



## LONDON BOROUGH OF BRENT

### MEETING OF THE EXECUTIVE

Tuesday 26<sup>th</sup> May 2009 at 7.00 pm

Committee Rooms 1 & 2, Brent Town Hall,  
Forty Lane, Wembley, Middx

### AGENDA

#### LEAD MEMBER

(TO BE CONFIRMED  
AT FULL COUNCIL  
ON 18<sup>TH</sup> MAY 2009)

#### PORTFOLIO

Corporate Strategy & Policy Co-ordination  
Resources  
Housing & Customer Services  
Highways & Transportation  
Adults, Health & Social Care  
Regeneration & Economic Development  
Crime Prevention & Public Safety  
Human Resources & Diversity, Local  
Democracy & Consultation  
Environment, Planning & Culture  
Children & Families

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Council's website: [www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)

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this meeting have been published visit  
**[www.brent.gov.uk/committee](http://www.brent.gov.uk/committee)**

Apologies for Absence

- 1 Declarations of Personal and Prejudicial Interests
- 2 **Minutes of the Previous Meeting: 6<sup>th</sup> April 2009** **p**
- 3 **Matters Arising**
- 4 **Deputations (if any)**
- 5 **Petition: Against the plans for a new playground on Villiers Road, Willesden NW2**

Report at item below refers

| <b>Environment &amp; Culture Reports</b> |  | <b>Lead Member</b> | <b>Lead Officer</b> |              |
|--|--|--------------------|---------------------|--------------|
| 6  | <b>Petition – Villiers Road</b>  |                    | Richard Saunders    | <b>p. 1</b>  |
|  | This report is in response to a petition presented to Brent Council regarding proposals to develop and improve Villiers Road open space  |                    |                     |              |
| 7  | <b>Property Searches proposed fee (Local Land Charges)</b>   |                    | Richard Saunders    | <b>p. 13</b> |
|  | This report seeks approval to set a charge for access to property records provided by the Local Land Charges Office and to re-set the current property search fees in accordance with the new charges set out in Property Searches Regulations 2008. |                    |                     |              |
| 8  | <b>Old Kenton Lane Allotments</b>  |                    | Richard Saunders    | <b>p. 25</b> |
|  | The purpose of this report is to seek Members' approval to the grant of a lease of the Old Kenton Lane Allotment site to the newly constituted Old Kenton Lane Allotments Association  |                    |                     |              |

| <b>Central Reports</b> |  | <b>Lead Member</b> | <b>Lead Officer</b> |              |
|------------------------|--|--------------------|---------------------|--------------|
| 9                      | <b>Lease renewal of suites 122 and 123, 1<sup>st</sup> floor, 1 Olympic Way – Brent Into Work</b>        |                    | Phil Newby/         | <b>p. 33</b> |
|                        | To renew the lease at Suites 122 and 123, 1 <sup>st</sup> Floor, 1 Olympic Way, Wembley.                 |                    |                     |              |
| 10                     | <b>Authority to participate in a collaborative procurement of the provision of Occupational Services</b> |                    | Graham Ellis        | <b>p. 35</b> |

This report requests approval to participate in a collaborative procurement to set up a Framework Agreement for the provision of occupational health services as required by Contract Standing Order 85. This report highlights the need to invest in the health and well-being Council staff, explains current arrangements and considers a number of options for future occupational health service provision before making recommendations around the preferred option.

| <b>Housing and Community Care Reports</b> |  | <b>Lead Member</b> | <b>Lead Officer</b>           |
|---|--|--------------------|-------------------------------|
| <b>11</b>                                 | <b>Edward Harvist Trust Fund – amendment to criteria 2009/10</b>   |                    | Martin Cheeseman <b>p. 45</b> |
|   | <p>This report concerns the allocation of the Edward Harvist Trust Grant in 2009/10. It seeks Members approval to amend the current criteria used to assess applications for the Fund. The report is requesting that the current maximum amount awardable to any organisation be reduced to £5,000 from the current £7,000. The reduction in the maximum is being requested to reflect the limited fund that we anticipate will be available for allocation in 2009/10.</p>  |                    |                               |
| <b>12</b>                                 | <b>Adult Social Care Review of Fees and Charges 2009/10</b>  |                    | Martin Cheeseman <b>p. 55</b> |
|   | <p>This report seeks agreement to a charge for a new service or increased fees and charges for some Adult Social Care (ASC) Community Services. All services have been reviewed with the aim of identifying opportunities for additional income (where there is no conflict with other council priorities) as required by the council's policy direction on fees and charges. The council generates income from such charges to enable it to provide the necessary level of services to some of the most vulnerable people in Brent.</p> |                    |                               |
| <b>13</b>                                 | <b>Commissioning Services for carers 2009-2011 – partnership arrangements</b>  |                    | Martin Cheeseman <b>p. 69</b> |
|   | <p>This report considers the best approach to deliver seamless, effective, efficient, good quality and value for money services for carers in Brent for the period 2009-10 and 2010-11 and recommends entering into a partnership arrangement with NHS Brent pursuant to Section 75 National Health Services Act 2006, to deliver such services.</p>   |                    |                               |
| <b>14</b>                                 | <b>Authority to award the Direct Payments Support and Advice Service Contract</b><br><i>(Appendices also below)</i>  |                    | Martin Cheeseman <b>p. 87</b> |
|   | <p>This report requests authority to award a contract as required by Contract Standing Order No. 89. This report summarises the process undertaken in tendering the contract for the provision of Direct Payments Support and Advice Service and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded. It outlines the changes in service provision and the transfer of funding required to implement the Direct Payments service.</p>  |                    |                               |

- 15 **Authority to re-negotiate existing housing support contracts for offenders and people with Drug and/or Alcohol issues and seek exemption from tendering** Martin Cheeseman p. 103

This report seeks an exemption from the tendering requirements of Standing Orders in relation to some contracts for services for Offenders and people with Drug and Alcohol problems, in accordance with Contract Standing Order 84. It then seeks approval to deliver the services by re-negotiating contracts with the existing providers.

- 16 **Authority to tender for housing support services for people with Mental Health – issues and associated , supporting people contract issues** Martin Cheeseman p. 111

This report seeks authority to invite suitable providers to tender for four framework Agreements as required by Contract Standing Orders 88 and 89. Three Framework agreements will be for the provision of Supporting People funded accommodation services (two frameworks for accommodation based services and one for floating support services) and one additional framework agreement for the provision of accommodation based Health and Adult Social Care services for individuals with mental health issues who are returning to the Borough from out-of-borough placements. This latter service will be procured as a Collaborative Procurement between Brent NHS and Brent Adult Social Care Services and will be led by Brent Adult Social Care. The report additionally seeks authority to extend current Supporting People Mental Health contracts until September 2010.

- 17 **Authority to invite tenders for procurement and management of temporary accommodation contract** Martin Cheeseman p. 129

This report seeks authority in accordance with Contract Standing Orders 88 and 89 to invite tenders for a new contract for the Procurement and Management of Temporary Accommodation, to commence from 1 February 2010 for a period of three years, with an option to extend for up to a further two years.

- 18 **Barham Park Estate Redevelopment Options** Martin Cheeseman p. 137  
*(Appendices also below)*

This report is to update Members on the progress that has been made on the Barham Park development since the last report to the Executive on 16 June 2008. It also seeks members' decisions for a range of items in order to progress the regeneration objectives for the site.

- 19 **Review of HRA Council Dwelling Rent Increase for 2009-10** Martin Cheeseman **TO FOLLOW**

On 6 March 2009, the Minister for Housing announced that average national guideline rents for 2009-10 would be reduced from 6.2% to 3.1%, and that funding would be made available to support Local Authorities to reduce planned rent increases for 2009-10. In light of these changes, this report asks Members to reconsider the rent increase for the HRA Council Dwellings for 2009-10.

| Children & Families Reports   | Lead Member   | Lead Officer  |               |
|---|---|---------------|---------------|
| <b>20 Local authority Governor Appointment procedure</b>  |   | John Christie | <b>p. 163</b> |
| <p>This report sets out relatively minor changes to the council procedure for appointing LA governors and for dealing with any complaints made against them. The main changes are:</p>  |   |               |               |
| <b>21 Sudbury Primary School – Primary Capital Programme funding required to enable necessary school expansion</b>  |   | John Christie | <b>p. 173</b> |
| <p>The report seeks approval from the Executive for the proposal to fund expansion at Sudbury Primary School as a means to meet the sharply rising demand for school places in the borough, to be funded primarily from PCP.</p>  |   |               |               |
| <b>22 Authority to award contract for the provision of education, employment and careers Connexions services in Brent</b><br><i>(Appendices also below)</i>   |   | John Christie | <b>p. 183</b> |
| <p>This report requests authority to award a contract for the provision of education, employment, training and careers Connexions services to the Council as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.</p>   |   |               |               |
| <b>23 Redevelopment of SEN provision at Hay Lane and Grove Park School sites</b>  |   | John Christie | <b>p. 193</b> |
| <p>Hay Lane and Grove Park are all-age community special schools. They are adjacent to each other and share a site. The buildings of both schools are facing major suitability and condition problems. This report sets out the business and educational case for the redevelopment of the schools. It seeks Executive approval to proceed with the redevelopment. The proposed resourcing arrangements are set out in the report and are subject to approval from the Schools Forum.</p> |   |               |               |
| <b>24 Wembley Park Academy : award of Design &amp; Build (D&amp;B) Contract and entry into a Development Agreement (DA) with Ark</b><br><i>(Appendices also below)</i>  |   | John Christie | <b>p. 209</b> |
| <b>25 Appointments to Committees for 2009/10</b>  | <ul style="list-style-type: none"> <li>• <b>Highways Committee (Chair plus 4 members)</b></li> <li>• <b>ALG Grants Committee</b></li> </ul> |               |               |

**26 Reference of items considered by Forward Plan Select Committee – if any**

**Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64.

**27 Date of Next Meeting**

The next meeting of the Executive will be held in June, on a date to be agreed by the Annual Meeting of the Council.

**28 Exclusion of Press and Public**

The following items are not for publication as they include:

“Information relating to the financial or business affairs of any particular person (including the authority holding the information)”.

| <b>Housing and Community Care Report</b> |  | <b>Lead Member</b> | <b>Lead Officer</b>            |
|--|--|--------------------|--------------------------------|
| <b>29</b>                                | <b>Final terms for disposal of Granville New Homes to Brent Housing Partnership</b>  |                    | Martin Cheeseman <b>p. 219</b> |
| <b>30</b>                                | <b>APPENDIX:<br/>Authority to award the Direct Payments Support and Advice Service Contract<br/>(Report above refers)</b>  |                    | Martin Cheeseman <b>p. 291</b> |
| <b>31</b>                                | <b>APPENDIX:<br/>Barham Park Estate Redevelopment Options<br/>(Report above refers)</b>  |                    | Martin Cheeseman <b>p. 293</b> |
| <b>Children &amp; Families Reports</b>   |  | <b>Lead Member</b> | <b>Lead Officer</b>            |
| <b>32</b>                                | <b>Authority to award contract for the provision of education, employment and careers Connexions services in Brent<br/>(Report above refers)</b>                           |                    | John Christie <b>p. 305</b>    |
| <b>33</b>                                | <b>APPENDICES<br/>Wembley Park Academy : award of Design &amp; Build (D&amp;B) Contract and entry into a Development Agreement (DA) with Ark<br/>(Report above refers)</b> |                    | John Christie <b>p. 307</b>    |

(‡ Appendices circulated separately to members are available on the Council's website [www.brent.gov.uk/committee](http://www.brent.gov.uk/committee))



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- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.