

**Meeting of the Executive
Monday 16th March 2009 at 7.00 pm
LIST OF DECISIONS**

PRESENT: Councillor Lorber (Chair), Councillor Blackman (Vice Chair), and Councillors Allie, D Brown, Detre, Colwill, Matthews, Sneddon, Van Colle and Wharton.

Councillors Dunwell, Hashmi, Malik, Mistry, J Moher, also attended the meeting.

ITEM 1 Child Protection Policies and Procedures

Summary:	This report informs the Executive of the operational and strategic child protection arrangements in place in Brent in the light of the death of "Baby P" and the publication of the Ofsted inspection report on safeguarding and child protection in Haringey. It updates Members following the verbal feedback that was provided at the Executive meeting on 15 December 2008.
Ward(s):	None
Decision Taken:	(i) that the findings of these audits, which were undertaken in November and December 08 be endorsed; (ii) that the proposals contained within the report for the strengthening of both the operational and strategic oversight of child protection arrangements in Brent (paragraphs 3.14 to 3.19) of the report from the Director of Children and Families be endorsed; (iii) that a future report on the implementation and impact of the growth in children's social care post of £1.07m as set out in Paragraph 3.9 of the report from the Director of Children and Families be submitted to this Executive.

ITEM 2 Authority to extend the existing contract for the delivery of Big Lottery Funded Play Services in Brent

Summary:	This report requests authority to extend the current contract with Brent Play Association for delivery of specific services forming part of the Council's submission to the Big Lottery Fund.
Ward(s):	None.
Decision Taken:	That approval be given to the a partial extension of the existing contract with Brent Play Association for the period from 1 June 2009 to 10 February 2011 for specified aspects of play services supported through the Big Lottery Fund.

ITEM 3 Adoption of Public Rights of Way Improvement Plan

Summary:	This report informs the Executive that the Draft Rights of Way Improvement Plan has completed the period for public consultation and the final plan is submitted for approval and publication. Brent has approximately 15 km of Public Rights of Way, the majority of which is situated to the north of the A406 the North Circular Road.
Ward(s):	All

Decision Taken:	(i) that the responses from public consultation and the proposed responses be noted; (ii) that the final version of the Brent Rights of Way Improvement Plan be adopted.
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ITEM 4 Enforcement of moving traffic/parking contraventions by means of CCTV cameras

Summary:	This report concerns the introduction of the enforcement powers for moving traffic contraventions (MTC) as set out in Appendix A and parking enforcement by means of CCTV cameras. Two CCTV methods will be used to enforce the contraventions – static/deployed cameras mounted on the roadside and mobile cameras mounted on specialist vehicles. This agreement requires the Council to enter into an arrangement for the discharge of these functions.
Ward(s):	All
Decision Taken:	(i) that agreement in principle be given for officers to arrange the transfer of the enforcement of moving traffic offences, as listed in Appendix A of the report from the Director of Environment and Culture, from the police to the Council; (ii) that approval be given to the proposals for the enforcement of moving traffic and parking contraventions by the use of CCTV cameras; (iii) that officers carry out the necessary surveys and reviews before an application can be made to London Councils for approval to take on enforcement powers; (iv) that officers set up the procedures necessary to enforce moving traffic and parking contraventions in accordance with the Code of Practice set out in Appendix B of the Director's report; (v) that approval be given to the proposal to change the council's CCTV enforcement from analogue video to digital technology; (vi) that a report indicating the junctions recommended for monitoring be submitted to this Executive or the Highways Committee as appropriate, prior to its presentation to Full Council for approval.

ITEM 5 Housing Strategy 2009-14

Summary:	This report seeks Executive approval for a new five-year housing strategy, covering the period to April 2014. The full draft strategy is attached at Appendix 1, while this report provides a summary of key points together with some background information and an overview of the consultation process that was undertaken between November 2008 and February 2009.
Ward(s):	All
Decision Taken:	(i) that approval be given to the draft strategy; (ii) that it be noted that further reports to the Executive will be presented as required to seek approval for any significant changes in policy or practice arising from the further work on developing the

	strategy; (iii) that annual progress reports be presented.
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ITEM 6 Supply and Demand and Temporary Accommodation

Summary:	This report seeks Members' approval of the lettings projections for 2009/10, and provides Members with an updated supply and demand analysis for housing, including lettings performance in 2008/09 and progress against Temporary Accommodation reduction targets.
Ward(s):	All
Decision Taken:	(i) that the updated supply and demand analysis for housing, including lettings performance in 2008/09, as given in Appendix A to the report from the Director of Housing and Community Care be noted; (ii) that approval be given to the lettings projections for 2009/10, as detailed in paragraph 3.10 and in Appendix E of the Director's report; (iii) that it be noted that progress is being made in maximising the borough's housing supply as detailed in sections 3.6 to 3.8 of the Director's report; (iv) that it be noted that the 2009/10 lettings forecast takes into account the commitment to transfer up to 45 one bedroom voids to Brent Housing Partnership Limited as outlined in section 3.8.10 of the Director's report; (v) that approval be given to the extension of the allocation policy to ring fence allocation for the Granville New Homes development to tenants in the South Kilburn regeneration area, as detailed in section 3.8.19 of the Director's report; (vi) that it be noted that the Director of Housing and Community care is considering the feasibility of permitting vulnerable leaseholders in South Kilburn the opportunity to dispose of their property to the Council, for less than market value, in return for rehousing as set out in sections 3.8.20 and 3.8.21 of the Director's report; (vii) that the progress being made to review the lettings plans and nomination agreements with registered providers as set out in section 3.13 of the report be noted.

ITEM 7 Authority to tender contract for furniture and storage

Summary:	This report seeks authority in accordance with Contract Standing Orders 88 and 89 to invite tenders for a new contract for a Furniture Removals and Storage Service to commence from 1 December 2009 for a period of two years with an option to extend for up to a further two years.
Ward(s):	All
Decision Taken:	(i) that approval be given to the pre-tender considerations for a new contract for a Furniture Removals and Storage Service and the criteria to be used to evaluate tenders as set out in paragraph 4.1 of

	the report from the Director of Housing and Community Care; (ii) that approval be given to the Director of Housing and Community Care to inviting tenders for a new contract for a Furniture Removals and Storage Service for two years with an option to extend for up to a further two years, to commence on 1 December 2009 and to evaluate them in accordance with the approved evaluation criteria referred to in (i) above.
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ITEM 8 2007/08 Annual Audit and Inspection Letter

Summary:	This report accompanies the Annual Audit and Inspection Letter for 2007/08. The Letter is issued by the Audit Commission.
Ward(s):	None
Decision Taken:	that the contents of the 2007/08 Annual Audit and Inspection Letter be noted and that and that the quarterly Performance and Finance Monitoring report will set out progress against the main features highlighted.

ITEM 9 NNDR Discretionary Rate Relief and Hardship Relief

Summary:	The Council has the discretion to award rate relief to charities or non-profit making bodies. It also has the discretion to remit an individual National Non-Domestic Rate (NNDR) liability in whole or in part on the grounds of hardship.
Ward(s):	None.
Decision Taken:	(i) that agreement be given to applications for discretionary relief to organisations listed in the following appendices attached to the report from the Director of Finance and Corporate Resources: : Appendix 2 - Local Charities Appendix 3 - Community Amateur Sports Club Appendix 4 - Non-Local Charities Appendix 5 - Non- Profit Making Organisations (ii) that the application for hardship rate relief listed in Appendix 6 (not for publication) of the report from the Director of Finance and Corporate Resources be not be approved.

ITEM 10 Authority to award contract for provision of security services

Summary:	This report relates to the provision of Security services and associated services at Council buildings. The report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, requests approval from the Executive for the award of the contract to commence on 1 May 2009, as required by Contract Standing Orders 88 and 89.
Ward(s):	All

Decision Taken:	<p>(i) that approval be given to award a corporate contract for the provision of Security Services and associated services to AA Security Limited, the contract to run from 1st May 2009 until 30th April 2011, with an option to extend the contract for a further two years;</p> <p>(ii) that all units use this contract either at its commencement or as their current security contracts come to an end where appropriate.</p>
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ITEM 11 The local impact of the Recession

Summary:	This report sets out some of the issues facing us with the country now officially in recession and makes some recommendations on actions we may possibly wish to take and about further work we may want to commission if we are going to be flexible enough to deal with what may happen next.
Ward(s):	All
Decision Taken:	<p>That approval be given to:</p> <p>(i) monitor on a quarterly basis a number of key indicators, in order to assess the impact of the recession across council services. Develop further with partners the indicators that need monitoring;</p> <p>(ii) identify and undertake specific actions of amelioration if conditions worsen;</p> <p>(iii) in view of the forecast of greater financial constraints, to increase the ambition for resources obtainable for the Improvement and Efficiency programme, as well as its speed of implementation;</p> <p>(iv) take proactive steps when opportunity presents itself to move regeneration schemes forward, examples of which may be site assembly and housing/mixed use development, or bringing forward capital investment for schools;</p> <p>(v) use the lull in commercial activity caused by the recession as a period of opportunity, particularly in terms of the regeneration agenda, to place the council, Brent residents and local economy in the best position to benefit from the economic upturn;</p> <p>(vi) share this report with partners through the Local Strategic Partnership;</p> <p>(vii) arrange a conference for local public, private and voluntary sector partners to examine the impact of and agree joint approaches to the effects of the recession;</p> <p>(viii) communicate a consistent and reassuring message to Brent's residents, businesses and council staff.</p>

ITEM 12 Access to Health Sites Task Group – final report

Summary:	The access to health sites task group report has been considered and agreed by the Overview and Scrutiny Committee and Health Select Committee. This report presents the task group's work to the Executive for approval
Ward(s):	None
Decision Taken:	<p>(i) that the recommendations set out in the report be agreed;</p> <p>(ii) that members of the task group be thanked for their work.</p>

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ITEM 13

Performance and Finance Review Q3

Summary:	This report summarises Brent Council's spending, activity and performance in the third quarter of the 2008/09 financial year and highlights key issues and solutions to them. It takes a corporate overview of financial and service performance and provides an analysis of high risk areas. The report is accompanied by appendices providing budget, activity and performance data for each service area, the Local Area Agreement, ring fenced budgets and the capital programme. Vital Signs trend data and graphs are also provided along with the council's overall budget summary.
Ward(s):	None
Decision Taken:	(i) that the council's spending, activity and performance in Quarter 3 be noted; (ii) that all directors ensure that spending is kept within budget and underperformance tackled, and that measures are taken, in consultation with relevant portfolio holders, to achieve this; that agree be given to the virement detailed in paragraph 5.7 of the report from the Director of Policy and Regeneration.

BELOW THE LINE REPORT

ITEM 14 **South Kilburn Regeneration - Former Texaco Garage site and 58 Peel Precinct**

Summary:	This report outlines proposals to dispose of two adjacent Council owned sites in South Kilburn to the South Kilburn Neighbourhood Trust (SKNT).
Ward(s):	All
Decision Taken:	<p>(i) that the Council either:</p> <p>(a) enters into a binding agreement with South Kilburn Neighbourhood Trust to dispose of the two sites to the South Kilburn Neighbourhood Trust, in accordance with option (b);</p> <p>or</p> <p>(b) disposes of the two sites to South Kilburn Neighbourhood Trust for nil consideration on the basis of an “overage” agreement as detailed in paragraph 4 below, and that in either case nomination rights are provided in favour of the Council.</p> <p>(ii) that in either case the land is to be used solely for the provision of housing as part of the South Kilburn Regeneration scheme;</p> <p>(iii) that the decision on whether to proceed under (a) or (b) above and the approval of the detailed terms of the sale agreement is delegated to The Borough Solicitor and the Director of Finance and Corporate Services;</p> <p>(iv) that any capital receipt received by the Council from the disposal of these sites be used to support the Council’s contribution from its Capital Programme for the delivery of the Masterplan for South Kilburn;</p> <p>(v) That in the event of no sale being achieved to a suitable RSL within one year of transfer to SKNT the council would have a right to review the position and if necessary require the SKNT to return the land to the Council’s ownership;</p> <p>(vi) To note that Government Office for London and CLG have approved the use of NDC funding for the acquisition of the Texaco site by the South Kilburn Neighbourhood Trust.</p>

P Lorber
Chair