

**London Borough of Brent  
Summary of Decisions taken by the Executive  
on Monday 9 December 2013**

PRESENT: Councillor Butt (Chair), Councillor R Moher (Vice-Chair) and Councillors A Choudry, Crane, Denselow, Hirani, Mashari, McLennan, J Moher and Pavey

ALSO PRESENT: Councillors Cheese, Chohan, S Choudhary and Hashmi

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
4.	Authority to invite tenders for the Procurement of Advocacy Services	All Wards	(i) that the pre-tender considerations and criteria to be used to evaluate tenders for the Adult Social Care (ASC) advocacy services as set out in paragraph 3.10 of the report from the Acting Director, Adult Social Services, be approved; (ii) that officers invite tenders and evaluate them in accordance with the approved evaluation criteria; (iii) that it be noted that the short term extensions for 4 existing Advocacy contracts will be agreed with current providers. Their collective value will not exceed £29,054 and each will end when the new contract goes live on the 1st June 2014.
5.	Adult Social Care Local Account 2012/13	All Wards	(i) that the performance and contextual information contained in the report from the Acting Director, Adult Social Services, be noted; (ii) that the priorities and risks associated with the information provided and the strategic priorities identified be noted.
6.	School Budget Proposals - 2014/15	All Wards	(i) that approval be given to the proposed change in the funding ratio between primary and secondary sectors from 1: 1.09 to 1: 1.27 for 2014/15 thereby also addressing the excessively high level of Minimum

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 9 December 2013 (continued)**

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			Funding Guarantee; (ii) that the proposed schools budget for 2014/15 be approved.
7.	High Needs Students Eligibility Policy	All Wards	(i) that the High Needs Students Eligibility Policy for the education and training needs for post 16 high needs students be approved and published on the Council's website; (ii) that the approach underpinning the policy, namely that each learner should have their education and training needs met in local, cost effective local provision wherever possible based on the needs identified in the learning difficulty assessment, be endorsed.
8.	Amalgamation of the Pupil Referral Units	All Wards	that the formal amalgamation of the Council's Key Stage 3 and Key Stage 4 Pupil Referral Units (PRUs) as part of the restructuring of the borough's alternative education provision be agreed.
9.	Review of Child and Adolescent Mental Health Service (CAMHS) Contract	All Wards	(i) that a 3 month extension on the existing CAMHS contract from 1 April 2014 – 30 June 2014 to allow efficient commissioning processes to be undertaken be approved; (ii) that the proposed decommissioning of the current CAMHS service at the end of the extension on 30 <sup>th</sup> June 2014 be approved; (iii) that approval be given to Officers to proceed with the commissioning of a new, revised service to commence from 1 July 2014, and note that a pre-tender report will be presented for this shortly; (iv) that it be noted that these changes bring the council into line with other local authorities and will continue to ensure that statutory obligations are met; (v) that it be noted that officers will ensure that there is a smooth transition to the new arrangements.

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 9 December 2013 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
10.	Brent and Barnet Registration and Nationality Service	All Wards	(i) that the proposal for the operation of a shared Registration and Nationality service between Brent and Barnet and the financial and non financial benefits and risks identified be noted; (ii) that it be noted that Barnet, through its Cabinet Resources Committee has already agreed in principle to proceed with this proposal subject to Brent's agreement; (iii) that the shared service proposal by Brent delivering services to Barnet, for an initial period of five years proceed from 1 April 2014; (iv) that the terms of the Inter Authority Agreement governing the shared service be delegated to the Strategic Director of Environment and Neighbourhoods in consultation with the Chief Finance Officer and the Director of Legal and Procurement, to include deciding on whether the shared service will take the form of Barnet delegating its registration function to Brent or Barnet awarding a contract for services.
11.	Brent House - Proposed disposal on a subject to planning basis	Wembley Central	(i) that the disposal of a long leasehold interest in Brent House on a subject to planning basis to Stoford Ltd for a capital receipt upon the grant of planning consent be approved; (ii) that, as a reserve, subject to satisfactory resolution of matters highlighted in the confidential appendix, in the event that the above offer does not proceed satisfactorily, that the offer from Henley Homes Ltd be approved; (iii) that delegated authority be granted to the Operational Director Property and Projects to agree the terms of the transaction in consultation with the Chief Finance Officer.
12.	Annual Audit Letter 2012/13	All Wards	that the contents of the Annual Audit Letter be noted.
13.	Collection Fund Report	All Wards	(i) that the estimated Collection Fund balance relating to Council Tax at 31 March 2014 as a surplus of £3.2m be agreed;

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 9 December 2013 (continued)**

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			(ii) that the estimated Collection Fund balance relating to NNDR at 31 March 2014 as zero (no surplus or deficit) be agreed; (iii) that authority be delegated to Chief Finance Officer to amend these figures should material new information, such as debt collection performance, come to light in the intervening period.
14.	Performance and Finance 2013/14 Quarter 2	All Wards	(i) that the Finance and Performance information contained in the report from the Assistant Chief Executive and Chief Finance Officer be noted and remedial actions as necessary be agreed; (ii) that the current and future strategic risks associated with the information provided and agree remedial actions as appropriate be noted; (iii) that the progress be noted; (iv) that the budget virements as set out within the appendix to this report be agreed; (v) that the write off of bad debts contained within this report be noted.