

Peak Activity Inspection Report Form

Premises File Number: 28/8871 Area: NW Borough: Brent

Premises Name: West coast Team Leader: Mazin Daoud

Address: 236 High Street Harlesden NW10 4DT Safe Capacity: 100

Premises Use Code: CL1

Contact Name: Leticia Kusah Telephone No: 075808078365

Name of Responsible Person if different from above:

Audit checklist

The following checklist applies to all premises and events. The relevant FSEC 'premises use group' column should be selected for the premises being inspected.

- (a) Where DEFECTS are noted give details on 'Summary of Fire Safety Issues' page. If relevant, details of good practice may also be entered.
- (b) Score the Article against the relevant premises type. If Articles are not applicable, leave blank.
- (c) Total the score from appropriate FSEC 'premises use group' column to determine enforcement level expectation.

Article Number & level of risk	Sleep (U) <input type="checkbox"/>	Sleep (F) <input checked="" type="checkbox"/>	Public (U) <input type="checkbox"/>	Workplace (F) <input type="checkbox"/>	Considerations
	FSEC: A, B, C, E, F, H	FSEC: D, G, L	FSEC: J, K, M, N, P	FSEC: S, R, T	
8. General Duty					
Major	<input type="checkbox"/> 13	<input type="checkbox"/> 13	<input type="checkbox"/> 8	<input type="checkbox"/> 5	1. Are the general fire precautions adequate? 2. Are the employees safe? 3. Are the premises safe for other relevant persons eg customers?
Minor	<input type="checkbox"/> 7	<input checked="" type="checkbox"/> 7	<input type="checkbox"/> 4	<input type="checkbox"/> 3	
Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	
9. Risk Assessment					
Major	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10	4. FRA available to inspect and current? 5. FRA identifies all risks and control measures eg. naked flames? 6. Capacity figure identified & recorded if necessary?
Minor	<input type="checkbox"/> 5	<input checked="" type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	
Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	
11. Management					
Major	<input type="checkbox"/> 5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Does the management exhibit sufficient control eg. of premises, staff, patrons (capacity), contractors?
Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 2	
	<input type="checkbox"/> 0	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 1	

12. Risk Dangerous Substances						
Major	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5		9. If present are they managed and accounted for in the FRA eg safe storage, min quantity necessary?
Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3		
Broadly Compliant	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0		
13. Detection & Warning						
Major	<input type="checkbox"/> 26	<input type="checkbox"/> 13	<input type="checkbox"/> 13	<input type="checkbox"/> 13		10. Appropriate detection in place? 11. Suitable warning system / method for the risk?
Minor	<input type="checkbox"/> 10	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5		
Broadly Compliant	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0		
14. Means of Escape						
Major	<input type="checkbox"/> 26	<input checked="" type="checkbox"/> 26	<input type="checkbox"/> 20	<input type="checkbox"/> 13		12. Are exit routes clear, unobstructed & equipped with emergency lighting? 13. Are exits clearly signed and visible? 14. Are exit doors unlocked & suitable for capacity?
Minor	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 8	<input type="checkbox"/> 5		
Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0		
15. Procedure imminent danger						
Major / Minor	<input type="checkbox"/> 5	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 2		15. Is there an appropriate emergency plan for the premises?
Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0		
17. Maintenance						
Major	<input type="checkbox"/> 15	<input type="checkbox"/> 15	<input type="checkbox"/> 10	<input type="checkbox"/> 8		16. Are the premises facilities and equipment maintained and in good working order eg. doors, alarm, extinguishers?
Minor	<input type="checkbox"/> 8	<input checked="" type="checkbox"/> 8	<input type="checkbox"/> 5	<input type="checkbox"/> 4		
Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0		
21. Training						
Major	<input type="checkbox"/> 6	<input type="checkbox"/> 4	<input type="checkbox"/> 2	<input type="checkbox"/> 2		17. Have staff received safety training? 18. Do staff know the emergency procedures?
Minor	<input type="checkbox"/> 3	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 1		
Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0		
TOTAL SCORE		54				Use score to provide compliance level below

Compliance level and initial enforcement expectation – tick relevant box.

Score 0-25 Compliance Level 1	Score 26-35 Compliance Level 2	Score 36-45 Compliance Level 3		Score 46-55 Compliance Level 4	Score 56 + Compliance Level 5
Verbal Action <input type="checkbox"/>	Notification of Fire Safety Deficiencies <input type="checkbox"/>	36-40 Letter <input type="checkbox"/>	41-45 Notice <input type="checkbox"/>	Enforcement notice <input checked="" type="checkbox"/>	Enforcement notice & consider prosecution <input type="checkbox"/>

Compliance level provides score (1 to 5) in "Fire Safety Management (Compliance Weighting Score)" on the Online Relative Risk Score Calculator.

Summary of Fire Safety Issues

FSD Article	Detail of issues, acts or omissions found on inspection.
8	Premises over capacity No management records available. Fire exit signs required. Smoke detector removed from basement ceiling. Rubbish stored in basement exit route.
9	Risk assessment not available
11	Training records not available. Premises was a children's party and looked over capacity
14	Fire exit sign needed on basement fire exit door. Rubbish stored in fire exit route outside
15	No emergency plan
17	Detector head missing from basement ceiling, Alarm panel did not show fault.
21	No staff training

General notes:

Inspection carried out as part of a joint licensing visit with the police and council from Brent.
Premises consist of a ground floor wine bar with a basement with alternative exit.
Issues as per above.

Important Note. While carrying out the inspection, with the police, at one point the parents of the children were questioning our attendance and accused us of disturbing their party. I felt threatened by the occupants. The music at the venue was turned down by the occupants and the mood changed in the premises. We informed them as to why we were carrying out the inspection and to turn the music back on so as not to disturb the party. **Under no circumstances should these premises be inspected without the police in attendance if there is a function on !!!**

Full audit needed to ensure compliance.

Date of Inspection: 24.2.12 Time commenced: 22.30 Total
travel time 30

Name of Inspecting Officer: Clive Vincent Total Audit Time: 60
Recommend annual PAI: Yes capacity and history

Signature of Of

Clive Vincent

Team Leader Observations:

Name of TL:

Date vetted:

Broadly Compliant		0	0	0	8. Are management records available eg training?
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