

MINUTES OF THE EXECUTIVE
Monday, 13th November 2006 at 7.00 pm

PRESENT: Councillor Lorber (Chair), Councillor Blackman (Vice Chair), and Councillors Allie, D Brown, V Brown, Castle, Colwill, O'Sullivan, Van Colle and Wharton.

Councillors Ahmed, Clues, Dunwell, Farrell, Hashmi, Hirani, Jones, Malik and Sneddon also attended the meeting.

1. Brent tPCT – Statement

The Leader of the Council, Councillor Lorber, referred to the current financial difficulties affecting the Brent tPCT and read out a letter to be sent to the Secretary of State for Health advising of the threat to health and social care in the borough due to the mid year cuts that the Brent tPCT was about to agree. He advised that the Council would resist any further shift of responsibilities for funding. The letter would be copied to the tPCT and the three Brent MPs. He also emphasised the need for detailed information so that the position could be clear.

2. Declarations of Interest

The following declarations of personal interest were made:

Councillor Wharton - governor of Fryent and Sudbury Primary Schools
Councillor Blackman - governor of Preston Manor Secondary and Wembley Manor Primary Schools
Councillor O'Sullivan – governor of Chalkhill Primary School and member of Fortunegate Housing Board.

3. Minutes of previous meeting

RESOLVED:

that the minutes of the previous meeting held on 9th October be approved as an accurate record subject to:

Clause 7, last paragraph, to add to end 'and Councillor O'Sullivan also left the meeting'.

4. Supplementary Planning Document for Wembley West End (South) – approval for adoption

This report sought approval for adoption of a Supplementary Planning Document (SPD12) for the Wembley West End (South) site, the accompanying Sustainability Appraisal Report (Non-Technical Summary) and Consultation Statement (attached as appendices to the report from Director of Environment and Culture). The report set out the aims and objectives of the SPD and explained fully the consultation process undertaken throughout the pre-production, production and statutory consultation periods. The Lead Member (Environment, Planning and Culture) proposed that the document be approved for adoption.

RESOLVED:-

- (i) that the Wembley West End (South) be adopted as a Supplementary Planning Document to the Brent Unitary Development Plan 2004; and
- (ii) that the Director of Environment and Culture be given delegated authority to make any minor changes to the final draft.

5. Authority to Tender for Wembley Toilet Enhancement

Councillor D Brown (Lead Member, Highways and Transportation) introduced this report which sought authority to tender for a contract to improve public convenience provision at six sites in Wembley from Wembley Central Station to Wembley Stadium (Stadium Route) as required by Contract Standing Orders 88 and 89. The report also identified the business case to extend the parameters of the contract to cover not only toilet provision for the project but also future toilet provision. This report sought approval to invite tenders in respect of the Framework Agreement.

The Assistant Director explained the basis for the costings and that consideration would be given to obtaining revenue through advertising and that the maintenance costs would be met as part of the contract. The Executive agreed that the arrangements were good news for the Wembley area.

RESOLVED:-

- (i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders for a framework agreement for the provision and maintenance of toilet facilities as set out in paragraph 3.3 of the report from the Director of Environment and Culture;
- (ii) that officers invite tenders for the provision and maintenance of toilet facilities and evaluate them in accordance with the approved evaluation criteria referred to in paragraph (i) above.

6. Certificate of Appropriate Alternative Development for the Evans Business Centre, Brook Road, NW2

This report sought support for the recommendation to refuse the proposed six options of appropriate alternative development for the Evans Business Centre site.

RESOLVED:-

- (i) that a Certificate be issued refusing all six options for appropriate alternative developments of the subject site as set out in the application but permitting (subject to conditions) the alternative

classes of development set out in paragraph 3.26 of the report from the Director of Environment and Culture;

- (ii) that the Director Planning be authorised to specify the conditions that would apply to the alternative classes of the development that would be permitted in the Certificate.

7. Church End Regeneration and Transportation Consultation

The report from the Director of Environment and Culture summarised both the transport and the regeneration proposals, for the Church End area following consultation undertaken during October 2006. The report proposed that the Council proceed with the transportation proposals using government funding and works to implement the planning proposals as set out in the report. Members sought assurances on road safety issues and how further consultation would be conducted to ensure greater public participation. A plea was also entered for local ward councillors to be involved. Councillor Lorber expressed an expectation that the project remain within budget and that resources be found to keep residents informed.

RESOLVED:-

- (i) that approval be given to proposals as set out in paragraphs 3.13–3.22 of the report from the Director of Environment and Culture as informal planning guidance;
- (ii) that the Director of Environment and Culture bring forward a report on the disposal of the land at Mayo Road; and
- (iii) that the procedure being followed for the procurement of the highway works be noted and approval given to proceed with the transportation improvements as set out in paragraphs 3.5–3.12 of the report from the Director of Environment and Culture.

8. Queen's Park Station Area Supplementary Planning Document

This report sought approval for public consultation on a Supplementary Planning Document (SPD) for the Queen's Park Station Area (Salisbury Road car park and associated sites) and the accompanying Sustainability Appraisal and Consultation Strategy. The report set out and considered three options for the development of the site, but it was recommended that only the comprehensive development option should be included in the SPD. The Executive noted that there was broad acceptance to the proposals considered to be more in keeping with the local area. It was proposed that Councillors Van Colle and Cummins serve on the panel to choose the final architect for the development.

RESOLVED:-

- (i) that the draft SPD (set out in Appendix 1 to the report from the Director of Environment and Culture) Sustainability Appraisal and Consultation Strategy be agreed for the purposes of public consultation;
- (ii) that the Director of Environment and Culture bring forward proposals for an architectural competition on the site and that the Councillors Cummins and Van Colle be appointed as the two council member representatives on the panel of advisors appointed to judge proposals submitted by architects;
- (iii) that delegated authority be given to the Director of Planning to make any minor changes to the final consultation drafts to the above documents.

9. **Authority to award the Council's Waste Services Contract**

This report requested authority to award contracts as required by Contract Standing Order No 88. This report summarised the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommended to whom the contract should be awarded.

The Lead Member, Councillor Van Colle, in introducing the report acknowledged the importance of the decision to be made and reported on the detailed discussion that had taken place at the meeting of the Performance and Finance Select Committee held on 9th November 2006. He referred to the appendix to the report which set out the main differences between the old and the new contract the main effect of which was an improved sweeping regime. As the value exceeded existing budget provision, the report would have to be referred to Full Council for approval. He proposed a motion which accepted the recommendations in the report also adding that delegated authority be given to officers to decide whether to proceed with the option for the Council to purchase the waste vehicles for the contract. The Executive welcomed the report particularly the door to door collection of plastics.

The Executive also had before them an appendix to the report which was not for publication as it contained the following category of exempt information as specified in Schedule 12 of the Local Government (Access to Information Act) 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The Executive approved the motion in the name of Councillor Van Colle.

RESOLVED:-

- (i) that it following be noted and approval given to the reasoning set out in the report for proceeding with the award of the contract:
 - (a) that officers recommend the award of the Waste Services Contract to the highest scoring tenderer, Veolia ES (UK) plc;
 - (b) that officers recommend that the Waste Services Contract be awarded on the basis of Permutation Enhanced 12 (Package 4), as described in paragraphs 4.9, 4.16, 4.17 and 4.18 of the report from the Director of Environment and Culture;
 - (c) that the actual decision to award the Waste Services Contract and the basis on which it should be awarded will be referred to Full Council for decision;
- (ii) that Full Council be recommended to:
 - (a) award the Waste Services Contract to Veolia ES (UK) Plc on the basis of Permutation Enhanced 12 (Package 4); and
 - (b) that the Director of Environment and Culture, in consultation with the Director of Finance and Corporate Resources, be authorised to decide whether to proceed with the option for the Council to purchase the waste vehicles for the contract as set out in paragraph 5.14 of the report from the Director of Environment and Culture.

10. Review of Residents' Parking Permits

The Council formally reviewed and approved the Parking Strategy in 2002. Since that time, officers have been requested by the GLA to produce a Local Implementation Plan (LIP). The LIP required the Council to develop policies that support London's Transport Strategy. In addition, the new Administration, have requested an assessment of options relating to the possibility of providing a free resident parking permit for the first car in each household in controlled parking zones (CPZs) throughout the borough and the report set out a proposal to give free first residents permits for all electric vehicles and all vehicles with engines under 1101cc and increasing visitors annual permits from £75 to £100 as soon as the necessary orders and administrative changes could be made.

RESOLVED:-

- (i) that officers proceed with giving a free first resident permit to all electric vehicles and vehicles with engines smaller than 1101cc effective from 1st April 2007 or as soon as is practical;

- (ii) that it be noted that there has been no increase in permit charges since 1999 and that officers proceed with raising visitors annual parking permits to £100 effective from 1st April 2007 or as soon as is practical;
- (iii) that officers proceed with Traffic Regulation Orders (TROs) to implement the proposed permit changes. Should there be any objection to the TRO's, the Director of Environment and Culture be authorised to resolve such objections unless they are of a substantial nature in which case a report should be submitted to a future meeting of the Executive for it to consider such objections;
- (iv) that the underlying principles upon which the revised parking strategy is being developed be approved and also that the further development and consultation on The Parking Strategy document be reported back by early 2007;
- (v) that officers develop proposals to extend the scope of free residents permits and differential charging rates and to:
 - (a) report these to a future meeting of the Executive;
 - (b) submit such proposals for public consultation;
 - (c) undertake this work with a view to bringing such proposals into force by April 2008.

11. **Review of Parking Charges**

The Lead Member, Councillor D Brown, set out proposals to increase on, off street parking charges and visitors' scratch cards. It was noted that the Council's budget had been set with anticipated income from the parking account and a recent High Court Case outside of the Council's control (Moses Judgement) would leave a £1.5m shortfall. The increase in parking charges would generate additional income and assist this authority to manage the loss of income.

Councillor Brown proposed an amendment to the recommendations to the effect that officers proceed with traffic regulation orders to implement the proposed permit changes but subject to further consideration of any decision of the Highways Committee not yet implemented.

RESOLVED:-

- (i) that the officers proceed with increasing on, off street parking charges and visitors' scratch cards to be effective from April 1st 2007 or as soon after that date as practical;
- (ii) that officers proceed with Traffic Regulation Orders (TROs) to implement the proposed changes. Should there be any objection to

the TROs, the Director of Environment and Culture be authorised to resolve such objections unless it is of a substantial nature in which case a report should be submitted to a future meeting of the Executive to consider such objection;

- (iii) that to avoid further inconsistency and parking demand problems, approval be given to not extending existing areas of free parking nor creating new areas subject to further consideration of any previous decisions of the Highways Committee.

12. **Authority to award contract for Bill Payment Collection Service**

This report requested authority to award a contract as required by Contract Standing Order No 88. This report summarised the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded. The Bill Payment Collection Service enabled the Council to offer a method of payment using barcodes printed on bills which customers can use to pay their Council bills at shop type outlets (many open 24 hours, 7 days a week) and at Post Offices.

RESOLVED:-

that the contract for Bill Payment Collection Services be awarded to the Co-operative Bank plc to take effect from 3rd January 2007.

13. **Authority to Award the contract for Integrated HR/Payroll IT Services**

This report requested authority to award the contract for integrated HR/Payroll IT services as required by Contract Standing Order No 89. This report summarised the process undertaken in tendering the contract and, following the completion of the evaluation of the tenders, recommended to which contractor the contract should be awarded. The Payroll IT service was currently provided under contract with Serco Ltd with the contract expiring on 1st October, 2007. The Executive noted that the contract would provide an improved service and also save money.

The Executive also had before them an appendix to the report which was not for publication as it contained the following category of exempt information as specified in Schedule 12 of the Local Government (Access to Information Act) 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

RESOLVED:-

- (i) that the contract for HR/Payroll IT services be awarded to LogicaCMG, subject to fine tuning of the contractual terms and conditions;
- (ii) that delegated authority be given to the Director of Finance and Corporate Resources, in consultation with the Director of HR and Diversity and the Borough Solicitor, to approve the final contractual terms and conditions with LogicaCMG.

14. Authority to Tender Municipal Buildings Cleaning Contract

This report concerned the future provision of cleaning services to the Council in respect of fifteen municipal buildings. This report requested approval to invite tenders in respect of the proposed cleaning contract for all fifteen municipal sites starting 4th June 2007 as required by Contract Standing Orders 88 and 89. It was noted that the current employees would transfer to the new contract under TUPE arrangements and that the new arrangements would address the variation in cleaning standards across Council buildings.

RESOLVED:-

- (i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders as set out in paragraph 3.8 of the report from the Director of Finance and Corporate Resources;
- (ii) that approval be given to the invite of tenders and to evaluate them in accordance with the approved evaluation criteria referred to in (i) above.

15. London Authorities Mutual Insurance

At the Executive meeting on 9th October a report entitled London Authorities Mutual Insurance and Procurement of Insurance Services was considered. This report gave further legal advice and sets out more information on the commercial terms. As a result of this updated information the report recommended the Council participate in establishing London Authorities Mutual Limited as a full member.

The Director of Finance and Corporate Resources advised that since the last meeting further legal advice had been received and that some further drafting changes may be required.

RESOLVED:-

- (i) that approval be given to participate in establishing London Authorities Mutual Limited as a mutual insurance company provided

that the Borough Solicitor confirms that satisfactory amendments to its constitutional documents have been agreed as set out in the legal implications;

- (ii) that approval be given to purchase Corporate property, liability and motor insurance requirements for a minimum period of one year through the Mutual with effect from 1st April 2007 and that an exemption to the tendering requirements of the Council's contract standing orders be authorised for good operational and/or financial reasons as set out in paragraphs 3.1.2 – 3.1.6 and 4.1 – 4.3 of the report from the Director of Finance and Corporate Resources;
- (iii) that the Director of Finance and Corporate Resources be appointed as Brent's member representative and be empowered to represent the interests of Brent at general meetings of the Mutual and to vote on behalf of Brent;
- (iv) that approval be given to participate in capitalising the company by way of a financial guarantee of no more than £1m and the Director of Finance and Corporate Resources be authorised to take all necessary steps to achieve this;
- (v) that the possibility of the Mutual not being operational in readiness to issue contracts for 1st April 2007 be noted, and that a further report may be submitted to the February meeting to award a contract for insurance following a tender exercise that will run in parallel with the start-up and registration of the Mutual.

16. **Revenue Budget 2006/07 Monitoring Report**

The Deputy Leader, Councillor Blackman, introduced this report which provided an up-date on the 2006/07 budget position, including actions being taken to address forecast budget overspends in the current year. He stated that since last reporting on overspends, the required level of savings had been achieved bringing forward savings from the forthcoming year. However, the Council was already having to take on costs from the Brent tPCT and there was a need to keep a tight reign on finances and there was no scope for additional expenditure.

Councillor Blackman took the opportunity to place on record his thanks to officers for their assistance in bringing the budget back in line. He referred to the earlier decisions to spend additional money on waste management and street cleansing and emphasised the need for accurate controlling demand led budgets.

The Executive considered the possible effects on the Council of the Brent tPCT's financial position which would also have future adverse effects on the public and agreed the importance of representations being made at their forthcoming meeting on the Council's behalf. Reference was also made to

what was considered to be inherited problems and the need for accurate figures in the forthcoming year.

Martin Cheeseman (Director of Housing and Community Care referred to the past two years during which time approximately £2m of additional resources were known transfers of costs from the tPCT. While the full financial position remained unclear, the Director advised that additional decisions needed to be made regarding the Willesden Hospital bed closure which would impact on the home care service. He would report back.

Councillor Lorber referred to the PCT funding situation as further example of central government passing on responsibilities without accompanying resources. The final position would be known within a week of the PCT's decision.

RESOLVED:-

- (i) that the current budget forecasts in Appendix A be noted;
- (ii) that the actions that are being taken to reduce spending to bring it into line with budget set out in this report be noted;
- (iii) that approval be given to the budget transfers and virements in paragraphs 3.31 to 3.33 of the report from the Director of Finance and Corporate Resources;
- (iv) that the current position on General Fund Balances and Schools Balances in 2005/06 detailed in paragraphs 3.37 and 3.38 respectively be noted.

17. **Capital Strategy and Corporate Asset Plan**

The report from the Director of Finance and Corporate Resources presented the Capital Strategy and the Corporate Asset Plan. Councillor Blackman (Lead Member) stated that these should be read in conjunction with the Corporate Strategy due to be agreed by Full Council, with the aim of aligning expenditure with corporate priorities. He made reference to the level of unsupported borrowing which adversely affected Council Tax levels. A decision would need to be taken on whether to continue in this direction.

RESOLVED:-

- (i) that the Capital Strategy in Appendix 1 to the report from the Director of Finance and Resources be agreed for submission to Full Council for approval;
- (ii) that approval be given to the Corporate Asset Plan in Appendix 2 to the Director's report.

18. 2006/07 to 2009/10 Capital Programme Monitoring Report

This report provided monitoring information on the 2006/07 to 2009/10 capital programme. It also provided information on prudential indicators, in line with arrangements the council has to ensure affordability and value for money of its capital programme. Reference was made to slippage between the July and the current forecast mainly due to school projects however the sale of caretakers' houses was an excellent result. Issues surrounding the Copland School scheme and John Billam Pavilion had been resolved. However additional capital receipts were required help fund the programme.

RESOLVED:-

- (i) that the overall position on the capital programme in Section 4 of the report be noted;
- (ii) that approval be given to the net effect of amendments to the capital programme identified in Section 4 being utilised to reduce levels of unsupported borrowing;
- (iii) that approval be given, in accordance with the scheme of transfers and virements, the proposed changes to the capital programme detailed in paragraphs 4.3 to 4.9 of the report;
- (iv) that the progress on the 'spend to save' scheme for the Vale Farm and Charteris Sports Centres, to be funded from additional prudential borrowing (paragraph 4.6) be noted;
- (v) that the risks in Section 5 of the report be noted;
- (vi) that the revised position on the Council's Prudential Indicators for 2006/07 in Section 6 of the report be noted.

19. Small homes project - request to exempt a contract from a full tender process

This reports requested that a contract to jointly commission a small children's home for young people with complex needs be exempted from the tender process. The proposal was that Brent, Westminster City Council and Camden would enter into a contract with a specialist provider to purchase one bed space each, at a unit cost of £3,986.70 per week, £621,927 over a 3 year period at 2007/8 prices. This cost was comparable with high cost beds currently purchased from out of borough establishments.

Councillor Wharton (Lead Member, Children and Families) referred to pressures on the social care budget and the relatively high cost of placements outside London which were also difficult to supervise and made re-integration more difficult. It was noted that the pilot would be carefully

monitored and that while immediate direct savings may not be possible, other projects that would, would be forthcoming.

RESOLVED:-

- (i) that approval be given to the exemption from tendering requirements of the proposed contract with SCF Services Ltd (in partnership with Westminster and Camden Councils) for the provision to Brent of a 3 year residential placement service for a minimum of one bed space, on the basis that there are good operational reasons for the exemption, as set out in section 3 of the report from the Director of Children and Families, particularly in paragraph 3.3;
- (ii) that approval be given to the proposed Collaborative Procurement with Westminster and Camden Councils;
- (iii) that the final decision to award the contract to SCF Services Ltd be delegated to the Director of Children and Families, subject to the Borough Solicitor confirming that the proposed contract terms are satisfactory;
- (iv) that approval be given to delegate to Westminster City Council Brent's contract management function in relation to the service Brent receives from the provider.

20. **Adjustments in Allocation of Local Authority (LA) Governor Seats**

Councillor Wharton (Lead Member) in introducing this report set out the agreement that had been reached between the political parties regarding the allocation of LA governor seats following the May 2006 local elections using proportional representation based on the number of votes cast. A working arrangement had also been reached on the transitional provisions.

RESOLVED:-

- (i) that approval be given to the amendment to the allocation basis as set out in section 3.2 of the report from the Director of Children and Families;
- (ii) that approval be given to the allocations of LA governor seats as set out in Appendix 1 to the report from the Director of Children and Families;
- (iii) that approval be given to the transitional provisions as set out in section 3.5, 3.6 and 3.7 of the report from the Director of Children and Families.

21. Phase 2 Children's Centres – Capital Programme Approval

On 17th July 2006 the Executive agreed to a number of recommendations leading to further development work on seven phase 2 Children's Centre capital projects. This report sought approval of capital project proposals and associated capital allocations from the block grant. Councillor Wharton (Lead Member) advised that it was the intention for the centres to be in operation by 2008, with no additional costs to the Council Tax payer. It was noted that two of the centres were planned to be based within Wembley and Willesden Centres for Health and Care and while originally welcomed by the PCT, the position was now subject to the PCT's forthcoming decisions on their budget.

RESOLVED:-

- (i) that approval be given to the revised capital allocation of £374,000 for Wembley Primary School and Children's Centre following the approval of capital in July 2006;
- (ii) that approval be given to the capital allocation of £415,000 for the remodelling of the caretakers house and enabling works at Lyon Park Infant and Junior Schools;
- (iii) that approval be given to the development of Children's Centres at both Wembley and Willesden Centres for Health and Care and the associated capital allocation of £100,000 for each centre;
- (iv) that approval be given to the capital allocation of £412,548 to refurbish St Raphael's Youth and Community Centre pending consultation as outlined in paragraphs 3.9 – 3.11 of the report from the Director of Children and Families;
- (v) that the risks attached to the Queens Park Community School project be noted and that further detailed report be submitted in January 2007 and that the work being undertaken with Hopscotch Nursery in respect of their accommodation in this area be noted;
- (vi) that the progress on the Fryent Primary School project and the increased capital allocation of £450,000 be noted;
- (vii) that delegated authority be given to the Director of Children and Families to re-allocate capital funds within the overall programme budget as necessary, in consultation with the Director of Finance and Corporate Resources, to ensure the affordability and deliverability of all projects.

22. **A Strategy for the Development of Primary and Secondary Schools – Options for Delivering Additional School Places**

This report set out a summary review of the case for additional primary and secondary school places, and invited members to agree to consult on a strategy for developing schools particularly with the aim of increasing the supply of school places in the longer term while recommending that for the short to medium term the negotiations with the DfES continue on the development and siting of a proposed second Academy in Brent. It also explored the place of the Building Schools for the Future programme, the Primary Capital Programme (longer term), options for a second Academy (available in the shorter term) and the financing of the development of schools using other DfES, Council and wider resources for example through partnering.

The Lead Member, Councillor Wharton, advised that there was no doubt that additional school places were needed. He referred to past and present problems with the GLA forecasting process which was not in line with the current perception. The LEA had engaged a demographer to review the data. Councillor Wharton proposed a motion which while accepting some recommendations in the report, requested officers to review the forecasts and estimates and also to examine the feasibility of developing the Gwenneth Rickus Building on Brentfield Road as a secondary school. The motion also requested that officers report on options for scheduling the provision of capacity to meet the forecast of demand for places and the prioritisation of options for expansion of existing primary schools.

The Director of Children and Families reported on a meeting he had with the Schools' Commissioner where he sought confirmation of the forecasts and when funding would be made available for school expansions. The Director reported that secondary schools were now full and so requests were being made for assistance with collaborative placement within west London. He acknowledged that GLA forecasting was a very difficult process and that there was a difference of opinion over primary versus secondary places. He assured that parents would be assisted in their search for placements.

In response to questions, the Director reminded that it was central government policy for expansions to be part of the Building Schools for the Future programme, however the Government had been asked to bring forward funding from the initiative view of current shortage. City Academies were also clear government policy. The Director advised that schools were permitted to expand where it can be demonstrated that they were successful but this would need to be from local authority resources and members of the Executive expressed the view that central government should provide sufficient school places so that parents could send their children to their school of choice.

The Leader of the Council stated that the need for school expansion and a new school was clear. He referred to the contribution of previous decisions

the Council was forced to take to close five schools given population projection evidence available at the time and as having a surplus of places was seen to be inefficient. For this reason there needed to be clarity on the forecast demand for places and also on location. He urged members to lobby MPs as it was not acceptable to wait up to five years for school places to be provided.

The Executive also had before them an appendix to the report which was not for publication as it contained the following category of exempt information as specified in Schedule 12 of the Local Government (Access to Information Act) 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The motion in the name of Councillor Wharton was agreed.

RESOLVED:-

- (i) that the findings the findings set out in the report on the need for additional school places in the Borough be noted;
- (ii) that the advice in the report on the availability and appropriateness of sites, the affordability of purchasing the sites and the availability of resources in the short term (to 2009) to build new secondary (6FE) and primary (2FE) schools be noted;
- (iii) that the Director of Children and Families review the forecast need for school places of for 16FE additional primary school places and 6FE additional secondary places by 2009 rising to a total of 16FE additional secondary places by 2016 taking account of the report of the independent review of forecasts already commissioned from a demographics specialist;
- (iv) that, in light of (iii), the Director of Children and Families review the estimates in para 3.2.3 of his report and the order of investment level required, along with other plans for capital investment across the Council and bring forward proposals for the Council's Capital Programme;
- (v) that the £500,000 remaining in the Council's Capital Budget for CFD for the expansion of school places (paragraphs 3.5 relates) be allocated as priority as a preliminary resource for full feasibility studies to be carried out as part of an overall business case to produce delivery plan for the expansion of school places across the Borough necessary to meet the projected shortfall; this will be the subject of a further report;

- (vi) that it be noted that a renewed approach will be made to the DfES with a view to securing capital allocation to fund the business case as it develops;
- (vii) that it be noted that a further report will be prepared on proposals for an interim arrangement and, subject to resources being identified, for the provision of temporary classroom across a number of schools in order to increase the supply of school places in the short or immediate term particularly where demand is immediately acute;
- (viii) that a further report be submitted on the matter of consultation with all appropriate stakeholders on the overall strategy for the development of schools with particular emphasis on the relevant school organisation implications contained in this report;
- (ix) that approval be given to the establishment of a Member/officer Project Board to oversee the development and, subsequently, the delivery of the Development Strategy;
- (x) that officers examine the feasibility of developing the Gwenneth Rickus Building as a secondary school by relocating the Teachers' Centre and amalgamating adjacent land holdings;
- (xi) that the Director of Children and Families report further on options for scheduling the provision of capacity to meet the forecast of demand for both primary and secondary places;
- (xii) that the Director of Children and Families report on the prioritisation of options for expanding the capacity of existing primary schools, taking account of the scale of work required and their location in relation to demand.

23. Authority to award the contract for a new-build of a 4 form entry school at Wembley Primary

This report requested authority to award the contract for the new build of a 4 Form Entry school at Wembley Manor as required by Contract Standing Order 88. This report summarised the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.

The Executive discussed reasons for delays in the contract and the need to make adjustments to the design to ensure the school could remain open which had unavoidable cost implications.

The Executive also had before them an appendix to the report which was not for publication as it contained the following category of exempt information as specified in Schedule 12 of the Local Government (Access to Information Act) 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

RESOLVED:-

- (i) that approval be given to the award of the contract for the rebuilding of Wembley Primary School to Norwest Holst Limited and the appointment of William Verry Limited as reserve contractor subject to grant of planning permission;
- (ii) that delegated authority be given to the Director of Children and Families in consultation with the Director of Finance and Corporate Resources to proceed with a construction agreement at the conclusion of stage 1 of the contract provided that the price for the construction element is within budget or up to 5% over the budget figure for the construction element.

24. **Appointment to Committees**

RESOLVED:-

that the following 2nd alternate appointments be made to the Highways Committee:

Member	2nd Alternate
Colwill	O'Sullivan
Van Colle	Blackman

The meeting ended at 9.00 pm.

P Lorber
Chair