

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

for the period 3 March 2019 to 30 June 2019



The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which the decision relates; or
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr Butt](#) (Leader)

[Cllr McLennan](#) (Deputy Leader)

[Cllr Hirani](#) (Public Health, Culture & Leisure)

[Cllr Farah](#) (Adult Social Care)

[Cllr Southwood](#) (Housing and Welfare Reform)

[Cllr Tatler](#) (Regeneration, Highways & Planning)

[Cllr M Patel](#) (Children's Safeguarding, Early Help and Social Care)

[Cllr Krupa Sheth](#) (Environment)

[Cllr Agha](#) (Schools, Employment & Skills)

[Cllr Miller](#) (Community Safety)

**Publication Date: February 2019**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)  
Tel: 020 8937 2063/1355



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Gateway to Support Services</b> To provide authority:</p> <p>A) To procure a contract for a “Gateway to Support Services” Hub. The Hub will provide a focal point of access to all advocacy services, carers support service and Social Isolation Preventative service. It will also deliver information, advice, guidance and more specialist interventions.</p> <p>B) To Award contract at a later stage after evaluation process.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Community Well-being	Strategic Director, Community Well-being	Lead Member for Adult Social Care (Councillor Harbi Farah)	Not before 1 Feb 2019	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
<p><b>Authority to award contract for Street Lighting Maintenance</b> Report seeks authority to award contract for the street lighting maintenance contract due to commence on 01/04/19</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Krupa Sheth)	Not before 1 Feb 2019	Parking Projects Manager, Parking and Lighting Tel: 020 8937 5300 mark.fairchild@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Six-Sheet Advertising Concession Contract</b></p> <p>a) <b>Decision taken</b> (Cabinet, 12 September 2018)</p> <p><a href="#">Authority to proceed – six sheet advertising</a></p> <p>b) <b>Decision Pending</b> (to be taken by the Director of Performance, Policy and Partnerships in consultation with the Leader of the Council)</p> <p>To award the concession contract</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Director, Performance, Policy and Partnerships</p>	<p>Director, Performance, Policy and Partnerships</p>	<p>Deputy Leader (Councillor Margaret McLennan)</p>	<p>11 Feb 2019</p>	<p>Senior Category Manager Tel: 020 8937 3924 jonathan.heyesh@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of Contract for a Targeted Service to Promote Education, Employment and Training for Young People (Connexions)</b> To approve the award of contract for the provision of a Targeted Service to Promote Education, Employment and Training for Young People (Connexions).</p> <p><b>Reason decision date deferred from January to February:</b> A decision on contract award will be made following Full Council decision regarding the Council's budget at the February 2019 Cabinet meeting.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Children and Young People	Strategic Director, Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	Not before 11 Feb 2019	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
<b>March</b>					
<p><b>Wembley Transport Improvements - North End Road Connection</b> To award contract to successful supplier to deliver the North End Road Connection</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	Not before 1 Mar 2019	Transportation Planning Manager Tel: 020 8937 5289 rachel.best@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Regionalisation of adoption</b> To agree the arrangements of Regionalisation of adoption services.</p> <p><b>Reason for deferral from January to March 2019 Cabinet</b> : Item deferred to allow officers to undertake further work on the business case with other local authority partners.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	11 Mar 2019	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
<p><b>Informal consultation on the school organisation arrangements of Roe Green Infant School</b> Informal Consultation on the school organisation arrangements of Roe Green Infant School and the closure of primary provision on the Roe Green Strathcona site</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Children and Young People	Lead Member for Schools, Employment & Skills (Councillor Amer Agha MB BS, MSc, PHCM)	11 Mar 2019	Operational Director, Safeguarding, Partnerships & Strategy Tel: 0208 937 4173 Brian.Grady@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Performance Report, Q3</b> This is the performance report for the third quarter of 2018/2019.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Director, Performance, Policy and Partnerships	Leader (Councillor Muhammed Butt)	11 Mar 2019	Head of Performance & Improvement Tel: 020 8937 1822 irene.bremang@brent.gov.uk
<p><b>Brent Neighbourhood Community Infrastructure Levy (NCIL) – Projects Requiring Cabinet Approval</b> To approve funding for Neighbourhood Community Infrastructure Levy (NCIL) funded projects that are greater than £100k in value</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	11 Mar 2019	Programme Management Office Tel: 020 8937 1824 Nkechi.Okeke-Aru@brent.gov.uk
<p><b>Carlton &amp; Granville Centres Site - South Kilburn</b> To approve the continuation of Phase 2 of the project at the Carlton and Granville Site in South Kilburn.</p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	11 Mar 2019	Senior Project Manager, Estate Regeneration Tel: 020 8937 1650 emma.sweeney@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to award a contract to Developer Partner for the Land Chippenham Gardens</b>            Authority to award a contract to Developer Partner for the Land Chippenham Gardens</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	Not before 11 Mar 2019	Senior Project Manager, Estate Regeneration Tel: 020 8937 1621 Marie.Frederick@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Harlesden Neighbourhood Plan</b></p> <p><b>a) Decision taken</b> (Cabinet, 16 July 2018)  <a href="#">Harlesden Neighbourhood Plan</a></p> <p><b>b) Decision Pending</b> (to be taken by the Strategic Director of Regeneration and Environment in consultation with the Lead Member for Regeneration, Highways, Planning )</p> <p>To provide authority to approve:</p> <p>a) publication of the Council's decision notice;</p> <p>b) updates to the Harlesden Neighbourhood Plan to reflect the Examiner's recommended modifications;</p> <p>c) undertaking of a referendum; and</p> <p>d) subject to the majority voting in favour of the Plan at referendum, the Plan being adopted.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Strategic Director, Regeneration and Environment</p>	<p>Strategic Director, Regeneration and Environment</p>	<p>Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)</p>	<p>22 Mar 2019</p>	<p>Principal Policy Officer Regeneration &amp; Environment, Tel. 020 8937 5301, Claire.Jones@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<b>April</b>					
<p><b>Governance arrangements for Brent's network of Community Hubs</b> This report sets out proposals for the governance and management arrangements of Brent's network of community hubs.</p> <p><b>Reason for Deferral:</b> Decision Deferred from 11 February 2019 to 11 March 2019 to allow further work to be done to develop the proposal and engage key stakeholders.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Director, Performance, Policy and Partnerships	Councillor Eleanor Southwood	15 Apr 2019	Head of Transformation Tel: 020 8937 1507 sadie.east@brent.gov.uk
<p><b>Highways Capital Scheme Programme 2019-20</b> To approve the Highways Capital Scheme Programme 2019-20</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	15 Apr 2019	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Allocations Policy</b> To agree a revised Allocation Scheme for implementation by 1 April 2019.</p> <p><b>Reason for deferral from March to April 2019</b> <b>Cabinet:</b> To enable further review of the policy.</p> <p><b>Related decisions:</b> <a href="#">Individual Cabinet Member Decision - Consultation regarding review of Housing Allocations Policy</a> – 8 November 2018</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)	15 Apr 2019	Head of Housing Needs Tel: 020 8937 2788 laurence.coaker@brent.gov.uk
<p><b>Resident Ballot in South Kilburn</b> To agree the landlord offer in relation to the residents ballot. Decision on how to increase social housing outputs in South Kilburn</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	15 Apr 2019	Senior Project Manager, Estate Regeneration Tel: 020 8937 1650 emma.sweeney@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<p><b>Future use of Roundwood Centre for alternative education/ youth provision</b> To discuss potential options for future use of Roundwood Centre for alternative education/ youth provision.</p> <p><b>Reason for deferral from March to April 2019</b> <b>Cabinet:</b> Officers awaiting additional information from central government.</p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	15 Apr 2019	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk