



**METROPOLITAN
POLICE**

Working together for a safer London

TERRITORIAL POLICING

**QK - Brent Borough
QD - Licensing Department**

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7th March 2014

Dear Sir

I am writing this letter in regard to the Temporary Event Notice received in my office on 7th March 2014.

I note that this is shown as 'Masters Anniversary Party' and therefore assume this is your own function. Despite that I will still require an event plan covering DJ's, security, staffing and evacuation protocols.

In addition, please confirm that you will abide by your existing conditions during the additional hours of the TEN

Yours sincerely

Nick Mortimer
Licensing Manager
Brent Police