

# LONDON BOROUGH OF BRENT

Executive - 11 July 2005

## Report from Director Policy & Regeneration

For ACTION	Wards affected ALL WARDS
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### VITAL SIGNS PERFORMANCE DIGEST QUARTER FOUR January to March 2005

Forward Plan Ref: PRU-05/06-03

#### 1.0 Summary

- 1.1 This report introduces the Vital Signs for the period January to March 2005.
- 1.2 The Vital Signs set out the data on the Council's performance against the key priority indicators.
- 1.3 The Vital Signs are colour coded
  - Green for improvement against same quarter in previous year
  - Red where performance has fallen against same quarter in previous year
  - Yellow where there is incomplete data

#### 2.0 Recommendations

- 2.1 Members of the Executive are recommended to:
- 2.2 Note that the digest provides a clear and concise summary of performance over the previous 4 quarters, with comments from Executive Lead Members and key officers

#### 3.0 Detail

- 3.1 The Vital Signs document provides quarterly information on key performance indicators across the council. In particular, it:
  - Provides an at a glance summary of good and bad performance highlighting areas where performance has fluctuated
  - Provides details of any remedial action to be taken
  - Allows both Councillors and officers an opportunity to comment and assess performance progress
  - Encourages regular performance monitoring by service managers and thereby signals that such monitoring should not just be seen as a one-off end of year exercise but an essential part of good management practice throughout the year

- Provides an essential overview of key performance indicators for both the Executive and Performance & Finance Select Committee

#### **4.0 Financial Implications**

4.1 There are no direct financial implications arising from this report.

#### **5.0 Legal Implications**

5.1 None, directly arising from the report

#### **6.0 Diversity Implications**

None, directly arising from the report

#### **7.0 Staffing/Accommodation Implications (if appropriate)**

7.1 None, directly arising from the report

### **7. BACKGROUND INFORMATION**

Further information can be obtained from Ann Kenny (Policy & Regeneration Unit) on 020 8937 1033

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Director of Policy and Regeneration