

**One Council Overview & Scrutiny Committee Work Programme 2013/14
Chair Cllr Ashraf**

| Date of Meeting | Agenda Item | Requested information/evidence | Invited witnesses | Notes |
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| 29 th May 2013 | <p>Libraries Transformation</p> <p>Services for Young People</p> <p>One Council Work Programme update</p> | <p>Members are interested in knowing the impact of the libraries being closed, evidence around how many people are using libraries and more information on future plans for libraries in Brent.</p> <p>Members will receive a verbal update on the progress made and how this project is being developed and what has been achieved to date.</p> <p>The committee will receive an update on the status of the programme and the individual projects within it.</p> | <p>Jenny Isaac/Sue Mckenzie</p> <p>Cathy Tyson</p> <p>Irene Bremang</p> | <p>Members were pleased with the positive progress being made by the library service in Brent. The chair requested for the presentation to be emailed to all committee members. This was done on 30/05/13.</p> <p>The update was noted. Timetable to implement the scheme should be in place in Autumn.</p> <p>The update was noted. Members requested for the Senior Management Restructure project, Project Athena, Adult Social Care Mutual project and Civic Centre Project be added to the work programme.</p> |
| 10 th July 2013 | The administrations priorities and 2013- 2014 Borough Plan refresh / Council Priorities | The Committee will receive an update on the refreshing of the Borough Plan. The new plan will be live from July 2013 – December 2014. | Christine Gilbert / Muhammed Butt | The update was noted. Ms Gilbert offered to present the Corporate Plan (due to be completed in Sept) at the October meeting. Members requested further information regarding targets and spending figures be sent. Ms Gilbert offered to arrange Member training on the |

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| | <p>Senior Management Restructure</p> <p>Working with families initiative</p> | <p>As requested from the May meeting, Ms Gilbert was asked to attend the meeting to answer questions regarding the Senior Management Restructure</p> <p>The committee will receive an update on how this project is being developed and what has been achieved so far.</p> | <p>Christine Gilbert</p> <p>Susan Gates</p> | <p>impact of welfare reforms in Brent</p> <p>The updated and answers given were noted.</p> <p>The update was noted.</p> |
| 9th October 2013 | <p>Performance and Finance report Q4 and Q1</p> <p>Parking</p> <p>One Council Work Programme update</p> | <p>To provide members with performance information</p> <p>Parking Procurement Project: Members are concerned about the new online payment system and the impact this will have on the community.</p> <p>The committee will receive an update on the status of the programme and the individual projects within it.</p> | <p>Cathy Tyson</p> <p>Michael Read</p> <p>Irene Bremang</p> | <p>The update was noted.</p> <p>The update was noted.</p> <p>The update was noted.</p> |
| 26th November 2013 | Future Customer Service Project | Members have requested for regular updates on this project. The project closure report will include information on successes and difficulties | Margaret Read | This item was deferred to 18 th March meeting |

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| | <p>Complaints Annual Report</p> <p>General Issue – Waste and street cleaning</p> | <p>as well as next steps.</p> <p>Report will provide members with information on how the council has dealt with complaints during 2012/13 and progress since the last report presented in October 2012.</p> <p>This was brought by the Chair to discuss the general issue of waste and street cleaning.</p> | <p>Philip Mears</p> <p>No presentation will be made</p> | <p>The update was noted.</p> <p>This issue will be discussed at the 22nd January 2014 meeting.</p> |
| 22nd January 2014 | <p>One Oracle (formerly Project Athena)</p> <p>Civic Centre Update</p> <p>Parks / Public Realm</p> | <p>Report to provide members with an update, highlighting the main developments since February 2013.</p> <p>Report to provide members with update on Civic Centre savings achieved and projected.</p> <p>Report on new Public Realm contracts to be provided.</p> | <p>Andy Donald</p> <p>Andy Donald</p> <p>Chris Whyte</p> | |
| 18th March 2014 | <p>Performance & Finance review Q2</p> <p>One Council Work Programme update</p> | <p>To provide members with performance information.</p> <p>The committee will receive an update on the status of the programme and the individual projects within it.</p> | <p>Cathy Tyson</p> <p>Irene Bremang</p> | |

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| | Future Customer Service Project | Members have requested for regular updates on this project. The project closure report will include information on successes and difficulties as well as next steps. | Margaret Read | |
| Items to be timetabled | | | | |
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