



Executive

Wednesday 19 September 2012 at 7.00 pm
Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader/Lead Member for Corporate Strategy & Policy Co-ordination
R Moher (Vice-Chair)	Deputy Leader/Lead Member for Finance and Corporate Resources
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime and Public Safety
Crane	Lead Member for Regeneration and Major Projects
Hirani	Lead Member for Adults and Health
Jones	Lead Member for Customers and Citizens
Long	Lead Member for Housing
J Moher	Lead Member for Highways and Transportation
Powney	Lead Member for Environment and Neighbourhoods

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item **Page**

1 Declarations of personal and prejudicial interests

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2 Minutes of the previous meeting 1 - 8

3 Matters arising (if any)

4 Deputations (if any)

Adult and Social Care reports

5 Framework Agreement for Carers Service in Adult Social Services and Children and Families 9 - 24

This report requests authority to award a Framework Agreement as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends which organisations should be appointed to the Framework Agreement.

Appendix also below.

Ward Affected:
All Wards

Lead Member: Councillors Hirani and Arnold
Contact Officer: Alison Elliott, Director of Adult Social Services, Krutika Pau, Director of Children and Families
Tel: 020 8937 4230, Tel: 020 8937 3126
alison.elliott@brent.gov.uk,
krutika.pau@brent.gov.uk

Children and Families reports

6 Local Safeguarding Children's Board (LSCB) Annual report April 2012 25 - 66

The purpose of this report is to present the Brent Local Safeguarding Children Board (LSCB) Annual Report to Members attached as an Appendix.

Ward Affected:
All Wards

Lead Member: Councillor Arnold
Contact Officer: Krutika Pau, Director of
Children and Families
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

7 A Plan for Children and Families in Brent (PCFB) 2012-2015

67 - 70

The purpose of this report is to set out a three year partnership Plan for Children and Families in Brent (PCFB) for the attention of Executive attached as Appendix 1 to this report. The Plan builds on the achievements of the previous Children and Young People's Plan (2010-12) and brings together in a single document our vision and key priorities for improving outcomes for children and families in Brent.

Appendix circulated separately

Ward Affected:
All Wards

Lead Member: Councillor Arnold
Contact Officer: Krutika Pau, Director of
Children and Families
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

Environment and Neighbourhood Services reports

8 Recovering costs of events in Brent's parks and open spaces

71 - 86

In the past use of Brent's parks and open spaces for events has been subsidised by the council and so free to event organisers. This report proposes that the Council adopts a nominal charging policy which will assist in recovering the costs associated with organisations, individuals, schools, community and faith groups hosting events in Brent's parks and open spaces.

Ward Affected:
All Wards

Lead Member: Councillor Powney
Contact Officer: Jenny Isaac, Assistant
Director, Neighbourhood Services
Tel: 020 8937 5001 jenny.isaac@brent.gov.uk

9 Cashless Parking

87 - 128

This report sets out options for the adoption of different ways of payment for ad-hoc parking and seeks Member approval for the pace and extent of the move towards cashless parking and the introduction of price changes to better reflect the cost of processing different payment methods.

Ward Affected:
All Wards

Lead Member: Councillor J Moher
Contact Officer: Michael Read, AD
(Environment and Protection)
Tel: 020 8937 5302 michael.read@brent.gov.uk

10 Parking service simplification and pricing 129 -

168

This report sets out options for simplification of a bewildering range of parking permits and the multiplicity of eligibility criteria. The proposed simplification will make it easier, quicker, and more convenient for customers to obtain parking permits and pay to park. Then the cost of processing applications will reduce and several loop-holes which allow drivers to park in unintended ways that undermine the Borough's parking objectives will be closed. Options for adoption of new pricing principles and changes in charges are also recommended, in order to eliminate existing inconsistencies and to prevent any future price changes from unwittingly reintroducing unhelpful anomalies.

Ward Affected:
All Wards

Lead Member: Councillor J Moher
Contact Officer: Michael Read, AD
(Environment and Protection)
Tel: 020 8937 5302 michael.read@brent.gov.uk

11 Update on the Cross Borough Parking collaboration 169 -

174

This report provides an update on key issues of the tender process such as highlights of the proposed specification, confirmation of the final scope of the contract, agreement of the evaluation criteria and details of the governance arrangements.

Ward Affected:
All Wards

Lead Member: Councillor J Moher
Contact Officer: David Furse, Procurement
Tel: 020 8937 1170 david.furse@brent.gov.uk

Regeneration and Major Projects reports

12 Brent Civic Centre: Authority to Award Contract for Furniture Furnishings and Equipment (FFE) 175 -

184

This report requests authority to award contracts as required by Contracts Standing Order 88. This report summarises the procurement process undertaken by the Council to procure the Furniture, Furnishings & Equipment (FFE) for the new Civic Centre and recommends to whom contracts should be awarded.

Appendix also below.

Ward Affected:
All Wards

Lead Member: Councillor Crane
Contact Officer: Aktar Choudhury, Civic Centre Programme
Tel: 020 8937 1764
aktar.choudhury@brent.gov.uk

- 13 West Lodge, Paddington Cemetery 95 Willesden Lane London NW6 7SD** 185 - 196

This report seeks the Executive's approval for the disposal by auction of the West Lodge, 95 Willesden Lane London NW6 7SD which is located in the Paddington Cemetery. The property has now become surplus to requirements after the previous occupier, an employee of the Sports and Parks Service, vacated the property at the end of April 2012.

Ward Affected: Queens Park
Lead Member: Councillor Crane
Contact Officer: James Young, Property and Asset Management
Tel: 020 8937 1398 james.young@brent.gov.uk

- 14 Wembley School Site** 197 - 204

The council has secured a possible site for a new primary school in the Wembley Stadium area as a consequence of a S106 planning obligation. The site is currently in industrial use but could be used in the medium term for a primary school. The owners of the site have offered either the site to be taken now or a cash sum to put towards new school provision. The council have produced an outline agreement with Quintain Estates for the school land and recommend its acquisition by the council on the terms set out in the report.

Appendix also below.

Ward Affected: Tokyngton
Lead Member: Councillor Crane
Contact Officer: Dave Carroll, Planning and Development
Tel: 020 8937 5202 dave.carroll@brent.gov.uk

Central Reports

- 15 Complaints report 2011/12** 205 - 222

This report provides an overview of complaints received and investigated by the Council under the Corporate Complaints procedure and by the Local Government Ombudsman. Depending on their nature, some adult social care and children and family-related complaints come under the corporate procedure while others are subject to separate procedures governed by legislation. Complaints that were dealt with under the separate statutory procedures are covered in two further annual reports attached as appendices A and B.

Ward Affected: All Wards
Lead Member: Councillor Butt
Contact Officer: Phillip Mears, Corporate Complaints
Tel: 020 8937 1041 phillip.mears@brent.gov.uk

16 The Treasury Management Annual Report 2011/12

223 -
234

The purpose of this report is to summarise borrowing and investment activity and performance compared to prudential indicators during 2011/12. Executive is asked to recommend this report to Full Council for approval and will also be considered by the Audit Committee as part of the scrutiny function required under the 2009 Treasury Management Code of Practice issued by CIPFA.

Ward Affected:
All Wards

Lead Member: Councillor R Moher
Contact Officer: Mick Bowden, Deputy Director of Finance
Tel: 020 8937 1460 mick.bowden@brent.gov.uk

17 Performance and Finance review - quarter one

235 -
274

The purpose of this report is to provide members with a corporate overview of Finance and Performance information to support informed decision-making and manage performance effectively.
Appendix circulated separately

Ward Affected:
All Wards

Lead Member: Councillor Butt
Contact Officer: Clive Heaphy, Director of Finance and Corporate Services, Phil Newby, Director of Strategy, Partnerships and Improvement
Tel: 020 8937 1424, Tel: 020 8937 1032
clive.heaphy@brent.gov.uk,
phil.newby@brent.gov.uk

18 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

19 Reference of item considered by Call in Overview and Scrutiny Committee (if any)

20 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the Authority holding the information)]

- Framework Agreement for Carers Service in Adult Social Service and Children and Families
- Brent Civic Centre: authority to award contract for furniture, furnishings and equipment
- Wembley School site

Reports above refer.

Date of the next meeting: Monday 15 October 2012



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge