



LONDON BOROUGH OF BRENT

MEETING OF THE EXECUTIVE

Monday, 10th April 2006 at 6.00 pm

Committee Rooms 1 & 2, Brent Town Hall,
Forty Lane, Wembley, Middx

AGENDA

LEAD MEMBER

PORTFOLIO

Cllr John	Corporate Strategy & Policy Co-ordination
Cllr Coughlin	Finance & Corporate Resources
Cllr Beswick	Crime Prevention & Public Safety
Cllr Lyon	Children & Families
Cllr Jones	Environment, Planning & Culture
Cllr Thomas	Housing & Customer Services
Cllr Fox	Adults, Health & Social Care
Cllr RS Patel	Regeneration & Economic Development
Cllr Kagan	Local Democracy & Consultation
Cllr D Long	Human Resources & Diversity

Copies of reports (that are for publication) are available on the
Council's website: www.brent.gov.uk/democracy

For further information contact:

Democratic Services Officer - Anne Reid Tel 020 8937 1359

e-mail address: anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the
minutes of this meeting have been published visit

www.brent.gov.uk/commins.nsf

Apologies for Absence

- 1 Declarations of Personal and Prejudicial Interests
- 2 Minutes of the Previous Meeting – 13 March 2006 (i)
- 3 Matters Arising
- 4 **Item referred by Forward Plan Select Committee – 20th March 2006: Casino Advisory Panel – Update**

The minutes of this meeting will be circulated for consideration.

Environment & Culture Reports		Lead Member	Lead Officer	
5	Petition – Trees in Liddell Gardens, NW10	Cllr Jones	Richard Saunders	p. 1
The report provides background information for a petition received in respect of trees in Liddell Gardens, which contained signatures asking for trees to be planted in Liddell Gardens, NW10				
6	Request for Enhanced Lighting and CCTV Cameras in Bathurst Gardens	Cllr Jones	Richard Saunders	p. 5
The attached petition asking for CCTV cameras and lighting was received. The petition has been processed in accordance with Brent Council's Constitution. The lead petitioner has been informed that this petition will be considered by the Executive on 10 th April 2006. This report looks into the standard of lighting and the provision of CCTV in Bathurst Gardens.				
7	Statement of Community Involvement	Cllr Jones	Richard Saunders	p. 13
Appendix circulated separately				
The purpose of this report is to inform Members that a binding report was issued by the Planning Inspector, following the Independent Examination on the Statement of Community Involvement (SCI) and that the SCI passes its test of soundness. It asks the Executive to adopt the revised SCI. The SCI will then be published formally.				
8	Authority to Tender Contract for Waste Services	Cllr Jones	Richard Saunders	p. 25
This report concerns the provision of Waste Management Services to the Borough. These Services include: Household Waste Collection, Bulky Household Waste Collection (known locally as Special Collections), Household Clinical Waste Collection, Street Cleansing, Winter Maintenance, Bring Bank Recycling Collection. Plus Kerbside Collection of Dry Recyclables, Kerbside Collection of Organic Waste. This report requests approval from the Executive to commence a tendering process				

and invite tenders in respect of the Council's Waste Services Contract as required by Contract Standing Orders 88 and 89.

- | | | | | |
|----------|--|------------|------------------|--------------|
| 9 | Environment and Culture Capital Spending (Non Highway 2006/7) | Cllr Jones | Richard Saunders | p. 43 |
|----------|--|------------|------------------|--------------|

This report outlines the planned capital expenditure in Environment and Culture against the capital allocation agreed at Full Council on 6th March 2006. The report makes recommendations to members detailing the schemes in the body of the report. A separate report on capital highways major works is else where on this agenda.

- | | | | | |
|-----------|--|------------|------------------|--------------|
| 10 | Environment and Culture Capital Spend 2006/7: Highway Major Works Programme | Cllr Jones | Richard Saunders | p. 69 |
|-----------|--|------------|------------------|--------------|

This report makes recommendations to members detailing the prioritised programme for major footway upgrade projects, carriageway resurfacing schemes, improvements to grass verge areas and accessibility, renewal of marginal highway land, new street signage, gulley maintenance, the maintenance of road channels and footway boundaries to facilitate street cleaning, and lighting improvements. The Executive approved the sum of £3,150k for the 2006/7 capital works programme.

Housing & Community Care Reports	Lead Member	Lead Officer	
---	--------------------	---------------------	--

- | | | | | |
|-----------|---|-------------|------------------|---------------|
| 11 | Extension of Brent Housing Partnership Management Agreement (The ALMO) | Cllr Thomas | Martin Cheeseman | p. 109 |
|-----------|---|-------------|------------------|---------------|

This report advises Members on the current arrangements for the management of the Council's tenanted housing stock and requests approval for an extension of the current management agreement with Brent Housing Partnership.

- | | | | | |
|-----------|--|-------------|------------------|---------------|
| 12 | Sustainable Lettings – proposed pilot scheme Donnington Court | Cllr Thomas | Martin Cheeseman | p. 117 |
|-----------|--|-------------|------------------|---------------|

This report makes recommendations for a pilot project for the Donnington Court development to test our approach to sustainable lettings. Appendices 1-3, provide some background on the issues. The recommendations reflect the sub-regional approach currently being discussed by the West London boroughs. The proposal involves ring-fencing certain sizes of property to smaller households than would usually be accommodated in the dwellings.

Central Reports	Lead Member	Lead Officer	
------------------------	--------------------	---------------------	--

- | | | | | |
|-----------|---|----------------------------|---------------------------------|---------------|
| 13 | Empty Properties Task Group - Final Report | Cllr Kagan/
Cllr Thomas | Phil Newby/
Martin Cheeseman | p. 129 |
|-----------|---|----------------------------|---------------------------------|---------------|

Appendix circulated separately

The Empty Properties Task Group held its final meeting on the 18th January 2006. Its agreed recommendations are included within its final report and were presented to the Quality of Life Scrutiny Panel at its meeting of the 24th January 2006.

- | | | | | |
|-----------|---|---------------------------|---------------------------------|---------------|
| 14 | Housing Density and Urban Impacts Report | Cllr Kagan
Cllr Thomas | Phil Newby/
Martin Cheeseman | p. 133 |
|-----------|---|---------------------------|---------------------------------|---------------|

Appendix circulated separately

This report provides officer comments and information on legal, financial, and diversity implications of the scrutiny Task Group's report entitled Housing Densities and Urban Impacts

- | | | | | |
|-----------|--|-------------|------------|---------------|
| 15 | Performance Management Task Group: Final Report | Cllr D Long | Phil Newby | p. 141 |
|-----------|--|-------------|------------|---------------|

Appendix circulated separately

The Performance Management Task Group held its final meeting on the 1st February 2006. Its agreed recommendations are included within its final report and were presented to the Performance and Finance Select Committee at its meeting of the 21st March 2006.

- | | | | | |
|-----------|---|-------------|------------|---------------|
| 16 | Best Value Performance Indicators 2004/05 - A Comparison of Brent's Performance Indicators | Cllr D Long | Phil Newby | p. 145 |
|-----------|---|-------------|------------|---------------|

Appendix circulated separately

- | | | | | |
|-----------|---|--------------|------------|---------------|
| 17 | Pilot Controlled Drinking Zone - Kilburn High Road | Cllr Beswick | Phil Newby | p. 147 |
|-----------|---|--------------|------------|---------------|

- | | | | | |
|-----------|--|---------------|---------------|---------------|
| 18 | Implementing Electronic Government (IEG6) Statement | Cllr Coughlin | Duncan McLeod | p. 155 |
|-----------|--|---------------|---------------|---------------|

Appendix circulated separately

The presence of street drinkers in the area around Kilburn High Road and South Kilburn has led to complaints of anti-social behaviour and affected public perceptions of the area. The report proposes that a pilot CDZ be implemented, for a 6 month period, along the Kilburn High Road and within South Kilburn, adjacent to the borough boundaries with Camden and Westminster. The Brent CDZ would complement the CDZs that are being planned or already in place on the Camden and Westminster side of the border.

- | | | | | |
|-----------|---------------------------------------|---------------|---------------|---------------|
| 19 | e-Government Programme 2006/07 | Cllr Coughlin | Duncan McLeod | p. 159 |
|-----------|---------------------------------------|---------------|---------------|---------------|

This report summarises progress towards the 2005/6 e-Government targets and proposes the allocation of funding to finance the ongoing maintenance of e-Government projects completed in previous years and new high priority projects that have been identified for 2006/7.

- | | | | | |
|-----------|--|---------------|---------------|---------------|
| 20 | National Non Domestic Rate Relief and Hardship Relief | Cllr Coughlin | Duncan McLeod | p. 171 |
|-----------|--|---------------|---------------|---------------|

See also appendix below

The Council has the discretion to award rate relief to charities or non-profit making bodies. It also has the discretion to remit an individual National Non-Domestic Rate liability in whole or in part on the grounds of hardship. This report includes all the applications received from 1st November 2006.

21	Initial progress report on Implementation of Key Issues within the Joint Audit and Inspection Letter	Cllr Coughlin	Duncan McLeod	p. 191
-----------	---	---------------	---------------	---------------

This report provides an initial progress report of the implementation of the key recommendations in the 2004/2005 Joint Audit and Inspection Letter to Brent Council.

22	Joint Procurement of Internal Audit Services	Cllr Coughlin	Duncan McLeod	p. 201
-----------	---	---------------	---------------	---------------

The purpose of this report is to seek approval from the Executive to invite expressions of interest for the provision of Internal Audit Services to the Council and for those services to be procured as required by Contract Standing Orders 88 and 89 and via a joint arrangement with the London Boroughs of Ealing, Hammersmith and Fulham and Harrow.

See also appendix below

23	Taking forward Brent's Local Area Agreement (LAA)	Cllr John	Phil Newby	p. 209
-----------	--	-----------	------------	---------------

This report outlines proposed next steps for developing Brent's recently agreed Local Area Agreement (LAA). It covers:-

- an introduction to the LAA model
- Brent's LAA and the potential local benefits
- Management structures for the LAA
- Financial arrangements
- Key issues and taking the process forward.

Children & Families Reports	Lead Member	Lead Officer	
--	--------------------	---------------------	--

24	Extended Services Strategy 2006/2008	Cllr Lyon	John Christie	p. 223
-----------	---	-----------	---------------	---------------

The Extended Services Strategy has been produced in response to the Department for Education and Skills' expectation that all children should be able to access a core offer of extended services through schools by 2010.

25	Lifelong Learning Scrutiny Panel – School Places Task Group Report	Cllr Lyon	John Christie	p. 255
-----------	---	-----------	---------------	---------------

Appendix circulated separately

This report provides a response to the Lifelong Learning Scrutiny Panel's report entitled 'School Places Task Group'.

26	Community Schools 2007 Admission Arrangements for September 2007	Cllr Lyon	John Christie	p. 289
-----------	---	-----------	---------------	---------------

This report advises members of the need to adopt admissions arrangements for Brent's Community Schools for the September 2007 intake. This is required by 15 April 2006.

- 27 Authority to invite tenders for structural repairs at Alperton School** Cllr Lyon John Christie **p. 297**

This report requests approval to invite tenders in respect of the above named works contract as required by Council Contract Standing Orders 88 and 89 and to evaluate tenders as set out in paragraph 3.4, 3.5 and 3.6 of this report.

- 28 Compulsory purchase of Land at Dollis Hill Industrial Estate, Brook Road, NW2** Cllr Lyon John Christie **p. 303**

This report seeks authorisation for the Council to exercise its statutory powers under the Education Act 1996 1996 and section 226 of the Town and Country Planning Act 1990 for the compulsory purchase of land.

- 29 Authority to seek Expressions of interest for the contract for the New Build of a 4 Form Entry School at Wembley Manor** Cllr Lyon John Christie **p. 317**

See also appendix below

This report requests approval to invite Expressions of Interest and tenders for the proposed building of a 4 Form Entry primary school on the present site of Wembley Manor Junior and Infant Schools ("the Wembley Manor Schools"). The estimated commencement date of the contract is no later than 31 January 2007. This report contains the relevant pre-tender considerations (paragraph 3.11 - 3.17) as required by Contract Standing Orders 89 and 90.

- 30 Date of Next Meeting**

The date of next meeting of the Executive will be agreed at the Annual Meeting in May 2006.

- 31 Any Other Urgent Business**

- 32 Exclusion of Press and Public**

These reports are not for publication as they contain the following categories of exempt information as specified in Schedule 12A Local Government Act 1972 namely:

Information relating the financial or business affairs of any particular person (including the authority holding that information).

Central Report		Lead Member	Lead Officer	
33	APPENDIX: National Non Domestic Rate Relief and Hardship Relief	Cllr Coughlin	Duncan McLeod	p. 331
	<i>See report above</i>			
34	APPENDIX: Joint Procurement of Internal Audit Services	Cllr Coughlin	Duncan McLeod	p. 333
	<i>See report above</i>			

- | | | | | |
|-----------|--|------------------------------|------------------------------------|---------------|
| 35 | Madison House, 24 London Road, Wembley - Rent Review for Ground Floor | Cllr Coughlin/
Cllr Jones | Duncan McLeod/
Richard Saunders | p. 335 |
|-----------|--|------------------------------|------------------------------------|---------------|

This report seeks Members consent to the rent review pursuant to the provisions of the lease held by the Council in respect of the ground floor premises in Madison House with regard to the terms detailed in this report.

- | | | | | |
|-----------|--|---------------|---------------|---------------|
| 36 | Church Road Car Park (South) – proposal for licence to operate an open air market | Cllr Coughlin | Duncan McLeod | p. 341 |
|-----------|--|---------------|---------------|---------------|

It is proposed to grant a periodic licence to facilitate the operation of an Open Air Market from the above site. The Market is intended to occupy land owned in part by Fortunegate Housing Association, with whom Brent will stand as joint Licensor.

- | | | | | |
|-----------|--|------------------------------|------------------------------------|---------------|
| 37 | Various public open space land in Wembley – Permanent easement in favour of EDF Energy for underground cabling to service New Stadium | Cllr Coughlin/
Cllr Jones | Duncan McLeod/
Richard Saunders | p. 347 |
|-----------|--|------------------------------|------------------------------------|---------------|

This report seeks the Executive's approval to agree the grant of a permanent easement in favour of EDF Energy in return for the consideration outlined in paragraph 3.6 below. This provides formal agreement for the nearly completed underground electricity cables to pass through four areas of public open space in Wembley for the purpose of supply to the new Wembley development.

- | | | | | |
|-----------|---|-----------|---------------|---------------|
| 38 | APPENDIX: Wembley Manor Construction Tendering | Cllr Lyon | John Christie | p. 355 |
|-----------|---|-----------|---------------|---------------|

See report above