

Appendix 1 Green Charter Progress Report 2

Task No	Details	Due Date	Achievements so far	RAG
1.	Reduce Carbon Dioxide Emissions By reducing our emissions of carbon dioxide (which occurs through the burning of fossil fuels) we will help to reduce the rate of global warming, and improve air quality. Brent Council is affected by the CRC Energy Efficiency Scheme, so any reduction in carbon emissions will also lead to financial savings for the borough.			R
1a	The council approaches energy management using its energy strategy's hierarchy of principles: 'be lean, be clean, be green': <ul style="list-style-type: none"> • Energy used in each building is minimised by using simple controls and passive features (be lean) • Simple actions such as cleaning and maintaining systems will ensure equipment runs effectively for the length of its anticipated life (be clean) • When demand is reduced to the minimum the use of renewable technologies (be green) is considered building-by-building. This ensures that energy generated by the renewable technologies is not wasted. • The aim is to reduce the energy used in each building to its absolute minimum. 	Ongoing	The Civic Centre has been rated BREEAM excellent. Brent's Sports Centres have received a number of energy improvements in 2013, mainly at Vale Farm Sports Centre where both pools now have new LED lighting and insulation measures on pipes and heat exchangers. Future improvements include a second phase Re:Fit programme for further works is in project initiation phase, due 2014/15.	G
1b	The council is monitoring and reporting its energy use and carbon emissions in line with the national CRC EES (Carbon Reduction Commitment Energy Efficiency Scheme).	Ongoing	Meter readings from all council property are taken and analysed. Annual energy use submissions are made for CRC Energy Efficiency Scheme. Council remains in phase 2 of the scheme (-2016/17).	G
1c	The council aims to reduce its CO2 reductions by 25 % in council emissions by 2014 and encourage and support schools to adopt a similar target.	Ongoing	The Council will not meet the 25% reduction target (based on 2009/10 Carbon Management Programme data baseline) by March 2014. It is estimated that 8% will be achieved by 2013/14, due to: only part year occupation of the Civic Centre; 'bedding in' problems of Civic Centre equipment; Data Centre operational in Brent House and closed buildings still consuming some energy.	R
1d	Behaviour change resulting in reduced energy use is encouraged and monitored.	Ongoing	The Carbon Management Programme Communication plan was approved by CMT, the Civic Centre Programme board and the Carbon Management Programme Board and is now implemented. The new	G

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	The council uses internal communication channels to encourage all staff to turn off electrical equipment when it is not needed or not in use.		plan outlines key objectives and targets, governance structure, renaming to Sustainability Champions, key roles and responsibilities, 'better ways of working' staff guidance on energy efficiency and waste reduction, rebranding 'green' communications , two year campaign timetable. Stage one, 'better ways of working' is currently being promoted to all members of staff through online bulletins, the new 'Sustainable Brent – make it happen' webpage and digital posters. The Sustainability Champions network is in the process of writing and making a short film to promote the 'Better ways of working' messages.	
1e	The council uses alternative sources of renewable energy such as solar panels and continuously analyses the council's use of energy.	Ongoing	Brent's Civic Centre met BREEAM Outstanding for construction, some issues with bedding in plant. Energy reduction measures in the building include: <ul style="list-style-type: none"> • low energy zoned and sensed lighting • natural ventilation measures throughout the building • air source heat pump • 180m² of green roofs provided above the building cores • Bio-fuel powered plant machinery. • Over the next three years, Brent Civic Centre will be working towards achieving BREEAM in-use Outstanding which monitors the buildings continues performance. 	A
1f	The council implements the borough's climate change strategy and action plan which was launched in December 2009 and its environmental policy, which was updated in October 2009.	Ongoing	The Climate Change Strategy Steering Group meetings have become less frequent, but the latest project is to survey residents to best identify how to raise awareness of climate change issues. In March 13, a well attended climate change conference involving 150 students took place at College of Northwest London.	A
1g	Schools are investigating /taking advantage of the Government's Feed In Tariff and the council is also making enquiries.	Ongoing	As part of the Brent Low Carbon schools programme, the Energy Manager gives advice regarding the Feed-In-Tariff. Renewable Heat Incentive due to be announced by Government in early 2014 which will be promoted.	G
1h	Work with schools to assist them to reduce energy.	Completed	The Low Carbon Schools programme used a Schools 'Behaviour Change Officer and Schools' Technical Officer to deliver an energy efficiency programme to 22 core schools over a two year period from	G

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			2011/12 to 2012/13. The project ended in March 2013 and achieved a 5% reduction in CO2 a 10% reduction in energy use and saved £68K amount in energy bills. No further dedicated support is planned although a traded service can be arranged.	
1i	The council created sustainable Business and Resident Climate Change pledges for residents and businesses to pledge to take measures to reduce environmental impact.	Ongoing	490 residents' pledges and 56 business pledges have been made.	G
1j	Work with businesses to be more energy efficient.	Completed	<p>2 energy saving awareness raising breakfasts were held for businesses.</p> <ul style="list-style-type: none"> • Wide Awake at Ikea • Brent Energy Efficiency Breakfast at Brent Town Hall <p>Free energy checks were taken up by local businesses and we worked with our partners such as the Carbon Trust and other local businesses to make the events relevant.</p>	C
1k	As part of its contract maintenance programme, the council's street lighting contractor is removing the old fluorescent bulbs from street signs and ministry posts, which tend to be lit 24 hours a day, replacing them with photo-cells that only come on as and when necessary.	Ongoing	<p>The Street lighting upgrade is taking place gradually and will be fully rolled out by 2018. This includes:</p> <ul style="list-style-type: none"> • Removal of fluorescent bulbs from 2751 street signs, 520 ministry posts and 375 bollards • Other energy saving options being assessed includes LED, dimmable and part-night lighting; and de-illumination of street furniture. 	G
1l	The Council has had an Air Quality Action Plan since 2005. This helps to control air pollution and improve air quality.	Ongoing	<p>The council's Air Quality Action Plan has been updated (2012/2015). The focus of the plan remains the reduction of nitrogen dioxide and particulate matter emissions to below national targets.</p> <p>Nine fundamental measures were carried over from the previous plan, including continuous air quality monitoring in Harlesden, Neasden and beside the North Circular Road, raising awareness of air quality issues and reducing emissions from industrial installations.</p> <p>The Council has implemented an additional 15 new air quality action plan measures to further reduce pollutant emissions associated with</p>	G

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			<p>specific sources.</p> <p>The plan integrates air quality with climate change measures and identifies additional opportunities for emissions reductions, not only from Council activities but also from Brent businesses.</p> <p>Progress in delivering the plan has been reported annually in accordance with the National Review and Assessment process.</p>	
1m	Maintain its Green Champions network with updates / awareness schemes for staff.	Ongoing	<p>The Green Champions Network is now called Sustainability Champions Network. There are currently 50 registered members, of which 20 staff are active on a voluntary basis.</p> <p>The group are currently working on a short film to inform staff on 'better ways of working' guidance and the film will act as a marketing tool to recruit additional champions.</p> <p>The Sustainability Champions network will be key to rolling out the various sustainable behaviour change campaigns in the Civic Centre.</p>	G
1n	Reducing carbon emissions through ITU and through the bulk scanning project.	Completed	<p>ITU established mobility across staff and members through enabling flexible working. 'Oneprint' and devices to aid paperless office has reduced the need to print. Cloud enabling mobile productivity and BYOD in Brent. Productivity and efficiency gains through flexible working: Increasing output, consolidating office space through a new £90m civic centre and reducing costs. Developing apps to enable effective staff working.</p> <p>The Council implemented highly efficient monitors in the Civic centre – the 27” ones are more that twice as efficient as the older dual monitors they replaced. This includes auto shut-off when person not detected in front of them. The majority of staff don't have a deskphone, there is less power required to run the fixed telephony solution. Thin clients far more efficient than traditional computers</p>	C

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1o	The Council funds and supports Energy Solutions (North West London) Ltd to provide advice on energy saving, renewable energy and insulation advice.	Ongoing	The Council has an ongoing service level agreement and continues to support Energy Solutions to enable them to provide advice to residents.	G
1p	A scrutiny Committee Fuel Poverty Task Group was set up and recommends that Brent Council and its partners develop an affordable warmth strategy to enable the borough to tackle fuel poverty.	Ongoing	The Council is writing a Fuel Poverty Strategy with its partner Energy Solutions. A bid for funding from DECC to promote the Green Deal, tackle fuel poverty, and to offer residents a collective energy switching scheme was successful. These schemes are all being rolled out currently and will help residents to become more energy efficient and to reduce their fuel bills, helping to reduce the issue of fuel poverty in Brent. Brent also secured Department of Health funding in 2011/12 and 2012/13 to promote energy saving and other measures to households at risk during severe winter weather. This fund was shut down by Government and has not yet been replaced..	G
1q	Provide energy monitoring devices for people to borrow from libraries.	Ongoing	Energy monitoring devices are available from the Council libraries – 59 residents have borrowed a monitor in the last four months.	G
1r	Publish information on the council's website about saving energy and combating the effects of climate change.	Ongoing	The Brent website is regularly updated to provide up-to-date information.	G

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2.	Lower Waste Waste has a significant impact on the environment. Waste sent to landfill results in resources being lost; potent greenhouse gases (methane) being released into the atmosphere, contributing to further climate change; and it is a very expensive option for waste disposal. Recycling and composting reduces the environmental and financial impact, as resources can continue to be used and materials are kept from biodegrading in landfill. The best option, however, is avoiding any waste in the first place – in addition to the environmental benefits, this will save individuals money, as they no longer buy items they do not need; and will save vital council finances, as less waste will have to be paid for to be sent to landfill.			G

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Task No	Details	Due Date	Achievements so far	RAG
2a	<p>Household Waste Collection Strategy (2010 – 14)</p> <p>The council's Household Waste Collection Strategy (2010-14) was one of the key outcomes of a One Council project "Waste and Street Cleansing Review". The Waste Strategy delivered significant improvements to the Recycling and Waste Service in Brent.</p> <p>Policies within the Waste Strategy have been implemented successfully.</p> <p>Improving Waste Management Performance</p> <p>A One Council project was set up to continue to deliver the benefits of the Waste and Street Cleansing Review: "Improving Waste Management Performance".</p> <p>The project aims to further increase the Council's recycling rate and reduce waste arisings to contain the cost of sending unsorted waste to landfill.</p> <p>Managing the Public Realm</p> <p>The Council's current contract for waste collection and street cleansing ends on 31 March 2014. A new Public Realm Services Contract will start in April 2014. This contract will bring together, for the first time, the following services: waste collection, cleansing, burial, grounds maintenance in parks and open spaces, including land managed and/or owned by Brent Housing Partnership. The new Contract will deliver the following benefits:</p> <ul style="list-style-type: none"> - Reduce the amount of waste sent to landfill - Reduce the greenhouse gas emissions of operations associated with the Services - Improve the way Brent looks and feels - Encourage greater consideration by residents and 	Ongoing	<p>The implementation of the Household Waste Collection Strategy (2010 -14) resulted in the following achievements:</p> <p>A new waste collection service for all street level properties. New materials for recycling have been included as part of the new service and all residents living in street level properties have now access to separate dry recycling and food waste collections</p> <p>A new waste collection service for all blocks of flats. New materials for recycling were included as part of the new service. All blocks of flats have now access to a separate dry recycling service. Nearly 200 blocks of flats have now access to separate food waste collections and all blocks of flats will receive this service in the next two years.</p> <p>A new waste collection service for properties along the North Circular Road. All properties have now access to a separate dry recycling service.</p> <p>Improved access to recycling facilities for flats above commercial properties. All flats above commercial properties will receive a dedicated dry recycling service during 2014.</p> <p>An improved recycling collection service for Brent schools.</p> <p>The audited recycling rate for 2012/13 was 43% making Brent one of the top performing boroughs in London. The projected end of year for 2013/14 recycling rate is 41%. Overall waste arisings reduced by 2.5% and the amount of street litter recycled is up to 10.6%, saving the Council £153,000 in disposal costs.</p> <p>The Public Realm Services Contract will start in April 2014 and last for nine years. The contract will create greater emphasis on improving the appearance of all public places, eliminate previous boundary inefficiencies and deliver a co-ordinated programme to maintain Brent's public places to a good standard.</p>	A

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	<p>communities of how to generate less waste, emphasising reduction, reuse, recycling and composting</p> <ul style="list-style-type: none"> - Promote a greater sense of civic pride and a stronger local identity. 			
2b	Reduce waste and increase recycling internally.	Ongoing	<p>There is a new waste and recycling scheme at the Civic Centre. Recycling and waste bins are centrally located and all plastics can now be recycled. Food waste caddies are also provided..</p> <p>Old IT equipment is sent to a charity to be re-used and/or recycled and WEEE recycling is provided by the Client Site FM team.</p>	G
2c	Have in place an internal communications plan to increase the council's own recycling levels.	Ongoing	<p>Recycling information is available on the intranet and made available through the Sustainability Champions scheme.</p> <p>Communicating waste and recycling information forms one of the elements of BREEAM In-Use at the Civic Centre (due in three years time) and will require formal monitoring.</p>	G
2d	Reduce waste and recycle 95 per cent of green waste from parks and sports' facilities.	Ongoing	<p>Bridge Park CLC has implemented a food recycling scheme for functions.</p> <p>China crockery is used for customers staying in Willesden SC and Vale Farm SC's cafés, leading to a reduction in polystyrene and cardboard waste.</p> <p>Recycling bins given an increased prominence in Brent's sports centres, to further encourage recycling.</p> <p>Reduced use of paper and outreach material as a result of the development of virtual online tours and greater use of web-based marketing materials and booking systems.</p> <p>Herbaceous perennials have replaced annual bedding plants, reducing organic waste produced.</p> <p>Soil and vegetation is re-used on site for landscaping purposes.</p>	G

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Task No	Details	Due Date	Achievements so far	RAG
2e	The Council has phased out paper towels and is replacing towels with hand dryers.	Ongoing	There are only hand dryers in the Civic Centre toilets but due to staff demand paper towels are provided in the kitchens.	A
2f	Provide an effective network of recycling bring sites in public places located across the borough.	Ongoing	There are 183 sites spread across the borough (a GIS map is available)	G
2g	Continue to provide a Christmas tree recycling service.	Ongoing	Christmas trees must be contained within the green bin.	G
2h	Increase the amount of items reused in Brent whether through charity shops, re-use schemes or recycling.	Ongoing	The material collected has increased and all plastics are now recycled. The Re-Ward Club that was run by West London Waste Authority closed in July 13 due to funding, but residents are encouraged via the Contact Centre to advise whether bulky items can be re-used and pick up-staff are trained to deliver these to Abbey Road with extra care.	G
2i	Provide a StreetWatcher scheme, including training and days out.	Complete	This programme has now come to an end. However, Veolia have committed to working with local volunteers to promote sustainable waste management and monitor levels of street cleansing and fly-tipping.	C
2j	Make home compost bins available to residents.	Ongoing	Every household in Brent is entitled to a discount on home compost bins. The price for a 220 litre bin is £17 plus delivery and £20 plus delivery for a 330 litre bin, through the Council's partnership with Even Greener.	G
2k	Increase resident awareness of the amount of food waste that is thrown away.	Ongoing	The Council works with its partners, such as the West London Waste Authority, to raise awareness of food waste.	G
2l	Promote the Mailing Preference Service and encourage people to return unwanted junk mail to sender.	Ongoing	The Council website encourages residents to sign up to the Mailing Preference Service (MPS) to limit the amount of unwanted mail residents receive.	G
2m	The Council offers to collect up to 5 bulky items of household waste free of charge up to 3 times a year.	Ongoing	This service is provided and residents are now asked via the Contact Centre whether the items are in re-useable condition so that they can be re-used again after they go to Abbey Road re-use and recycling site.	G
2n	Increase awareness and use of the Reuse and Recycling Centre at Abbey Road.	Ongoing	These services are regularly advertised.	G

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Task No	Details	Due Date	Achievements so far	RAG
20	Prosecute those who litter and fly-tip.	Ongoing	<p>Brent is working hard with our residents. Four new projects are currently underway:</p> <ol style="list-style-type: none"> 1. Asking residents to increase recycling and reduce their waste. 2. Rolling out food waste recycling at flats – now complete 3. Recycling of street cleansing waste <p>Enforcement of dumped waste and business waste Recycling of street cleansing waste:</p> <p>In 2013, 1309 tonnes of street cleansing waste were recycled. That's 10.6% of all such waste and saved the council £153k in waste disposal costs.</p> <p>Enforcement of dumped waste and business waste:</p> <p>The Waste Enforcement Team has now refocused their programme of dumped waste investigations. Areas are now targeted over a three week period. Offenders are identified, bags are marked up for visual effect and enforcement action is taken. Since April, the team have undertaken 2556 street inspections, 325 business waste investigations, 128 fly-tipping investigations and 81 littering investigations.</p>	G

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3.	Sustainable Development and Regeneration It is important to develop and rebuild infrastructure and buildings as sustainably as possible, to help the population to live within environmental limits; ensure a strong, healthy and just society; and to achieve a sustainable economy.			G
3a	The council uses Placemaking Guides to achieve a safe, attractive, accessible and inclusive environment. It sets out public realm policy and design guidelines and specifications for materials, street furniture and the layout of streets and spaces that fall within the control of the council. Sustainable development is promoted by planning for mixed use development in growth areas where there is good public transport provision. We will ensure new development is accompanied by supporting facilities such as school places, open space and community facilities.	Ongoing	Over the past year, the Wembley Area Action Plan has been progressed to Examination and the appraisal of the social, environmental and economic aspects of related site proposals has been updated and a placemaking study on Burnt Oak – Colindale has begun.	
3b	The council reduces the carbon footprint of new development by requiring high levels of energy efficiency and renewables beyond current building regulation standards, particularly in growth areas.	Ongoing	In July 2010 a Core Strategy was adopted to increase the standard of sustainable design and construction. A minimum standard of Code for Sustainable Homes (CSH) 3 was set and for non-residential proposals, a rating of BREEAM Excellent is expected. Within Growth Areas, major proposals are required to achieve a minimum rating of CSH4. In 2011 the revised London Plan was adopted which required residential buildings to achieve a 25% reduction in carbon emissions from the 2010 Building Regulations target (CSH level 4) and a 40% reduction from 2013.	G
3c	Achieve exemplar low carbon schemes such as promoting combined heat and power district heat networks in Wembley and South Kilburn.	Ongoing	Brent Civic Centre received BREEAM outstanding. It is the greenest public office building in the UK and the fourth greenest building worldwide, out of only ten that have received BREEAM Outstanding rating. Exploratory work is underway in South Kilburn for a business case district energy scheme with an external commercial partner. From 1st April 2012, BHP Housing Stock improvement work for energy efficiency has involved replacing windows, boilers and loft and cavity wall insulation. This will continue with the recently revised	G

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Task No	Details	Due Date	Achievements so far	RAG
			Asset Management Plan.:	
3d	Reduce waste from demolition and construction by requiring all development to comply with the ICE demolition protocol and set targets for reuse and recycling.	Ongoing	A sustainability checklist has been produced to help developments achieve these targets.	G
3e	Reduce the risk of flooding by steering development away from areas at risk and ensuring new development includes measures to minimise rainwater runoff such as green roofs and permeable paving.	Ongoing	This policy is also reflected in the sustainability checklist.	G

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4. Sustainable Transport and Streets Sustainable transport lowers carbon emissions; reduces congestion; gives health benefits; and can often result in reduced travel times. Improved streets make walking easier, safer and more enjoyable.				G
4a	<p>The Council encourages low carbon modes of transport to reduce emissions. The council has recognised that for more people to walk and cycle around the borough, they need to feel confident doing so, for which it is necessary to design safer streets.</p> <p>Work focuses on cycling, walking, public transport and electric vehicles.</p>	Ongoing	<p>We want to improve cycling routes in the borough and bid for funding to build new infrastructure. Although the GLA did not fund us for the mini-Holland project as hoped, they felt that our bid had a number of key strengths and above all note the “exceptional” commitment shown by the Lead Member and officers and are letting us know shortly if they are able to award us “substantial” amounts of money anyway to achieve the objectives set out in our bid.</p> <p>Cycle training:</p> <p>No of adults (Bikeability level 2:) 69</p> <p>No of adults (Bikeability level 3): 20</p> <p>No of children (Bikeability level 2) 242</p> <p>New or upgraded on-carriage way segregated routes. Km: 2</p> <p>Number of junctions treated to improve cyclist safety. No: 15</p>	G

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Task No	Details	Due Date	Achievements so far	RAG
			<p>Actions taken to encourage cycling in the borough:</p> <ul style="list-style-type: none"> • 4 new cycle on prescription courses have been held (5 week course) 26 people attended • 2 new TfL funded cycling projects (Brent Biking Borough and Bike It) have been extended to include more activities and schools. Cycle training has been prioritised to Bike it schools • 172 individual (adult) trainees attended Bikeability <p>42 school sessions were held, enabling 396 children to receive cycle training.</p>	
4b	Improve air quality and health outcomes by emissions based permit parking where high emission cars pay more.	Complete	Emissions based permit parking has now been implemented and is a working policy. It is not possible to allocate specific carbon reductions to this scheme but will contribute to encouraging lower emission vehicle purchases by residents which will support the air quality health outcomes.	C
4c	The council will pay £200 to residents who do not have a car and surrender their parking permit.	Ongoing	This service continues, around 40 permits were surrendered in the past year.	G
4d	Provide electric car infrastructure by providing electric vehicle charging points.	Ongoing	As of January 2014 there are four electric vehicle charging points (EVCPs) in Brent's public car parks with the first "on-street" EVCP set to be delivered in February 2014.	G
4e	Promote car clubs.	Ongoing	<p>Car clubs are widely promoted in the borough and are available at 111 spaces across Brent between two providers, Zip Cars and City Cars. Efforts concentrate on promotion, communication and administrative work from an officer perspective.</p> <p>The Civic Centre has 25 dedicated spaces for Zip Cars, which are also available for the public to use outside core office hours (including weekends), which form part of the total.</p>	A

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4f	Make it easy to travel in a way that is sustainable, safe and efficient.	Ongoing	<p>7 Pedestrian crossing with facilities for disabled people. This year so far 51 new disabled parking places and 18 personalised disabled parking places have been installed. 78 waiting and loading bays. 63 accessible bus stops.</p> <p>The Council has worked with Neasden temple staff to introduce real-time train, tube and bus departure information screens to facilitate the increased use of public transport to/from key locations in the borough.</p>	G
4g	Provide new sustainable transport facilities, such as cycle parking.	Ongoing	<p>47 new cycle parking stands installed in the Kensal Rise cycle hub</p> <p>24 new cycle stands offering 48 spaces will be delivered in February 2014 in the vicinity of Kilburn Park Tube Station.</p> <p>34 new cycle stands offering 68 spaces will be delivered in March 2014 in the vicinity of Queens Park.</p>	G
4h	To deliver free cycle training for Brent's residents for three years.	Complete	See Update 4a.	C
4i	Publish travel advice on the council's website.	Ongoing	The "Brent Travel" map/guide is now complete and has been used for the new Civic Centre.	G
4j	Improve the public realm to make walking more attractive.	Ongoing	<p>13 protected crossing facilities were created. (e.g. refuges, zebra crossings, pelican crossings). We are on target to implement 13 by end March 2014</p> <p>49 metres of Guardrail were removed. We are on target to remove over 75 metres of guard railing by end of year</p> <p>13 items of Street Clutter was removed. We are on target to remove over 20 items of street furniture to reduce clutter</p>	G
4k	Smarter Travel	Ongoing	<p>Information is made available on the website and via the Brent Transportation team.</p> <p>80 education and training interventions (e.g. theatre in education or pedestrian training)</p>	G

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			16 kilometres of new roads where 20 mph zones / limits have been introduced.	
4l	Assist and support business travel plans.	Ongoing	<ul style="list-style-type: none"> The Council currently has 97 sites with approved Travel Plans 4 sites submitted approvable Travel Plans in the last 3 months 11 sites submitted monitoring reports through the West Trans Monitoring Project in the latest monitoring round Aggregate figures from monitoring show single occupancy car journeys down from 45% to 19% of trips to sites with Travel Plans 	G
4m	Consult residents and businesses on improving the Grand Union Canal environment around Alperton.	Complete	The Alperton Masterplan sets out how the authority hopes to transform a strip of poor quality brownfield land next to the Grand Union Canal into a new, mostly residential neighbourhood of 1,600 new homes, together with improved shopping and cultural facilities and business space	C
4n	The council provides an Animal Welfare Service that will educate, encourage and enforce responsible animal/dog ownership.	Complete	<p>Achievements 1 April to 31 March 14 include:</p> <ul style="list-style-type: none"> 29 dogs microchipped 21 promotional events held 88 dog fouling patrols carried out 	C
4o	In partnership with Mayhew Animal Home provide free neutering for bull breeds and low cost neutering for all other breeds to prevent over-population of dogs.	Ongoing	The Council has given out 19 low-cost neutering vouchers 1 April to 31 March 14	G
4p	Provide free poop scoops to encourage dog owners to clean up after their dogs.	Completed	The Council handed out 100 free bags. This project is now closed.	C
4q	To undertake regular hot spot dog fouling areas and educate owners and where necessary enforce fixed penalty notices.	Ongoing	The Council carried out 88 x Dog fouling patrols and will continue to check hot spot areas. No fixed penalties were handed out because the Council is in the process of re-designing the fixed penalty notices	A
4r	Provide free reward packs to those owners seen clearing up their dog's mess.	Ongoing	The Council has rewarded four owners so far and 3 between 1 April to 31 March 14	G
4s	Provide educational events in Parks about animal/dog ownership.	Ongoing	From 1 April to 31 March 14, The Council held 14 responsible dog ownership promotional events including 7 Bark patrols (Brent Action	G

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Task No	Details	Due Date	Achievements so far	RAG
			for Responsible k'9s) – Multi Agency approach to tackle irresponsible dog ownership includes Brent's Animal Welfare Team, Police and Mayhew animal home.	
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5. Sustainable Food & Purchasing By purchasing fresh, local, seasonal food and other goods that have been produced in a sustainable way we can reduce the environmental impact of production, transportation and purchasing, and improve our health.				G
5a	The council will explore the issue of food growing in Brent.	Ongoing	Brent's Food Growing and Allotments Strategy and action plan (2012-2014) aims to: <ul style="list-style-type: none"> • provide efficiently managed allotment sites that provide good value for money and are accessible to all • develop and broaden the range of food growing opportunities available through increased partnership working • promote benefits of food growing as part of a healthy lifestyle. 	G
5b	The Council provides allotments to residents and local groups.	Ongoing	The Food Growing and Allotment Officer has reviewed the allotment waiting list and there are now short waiting lists for some sites, particularly in the west of the borough. Food growing and allotments promoted in press and social media: Council tweets, Facebook, website and Brent Magazine	G
5c	Commit to provide and improve allotments or other food growing projects, including a survey on the use of allotments.	Ongoing	Analysis of demand, population density and changing profile of tenants and waiting list applicants are reviewed on an annual basis as part of the Food Growing and Allotment Strategy. The results act as indicators for improving current infrastructure to meet demand. Site audit undertaken in 2013 to record site and assets' condition and cost for maintaining and improving allotment infrastructure, programmed over the next 5 years.	G

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Task No	Details	Due Date	Achievements so far	RAG
			<p>Updated the allotment Tenancy Agreement in 2013 so that tenants adhere to sustainable principles and practices: waste reduction and recycling, water wise behaviour, minimal use of chemicals including pesticides and herbicides, banning any pesticides with insectinoids, encourages composting green waste and encourage use of peat-free compost.</p> <p>Waste management at allotments led to the first collaboration of Veolia and allotments working together to remove and recycle waste from the allotments.</p> <p>Bicycle stands will be installed at least 2 allotment sites.</p>	
5d	Provide information sessions on growing your own food in an urban setting through the Brent Sustainability Forum.	Complete	The Forum has run a programme on growing your own food with its partner 'Capital Growth'. This programme is now complete, but there are many food growing places in Brent. To search for a site near you go to http://www.capitalgrowth.org/	C
5e	Promote Farmers' market events.	Ongoing	<p>Information on Farmers markets and vegetable box schemes are provided on the Brent Council website and here:</p> <p>http://fieldtoforkorganics.coop http://www.lfm.org.uk/markets/queens-park/ www.brent.gov.uk /goinggreen</p>	G
5f	<p>The council supports the Brent Fairtrade Network (BFN).</p> <p>The Council has committed to only procure Fairtrade tea, coffee, sugar, fruit for council meetings and events.</p>	Ongoing	<p>Fairtrade Borough status was awarded to Brent in March 2012 and re-certification was achieved in May 2013.</p> <p>The external caterer is contracted to provide Fairtrade food and drink at the canteen, café and events at the civic centre.</p> <p>All staff required to serve Fairtrade products for all internal and external meetings.</p>	G

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Task No	Details	Due Date	Achievements so far	RAG
			<p>BFN is provided with premises for meetings.</p> <p>Pre-qualification questionnaires request information from suppliers on Fairtrade when applicable.</p> <p>Fairtrade Fortnight events held every year.</p>	
5g	Promote Fairtrade events throughout the borough.	Ongoing	<p>Fairtrade is widely promoted, through stalls at community events, talks at Westminster University campus, special events during Fairtrade Fortnight, and the commissioning of a Fairtrade artwork.</p> <p>The convent of Jesus and Mary Language college was made the first Fairtrade school.</p>	G
5h	The council is working towards creating a Wellbeing and Healthy Living Strategy.	Ongoing	The H&WB strategy continues to be worked up as well as an associate action plan for the Borough. Within the action plan, specific teams will be responsible for delivering sections of the strategy.	A
5i	Provide information on healthy living via the Council's website.	Ongoing	The healthy lifestyle team has published a webpage as part of the council's website which provides links to NHS pages, as well as links to all "healthy" activities in the borough, e.g. Sports and activities clubs, and healthy programmes being run by other departments, as well as resources and information on diabetes and other key borough priorities.	G
5j	The Council offers evening cooking classes via BACES.	Closed	This project has now come to an end.	C
5k	The Council supports the Brent Sustainability Forum to help raise the profile of sustainability across the borough.	Ongoing	The Brent Sustainability Forum meets quarterly and focuses on areas including: sustainable transport, waste and recycling, energy efficiency, food growing and water efficiency, nature conservation.	G
5l	The council replaced bottled water dispensers with mains water in public areas of council offices.	Complete	The project is complete.	C
5m	Sustainable purchasing of material for the construction of the Civic Centre.	Complete	Sustainably sourced building materials were used during the construction phase of the Civic Centre (e.g. the concrete mix used in the building (50 per cent ground granulated blast furnace slag with	C

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Task No	Details	Due Date	Achievements so far	RAG
			Portland cement) will give a 33 per cent reduction of embodied CO2. The saving of 2392 tonnes of embodied CO2 is calculated to be the equivalent to nearly seven years' operation of the building.	
5n	The council only purchases peat free products.	Ongoing	This policy remains in place and is strengthened as a request to go peat free is now included in the allotment tenancy agreements.	G

Task No	Details	Due Date	Achievements so far	RAG
6. Sustainable Water We face the threats of increased flooding and a scarcity of drinking water in the near future. To address these, we need to be aware of and respond to flood risks, and use water more efficiently.				G
6a	The council considers flood risks for any infrastructure, building or transportation work.	Ongoing	<p>A Flood Risk Management Plan is required to be published by June 2015. The draft Programme Initiation Document (PID) for flood risk management is being progressed and was issued for comment in August 13. This will be starting point for the development of the Flood Risk Management Plan Brent Council works with partners such as the Environment Agency and Thames Water to alleviate flooding in high risk areas.</p> <p>The Council has developed a:</p> <ul style="list-style-type: none"> • Severe weather plan • Multi-Agency Flood Plan • Flood plan for the Welsh Harp and aqueduct. <p>These all run as annexes to our Major Incident Plan, all of which are currently being updated.</p> <p>When designing new highway schemes, consideration is given to installing permeable paving instead of traditional block paving or tarmac, and introducing landscaped areas and trees for rain water to absorb into ground.</p>	A

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Task No	Details	Due Date	Achievements so far	RAG
6b	Reduce flood risk by keeping urban areas green and reduce drought risk by using plants that are drought resistant.	Ongoing	When designing new highway schemes, consideration is given to installing permeable paving instead of traditional block paving or tarmac, and introducing landscaped areas and trees for rain water to absorb into ground and replenish water table. Tree planting and urban greening are included in planning conditions for housing and commercial developments. Parks use drought-resistant plants in their flower beds. Rain water harvesting is promoted.	G
6c	When planning new buildings, incorporate SuDS (sustainable urban drainage systems) whenever possible.	Ongoing	All new developments will be required to submit sustainable drainage details from October 2014.	A
6d	Tackle local flooding and watercourse pollution.	Ongoing	Waste water from properties must not be connected to surface water system. We regularly inform residents about flooding and water pollution via local papers and Brent Magazine.	G
6e	Use water more efficiently.	Ongoing	Only tap water is used at meetings. Brent's Civic Centre has had the following measures installed to reduce water use within the building: <ul style="list-style-type: none"> • Low flow aerated taps or spray taps for wash basins with a flow rate of 6 l/min (standard taps consume about 12 litres/min) • All WCs are low flush (with a cistern volume of 6 litres or less) • Urinals are either fitted with presence detectors to control flushing or are ultra low flush • A rainwater harvesting system serves the WCs and urinals throughout the building; equipment within the Core C PPE Store and Pest Control Room; and irrigation plant within the Basement to reduce mains cold water usage • Showers have a flow rate of 9 litres/min or less, as opposed to standard showers, which use about 14 litres/min • Sub-metering, to help with monitoring water use 	G

Task No	Details	Due Date	Achievements so far	RAG
7. Sustainable Land use and Wildlife It is important to ensure that land is used for social and economic development that recognises, protects and enhances the value of the natural				

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Task No	Details	Due Date	Achievements so far	RAG
	environment, so that it can continue to be enjoyed and benefited from by future generations.			G
7a	The council preserves and enhances Brent's existing parks and open spaces and aims to increase these as opportunities become available.	Ongoing	The following developments have taken place: <ul style="list-style-type: none"> • Drought resistant plants mean plants will survive during dry summers. • Brent Council was awarded 7 Green Flags in 2013 	G
7b	The council conserves and enhances biodiversity	Ongoing	The council assesses 62 Sites of Importance for Nature Conservation (SINCs). Since 2011, the percentage of sites in an improved condition increased from 66% to 69% The Soil Association Organic Standard at Fryent Country Park was retained.	G
7c	Make sure the planning system protects and enhances open spaces and biodiversity and does all it can to protect and promote trees and woodland and promoting wildlife.	Ongoing	A Sustainability Checklist has been created and is being applied for planning projects. This list is updated regularly.	G
7d	Support and fund the work of the Welsh Harp Environmental Education Centre.	Ongoing	External funding has been secured for the second year to enhance the current schools programme. The council has funded improved facilities at the centre in 2013 including an outdoor play area.	G
7e	Protect our SSSI (Sites of Special Scientific Interest) at Welsh Harp, and our local nature reserves such as Fryent Park.	Ongoing	Masons Field has now been declared a local nature reserve in September 2013, and was certified organic by the Soil Association in line with the rest of Fryent Country Park. The Brent Reservoir was last assessed as being in a good condition by Natural England in July 2011 (the next assessment is due in 2017), with a good number of breeding birds on both the open water and the lowland fens. However, a development at West Hendon has been approved by Barnet Council and the Mayor of London. The parts of the development which are close to the reservoir may potentially have an impact on nature conservation and the Site of Special Scientific Interest but Brent Council will seek to work with the Developers to minimise this.	A

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Task No	Details	Due Date	Achievements so far	RAG
7f	Create wildlife corridors where possible (e.g. Fryent Park to Roe Green Park and along railway lines).	Ongoing	Wildlife corridors are part of the planning strategy together with urban greening. This is part of the Council's planning policies.	G
7g	Brent Council is a member of the Pesticide Action Network and has reduced its own pesticide use to a bare minimum.	Complete	The council's policy of reduced pesticide use is being adhered to. Sports, Parks and Cemeteries only use pesticides where it is absolutely necessary.	C
7h	Greater biodiversity and open spaces contribute to improved environmental quality and wellbeing.	Ongoing	<p>Work is continuing on Masons Field, Fryent Country Park to improve the wildlife, access to wildlife and interpretation.'</p> <p>This project was funded through the Heritage Lottery Fund and the Council and a number of conservation groups are actively involved in making this project happen.</p> <p>Full implementation of the herbaceous bedding schemes across the service, giving a much more environmentally friendly bedding scheme with benefits for wildlife and reduction in watering.</p> <p>Extension of the acid grassland at Gladstone park and Fryent Country Park. Extension of meadow grass areas at 4 sites.</p> <p>New dog control orders were amended to walking no more than 4 dogs (from previous 6) to reduce dog fouling rates and encourage more use of open space.</p>	G
7i	The council's parks contribute to improved air quality, both locally and globally.	Ongoing	<p>Parks use sustainable planting (use of perennials and drought-resistant plants) to help adapt to climate change.</p> <p>A newly created Chalkhill park in Wembley was opened in 2013.</p> <p>Vegetation improves the air quality locally and contributes to reducing global CO₂.</p>	G
7j	Parks provide walking routes for local journeys.	Ongoing	Brent Council is encouraging people to walk rather than use motorised transport, in order to reduce carbon emissions and to create a healthier population. The Sports and parks service co-ordinate a network of 'healthy walks' in a number of Brent's parks	G

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Task No	Details	Due Date	Achievements so far	RAG
7k	London in Bloom.	Ongoing	<p>Brent were awarded certificates in the following categories:</p> <p>Gilt for Large City Park Silver Gilt for Country Park (Fryent Country Park) Silver Gilt for Large Park above 25 acres (Gladstone Park) Gold for Small Park of the Year: (Mapesbury Dell)</p> <p>Brent Council staff member Joanne Winters was declared London in Bloom Apprentice Gardener of the Year 2013</p>	G

Scoring Key

Red – nothing in place / not done

Amber – needs help

Green – good – no action required

DRAFT