

Appendix 1

CRITERIA AND ISSUES TO CONSIDER FOR APPLICATIONS FOR NNDR DISCRETIONARY RELIEF FROM NON –PROFIT MAKING ORGANISATIONS

These criteria and issues to consider are taken into account in so far as they are relevant to the organisation under consideration.

1. Access to Clubs

- 1.1. Membership should be open to all sections of the community. In general, membership should not be exclusive or restrictive.
- 1.2. Membership rates should not be set at such a high level as to exclude the general community. In general, the club or organisation needs to show that the criteria by which it considers applications for membership are consistent with the principle of open access.
- 1.3. The organisation should actively encourage membership from groups in the community which are under represented in the field covered by the organisation or are disadvantaged e.g. young people, women, older age groups, persons with disability, ethnic minorities.

2. Provision of Facilities

- 2.1. The organisation should provide training or education for its members. There should be schemes for particular groups to develop their skills.
- 2.2. Have the facilities been provided by self help or grant aid? Use of self help and / or grant aid is an indicator that the club is more deserving of relief.
- 2.3. Does the organisation run a bar? The existence of a bar is not in itself a reason for not granting relief, but is an indicator as to whether the main purpose of the club is sporting or social activities.
- 2.4. The organisation should provide facilities that indirectly relieve the authority of the need to do so, or enhance or supplement those that it does provide.
- 2.5. The facilities should be made available to people other than members e.g. schools, casual public sessions.

3. Other Considerations

- 3.1 The organisation should be affiliated to local or national organisations.
- 3.2 Membership should be drawn mainly from Brent residents.
- 3.3 Members (e.g. players) should not be paid to participate.
- 3.4 The extent to which the activities of the organisation contribute to a local or regional community strategy is to be taken into account.
- 3.5 The contribution an organisation makes towards Brent's Corporate Strategy is to be taken into account.
- 3.6 The charity / organisation should not have any rate arrears from previous year(s) before relief is awarded.
- 3.7 Applications should be received by 30th June in respect of the financial year to which they relate, unless the ratepayer begins to occupy the property after 1st April, or there is a delay in issuing their bill.