



Brent

Cabinet

Monday 26 January 2015 at 2.00 pm

Main Hall - Pakistan Community Centre, Marley Walk,
off Station Parade, Willesden Green, NW2 4PU

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)
Pavey (Vice-Chair)
Crane
Denselow
Hirani
Mashari
McLennan
Moher

Leader of the Council
Deputy Leader of the Council
Lead Member for Environment
Lead Member for Stronger Communities
Lead Member for Adults, Health and Well-being
Lead Member for Employment and Skills
Lead Member for Regeneration and Housing
Lead Member for Children and Young People

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence.

Item	Page
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1	Declarations of personal and prejudicial interests	
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2	Minutes of the previous meeting	1 - 16
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3	Matters arising	
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Environment and Neighbourhoods reports

4	Museum and Archives Strategy	17 - 26
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This report asks members to consider Brent's Museum and Archives Strategy. The strategy was produced following a comprehensive consultation process and sets out a framework and action plan for evolving the service to meet the needs of a wider audience.
(Appendices circulated separately)

Ward Affected:
All Wards

Lead Member: Councillor Denselow
Contact Officer: Sue McKenzie, Libraries, Arts and Heritage
Tel: 020 8937 3144 sue.mckenzie@brent.gov.uk

Adult Social Care reports

5	Adult Social Care - Local Account 2013/14	27 - 58
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Local accounts are a key part of the TEASC programme. They are seen as providing a mechanism by which every council demonstrates local engagement and accountability. They are also a tool for planning improvements, as a result of sharing information on performance with people who use services and engaging with them to get feedback on their experience. The document attached at Appendix A is the full version of the report, but an executive summary and easy read version will be created to facilitate broader engagement. This will be done in collaboration with the adult social care service user and carer group

Ward Affected:
All Wards

Lead Member: Councillor Hirani
Contact Officer: Phil Porter, Strategic Director,

6 Procuring an Accommodation Based Respite Framework Agreement 59 - 66

This report requests approval for the invite of tenders in respect of an accommodation based respite framework agreement on the basis of the pre-tender considerations as set out in the report.

Ward Affected: All Wards
Lead Member: Councillor Hirani
Contact Officer: Amy Jones, Commissioning and Quality
Tel: 020 8937 4061 amy.jones@brent.gov.uk

Regeneration and Growth reports

7 National Non-Domestic Rates (NDR) - Discretionary Discount Scheme for businesses accredited to Living Wage Foundation 67 - 102

The Council has the discretion to award discounts in national non-domestic rates to businesses under section 47 of the Local Government Finance 1988. To award discounts under this provision a business must meet criteria set by the council. Any discount scheme needs Cabinet approval. It is therefore proposed to agree and implement a scheme whereby any business that becomes accredited with the Living Wage Foundation can apply a discount in respect of their Business Rates, though this will be limited to the first 100 businesses in Brent which become accredited with the Living Wage Foundation and which meet the criteria set out in Appendix 1 to this report.

Ward Affected: All Wards
Lead Member: Councillor Mashari
Contact Officer: Jon Lloyd-Owen, Operational Director, Housing and Employment
Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk

8 Brent's Local Welfare Assistance Scheme for 2015/16 103 - 128

This report sets out: a recommended scheme for Local Welfare Assistance payments in 2015/16, amending the current local scheme; changes to funding arrangements in Brent for the scheme in 2015/16 and beyond which will require decisions about whether to continue to provide a scheme in future years after government funding has been exhausted; a recommendation to fundamentally review the scheme for 2016/17; and the financial impacts of the recommended Local Welfare Assistance Scheme for Brent and our residents.

Ward Affected: All Wards
Lead Member: Councillor Mashari

All Wards

Contact Officer: David Oates, Customer Services and Benefits
Tel: 020 8937 1931 david.oates@brent.gov.uk

9 Update on Schools Capital Portfolio 129 - 164

In a Cabinet report on the revised School Place Planning Strategy 2014-2018 approved in October 2014, officers committed to report back to Cabinet with fully detailed and costed proposals on three projects to be added to the Phase 3 Permanent Primary School Programme to enable full Cabinet approval to proceed. This report primarily addresses that requirement and provides a full update on the financial profile of the overall schools capital portfolio. Approval is also sought to enable the commencement of works contract procurement on additional Phase 3 projects as appropriate.

Ward Affected:

All Wards

Lead Member: Councillors McLennan and Moher

Contact Officer: Richard Barrett, Property and Asset Management

Tel: 020 8937 1334 richard.barrett@brent.gov.uk

10 Dynamic Purchasing System (DPS) for the Procurement and Management of Temporary Accommodation 165 - 228

This report seeks authority pursuant to the Council's Contract Standing Orders 88 and 89 to invite tenders for a Dynamic Purchasing System (DPS) for the Procurement and Management of Temporary Accommodation in accordance with the Council's Private Sector Accommodation Scheme (PSA). This procurement exercise is designed to provide a sufficient supply of temporary accommodation in the right places to adequately respond to the recent welfare changes and current overheated Housing Market in London. The proposed DPS will commence in July 2015 for the duration of two years with an option to extend for up to two years.

Ward Affected:

All Wards

Lead Member: Councillor McLennan

Contact Officer: Zaheer Iqbal, Major Projects Team

Tel: 020 8937 2155 zaheer.iqbal@brent.gov.uk

11 Award of Contract for procurement and management of Temporary Accommodation for Housing Association Leasing Scheme 229 - 242

This report details the competitive tendering process of the contract for the Procurement and Management of Temporary Accommodation for

Housing Association Leasing Scheme (HALS) and makes a recommendation as to award pursuant to Contract Standing Orders 88(c). The Executive gave authority to tender for the contract at the meeting of 21 July 2014.

Ward Affected:

All Wards

Lead Member: Councillor McLennan

Contact Officer: Jon Lloyd-Owen, Operational Director, Housing and Employment

Tel: 020 8937 5199 jon.lloyd-

owen@brent.gov.uk

12 South Kilburn Regeneration Programme - energy supplier for decentralised energy solution 243 - 304

This report updates members in respect of the South Kilburn Decentralised Energy System, recommending that an Energy Service Company contract tender process be re-started.

Ward Affected:

Kilburn

Lead Member: Councillor McLennan

Contact Officer: Richard Barrett, Property and Asset Management

Tel: 020 8937 1334 richard.barrett@brent.gov.uk

13 South Kilburn Regeneration Programme - Gloucester House and Durham Court, Chippenham Gardens secure tenancies for Phase 4 305 - 348

This report sets out the approvals required by the Cabinet to: i) further progress the Gloucester House and Durham Court redevelopment site (being part of 'Phase 2b' of the South Kilburn regeneration programme and as shown edged red on Plan A at Appendix 1); ii) further progress 4 to 26 Stuart Road and 5 to 9 Chippenham Gardens which includes the Kilburn Park Post Office (together defined as the 'Post Office Plus Site' and as shown edged red on Plan B at Appendix 1); and iii) serve demolition notices on Phase 4A of the South Kilburn regeneration programme (being Craik Court, Austen House, Neville House, Winterleys and 113 to 128 Carlton House (all numbers inclusive)).

Ward Affected:

Kilburn

Lead Member: Councillor McLennan

Contact Officer: Richard Barrett, Property and Asset Management

Tel: 020 8937 1334 richard.barrett@brent.gov.uk

Central Reports

14 London Councils Grants 2015/2016 349 - 374

This report seeks agreement to London Councils Grants Committee

budget for 2015/16 and the associated level of contribution by Brent Council to the London Borough Grants Scheme.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Joanna McCormick,
Partnership co-ordinator
Tel: 020 8937 1608
joanna.mccormick@brent.gov.uk

15 Authority to tender a contract for Healthwatch

375 -
382

The Council has a statutory duty to commission a local Healthwatch service for the Borough. Local Healthwatch is the local consumer champion on health and social care services. It delivers a range of key functions to promote and support the involvement of people in the commissioning and provision of local care services in Brent. This report concerns commissioning arrangements for Local Healthwatch as set out in part 5 of the Health and Social Care Act. The current Local Healthwatch contract is due to expire on 31 March 2015. This report outlines the Council's statutory responsibilities and the business need to meet the statutory requirement in 2015/16.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Cathy Tyson, Assistant Chief
Executive's Service
Tel: 020 8937 1045 cathy.tyson@brent.gov.uk

16 Financial Report - November 2014

383 -
398

The report sets out the overall financial position of the Council for 2014/15 as at November 2014 and covers the following topics:
Budget monitoring summary, Council Tax & NNDR collection rates, Debt analysis, Capital Programme summary, Financial Control.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Eamonn McCarroll,
Operational Director, Finance
Tel: 020 8937 2468
eamonn.mccarroll@brent.gov.uk

17 Reference of item considered by Scrutiny Committee - none

Children and Young People reports - none

18 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified in the Local Government Act

1972 namely:

Information relating to the financial or business affairs of any particular person (including the Authority holding the information)

APPENDICES:

- Update on Schools Capital Portfolio
- Dynamic Purchasing System (DPS) for the Procurement and Management of Temporary Accommodation

(Reports above relate)

19 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

Date of the next meeting: Monday 23 February 2015



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.