



Brent

**Performance & Finance
Review**

Performance Report 2012-13 Quarter 2

This report is designed to supplement the covering Performance & Finance Review report. It summarizes the Council's key performance indicators for the current reporting period.





**Produced by: Strategy, Partnerships & Improvement and
Finance & Corporate Services**

How to interpret this report





This report is designed to supplement the covering Performance & Finance Review report and includes a much wider suite of performance indicators. It summarizes performance information in relation to the Health & Wellbeing Strategy and other strategies which collectively enable the Council to deliver Brent's Borough Plan.

The indicators contained in this report are those which are considered essential at the current time, given the pressures which the Council faces, and are reported on a quarterly basis. The Council also has a suite of annual performance indicators which are reported on an annual basis.

Performance information is assessed using the following "Alert" symbols:

	If performance is below target.
	If performance is below the level of expected performance but is within tolerance of the target.
	If performance is as expected and the target has been met or exceeded.
	If performance cannot be fairly measured against a target because it is difficult to set a target or influence performance due to external factors then the indicator is marked as indicative only.

Finance information is assessed using the following symbols:

	If there is an overspend on the budget of more than £50k or more than 5% of the budget.
	If there is an overspend on the budget of up to £50k or less than 5% of the budget.
	If the budget is underspent or at breakeven. Or additionally, for capital budgets where increased expenditure is matched by an equivalent sum of additional funding. In these cases the capital programme remains in balance and no further action is required.
	If there has been slippage in the Capital Programme with expenditure being re-phased to future years.

The LAPS Benchmark figures– are the national average benchmark figures taken from LAPS for the same quarter the previous year.










PUBLIC HEALTH

Reference	Performance Indicator	2011-12 End of Year	LAPS Bench-mark 2011-12 Q2	2012-13 Year to date	2012-13 Current Target	Alert	Definition
Local via the PCT	Number of hospital admissions for over 65s.						Cumulative. Measures the number of people aged 65 and over who are admitted to hospital.
NI 40 via the PCT	Number of drug users recorded as being in effective treatment.	1245		1208 (Q1)			Cumulative on a 12 month rolling programme. Measures the number of drug users recorded as being in effective treatment after triage.
Local via the PCT	Tuberculosis Treatment completion rates, (percentage of cases).	87.4		85.4%	85%		In arrears. Rolling year Jan-Dec 2011. Measures the number of people who, having been diagnosed with TB complete treatment programmes.
NI 121 via the PCT	Mortality rate from all circulatory diseases at ages under 75.			76.5 (2010)			In arrears for 2010. Measures mortality rates from all circulatory diseases per 100,000 per calendar year.
NI 112 via the PCT	Under 18 conception rates.		40.8	36.2 (Q2 2010)			Q4 2010 actual. Delayed reporting 12 months in arrears. Data supplied by PCT.

Comments

- TB Treatment Completion Rates – based on notifications received until 30th June 2011 followed up to 30th June 2012; this is just above the set target for the whole borough. Please note that it is the latest performance data available for up to Jun-2011, based on historical performance due to the criteria set for this measure. HPA reports performance reports and compares performance on calendar year and the last one is for 2010, 88.9%. NB: There are some changes in their reporting practice this year.
- Mortality Rate from Circulatory Diseases for under 75's – this figure is for 2010. Finalised data for 2011 should be available in December.
- Teenage Pregnancy Rate – Figure provided is the latest finalised figure available.










ADULT SOCIAL CARE








Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 125	Percentage of over 65s who are still at home after 91 days following discharge.	89%		Annual	90%		Measures the percentage of over 65s who are still at home after 91 days following hospital discharge into the Council's re-ablement services.
NI 130	Social Care clients receiving self-directed support.	53.48%	41.7%	46.0%	32.50%		Cumulative. Measures the percentage of clients receiving self-directed support per 100,000 of population.
NI 132	Timeliness of Social Care assessments: (Mental Health Only).	75.51%		53%	70%		Cumulative. Measures the percentage of adult assessments completed within 4 weeks
NI 133	Timeliness of Social Care packages following assessment. (Mental Health Only).	100%		100%	95%		Cumulative. Measures the percentage social care packages put in place within the recommended timelines following assessment.
NI 135	Percentage of carers receiving needs assessment or review and a carer's service.	29%	17.4%	16%	15%		Cumulative. Measures the percentage of carers receiving needs assessment or review and a specific carer's service, or advice and information.
Local	Quarterly number of delayed hospital discharges (Social Services).	33		5	6		Measures the quarterly number of delayed discharges from hospitals.
Local	Number of clients living in the community and receiving a service.	4852		3550	Indicative only		Measures the number of clients who are currently living independently in the community.
Local	Number of clients in nursing and residential care.	1220		1019	Indicative only		Latest. Gives a snapshot of social care clients in nursing and residential care in the borough.
Local	Number of clients in residential care who suffer from dementia	152		192	Indicative only		Latest. Gives a snapshot of the number of residential care clients who also have dementia.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Local	Number of adult contacts who were eligible after Fair Access to Care screening.	3028		1590	Indicative only	●	Cumulative. Measures the total number of clients who were eligible to receive re-ablement or long-term services after assessment.
Local CMP10	Total number of complaints received (stage 1).	95		60	Indicative only	●	Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	3		1	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments
<ul style="list-style-type: none"> NI125 - Annual mid-year indicator, captured as a snapshot between 1st Oct – 31st Dec NI130 – The collection method for this indicator has changed from Q1 to Q2 to a more robust method and hence the performance data is more reliable. Therefore Q1's performance figure has been altered accordingly and this is reflected in the cumulative YTD Q2 figure. NI131 - Due to the poor quality of data available for this indicator has been replaced with a more reliable Local Indicator "Quarterly number of delayed hospital discharges" (Social Services). NI132 - The timeliness of social care assessments for mental health clients continues to be a cause for concern. However it is noteworthy that when the assessments do take place, all the packages of care are delivered within timescales.

CHILDREN & FAMILIES














Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 114	Rate of permanent exclusions.	0.60	0.1	0.63	1.0		Measures the annual rate of exclusions from Brent-maintained schools per 1000 pupils.
Local	Net shortfall of places at Key Stage 1	-439		-393	0		Measures the number of unplaced pupils in Reception, Year 1 and Year 2 compared to the number of vacancies for 4-6 year olds. Negative = shortfall, positive = surplus.
Local	Net shortfall of places at Key Stage 2	57		75	0		Measures the number of unplaced pupils in Years 3,4,5,6 compared to the number of vacancies for 7-10 year olds. Negative = shortfall, positive = surplus.
Local	Net shortfall of places at Key Stage 3	388		543	0		Measures the number of unplaced pupils in Years 7,8,9,10,11 compared to the number of vacancies for 11-16 year olds. Negative = shortfall, positive = surplus.
NI 117	Percentage of 16 to 18 year old NEETs	3.9%	5.4%	3.6%	5%		Measures the percentage of 16 to 18 year olds who are not in Education, Employment or Training.
NI 148	Percentage of care leavers in employment, education or training	64%	57.0%	42%	64%		Measures the percentage of care leavers who are in Education, Employment or Training.
Local	Percentage of parents completing evidence based parenting programmes	31%		62%	50%		Measures the percentage of teenage mothers registered with Brent children's centres. Demand led = target represents the London Average.
Local	Proportion of child referrals to social care, which are repeat referrals.	17%		14%	17.2%		Measures the percentage of children within the social care service which are repeat referrals.
Local	Number of under 18 year olds subject to a child protection plan.	173		165	N/A		Indicative only: target for monitoring. Measures the number of under-18 year olds who have a child protection plan in place.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 062	Stability of placements for looked after children (LACs): number of moves.	14.2%	7.3%	7%	13%		Cumulative: Measures the rate of looked after children (as part of Brent LAC total) who have had 3 or more different placements.
NI 062 d	Number of looked after children in Brent.	371		338	Indicative only		Snapshot: Measures the number of looked after children in Brent.
Local	Number of looked after children placed with Independent Fostering Agencies.	101		83	100		Measures the number of looked after children placed with independent fostering agencies.
Local	Number of looked after children placed with in-house foster carers.	113		121	127		Measures the number of looked after children placed with local foster carers in Brent.
NI 019	Rate of proven re-offending by young offenders in Brent.	35%	0.8% (6 returns excl. Brent)	28%	37%		Measures the percentage of young offenders who go on to re-offend.
Local CMP10	Total number of complaints received (stage 1).	181		89	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	13		4	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments

- NI 114 Rate of permanent exclusions: It needs to be borne in mind that the annual target of 1.00 represents a **cumulative** figure, and although the position might be closer to 0.5 in any one quarter, the final figure will be nearer 1.0. Please note this is based on academic year not financial year. A new Averting Exclusions Protocol has been agreed with schools which should result in even less exclusions because it facilitates earlier intervention.
- NI 117 (NEETs): This figure of 3.6% is the adjusted NEET performance against a reporting target to DfE of 5%, 381 young people.
- Looked After Children (LACs): These figures are based on rolling three year averages as per the DfE recently published adoptions scorecard.










ENVIRONMENT & NEIGHBOURHOOD SERVICES








Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 191	Volume of residual waste kg per household.	557	145 (Q1)	125 (Q1)	109.5 (Q1)		Cumulative. Measures household waste that is not re-used, recycled or composted.
NI 192	Percentage of household waste sent for recycling.	37%	32.8% (Q1)	43.8% (Q1)	50% (Q1)		Measures the percentage of household waste re-used, recycled or composted.
Local	Tonnes of waste sent to landfill.	73,524		17,900 (Q1)	14,3004 (Q1)		Measures the volume of waste sent to landfill sites.
Local	Number of small reported flytips	2106		1340	1050		Latest. Measures the number of small fly tipping incidents reported
Local	Number of large reported flytips	5046		2513	2500		Latest. Measures the number of large fly tipping incidents reported
Local	Flytipping Enforcement: No of Inspections and Investigations	4337		939	1900		Latest. Measures the number of inspections and investigations relating to fly tipping incidents
Local	Flytipping Enforcement: No of Enforcement Actions Taken	614		109	150		Latest. Measures the number of enforcement actions taken relating to fly tipping incidents
Local	Number of library visits per 1000 population.	5873		2188	2974		Cumulative. Measures the number of visits to Brent libraries.
Local	Active library borrowers as a percentage of population.	15.6%		11.8%	15.3%		Measures the proportion of people to borrow books from the libraries.
Local	Number of visits to Brent Sports Centres to partake in sports activity	1.24m		649,640	624,754		Cumulative. Measures the number of adults to visit sports centres to actively partake in sport.
NI 195a	Percentage of Streets below standard for litter.	15.3%	5.8%	12%	15%		Measures the percentage of streets which fail to meet environmental cleanliness standards. Per 4 month tranche.
Local CMP10	Total number of complaints received (stage 1).	410		286	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	36		11	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments

- NI 191, NI 192 and Tonnes of Waste Land Filled: reported a quarter in arrears
- Number of visits to Brent Sports Centres to partake in sports activity - as there are now two sports centres, it is unlikely that the London average will be met in relation to the number of sports centre visits.
- Number of library visits per 1000 population: Target revised upwards from that originally quoted, to reflect the fact that Willesden Green will not close for refurbishment in September 2012 as originally planned.
- Active library borrowers as a percentage of population: The definition of this indicator has been revised. Previously this indicator showed the figure from April 1st to date, however it now shows the figure for the last twelve months (i.e. from 1st July 2011 to 30th June 2012). This will make it easier to compare performance on a rolling quarterly basis.
- Complaints: The highest 3 complaint areas were Safer Streets, Recycling & Waste and Parks and Sports.











REGENERATION & MAJOR PROJECTS

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 154	Net additional homes provided	559	642.4 (9 returns excl. Brent)	Annual	915		Cumulative: Measures the number of additional homes provided
NI 157a	Percentage of major Planning applications processed within 13 weeks.	41%	52.7%	50%	70%		Measures the efficiency of the Planning applications process.
NI 157b	Percentage of minor Planning applications processed within 8 weeks.	67%	71.5%	71%	80%		Measures the efficiency of the Planning applications process.
NI 157c	Percentage of other Planning applications processed within 8 weeks.	81%	83.5%	82%	90%		Measures the efficiency of the Planning applications process.
Local	Percentage of working age residents in employment	64.2%	68.2%	63.1%	Indicative only		Measures the percentage of eligible age residents who are currently employed.
NI 152	Gap between Brent and London for working age people on out of work benefits.	3.45%	12.4%	3.7%	Indicative only		Measures how Brent's cohort of working age people on out of work benefits compares to the London average figures.
NI 156	Number of households living in Temporary Accommodation.	3176	1131.8	3191	3600		Cumulative. Measures the number of households in temporary accommodation provided under Homelessness legislation.
Local	Percentage of residents with no qualifications	-4.8%		1.9%	Indicative only		Latest. Measures the percentage gap between Brent and London average. Minus figure reflects higher than average.
Local	Percentage of empty commercial properties in the borough	14.99%		13.39%	Indicative only		Latest. Percentage of total commercial properties which remain unoccupied.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Local	Current rent collection rate as a percentage of total rent due (excl. arrears)	99.1%		97.8%	98%		Latest. Percentage of rent collected by the Council as a proportion owed by Housing Revenue Account dwellings.
Local	Average days taken to re-let Council properties	27		28	27		Measures the average number of days taken to re-let Council properties.
Local	Percentage of repairs completed on the first visit.	95%		96.8%	95%		Measures the efficiency of the Housing Repairs system.
Local CMP10	Total number of complaints received (stage 1).	281		143	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	47		21	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.
Brent Housing Partnership (BHP)							
Local CMP10	Total number of complaints received (stage 1).	540		187	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	74		21	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments
<ul style="list-style-type: none"> NI 154 - New housing completions are assessed accurately only on an annual basis. Figs. for 2011/12 were about two thirds of the target. It is anticipated that this level of new build may fall back a little through 2012/13 because of national economic conditions Proportion of residents with no qualifications: There has been a massive reversal of the proportion of residents with no qualifications, the rate has increased by more than 100% . This significant rise in the proportion of residents with no qualifications is a cause for concern but the underlying reasons are unclear. Percentage of empty commercial properties in the borough: This indicator has been developed to monitor the health of business within the borough. Total no of commercial properties: 8284 (up by 27 units from Q1), Occupied: 7175 (up by 141 units from Q1), Empty: 1109 (down by 129 since Q1). Statistics provided by Business Rates. Complaints: BHP have joined the Council's 2 stage process this quarter





















CENTRAL SERVICES

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 015	Serious violent crime rate.	0.16	-	1.15	0.98		Measures the cumulative number of serious crimes recorded by the police per 1000 of population.
NI 016	Serious acquisitive crime rate.	2.87	-	2.75	2.35		Measures the number of serious thefts, burglaries etc. recorded by the police per 1000 of population.
Local	Number of Personal Robberies: cumulative rolling financial year.	5758		1014	944		Cumulative. Measures the number of personal robberies
Local	Number of Residential Burglaries: cumulative	7663		1014	1380		Cumulative. Measures the number of residential burglaries
NI 181	Time taken to process all Benefit claims.	8.19	-	7.02	8.00		Measures the average number of days taken to process Housing Benefit/Council Tax Benefit claims and change events.
Local	Council Tax collection rates.	96.02%	55.8%	57.99%	58.35%		Cumulative. Percentage. Measures Council Tax collected as an amount against the net debit raised at the start of the financial year.
NI 185	Volume of CO2 emissions from council main buildings.	2.76m		1.25m	Indicative only		Cumulative. Measures the amount of CO2 emissions in tonnes from Mahatma Gandhi House, Brent House and Town Hall.
Local	Average number of working days lost due to sickness absence.	5.34	7.8	1.26	Indicative only		Measures the average number of days lost across the Council due to sickness absence.
Complaints: Strategy partnerships and improvement							
Local CMP10	Total number of complaints received (stage 1).	0		0	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	0		0	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q2	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Complaints: Customer and community engagement							
Local CMP10	Total number of complaints received (stage 1).	37		10	Indicative only	●	Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	0		0	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.
Complaints: Finance and corporate services							
Local CMP10	Total number of complaints received (stage 1).	221		30	Indicative only	●	Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	16		6	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments
<ul style="list-style-type: none"> NI 16 (serious acquisitive crime rate) this indicator has been dropped by the police, therefore no statistical comparison is available, and data is unreliable. Residential Burglary - Quarter 1 saw a rise in offences of 8.4% a considerable (7.3%) slowing of the rise in this offence, this still left Brent bottom of the 15 comparator boroughs and this remained the case in quarter 2. Personal Robbery - Quarter 1 offences were down 31%, a considerable reduction the annual outcome for 2011 – 12 that saw a rise of 9.3 %. Despite this improved performance Brent is still 14th in the cohort of comparator boroughs, there are 15 of these similar areas. The fall continued in quarter 2 with the cumulative being reported by the Metropolitan Police as 42.5%, however, Brent remains at number 14. Sanction and detection rose slightly in quarter 2 and remains close the rate for last financial year 13.6%

One Council Programme Quarterly Snapshot Position














PROJECT NAME	PROJECT SPONSOR	PROJECT STAGE	RAG STATUS
Projects in Delivery and Reporting into the OC Programme (20)			
1. Future Customer Service	Toni McConville	Delivery	
2. Web Enhancement	Toni McConville	Delivery	
3. Digital Post Room	Margaret Read	Delivery	
4. Civic Centre (including Move to the Civic Centre)	Andy Donald	Delivery	
5. Review of Employee Benefits	Phil Newby	Delivery	
6. Project Athena: E-business suite	Andy Donald	Delivery	
7. Realigning Corporate and Business Support	Phil Newby	Delivery	
8. Procurement (Training and Practice / E-Procurement / Additional Operational Savings from Procurement Activities)	Fiona Ledden	Delivery	
9. Special Educational Needs (SEN) Review: Phase 2	Sara Williams	Delivery	
10. Libraries Transformation	Jenny Isaac	Delivery	
11. Parking Enforcement Review	Michael Read	Delivery	
12. Highways	Jenny Isaac	Delivery	
13. Managing the Public Realm	Jenny Isaac	Delivery	
14. Adult Social Care - Direct Services (Learning Disabilities)	Alison Elliott	Delivery	
15. Supporting People Phase 1	Steven Forbes	Delivery	
16. Developing a Model for Public Health in Brent	Phil Newby	Delivery	
17. Multi-Agency Front Door Working with Families Phase1)	Phil Newby	Delivery	
18. Early Help (Early Years 0 – 11) (Working with Families Phase1)	Phil Newby	Delivery	
19. Early Help (Adolescents) (Working with Families Phase1)	Phil Newby	Delivery	
20. Edge of Care (Working with Families Phase1)	Phil Newby	Delivery	
Other Projects (not reporting directly into the OC Programme) (3)			
1. Services for Young People (Phase 1)	Cathy Tyson	Delivery – PSR not required	N/a
2. Review of School Improvement Service	Sara Williams	Delivery- PSR not required	N/a
3. Improving Recycling Performance	Michael Read	Delivery - new	N/a
Planned Projects (at the pre-Delivery stage) (1)			
1. Integrating Health and Social Care	2. Alison Elliott	3. Pre-delivery (6mths +)	4. N/a
Completed Projects			
1. Finance Modernisation Project		Closed	N/a - closed




PROJECT NAME	PROJECT SPONSOR	PROJECT STAGE	RAG STATUS
2. Income Maximisation		Closed	N/a - closed
3. Staffing & Structure Review Wave 1	Gareth Daniel	Closed	N/a - closed
4. Staffing & Structure Review Wave 2	Gareth Daniel	Closed	N/a - closed
5. Temporary Labour Project	Fiona Ledden	Closed	N/a - closed
6. Strategic Procurement Review	Fiona Ledden	Closed	N/a - closed
7. Transitions into Adult Life	Alison Elliott	Closed	N/a - closed
8. SEN Review Phase 1	Krutika Pau	Closed	N/a - closed
9. Children's Social Care Transformation	Krutika Pau	Closed	N/a - closed
10. Children with Disabilities	Graham Genoni	Closed	N/a - closed
11. Waste & Street Cleansing Review	Sue Harper	Closed	N/a - closed
12. Adult Social Care: Customer Journey	Alison Elliott	Closed	N/a - closed
13. Adult Social Care Commissioning	Alison Elliott	Closed	N/a - closed
14. Housing Needs Transformation	Andy Donald	Closed	N/a - closed

Performance and Finance Review

Finance Report

ADULT SOCIAL SERVICES

Budget: GENERAL FUND					
Adult Social Services					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
<u>Operational</u>					
Directorate	1,743	5,704	5,680	(24)	
Voluntary Sector	1,344	0	4	4	
Reablement & Safeguarding	3,011	3,248	3,232	(16)	
Support Planning & Review	3,450	3,410	3,378	(32)	
Day Centres	6,946	5,412	5,374	(38)	
Client Services	14,557	15,344	15,321	(23)	
Total Operational	31,051	33,118	32,989	(129)	
<u>Purchasing</u>					
Older People's Services	23,833	21,669	21,671	2	
Learning & Disability	18,487	18,432	19,130	698	
Mental Health	7,351	7,433	7,424	(9)	
Physical Disability	8,223	7,180	7,156	(24)	
Total Purchasing	57,894	54,714	55,381	667	
Total	88,945	87,832	88,370	538	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Adults: Individual schemes	0	0	0	0	
Ring-fenced grant notifications for adult care	300	1,184	1,552	368	
Total	300	1,184	1,552	368	

Key Financial Risks






Adult Social Services Revenue

The current forecast is an overspend of £538k which is an improvement on the £950k reported in quarter 1. This overspend arose due to shortfalls in transitions growth over the last two financial years. The improvement has been achieved by a number of actions including keeping vacancies empty and not filling with agency staff, a transfer of responsibility for a client paid by Brent to another borough saving £100k and a one-off top slicing of voluntary sector grants. Work is being undertaken by the department's management team to bring the budget back into line by year end. A project plan is in place which is being monitored regularly.

Adult Social Services Capital

£900k of the increase in forecast expenditure compared to the budget reflects slippage between 2011-12 and 2012-13. £456k of budget and grant has been transferred to Regeneration and Major Projects to fund the refurbishment of Kilburn Library. £76k has been transferred to RMP to fund loose Fixtures, Furniture and Equipment spend at the John Billam Resource Centre.

CHILDREN & FAMILIES

Budget: GENERAL FUND					
Children and Families					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Achievement & Inclusion	46,718	46,120	46,103	(17)	
Social Care	37,550	32,707	33,236	29	
Central Support & Other	1,734	3,437	3,437	0	
Schools and Dedicated School Grants	(32,887)	(33,321)	(33,321)	0	
Total	53,115	48,943	48,955	12	

Key Financial Risks

Children and Families Revenue

Children & Families are currently forecasting an overspend of £12k. This is a £1m improvement on the first quarter position of £1.014m overspend.

- Following a successful legal challenge by a number of local authorities on the basis of how monies were being deducted for academy funding for LACSEG as part of the local government finance settlement the authority received £500k compensation.
- Lower than expected redundancy costs following the review of Early Years has resulted in £200k of additional savings.
- Savings from Transport and Business Support are both contributing £150k of savings each.
- The above savings have allowed the pressures on the Social Care purchasing and placements budget to be balanced.

The schools budget is currently forecasting an overspend of £568k which is a £384k improvement on the £952k reported in quarter 1. There are two main elements of overspending

- £1M estimated overspend in SEN mainly in out of borough Mainstream & Independent Day Special pupils.
- Pupils without school places is currently forecasting an overspend of £860k with a significant increase since August because of the new September 2012 intake of pupils.

These overspends are offset by

- £800k from the schools budget headroom which was approved as part of the schools budget deficit recovery plan.

Key Financial Risks





- The review of the Alternative Education Services has achieved savings of £300k from the closure of one of the Pupil Referral Units.
- £95k savings from Schools Improvement Service











The current forecast is subject to further review once the final Dedicated Schools Grant allocation for 2012/13 has been announced by the DfE and a firmer forecast should be available at that point.

Children and Families Capital


Capital expenditure and grant allocations transferred to Regeneration and Major Projects capital programme.

ENVIRONMENT AND NEIGHBOURHOOD SERVICES

Budget: GENERAL FUND					
Environment and Neighbourhood Services					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Directorate	844	779	756	(23)	
Neighbourhood Services	9,172	9,156	8,979	(177)	
Environment & Protection	26,632	23,847	24,199	352	
Deposits					
Total	36,648	33,782	33,934	152	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
TfL grant funded schemes	4,179	4000	4222	222	
Estate Access Corridor	593	0	1201	1201	
Stadium Access Corridor	0	0	30	30	
Leisure & Sports schemes	643	535	1,247	712	
Environmental Initiative schemes	3,389	0	2	2	
Public Realm	0	0	6,200	6,200	
Highways schemes	5,081	2,920	3,575	655	
Parks & Cemeteries schemes	483	80	912	832	
Library schemes	0	0	100	100	
S106 works	0	0	0	0	

Budget: CAPITAL

Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Total Environment & Neighbourhoods Capital Programme	14,368	7,535	17,489	9,954	

Key Financial Risks

Environment and Neighbourhood Services Revenue

Environment and neighbourhood Services are currently forecasting an overspend of £152k after reporting a break-even position for quarter 1 though a risk around the recycling and waste savings of £1.4m for 2012/13 was flagged up. At present there is a projected overspend of £560k for recycling and waste as targets for residual waste are not being achieved in terms of tonnage or price following the closure of Seneca earlier this year. There are also issues over staffing costs following the wave 2 staffing and structure review and a shortfall in highways and licensing income. To meet the overspend £443k of balance sheet deposits no longer required will be written back. Negotiations are also taking place with Veolia to achieve lower gate fees, a reduction in vehicle costs and a review of rounds. Action is also being taken to review agency and freeze vacant posts and non essential spend.

Environment and Neighbourhood Services Capital

£222k increased expenditure reflects increased grant from TfL.

£1,201k and £30k increased expenditure for Estate Access Corridor and the Stadium Access Corridor respectively is slippage from 2011-12.

£712k forecast increase in expenditure over the budget on Leisure and Sports Schemes represents slippage from 2011-12.














£2k additional spend on Environmental Initiative schemes is rephasing from 2011-12.




£6,200k has been added to the capital programme for the purchase of a waste collection depot.

£600k of the increased Highways schemes spend is a transfer from the Civic Centre budget held by Regeneration and Major Projects to pay for the installation of CCTV monitoring equipment in the Civic Centre. The remaining £55k is rephasing from 2011-12.




Libraries spending has increased by £100k to reflect self-financed Radio Frequency ID tag works.

REGENERATION & MAJOR PROJECTS









Budget: GENERAL FUND					
Housing					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Housing Benefit Deficit	710	1,134	864	(270)	
Housing Needs	8,514	7,065	6,867	(198)	
Private Housing Services	710	713	713	0	
Supporting People	10,383	9,918	9,886	(32)	
Other Housing Services	604	326	326	0	
Total	20,921	19,156	18,656	(500)	
Non Housing					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Civic Centre & Major Projects	436	3,188	3,188	0	
Directorate & Business Support	516	691	691	0	
Planning & Building Control	1,330	1,021	1,021	0	
Policy & Regeneration	126	478	478	0	
Property & Asset Management	9,778	9,134	9,134	0	
Total	12,168	14,514	14,514	0	
Total Regeneration and Major Projects	33,089	33,670	33,170	(500)	

Budget: CAPITAL					
Housing	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
PSRSG & DFG Council	4,169	6,969	7,830	862	
New units	0	0	0	0	
Housing: Individual schemes	115	0	527	527	





Budget: CAPITAL










Housing	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,		2012/13 (Under)/Over Spend £000,	Alert
Right to buy administration costs	34	0	0		0	
Total Housing Capital Programme	4,318	6,969	8,357		1,389	
Total Housing Revenue Account Capital Programme	10,835	13,846	19,271		5,425	

Budget: CAPITAL

Regeneration & Major Projects	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,		2012/13 (Under)/Over Spend £000,	Alert
Civic Centre	34,042	62,393	56,033		(6,360)	
Children & Families	47,139	71,461	115,451		43,990	
Culture	(57)	0	0		0	
Adults & Social Care	0	0	0		0	
Housing	0	0	0		0	
Strategy, Partnership and Improvement	8,935	18,112	27,583		9,471	
S106 Works	0	13,986	13,986		0	
Total Regeneration and Major Projects Capital Programme	90,059	165,952	213,053		47,101	

Budget

Housing Revenue Account (HRA)	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,		2012/13 (Under)/Over Spend £000,	Alert
Rent and Rates	1,459	1,638	1,638		0	
Capital Financing	19,946	11,456	11,456		0	
Depreciation (MRA)	8,078	13,720	13,720		0	
General/Special Management/Services	15,005	17,345	17,345		0	

Housing Repairs	11,018	11,528	11,528	0	
Provision for Bad Debts	736	658	658	0	
HRA Subsidy	(8,000)	0	0	0	
Rent Income	(47,498)	(53,638)	(53,638)	0	
Other Income	(641)	(521)	(521)	0	
Transfer to/(from) Reserves	(676)	(1,890)	(1,890)	0	
Total	(573)	296	296	0	
Balances b/fwd	(1,695)	(2,268)	(2,268)	0	
Surplus c/fwd	(2,268)	(378)	(378)	0	

Key Financial Risks

Regeneration and Major Projects Revenue

Regeneration are now forecasting an underspend of £500k an improvement from the breakeven position reported in quarter 1

The main pressure within Regeneration and Major Projects was envisaged at the start of the year to be the housing benefit scheme changes resulting from the introduction of the Local Housing Allowance caps in April 2011. Temporary Accommodation includes growth of £1.134m in order to assist in managing the cost pressures and increased service demand. The pressures on the temporary accommodation and housing benefit budgets are not as high as projected and it is currently showing an underspend of £468k in total.

Housing Revenue Account (HRA) Revenue

The HRA forecast is currently in line with budget.

Regeneration and Major Projects Capital

£4,541k of the Civic Centre variance relates to work brought forward and completed in the 2011-12 financial year. £1,219k of the variance relates to a transfer of the Civic Centre Furniture, Fixtures and Equipment budget to Finance and Corporate Services to pay for installation of a data centre in the Civic Centre. The final £600k relates to a transfer of budget to Environment to pay for the installation of CCTV monitoring within the Civic Centre.

£14,383k of the increase in forecast Children and Families expenditure relates to expenditure rephased from 2011-12. £30,883k of the increase in forecast relates to additional Basic Need funding received from the Department for Education. Expenditure has been reduced by £1,750k to remove forecast expenditure

Key Financial Risks

funding by schools contribution as this value will not be known until the end of the year. £473k of additional expenditure has been included in the forecast to reflect schools contributions for works at Vernon House, Mora JMI School, Alperton school. Only £1k relates to forecast overspend unfunded by additional resources, the overspend is on Access initiatives.

£8,278k of the forecast expenditure increase reflects rephasing of expenditure from 2011-12. Forecast. £651k of additional expenditure has been agreed to refurbishment Kilburn library; this is funded by £161k of Section 106 monies, a transfer of £456k of grant from Adult Social Care, and a reduction in expenditure on Combined Property and ICT Initiatives by £35k. £460k of additional expenditure is forecast on enfranchisement; this is self-financing, and generates additional resources for the council's capital programme. Expenditure on the South Kilburn programme has been increased by £76k for loose fixtures, furniture and equipment at the John Billam Resource Centre; this is funded by a transfer of £76k of grant from Adult Social Care. Expenditure on Willesden High Street Shop Fronts is forecast to increase by £40k reflecting the balance of the Outer London Fund Grant.

Overall, only £1k of forecast overspend is unfunded.

Housing General Fund Capital

The £862k forecast increase in expenditure on PSRSG & DFG Council is rephasing from 2011-12.







With respect to the Housing: Individual schemes £527k forecast increase in expenditure is rephasing from 2011-12.







All of the forecast increase in Expenditure is funded.

Housing Revenue Account (HRA) Capital

£4,348k of the forecast increase in HRA expenditure is rephasing from 2011-12. The remaining £1,078k increase is an increase in the baseline for the Major Repairs Allowance. These increases are funded.

CENTRAL SERVICES

Budget: GENERAL FUND					
Central Services					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Chief Executive's Office	487	479	479	0	
Customer & Community Engagement	3,577	3,752	3,752	0	
Legal and Procurement	1,245	4,978	4,978	0	
Finance & Corporate Services	21,150	21,864	21,864	0	
Strategy, Partnerships and Improvement	4,554	6,244	5,975	(269)	
Total	31,013	37,317	37,048	(269)	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
ICT schemes	1,780	400	1,619	1,219	
Property schemes	0	0	0	0	
Strategy, Partnerships and Improvement Schemes	0	0	0	0	
Central Items	2,765	50	2,319	2,269	
S106 works	0	0	0	0	
Total Corporate Capital Programme	4,545	450	3,938	3,488	

Key Financial Risks
<p><u>Central Services Revenue</u></p> <p>There is currently a breakeven forecast for central services unchanged from the 1st quarter. The main issues include:</p> <ul style="list-style-type: none"> Pressure on Legal and Procurement from legal disbursements offset by potential savings from the Legal Services Review and options are being explored for additional external income.

Key Financial Risks




























- For Finance & Corporate Services there are additional costs of £240k from extending the payroll contract offset by under spends within Customer Services.
- For Customer and Community Engagement Registrars are overachieving on their income targets which is helping to offset overspends in other areas including Design
- Strategy, Partnerships and Improvement underspending of £269k arises mainly from vacancies within policy

Central Services Capital

£400k of increased forecast spend on ICT schemes is slippage from 2011-12. £1,219k is a transfer from the Civic Centre budget held by RMP to pay for the data centre in the Civic Centre.

£956k of increased spend on central item over the budget is a rephasing from 2011-12. £1,313k is spending on Oracle as part of Project Athena.

SUMMARY

Overall Summary						
		Original Budget £000,	Latest Budget £000,	Forecast £000,	Variance £000,	Alert
Departmental Budgets						
	Adult Social Services	87,552	87,832	88,370	538	
	Children and Families	51,402	48,943	48,955	12	
	Environment and Neighbourhood Services	34,073	33,782	33,934	152	
	Regeneration & Major Projects	33,277	33,670	33,170	(500)	
	Finance & Corporate Services & Central Services	32,550	37,317	37,048	(269)	
	Total	240,854	241,544	241,477	(67)	
Central Items						
	Capital Financing and Other Charges	25,343	25,343	24,743	(609)	
	Levies	2,579	2,579	3,120	550	
	Premature Retirement Compensation	5,416	5,416	5,416	0	
	Insurance Fund	1,800	1,800	1,800	0	
	New Homes Bonus	(2,794)	(2,794)	(2,794)	0	
	Efficiency Programme	(734)	(410)	(410)	0	
	Remuneration Strategy	229	229	229	0	
	South Kilburn Development	900	900	900	0	
	Affordable Housing PFI	1,288	0	0	0	
	Carbon Tax	304	304	304	0	
	Redundancy & Restructuring Costs	4,354	4,354	4,354	0	
	Inflation Provision	2,025	2,299	2,299	0	
	Council Tax Freeze Grant	(2,575)	(2,575)	(2,585)	(10)	
	Government Grants	(24,638)	(24,638)	(24,674)	(36)	
	Transformation Enabling Fund	3,500	3,500	3,500	0	
	Other Items	1,541	1,541	1,646	105	
	Total central items	18,538	17,848	17,848	0	
	Contribution to/(from) balances	1,000	1,000	1,067	67	
	Total Budget Requirement	260,392	260,392	260,392	0	
	Balances c/Fwd 1 st April 2012	10,080	10,080	10,316	236	
	Contribution from balances	1,000	1,000	1,067	67	
	Total Balances for 31st March 2013	11,080	11,080	11,383	303	

BUDGET VIREMENTS

Revenue Virement Schedule 2012/13

	Adult Social Services £000,	Children & Families £000,	Environment & Neighbourhood Services £000,	Regeneration & Major Projects £000,	Central Services £000,	Finance & Corporate Services £000,	Central Items £000,
Transitions	2,755	(2,755)					
One Print		40				(473)	433
Employer Pension Contributions	162	284	216	153	123	240	(1,178)
Digital Post Room				(300)		300	
Total	2,917	(2,431)	216	(147)	123	67	(745)

1. Transitions – The transfer of responsibilities from Children and Families to Adults for 14 – 18 year olds so the transition service now covers responsibilities for 14 -25 year olds.
2. One Print - savings resulting from the curtailment of photocopying contracts
3. Employer Pension Contributions – the additional costs being met by service areas as a result of the increase in pension oncosts in 2012/13 from 25.1% to 26.9%.
4. Digital Post Room - the transfer of responsibility from Facilities Management within Property and Asset Management to Brent Customer Service.

Capital Programme Virement and Adjustment Schedule 2012/13

	Adult Social Services £000,	Environment & Neighbourhood Services £000,	Regeneration & Major Projects £000,	Central Services £000,	Finance & Corporate Services £000,	Total General Fund £000,	Housing Revenue Account £000,
John Billam Loose FFE	(76)		76			0	
TfL increased grant		222				222	
Waste depot purchase		6,200				6,200	
Civic Centre CCTV		600	(600)			0	
Libraries Radio Frequency ID tag		100				100	
Civic Centre IT			(1,219)		1,219	0	
Additional Basic Need funding			30,883			30,883	
Forecast Schools contributions			(1,750)			(1,750)	

	Adult Social Services £000,	Environment & Neighbourhood Services £000,	Regeneration & Major Projects £000,	Central Services £000,	Finance & Corporate Services £000,	Total General Fund £000,	Housing Revenue Account £000,
Actual Schools contributions			473			473	
Kilburn library refurbishment	(456)		456			0	
Willesden High Street Shop Fronts			40			40	
Major Repairs Allowance						0	1,078
Oracle				1,313		1,313	
Total	(532)	7,122	28,359	1,313	1,219	37,481	1,078

1. John Billam Loose FFE – Transfer of unallocated grant from Adult Social Services to Regeneration and Major Projects to pay for loose Fixtures, Furniture and Equipment at the John Billam Resource Centre
2. TfL increased grant – the allocation of TfL grant to borough has increased, the use of these funds is agreed with TfL
3. Waste depot purchase - the executive has approved the use of prudential borrowing to fund the purchase of a new depot to support the implementation of the waste strategy
4. Civic Centre CCTV – this is the transfer of funds allocated to the Civic Centre programme from Regeneration and Major Projects to Environment and Neighbourhood Services to pay for the installation of CCTV control room in the Civic Centre,
5. Libraries Radio Frequency ID tag – this is balance of borrowing to pay for the Radio Frequency ID tag project in Libraries. This will be financed from the revenue savings as a result of the project in future years.
6. Civic Centre IT – these funds are being transferred from Regeneration and Major Projects to Finance and Corporate Services to pay for the installation of a data centre at the Civic Centre.
7. Additional Basic Needs funding – this is additional grant funding from the Department for Education. This is being used to provide additional school places as agreed by Executive.
8. Forecast Schools contributions – this item has been removed from the capital programme
9. Actual Schools contributions – agreed schools contributions to the capital programme. These pay for works at Vernon House, Mora JMI School and Alperton lower school managed by Regeneration and Major Projects
10. Kilburn library refurbishment – this is a £651k scheme. This is funded by a transfer of £456k from Adult Social Services, and a reduction of £35k on combined Property and ICT schemes, and use of £161k Section 106 monies
11. Willesden High Street Shop Fronts – the balance of the Outer London Fund Grant will be used for further work on Willesden High Street Shop Fronts
12. Major Repairs Allowance – the baseline for Major Repairs Allowance has increased. This is self-financed from within the HRA.
13. Oracle – this capital expenditure as part of the Project Athena programme.