

**London Borough of Brent
Summary of Decisions taken by the Executive
on Wednesday 19 September 2012**

PRESENT: Councillor Butt (Chair), Councillor R Moher (Vice-Chair) and Councillors Arnold, Beswick, Crane, Hirani, Jones, Long, J Moher and Powney

ALSO PRESENT: Councillors Al-Ebadi, Cheese, Chohan, S Choudhary, Hashmi, Mitchell Murray and RS Patel

Agenda Item No	Item	Ward(s)	Decision
1.	Declarations of personal and prejudicial interests		None
5.	Framework Agreement for Carers Service in Adult Social Services and Children and Families	All Wards	that agreement be given to the appointment to the seven Lots of the Framework Agreement for the provision of carer related short break, home based support and respite services for Adult Social Services and Children and Families of those providers stated in paragraph 3.15, Table 2 of the report from the Directors of Adult Social Services and Children and Families for a period of four years.
6.	Local Safeguarding Children's Board (LSCB) Annual report April 2012	All Wards	that the contents of the LSCB Annual Report for 2011-12 be noted.
7.	A Plan for Children and Families in Brent (PCFB) 2012-2015	All Wards	that agreement be given to the content of the PCFB and that it be noted that the priorities and outcomes will be fully integrated in service area plans and priorities.

London Borough of Brent – Summary of Decisions taken by the Executive on Wednesday 19 September 2012 (continued)

Agenda Item No	Item	Ward(s)	Decision
8.	Recovering costs of events in Brent's parks and open spaces	All Wards	<p>(i) that agreement be given to the principle of partial cost recovery charging to organisers that wish to hold events in Brent's parks and open spaces;</p> <p>(ii) that agreement be given to the partial cost recovery rates proposed in paragraphs 3.17, 3.18 3.19 of the report from the Director of Environment and Neighbourhood Services and that these charges be implemented from 1st December 2012;</p> <p>(iii) that the establishment and role of the Borough Safety Advisory Group as outlined in paragraphs 3.4 – 3.6 of the report be noted.</p>
9.	Cashless Parking	All Wards	<p>(i) that approval be given to a flexible programme of replacement of coin payment machines for on-street and off-street locations with a cashless alternative and proposals for transition as set out in paragraphs 3.6 - 3.18 of the report from the Director of Environment and Neighbourhood Services;</p> <p>(ii) that approval be given to removal of built-in credit card readers in Brent car parks as set out in paragraphs 3.19 – 3.20 of the report;</p> <p>(iii) that approval be given to a new pricing scheme that incentivises cashless methods of payment for on-street and off-street locations as set out in paragraphs 3.22 – 3.24 of the report;</p> <p>(iv) that approval be given to the proposal that Brent adopt its own cashless parking identity, as part of the future procurement or renewal of the parking contract as set out in paragraph 3.25 – 3.26.</p> <p>(v) That the Executive approve termination of the voucher payment contract and withdrawal of this payment method as set out in paragraphs 3.29 – 3.30 of the report.</p>
10.	Parking service simplification and pricing	All Wards	That approval be given:

London Borough of Brent – Summary of Decisions taken by the Executive on Wednesday 19 September 2012 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p><i>Simplification recommendations</i></p> <p><i>Permit durations</i></p> <ul style="list-style-type: none"> i) the implementation of a 24 month permit as set out in paragraph 3.7; ii) to the withdrawal of temporary courtesy permits in favour a new one month permit as set out in paragraph 3.46; iii) to the implementation of rolling permits as soon as technology allows as set out in paragraphs 3.7. <p><i>Permit redesign</i></p> <ul style="list-style-type: none"> iv) to the withdrawal of liveried and non-liveried business permits in favour of a new business permit scheme as set out in paragraphs 3.10 - 12. v) to the withdrawal of essential user permits in favour of a new online essential user day pass as set out in paragraph 3.14 – 3.15. vi) to the introduction of online four hour visitor passes as set out in paragraph 3.27, together with the corresponding withdrawal of visitor permits as set out in paragraphs 3.24 – 3.25 and 3.43, and biennial expiry for re-authentication of Temple Visitor permits as set out in paragraph 3.26, together with the introduction of a new cared-for permit as set out in paragraph 3.32 – 3.33. vii) to the withdrawal of Wembley Stadium Protective Parking Scheme permits and replacement with permits identical except for biennial expiry for re-authentication as set out in paragraphs 3.41 - 3.42. viii) to revised permit refund arrangements as set out in paragraph 3.51. <p><i>Permit withdrawal</i></p> <ul style="list-style-type: none"> ix) to a phased withdrawal of special permits as set out in paragraph 3.18 – 3.19. x) to a withdrawal of replacement vehicle permits after virtual permits become universal, save that a maximum replacement period of one month is permitted where the vehicle is a higher emission than the original vehicle as set out in paragraph 3.47. <p><i>Suspensions</i></p>

London Borough of Brent – Summary of Decisions taken by the Executive on Wednesday 19 September 2012 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>xi) to the revised suspension arrangements as set out in paragraphs 3.53 - 3.54 and appendix C.</p> <p>Pricing and payment recommendations</p> <p><i>Principles</i></p> <p>xii) to the pricing principles as set out in paragraph 4.4.</p> <p><i>Inflationary adjustments</i></p> <p>xiii) to an inflationary adjustment of residential permit prices for 2012 on 1st December 2012 as set out in paragraph 4.6</p> <p>xiv) to automatic annual RPI increases as set out in paragraph 4.7 effective from April 2013.</p> <p><i>December 2012 price adjustments</i></p> <p>xv) to pricing for special permits as set out in paragraph 4.25 - 4.26 effective from 1st December 2012.</p> <p>xvi) to pricing for temporary courtesy permits as set out in paragraph 4.33 effective from 1st December 2012.</p> <p>xvii) to pricing for replacement vehicle permits as set out in paragraph 4.35 effective from 1st December 2012.</p> <p>xviii) pricing for existing business permits, pending replacement with a new business permitting scheme, as set out in paragraph 4.24 effective from 1st December 2012.</p> <p>xix) pricing for essential user passes as set out in paragraph 4.26 and changes to existing permits as described in paragraph 4.28 with effective from 1st December 2012.</p> <p><i>Pricing consistency adjustments</i></p> <p>xx) revised pricing arrangements for residential permit duration pricing as set out in paragraph 4.10.</p> <p>xxi) revised pricing arrangements for additional vehicle for residential permits as set out in paragraph 4.11.</p> <p>xxii) pricing for dispensations as set out in paragraph 4.38 – 4.40.</p> <p>xxiii) pricing for suspensions as set out in paragraph 4.42.</p> <p><i>New permit type prices</i></p> <p>xxiv) pricing for cared-for permits as set out in paragraph 4.16 – 4.17.</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Wednesday 19 September 2012 (continued)

Agenda Item No	Item	Ward(s)	Decision
			xxv) pricing for online visitor passes as set out in paragraph 4.15. xxvi) pricing for new business permits as set out in paragraph 4.19 – 4.23. <i>Biennial renewal administration charge</i> xxvii) a £15 administrative charge for biennial renewal of Wembley Event Day permits as set out in paragraph 4.29. xxviii) a £15 administrative charge for biennial renewal of Temple zone visitor permits as set out in paragraph 4.31. <i>Payment method arrangements</i> xxix) new pricing arrangements to encourage use application routes and payment methods that incur least cost to the Council at paragraph 4.12, 4.17, 4.23, 4.26, 4.30, 4.32, 4.34, 4.36, 4.39, 4.43 as explained in paragraph 4.12 – 4.13. xxx) cessation of cheques as a means of payment for parking services, with the exception of Penalty Charge Notices as set out in paragraphs 3.55.
11.	Update on the Cross Borough Parking collaboration	All Wards	that approval be given to the pre-tender considerations for the proposed Parking Services contract as set out in section 4 of the report as per requirement of Contract Standing Order 89 (Pre-tender Consideration).
12.	Brent Civic Centre: Authority to Award Contract for Furniture Furnishings and Equipment (FFE)	All Wards	(i) that the Furniture, Furnishings & Equipment contracts to the organisations named in Appendix 2 for the following Lots be awarded as follows: Lot 1: Workstation Desks, Storage and Lockers Lot 2: Loose Furniture for Administration Areas Lot 3: Loose Furniture for Public and Democratic Areas Lot 4: Specialist Furniture for Conference Rooms and Civic Hall

London Borough of Brent – Summary of Decisions taken by the Executive on Wednesday 19 September 2012 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p align="center">Lot 5: Workstation Chairs</p> <p>(ii) that the Assistant Director Major Projects and Civic Centre with the Director of Legal and Procurement be authorised to finalise the terms of appointment.</p>
13.	West Lodge, Paddington Cemetery 95 Willesden Lane London NW6 7SD	Queens Park	<p>(i) that the Assistant Director, Regeneration and Major Projects, (Property and Asset Management), be authorised to dispose of the property by way of auction, on such terms that he considers appropriate, after all due regard to planning and architectural considerations so as to ensure that the best price is received on sale and to instruct the council's Legal and Procurement Department in the matter of the disposal;</p> <p>(ii) that the Assistant Director, Regeneration and Major Projects, (Property and Asset Management) be authorised to commence and comply with the procedure, as set out in Section 123(2A) of the Local Government Act 1972 (LGA 1972), of the Council's intention to dispose of the public open space comprising the West Lodge and the land within its curtilage.</p>
14.	Wembley School Site	Tokyngton	<p>(i) that approval be given to the acquisition of the Fulton Road site as a future school site subject to any necessary environmental investigation;</p> <p>(ii) that officers prepare legal documents for the transfer of the land based on the principles set out in paragraph 3.8 of the report from the Director of Regeneration and Major Projects</p> <p>(iii) that the precise terms of that agreement be delegated to the Director of Regeneration Major Projects/ Assistant Director, Property and Asset Management.</p>
15.	Complaints report 2011/12	All Wards	that the report be noted.

London Borough of Brent – Summary of Decisions taken by the Executive on Wednesday 19 September 2012 (continued)

Agenda Item No	Item	Ward(s)	Decision
16.	The Treasury Management Annual Report 2011/12	All Wards	that Full Council be recommended to (i) approve the Treasury Management Annual Report and Annual Investment Strategy Report; (ii) note the outturn for prudential indicators; (iii) note the updated position since 2011/12 .
17.	Performance and Finance review - quarter one	All Wards	(i) that the Finance and Performance information contained in the report from the Directors of Finance and Corporate Services and Strategy, Improvement and Partnerships be noted and agreement given to remedial actions as necessary; (ii) that the current and future strategic risks associated with the information provided be noted and agreement given to remedial actions as appropriate; (ii) that approval be given to the budget virements contained within the report.