call on Brent Council to undertake an early review of the controlled parking zone operating in Fernbank, Maybank and Rosebank Avenues, Sudbury.’

3.3 At the meeting members resolved to include the review of the operation of the SH zone in the 2014/15 financial year.

3.4 In January 2014 the Council received a further petition in the form of survey of the opinions of local residents and businesses of Fernbank, Maybank and Rosebank Avenues which was considered by the Highways Committee on 17 July 2014.

3.5 The objective of this petition/survey was then to find out whether the views of the local residents expressed in the October 2013 petition were representative of the majority of residents and the main petitioner claimed that of those that responded, 63% of residents would like the SH CPZ to remain unchanged.

3.6 In view of these results the main petitioner argued against the decision of the Highways Committee on 10 October 2013 to undertake a review of the operation of the CPZ. However, officers doubted the impartiality and reliability of the information as it was not carried out in accordance with the Councils normal consultation process which would include a questionnaire for equalities analysis and give residents the option to request the information in a larger font or have it translated.

3.7 The Highways Committee of 17 July 2014 instructed officers to proceed with a consultation on the review of the zone SH as previously agreed in order to validate the data, as the results from the residents survey may not be representative of the views of the local community.

3.8 Members also instructed the Head of Transportation to report the results of the consultation to a future Highways Committee with recommendations on whether or not to proceed with any amendments to existing restrictions in CPZ SH.
4.0 Background

4.1 The Controlled parking zone SH (CPZ SH) is located in Sudbury (see map below) and was introduced in two phases. The original scheme included Rosebank and Fernbank Avenues and was introduced in December 2003 and the zone was then extended in November 2005 to include Maybank Avenue.

4.2 The scheme was implemented to:

- Remove commuter and long-term non-residential parking from the area;
- Improve road safety by removing obstructive parking from junctions;
- Reduce the level of traffic in the area by regulating parking on-street; and
- To attract more customers to local shops / businesses by allowing greater turnover in parking spaces.

4.3 The scheme’s operational times were agreed with residents and businesses at the time of the original scheme consultation and it currently operates from 8.00am to 6.30pm, Monday to Saturday excluding bank holidays.

4.4 The zone is located between two railway lines with Sudbury Hill station to the west and Sudbury and Harrow Road to the east. Many of the properties in the zone are residential terraced houses and the vast majority do not have the option of off-street parking spaces.
4.5 In February / March 2007, officers carried out a review of the zone by consulting with residents and businesses on how the CPZ was operating and on how the scheme could be improved.

4.6 The consultation showed that the majority of respondents were fairly satisfied with the CPZ overall. The majority stated that the hours of operation 8.00am - 6.30pm should remain unchanged, but they were very dissatisfied with the days of operation from Monday to Saturday and preferred to change it to Monday to Friday.

4.7 The results of the consultation were reported to the March 2008 Highways Committee. Members noted the results of the consultation. However, the Committee felt that the results did not show decisive support to amend or retain the operational times of the zone and members decided to keep the operational times of 8.00am to 6.30pm, Monday to Saturday unchanged.

4.8 Members were also asked at this time to note that residents from Rosebank and Fernbank Avenue had expressed concerns about the level of parking within the SH Zone, particularly from residents of Maybank Avenue. It was noted that it would be difficult to create a separate zone for Rosebank Avenue and Fernbank Avenue exclusively (as requested by residents to prevent parking by Maybank residents), but that the Council would continue monitoring the situation in the new financial year.

4.9 Consultants Urban Flow have been commissioned by The WestTrans Sub-Regional Partnership to undertake a comprehensive public realm and station access study in Greenford Road in the vicinity of Sudbury Hill and Harrow stations. The study area is seen as representing the ‘missing piece’ in linking up past, present and future schemes and initiatives that could unlock this part of west London and address the objectives of the West London Sub-Regional Transport Plan and wider TfL and Mayoral objectives.

4.10 WestTrans have been working with Officers from Ealing, Harrow and Brent in developing a vision for this section of the Greenford road, which is a boundary between the three boroughs.

4.11 The study is considering a variety of movement, economic and social issues and is looking to provide a comprehensive planning approach which supports an underlying vision for the improvement and regeneration of the local area. This vision is summarised as:

“Creating a vibrant, interesting and flexible street for local people and visitors alike, offering a sociable ‘village’ like environment with convenient facilities”.
4.12 The 3 year study began in June 2014 and is programmed for completion in the summer of 2016. While the study area lies outside of Brent’s borough boundary, the scheme will consider and is likely to impact on parking conditions in local residential streets including Fernbank Avenue and Rosebank Avenue.

4.13 Urban Flow will shortly be undertaking a very extensive public engagement exercise to gather local views on potential improvement options.

4.14 Officers are of the view that the results of the public engagement exercise and details of the scheme should be fully considered before making any decision on future parking and loading arrangements in the vicinity of the Sudbury Hill area.

5.0 Results of the public consultation

5.1 A public consultation was carried out starting from 16\textsuperscript{th} December 2014 for three weeks. A copy of the consultation documentation is appended to this report (see Appendix A). The informal public consultation asked residents if they wanted changes to be made to the operational days and times of the zone. The consultation questionnaire suggested three options based on the standard CPZ operational times used in the borough, however, respondents also had the opportunity to make comments for consideration by Officers.

5.2 A summary of the results of this consultation is as follows;

<table>
<thead>
<tr>
<th>Number of questionnaires sent</th>
<th>473</th>
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</thead>
<tbody>
<tr>
<td>Number of questionnaires returned</td>
<td>124</td>
</tr>
<tr>
<td>Percentage response</td>
<td>26%</td>
</tr>
</tbody>
</table>

Question 1: What would you like the CPZ operational hours to be?

| Option 1 - Remain unchanged (8 am to 6.30 pm) | 60% |
| Option 2 - Shorter (10 am to 3 pm) | 27% |
| Option 3 - Longer (10 am to 9 pm) | 14% |

Question 2: What would you like the CPZ operational days to be?

| Option 1- Remain unchanged (Monday to Saturday) | 43% |
| Option 2 - Monday to Friday | 43% |
| Option 3 - Monday to Sunday | 13% |

Appendix B provides a street by street analysis of the results of the consultation.
5.3 74% of respondents want the hours of restrictions to remain unchanged or be extended, only 27% want the operational hours reduced. There was a significant majority of residents in all streets that did not want the operational hours reduced. Reducing hours in one street in the CPZ is likely to result in additional vehicles parking in that street.

5.4 56% of respondents want the operational days to remain unchanged or be extended, 43% want the operational days to be reduced. The majority of residents in Maybank Avenue want the operational days reduced to Monday to Friday, however, reducing the operational days in this street would result in displaced parking from other streets.

5.5 In conclusion, it is recommended that the existing CPZ zone operational days and times remain unchanged.

6.0 Financial Implications

6.1 As a result of revenue budget savings there is currently no revenue funding available for reviewing or introducing new CPZ’s. The only circumstance where a new area CPZ could be introduced is where funding becomes available as a result of a major planning development application and significant changes in the local area.

6.2 There is an £80,000 budget available through our Transport for London funded Local Implementation Plan (LIP) budget allocation in 2014/15 for reviewing waiting and loading restrictions. This limited funding is prioritised to schemes which address a specific problem highlighted by the community and where there is clearly a high level of support from local residents and businesses.

6.3 The cost of consultation is estimated at £1,500. This cost of this has been covered from the LIP waiting and loading review 2014/15 budget.

6.4 There are financial implications on the revenue budgets as a result of this report.

7.0 Legal Implications

7.1 Any changes identified in the review and approved for implementation would require the amendment of the existing traffic regulation order under the Road Traffic Regulation Act 1984.
7.2 No changes to existing restrictions have been recommended and therefore there are no legal implications arising from this report and its recommendations.

8.0 Diversity Implications

8.1 S149 Equality Act 2010 provides that the Council must have due regard to the need to eliminate discrimination, and advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

8.2 An equality analysis of the results of the consultation on changes to the operation of the CPZ SH has been carried out (details in Appendix C). Officers consider that the responses to the equality questionnaire broadly reflect the diversity of the local community.

8.3 Officers are also of the opinion that no groups with protected characteristics will be disproportionally affected and that there are no diversity implications arising from this report and its recommendations.

Appendices

Appendix A – SH CPZ Review Public Consultation Documents
Appendix B - Street by street consultation analysis
Appendix C - Equalities monitoring analysis

Background Papers

10th October 2013 Highways Committee report.
18th July 2014 Highways Committee report.

Contact Officers

Sandor Fazekas, Projects Development Manager (ext 5113)
Hossein Amirhosseini, Team Leader Highways and Traffic Design (ext 5188)

Brent Civic Centre
Engineers Way
Wembley HA9 0FJ
Tel: 020 8937 1234
Appendix 1 – SH CPZ Review Public Consultation Documents

This document outlines proposals to review parking restriction times currently in operation in Zone SH controlled parking zone (CPZ). It is also an opportunity for you to tell the Council your views on how you think the CPZ is operating and on how the scheme could be improved. Please read through the information in this document and then complete and return the enclosed questionnaire – postage is free. The closing date for the return of the questionnaires is 8th January 2015.

Why are we proposing the review?
The Zone SH CPZ was introduced in 2003 and operates from 8am to 6.30pm, Monday to Saturday.

In recent years concerns have been raised by local residents regarding the operational times and parking arrangements in the zone. In October 2013 a petition was considered by the Highways Committee, where approval was given to consult on proposed changes. This prompted the submission of a further petition from local residents opposed to any changes and this was reported to the Council’s Highways Committee in July 2014.

The Highways Committee, having considered both petitions, approved for officers to carry out a review of the zone to determine resident’s views.

What are the proposals?
The review is focused on the existing operational hours and days of the controlled parking zone and we would like to know your views on whether you feel the times of parking controls should be kept as they are, reduced or extended to late evenings. The review also provides an opportunity to comment on how you think the scheme can be improved. This could include location and type of parking bays, enforcement or any other parking issues related to the zone.

It should be noted that a reduction in the operating hours and days will result in less parking controls and daytime enforcement, which in turn could increase non-resident parking demand outside the restricted hours. This may result in residents finding less available parking spaces during unrestricted times, but will provide greater opportunity for visitors to park during the day whilst still preventing all day non-resident commuter parking. An extension to the operating hours and days will result in longer parking controls and therefore further limit visitor parking availability.

Please note that the cost of parking permits would not be affected by any changes to the current parking controls.

Any decision to make changes to the CPZ will depend on local views and I would therefore encourage you, whether you own a vehicle or not, to complete and return the attached questionnaire to us using the freepost facility, by 8th January 2015.

Finally, I would like to thank you for your participation and inform you that you will be notified of the outcome of this consultation in due course.

Tony Kennedy
Head of Transportation

Please see the back of this document for further details on how to respond to this consultation.
We are consulting residents/businesses in the SH zone.

Your views are important to us

Only the questionnaire issued by the Council should be used to respond to this consultation and no photocopies will be considered. Alternatively this document is also available for completion online at www.brent.gov.uk/consultation, responses from within the consultation area only will be considered.

Please complete the enclosed questionnaire and return it in the Freepost envelope provided to:
London Borough of Brent Transportation
5th Floor, Civic Centre Engineers Way Wembley, Middlesex HA9 0FJ

All properties within the consultation area are shown on the above plan. Local groups, Statutory Authorities, the Emergency Services and Ward Councillors are also being consulted.

Your response is protected as required by the Data Protection Act and will not be identified.

If you would like further information then please contact:

Solomon Nere
Senior Engineer
Project Development
Transportation Service
London Borough of Brent
Tel: 020 8937 5124

Paulette Weekes
Consultation Officer
Project Development
Transportation Service
London Borough Of Brent
Tel: 020 8937 5127

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Transport for London  INVESTORS IN PEOPLE  LONDON WINNER
## Translation Request

We want all of our customers to be able to understand the information we provide. If you need to receive this information in your own language or in an alternative format (e.g. large print, Braille), please contact the Consultation Officer on 020 8937 5127.

**ENGLISH**

**Tamil**

**Arabic**

Ne duam qe te gjithë konsumatorët tani te kuptojnë informacionin, qe ne japun. Nëse e doni të mërim katër informacion në gjuhën tuaj ose në një format tëtjer (p.sh. me shkruton te mjetëra, ose shkrim Braille), lutoni kontakti Officinin e Konsultimit në numrin 020 8937 5127.

**Albanian**

Chercny, aby wszyscy nasie klienci byli w stanie zrozumieć przewidziane przez nas informacje. Jeśli potrzebuje Pan(i) uzyskać te informacje w swoim języku lub w innej formie (np. dużą czcionką, alfabetem Braille), prosimy skontaktować się z urzędnikiem ds. konsultacji Consultation Officer pod numerem 020 8937 5127.

**Polish**

Ważne, aby każdy z naszych klientów był w stanie zrozumieć przeniesione przez nas informacje. Jeśli potrzebujesz Państwa do uzyskania informacji w swoją język lub w innej formie (np. dużą czcionką, alfabetem Braille), prosimy skontaktować się z urzędnikiem ds. konsultacji Consultation Officer pod numerem 020 8937 5127.

**Somali**

Oge'a hee qaaray fahmi karaa waxbixinta aad u sameeyo. Haddii aad u baahantid i waxbixinta aad ku hesho hagaada ama hab kale (sida goraal balaadahad, tababash akhris) faahfaahin laga soo dhiciyey sii fiican u baahantis ee 020 8937 5127.

**Gujarati**

हम चाहते हैं कि हम सभी सहकर्ताओं द्वारा जाने वाली सब सहकर्ताओं के लिए प्रदान की जाती है. हमारे सेवा के लिए हमारे ग्राहकों को अपनी सहकर्ता के लिए हम टेलीफोन नंबर 020 8937 5127 पर संपर्क करना चाहते हैं.

**Urdu**

हम चाहते हैं कि हम सभी सहकर्ताओं द्वारा जाने वाली सब सहकर्ताओं के लिए प्रदान की जाती है. हमारे सेवा के लिए हमारे ग्राहकों को अपनी सहकर्ता के लिए हम टेलीफोन नंबर 020 8937 5127 पर संपर्क करना चाहते हैं.
Our ref: HD22C SHzone  
15th December 2014

Brent

Questionnaire
Proposed review of zone SH CPZ
Please complete and return

Resident / owner

Dear Sir or Madam,

Your views are important to us - please therefore take the time to read and respond.

The information you provide will be treated confidentially and will be used solely by the London Borough of Brent.

Sending back this form

Please complete this questionnaire and return it in the FREEPOST envelope enclosed, to reach us by 8th January 2015. Alternatively, post it to London Borough of Brent, Project Development, Transportation Service, 5th Floor North, Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ.

Details on-line

This consultation document and questionnaire is available on our website and the results will generally be available on our website within one month. Please go to www.brent.gov.uk/consultation

Only one reply per household will be accepted.

If you require this document in larger print please call 020 8937 5127

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Building a better borough

www.brent.gov.uk
Questions

1. What would you like the CPZ operational hours to be? Please select one.
   - Remain unchanged (8am to 6.30pm) □
   - Shorter (10am to 3pm) □
   - Longer (10am to 9pm) □

2. What would you like the CPZ operational days to be? Please select one.
   - Remain unchanged (Monday to Saturday) □
   - Monday to Friday □
   - Monday to Sunday □

Comments

Thank you for taking the time to complete this questionnaire.

If you require any additional information or would like further explanation, please call S Nere on 020 8937 5124.
**Equalities Monitoring Questionnaire**

We are committed to ensuring that the services we provide meet the needs and requirements of all sections of the community. It is not compulsory to provide the information we are asking for but you will be helping us to meet this commitment and tailor our services to the needs of Brent’s community, if you do so.

Any information given will be processed, in accordance with the Data Protection Act 1998 and therefore information which can identify you will not be published or passed to any third party.

We would appreciate your help in completing this questionnaire.

1) Your first and last name: .................................................................................................................................................

2) Your address: ........................................................................................................................................................................

3) What is your ethnic group? *(Please tick the relevant box)*

<table>
<thead>
<tr>
<th>Asian or Asian British</th>
<th>Black or Black British</th>
<th>Other Ethnic Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Indian</td>
<td>□ Caribbean</td>
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<td>□ Chinese</td>
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<td>□ British</td>
<td>□ Any other ethnic group</td>
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<td>□ Asian Other</td>
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<tr>
<th>White</th>
<th>Mixed Race / Dual Heritage</th>
<th>Prefer not to say</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ British/English/Welsh/Scottish/Northern Irish</td>
<td>□ White/Black Caribbean</td>
<td>□ Prefer not to say</td>
</tr>
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<td>□ White/Black African</td>
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<td>□ Traveller of Irish Heritage</td>
<td>□ White/Asian</td>
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<tr>
<td>□ Gypsy Roma</td>
<td>□ Any other mixed background</td>
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<td>□ White Other</td>
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</tbody>
</table>

4) Do you consider yourself to have a disability?

Are your day to day activities (such as reading a book, shopping, using a telephone, getting washed or dressed, preparing and eating food) limited because of a health problem or disability which has lasted or is expected to last at least 12 months?

□ Yes □ No □ Prefer not to say

Please indicate your sex □ Female □ Male □ Prefer not to say

5) To which age group do you belong?

□ 16-24 □ 25-34 □ 35-44 □ 45-54 □ 55-64 □ 65-74 □ 75+ □ Prefer not to say

6) What is your religion? *(Please tick the relevant box)*

□ Agnostic □ Buddhist □ Christian □ Hindu □ Humanist □ Jewish □ Muslim
□ Sikh □ No religious belief □ Other □ Prefer not to say

7) What is your sexual orientation?

□ Gay woman/Lesbian □ Gay □ Heterosexual □ Bisexual □ Other □ Prefer not to say
APPENDIX B - Zone SH review street by street consultation analysis

The table below provides a breakdown of the responses to the consultation questionnaires.

<table>
<thead>
<tr>
<th>Road Name</th>
<th>Questionnaires delivered</th>
<th>Questionnaires returned</th>
<th>Percentage</th>
<th>Question 1</th>
<th>Question 2</th>
</tr>
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<tbody>
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<td></td>
<td></td>
<td></td>
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<td>Opt 1</td>
<td>Opt 2</td>
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<tr>
<td>Brewery Close</td>
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<td>0</td>
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<tr>
<td>Fernbank Ave</td>
<td>125</td>
<td>41</td>
<td>33%</td>
<td>30 (73%)</td>
<td>5 (12%)</td>
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<tr>
<td>Maybank Ave</td>
<td>197</td>
<td>51</td>
<td>26%</td>
<td>31 (61%)</td>
<td>16 (31%)</td>
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<tr>
<td>Rosebank Ave</td>
<td>148</td>
<td>32</td>
<td>22%</td>
<td>13 (41%)</td>
<td>12 (38%)</td>
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<td>Windmore Close</td>
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<tr>
<td>TOTAL</td>
<td>473</td>
<td>124</td>
<td>26.6%</td>
<td>74 (60%)</td>
<td>33 (27%)</td>
</tr>
</tbody>
</table>

The questions asked were as follows:

Question 1. What would you like the CPZ operational hours to be?

   Option 1 – Remain unchanged (8am to 6.30pm)

   Option 2- Shorter (10am to 3pm)

   Option 3- Longer (10am to 9pm)

Question 2. What would you like the CPZ operational days to be?

   Option 1. Remain unchanged (Monday to Saturday)

   Option 2. Monday to Friday

   Option 3. Monday to Sunday
APPENDIX C - Zone SH review equalities monitoring analysis

The tables below provide details of the responses to the equalities monitoring questionnaire (Appendix 1).

<table>
<thead>
<tr>
<th>Ethnic Group - Asian Or Asian British</th>
<th>Black British</th>
<th>Other Ethnic Group</th>
<th>White</th>
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<tbody>
<tr>
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<td>3</td>
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<tr>
<th>Do you consider yourself to a disabled person?</th>
<th>Gender</th>
<th>Sexual Orientation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>Preferred not to say</td>
</tr>
<tr>
<td>14</td>
<td>85</td>
<td>13</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What age group you belong?</th>
<th>16-24</th>
<th>25-34</th>
<th>35-44</th>
<th>45-54</th>
<th>55-64</th>
<th>65-74</th>
<th>75+</th>
<th>Preferred not to say</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8</td>
<td>12</td>
<td>16</td>
<td>30</td>
<td>14</td>
<td>22</td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What is your religion?</th>
<th>Agnostic</th>
<th>Buddhist</th>
<th>Christian</th>
<th>Hindu</th>
<th>Muslim</th>
<th>Sikh</th>
<th>No religious belief</th>
<th>other</th>
<th>Preferred not to say</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
<td>2</td>
<td>39</td>
<td>30</td>
<td>16</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>11</td>
</tr>
</tbody>
</table>
APPENDIX C - Zone SH review equalities monitoring analysis (Continued)

Summary

113 respondents completed and returned the equalities monitoring questionnaires. Officers analysed the results in comparison with 2011 census information for Sudbury Ward. It should be noted that the comparison is for several streets within the ward, that the data available is several years old and that therefore it would be reasonable to expect some variations when comparing the results to the ward profile data.

Of the responses to the ethnicity question, 49% were from Asian or Asian British; 14% were from black British and 24% were white. These results are broadly representative of the range of ethnicity for Sudbury Ward (56% were Asian or Asian British; 23% were White and 3.7% were Black).

For gender: 62% were male and 30% were female while the gender profile for Sudbury Ward is 51% male and 49% female. Officers note that a higher proportion of males returned the questionnaire.

For religion: 1.8% of the respondents were Agnostic, 1.8% Buddhist, 35% Christians, 27% Hindu, 14% Muslim, 3.6% Sikh, 3.6 % with no religious beliefs, 3.6% other and 9.8% preferred not to say while the Sudbury ward profile data indicates that for the community, 32% Christians, 2.4% Buddhist, 34% Hindu, 0.2% Jewish, 18% Muslims, 1% Sikh, 1.2% other, 5.1% with no religion and 5.5% prefer not to say. Officers note the variations when compared to the ward data but consider the results representative.

For disability and age groups, 12% of residents who filled in the questionnaires consider themselves disabled and 32% of residents who filled in the questionnaires were between the age group of 65 years and over. These figures are slightly higher than the ward profile which indicates that 0.8% of population in the ward are disabled and 10.6% are 65 years old and over. This also demonstrates a high participation by disabled persons and older people.

In conclusion, Officers consider that the responses to the equality questionnaire broadly reflect the diversity of the local community.