

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>THE AFRICAN CHILD (UK): (TAC)</b>
<b>2. Project or activity Name</b>	Youth Services for young refugees in Brent Salary of an Advocacy Worker
<b>3. Current Funding from LBB</b>	Neighbourhood Renewal: £2,500
<b>4. Amount requested from LBB</b>	£45,000
<b>5. Recommendations</b>	<b>Not recommended.</b>  TAC requests 100% funding which is outside the criteria.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The African Child (TAC) is a charitable organisation initially set up to provide support services for refugee and asylum seeking families in Brent, with the aim of solving:</p> <ul style="list-style-type: none"> <li>• Problems of integration</li> <li>• Providing information, support and advocacy in social care for families including home visits, free crèche facilities for hospital visits, referrals on mental and sexual health care for children</li> <li>• Organising and running advisory sessions and training to raise awareness to the dangers of substance abuse and alcohol misuse</li> <li>• Providing mentoring and support services aimed at helping young people into education and tackling unemployment issues</li> </ul> <p>Funding is sought for a project to</p> <ul style="list-style-type: none"> <li>• Develop youth services for refugees in Brent</li> <li>• Recruit an advocacy worker to collaborate with the mentoring worker and mainstream partners such as the schools, Youth Offending Team, Connexions, etc., to provide advocacy services for young people</li> </ul> <p>TAC has an equal opportunities policy that discourages discrimination against any of its users and volunteers. Membership of both the organisation and management committee is open to all, irrespective of status, race or creed.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed covers:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> TAC supports young people from BME communities in promoting social inclusion. It also works with young people at risk of offending and facing exclusion. Although according to the nature of their work with youth offenders and 'at risk' groups, <b>tackling crime and community safety</b> could have been addressed.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £45,000 in 2005/06 from the Main Programme Grants budget. The summary of proposed activities and justifications for financial support are set out in paragraphs 6, 10, and 11 of this report. The organisation is expecting the project/activities to be 100% funded by the Council.</p> <p>TAC's certified accounts for the year ended 31 March 2004</p>

	<p>show that it made a deficit of £983 with a net balance sheet reserve fund of £3,793. £3,554 of this amount represents TAC's tangible assets, leaving a balance of £239 available for working capital. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery mechanism proposed will cover the following:</p> <ul style="list-style-type: none"> <li>• Recruitment of advocacy worker – advertise, recruit and train – by 30 April 05</li> <li>• Networking and introduction of new service – referrals from partners – by end of May 2005</li> <li>• Advocacy work and evaluation to start at beginning of June for the rest of the year</li> </ul> <p>Intended outcomes will include:</p> <ul style="list-style-type: none"> <li>• Reduction in school drop-outs and encouraging young people to attain higher educational achievement</li> <li>• Supporting young people in competing for job opportunities through existing partnership work with the Job Centre Plus initiative.</li> <li>• Advocacy and mentoring workers to work closely on developing partnership with local schools such as Capital City Academy and Copeland High</li> </ul> <p>Success will be measured by</p> <ul style="list-style-type: none"> <li>• Reduction in incidences of school drop out and increase in educational attainment of young people</li> <li>• Increased support for young people competing for job opportunities through existing partnership work with the Job Centre Plus.</li> <li>• Advocacy and Mentoring workers collaborating with other partners in schools such as Capital City Academy, Wembley High and Copeland in providing services for young people</li> </ul> <p>Monitoring will be done through database analysis, monitoring progress of young people and evaluating activities as well as:</p> <ul style="list-style-type: none"> <li>• User feedback from recording and tracking young people referred by partnerships</li> <li>• Monitoring and recognising achievement of young refugees</li> <li>• Advocating for people who find it hard to access certain services</li> <li>• Facilitating provider sessions with partners to assess young people's progress.</li> </ul>
<p><b>10. Risks</b></p>	<p>The risk envisaged here is with the organisation not specifying the numbers of targeted young people they hope to work with. Also the organisation fails to put forward a contribution towards this application.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>TAC has a good track record of fundraising and service delivery. Investigations with referring partners have confirmed that this organisation provides successful services for young people. No negative feedback has been received.</p> <p>However it is unfortunate that the application contravenes one of the main criteria of the Grant – failure to provide a contribution.</p> <p>The organisation stated that they have applied for funding</p>

	from the Renewal Mentoring Service and Brent PCT, however, the request to Brent Council is towards 100% salary and cost for the co-ordinator which outside the criteria.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	African Women's Care
<b>2. Project or activity Name</b>	African Women's Care
<b>3. Current Funding from LBB</b>	£4,000 Main Programme
<b>4. Amount requested from LBB</b>	£40,547
<b>5. Recommendations</b>	£4,000 - Subject to delivering outcomes which will need to be investigated. If there is a shortfall in the total amounts raised, they will need to provide details of exactly what services will be funded prior to release of any council grants.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>African Women's Care is a registered charity and has been in existence for 5 years. Its' services are aimed at unemployed refugee and asylum seeking women. It aims to work towards improving the lives of women and children of mainly Black African origin who have experienced and been affected by Domestic Violence. The organisation has 3 main activities and they are :</p> <ul style="list-style-type: none"> <li>• Job search skills training course</li> <li>• Health Promotion Programmes and</li> <li>• Domestic Violence Project.</li> </ul> <p>The organisation is requesting funding in order to contribute towards its domestic violence programme project. Expenditure includes salaries, recruitment and rental costs. The project aims to alleviate the suffering and trauma of women and children who have suffered domestic violence by developing an awareness and understanding of domestic violence, create an access point, improve partnerships.</p> <p>The organisation states that they achieve equality of opportunity by ensuring that their services are open to all women of different communities in African, publishing their literature in languages appropriate to the target group, providing training and basic skills opportunity.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Tackling Crime and Community Safety</b> by</p> <ul style="list-style-type: none"> <li>• preventing high incidence of crime</li> <li>• Working with perpetrators of crime</li> <li>• Victim support</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £40,547 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of the activities set out in paragraph 6 of this report. The justifications for financial support are set out in paragraph 11 of this report. The African Women's Care intends to raise additional income of £35,300 from other sources. If successful, its total</p>

	<p>income/expenditure would be £75,847.</p> <p>The organisation's audited accounts for the year ended 31 March 2004 show that it made a deficit of £1,404 with a net balance sheet reserve fund of £1,894. This amount represents 4.53% of its total expenditure. In view of the above, the organisation's financial position appears to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The organisation aims to make a difference by <b>Tackling Crime and Community Safety</b>. It will do this by</p> <ul style="list-style-type: none"> <li>• raising the awareness of the cultural problems of domestic violence and establishing social norms that make such violence unacceptable.</li> <li>• Identifying new community – driven ways of holding perpetrators accountable for their actions</li> <li>• Connecting community residents to services</li> </ul> <p>The organisation appears to have real concerns and determination to reduce crime, especially crime against women.</p> <p>The organisation estimates that of the <b>720</b> families that will benefit from the training on preventing high incidence of crime, <b>30%</b> reduction in crime will be achieved. <b>25</b> women will benefit from increased support and skills for self defence, <b>40%</b> reduction of reoccurrence of crime from working with perpetrators of domestic violence. <b>40%</b> increase in referrals to other services, <b>40%</b> increase in victims reporting crimes and <b>30%</b> increase in victims accessing and using safer choices by improving access for victims to mainstream services.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this organisation sit mainly with the organisation whether it is able to sufficiently raise the funds required for domestic violence programme project. They will need to provide written evidence that sufficient funds have been raised.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The organisation has stated that they have developed working links with various organisations including Asian Women's Resource Centre, Victim Support Brent, Domestic Violence Forum etc. The organisation is currently funded from the Main Programme grant and receives £4,000 towards its running costs.</p>
<p><b>Report Author:</b></p>	<p>Devbai Bhanji</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	African Women's Coalition
<b>2. Project or activity Name</b>	African Women's Coalition
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£16,790
<b>5. Recommendations</b>	£9,000 – Towards delivering the following outcomes: 30 women to gain qualification in ESOL and Jobsearch
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>African Women's Coalition has been in existence for 9 months. Its activities are aimed at African families including single parent families, those seeking asylum and those granted refugee status. The organisation has 5 main activities:</p> <ul style="list-style-type: none"> <li>• Supporting unemployed women through job skills training</li> <li>• Health promotion work</li> <li>• Befriending services for elderly people</li> <li>• Parenting skills for young people</li> <li>• Translation and interpreting services</li> </ul> <p>It also engages the women in activities that improve job search skills, develop their self-confidence and raise their awareness of employment education and training opportunities.</p> <p>The organisation is requesting contribution towards its training project by improving job search skills, develop self-confidence and raises awareness of employment, education and training opportunities for unemployed African refugee women in Brent. Expenditure includes salaries, recruitment and activities costs.</p> <p>It states that it will provide the following:</p> <ul style="list-style-type: none"> <li>• ESOL courses</li> <li>• Provide group training and follow-up one-to-one advice to identify existing skills which are required to obtain and retain jobs</li> <li>• Run courses in Basic IT skills</li> <li>• Provide training in job search skills</li> <li>• Provide workshops on cross-cultural awareness</li> <li>• Assist with identification for volunteering opportunities to gain experience.</li> </ul> <p>The project aims to help and address those people with multiple barriers, help women with poor employability skills move into sustained employment and help long-term unemployed people to gain occupations skills.</p> <p>The organisation states that they achieve equality of opportunity by ensuring that their services are provided in easily accessible premises, materials are translated in languages understood by its users and provide crèche facilities for its service users. It will put equal opportunities</p>

	<p>into practice by collecting data and monitoring records of its users. It states that it will review its policies and practices and deal effectively with any act or conduct that is in breach of its equal opportunity policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiatives linked to <b>Regeneration and Priority Neighbourhoods</b> by reducing unemployment levels amongst African refugee and asylum seeker women.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £16,790 in 2005/06 from the Main programme grants budget as a contribution towards the costs of the proposed programme stated in paragraph 6 above. Justifications for financial support are set out in paragraph 11 of this report. AWC intends to raise additional income of £9,643 from other sources. If successful, the total costs of the programme would be £26,433.</p> <p>AWC is a newly established organisation and its first financial statements will not be available until June 2005. However, its income and expenditure budget for the current financial year (i.e. 2004/05) has not been submitted in support of its application. In view of the above, officers are unable to comment on the financial position of the organisation.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference through <b>Regeneration and Priority Neighbourhoods</b> by ensuring that their trainees have acquired soft skills in order to move them towards obtaining employment. It hopes that this will enable their trainees with assertiveness, time and stress management skills, understanding the importance of teamwork and acquiring job search skills.</p> <p>It has given the following outcomes:-</p> <ul style="list-style-type: none"> <li>• training packs ready by May 2005</li> <li>• recruiting <b>30</b> trainee Women by May 2005 and completing ESOL courses and job search skills training by August 2005</li> <li>• supporting <b>30</b> trainees of which <b>20</b> will go into jobs and <b>10</b> into training by December 2005</li> </ul> <p>It will monitor its effectiveness by recording: no of trainees registered and attending their programmes no of people successful in completing training Tracking the numbers moving into jobs Monitoring no's moving into HE and conducting exit interviews with its trainees.</p>
<b>10. Risks</b>	<p>Fairly new organisation – has not submitted 6 month report/accounts with its application to indicate what activities have taken place since they started operating. Difficult to define financial position of organisation and its ability to deliver.</p>
<b>11. Options &amp; Conclusions</b>	<p>It has not indicated in its application whether it has made link with other similar service providers. Organisation states that</p>

	they will raise funds towards the costs – will need to see evidence that the amount has been raised. If funding is recommended, outcomes will need to be clearly identified. The organisation has stated that it has secured funding from GLE and training is due to start in April 05.
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>AFRI-CARIBBEAN PEOPLES ORGANISATION</b>
<b>2. Project or activity Name</b>	Supplementary Saturday School Revive Youth Club Pensioners and Social Club
<b>3. Current Funding from LBB</b>	Main Programme Grant: £5,071 Community Safety Team: £500
<b>4. Amount requested from LBB</b>	£25,200
<b>5. Recommendations</b>	<p><b>Approved: £5,071</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Afri-Caribbean People's Organisation (ACPO) has been in existence for fifteen years and operates from St Raphael's Estate. The organisation aims to relieve poverty, promote social and economic well-being by providing a range of services for children, young and elderly people. Services cover:</p> <ul style="list-style-type: none"> <li>• A supplementary Saturday school and playscheme activities for children</li> <li>• A youth club and</li> <li>• A pensioner's luncheon club for elderly people.</li> </ul> <p>Funding is required to support services including:</p> <ul style="list-style-type: none"> <li>• A supplementary Saturday school and holiday playscheme for children, providing assistance with homework, study clubs, sports, IT and art classes. <ul style="list-style-type: none"> <li>○ Additionally, ACPO will work in partnership with <b>Surestart</b> and <b>Homestart</b> to provide support for families of young people at risk</li> </ul> </li> <li>• Collaboration with Brent Youth Services to re-open the youth club for 13 – 19-year-olds on two evenings per week. The club would provide sporting activities and training in job search skills for young people.</li> <li>• In liaison with Brent Pensioners Service (NHS), to provide a pensioner's luncheon and social club that meets four times per week. Activities provided include health promotion and checks, information on healthy living, safety at home, art and craft activities and outings. ACPO also works with Age Concern and elderly Care to deliver services.</li> </ul> <p>ACPO has an equal opportunities policy that discourages any form of discrimination against members, employees or volunteers. The management committee has a disciplinary procedure in place to deal with contraventions of this</p>

	policy.
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed by ACPO include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Supplementary school and play scheme to reinforce the national curriculum and improve academic achievement of children. The youth social club will provide sporting activities and social interaction aimed at keeping young people off the streets, thereby reducing crime.</li> <li>• <b>Promoting the quality of life and the green agenda</b> The luncheon club and other activities for pensioners improve the quality of life and help to reduce isolation. ACPO also works to improve the lives of children and young people and their families. In so doing it seeks to foster responsible attitudes towards the environment.</li> <li>• <b>Regeneration and priority neighbourhoods</b> The project operates from St Raphael's estate and serves in addition, the deprived wards of Stonebridge, Mitchellbrook and Brentfield.</li> <li>• <b>Tackling crime and community safety.</b> ACPO seeks to engage the time of young people in useful, self-developing activities. This also serves to keep them away from crime. Within activities for pensioners is a course on home safety which helps them to become vigilant against crime.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £25,200 in 2005/06 as a contribution towards the costs of providing the activities set out in paragraph 6 above. The justifications for supporting the activities are set out in paragraph 11 below. The organisation intends to raise additional income of £20,300 from other sources. If successful, its total income in 2005/06 would be £45,500. The grant requested represents 55.4% of the estimated income.</p> <p>The organisation's audited accounts for the year ended 31 March 2004 show that it made surplus income of £15,976 with a balance sheet reserve funds of £21,544.64. This amount represents cash at bank. There are no tangible assets.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>ACPO provides a safe environment and learning skills to benefit all its users.</p> <p>The delivery mechanism identified is as follows:</p> <p><b>Re-opening of Saturday school</b> – improve basic reading, arithmetic, general skills, social education and general knowledge – improving educational attainment for children within one year.</p> <p><b>Re-establishment of youth club</b> on two evenings per week - Improve skills and general social education of young people – on-going reduction in lawlessness after three years.</p>

	<p><b>Pensioners' luncheon and social club</b> – further development of programme and services – increase in membership contentment and a greater sense of well being – immediately.</p> <p>Success will be monitored from:</p> <ul style="list-style-type: none"> <li>• face-to-face communication with members of all age groups</li> <li>• evaluation of records keeping and</li> <li>• participation in Neighbourhood Forums and local meetings, playing a full part in the community at every level.</li> </ul> <p>ACPO hopes to provide all members, a safe and happy environment within which to socialise and learn, acquire new skills and develop existing ones in all areas of work. It also exists to improve the feeling of general well-being and influence young people to thinking about their neighbourhoods.</p>
<b>10. Risks</b>	<p>The projects being applied for are quite expensive and ACPO has not been able to raise any tangible funds for its work this year. Neither has it got a full-time paid worker to assist the management committee.</p>
<b>11. Options &amp; Conclusions</b>	<p>ACPO was established 15 years ago and still continues to provide useful social service for children and young people and elderly pensioners. However, the organisation must be requested to specify its proposed method of delivery.</p>
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	AGE Concern BRENT
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£88,700 Main Programme
<b>4. Amount requested from LBB</b>	£88,700
<b>5. Recommendations</b>	<p>£88,700 towards delivering the agreed outcomes and Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Age Concern is a national organisation with a locally based branch promoting the empowerment, health and independence of older people. The core activities are the provision of information, advice and advocacy; it aims to increase and facilitate access to statutory services and sign posting to appropriate services.</p> <p>For the benefit of this application, Age Concern Brent aims to make later life an enjoyable and fulfilling experience. The main ways in which we seek to achieve that are by:</p> <ul style="list-style-type: none"> <li>- working to ensure that older people have an adequate income</li> <li>- ensuring that older people, including those from minority communities, have access to good quality information and advice</li> <li>- ensuring that older people are empowered to make decisions for themselves and to have their views heard by provision of good quality advocacy services</li> <li>- enabling older people to remain active and healthy by provision of health promotion</li> </ul> <p>Age Concern Brent is committed to Equal Opportunity through its services and its staffing. The services is open to all people living in Brent</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to:</p> <ul style="list-style-type: none"> <li>- <b>Promoting a quality of life and the Green agenda</b> through working and supporting older people with a number of services</li> <li>- <b>Tackling Crime and community safety</b> through residential burglary initiatives.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £88,700 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of providing its services. The summary of the proposed services and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation intends to raise additional income of £162,259 from other sources. If successful, its</p>

	<p>total income/expenditure would be £250,989.</p> <p>Age Concern Brent audited accounts for the year ended 31 March 2004 show that it made a deficit of £132,957 with a net balance sheet reserve funds of £7,804. This amount represents less than 1 day working capital and 2.3% of its total expenditure.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The organisation aims to make a specific difference to the users of the service, some of these differences are:</p> <ul style="list-style-type: none"> <li>- Enable isolated older people to take part in community activities and health promotion</li> <li>- Ensure that older people are enabled to make their views known directly to service planners and providers</li> <li>- Enable older people to develop and maintain healthy lifestyles</li> </ul> <p>The application is however not clear at identifying the outcomes that could be delivered in this activity.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation is able to clear its cash flow problems and develop a contingency plan to prevent financial crisis similar to the ones that took place during 2003/04/05.</p>
<b>11. Options &amp; Conclusions</b>	<p>In its application, Age Concerns Brent indicates that they are willing to provide services across all the four Council priorities, on which officers considers unrealistic and over optimistic, it is however recommended that Age Concern Brent should continue to focus its services at developing and improving elderly services for the elderly people in Brent.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Asian Women's Resource Centre
<b>2. Project or activity Name</b>	Domestic Violence
<b>3. Current Funding from LBB</b>	£10,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£15,000
<b>5. Recommendations</b>	<p><b>£10,000</b></p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Asian Women's Resource Centre provides support to a wide range of women and children from various linguistic backgrounds in a culturally diverse community who experience the traumas of domestic violence and social deprivations such as homelessness, financial hardship, poverty, immigration and racial harassment.</p> <p>They provide a variety of assistance to support and enhance the quality of services to meet the needs of a predominantly Asian section of the community. These services include learning aids such as ESOL English classes, fast track English classes for pre-school children and parenting skills. They also provide advice and information, Counselling, outreach services and support groups in domestic violence.</p> <p>AWRC is fully committed to equality of opportunities as it provides an open door policy for all women in need irrespective of their background. The policy of the centre does however take the needs of women and children in a serious manner, it includes ensuring that support services are available such as transport and crèche and so forth.</p>

<p><b>7. Strategic Context &amp; Need</b></p>	<p>The project intends to make provisions with the implicit aim of benefiting women and children under the Council's priorities.</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People.</b></li> <li>• <b>Promoting quality of life and the Green Agenda</b></li> <li>• <b>Regeneration and priority neighbourhoods</b></li> <li>• <b>Tackling crime and community safety</b></li> </ul> <p>The project will offer the community access to a number of support services to enhance the quality of their life through support mechanisms, which will promote an environment free from violence, abuse, severe depression and mental abuse. The community will benefit by means of access to advice and information on housing, welfare benefits and immigration. They also intend to provide training with the aim of employment prospects. In their close links with the community they are able to reduce incidents of crime through activities such as awareness building, outreach work, advocacy and support, empowerment of women and recourse to public funds.</p>
<p><b>8. Financial Profile</b></p>	<p>The organisation has requested for a revenue grant of up to £15,000 in 2005/06. The amount requested is a contribution towards the organisation's core costs (£4,850), Domestic Violence project (£7,150) and summer play scheme (£3,000). The organisation intends to raise additional income of £179,504 from other sources. If successful, its total costs/income would be £194,504. The amount requested represents 7.7% of its total income.</p> <p>AWRC's audited accounts for the year ended 31 March 2004 show that it made surplus income of £29,995 with a balance sheet reserve fund of £87,713. £14,263 of this fund represents restricted grant set aside for specific purposes, leaving a balance of £73,450 available for general purposes. This amount represents 43.9% of its 2004 total expenditure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>AWRC is seeking funds in order to enhance their domestic violence service programme and support multi agency working. They also intend to operate the continuation of the summer playscheme. This also includes contributions towards core costs.</p> <p>The intended delivery of the programme is to provide the following:</p> <ul style="list-style-type: none"> <li>• <b>Providing holistic support service for women offering specific services</b> pertaining to the various physical and psychological aspect of domestic violence in relation to women and children.</li> </ul> <p><u>Outputs</u></p> <p>Identifying women and children at risk  Empowerment of women and children  Providing option to women  Improve quality of life</p> <p><u>Outcomes</u></p>

	<p>Assisting <b>97</b> women and children to live a life free from violence and improve their quality of life and to maintain on-going contact.</p> <p>They also intend to successfully re-house women, secure immigration status and reduce incidents of domestic violence.</p> <ul style="list-style-type: none"> <li>• <b>Multi agency working</b> is closely linked to various public offices such as the health sector, social services, police and solicitors and is an active member of the DV forum.</li> </ul> <p><u>Outputs</u></p> <p>Working in partnership</p> <p><u>Outcomes</u></p> <p>Improving services to women experiencing domestic violence</p> <p>Attending <b>12</b> sub group meetings per year on procedures for housing, publicity and children</p> <ul style="list-style-type: none"> <li>• <b>Establishing knowledge base</b> through a compilation of information, research projects and case studies.</li> </ul> <p><u>Outputs</u></p> <p>Raising profile of services offered Raise profile of the work of the organisation</p> <p><u>Outcomes</u></p> <p>Newsletter produced twice a year Information leaflets Website Conference targeting approximately <b>120</b> professionals and users</p>
<b>10. Risks</b>	None identified
<b>11. Options &amp; Conclusions</b>	<p>Asian Women's Resource Centre has been in existence for the past 25 years as a registered charity and continues to provide support and advice to people experiencing Domestic Violence. The Centre co-ordinated a wide range of structured programmes/events throughout the year such as a counselling service, Little kids programme, parenting workshop, International Women's Day, Protest Demonstration Against 2-year Rule, summer playscheme, but just to name a few. The Centre currently has a membership of 3,865 users of whom 79% are Brent residents and 21% live outside the borough.</p> <p>They managed to successfully create an environment for children to participate in learning new skills during the summer holidays. The scheme catered for 148 children aged 8-13 years. 42 participated in their activities and 106 children attended the day trip to the seaside.</p> <p>A monitoring visit was carried out 16 August 2004 and</p>

	officers are satisfied with their performance, which has been demonstrated through the ability to deliver a valuable and much needed service to mainly the Asian community. Criteria met.
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Association of Muslims with Disabilities
<b>2. Project or activity Name</b>	Drop-In-Centre
<b>3. Current Funding from LBB</b>	£10,000 <b>Main Programme</b> £24,374 <b>Supporting People (Brent)</b>
<b>4. Amount requested from LBB</b>	£37,138
<b>5. Recommendations</b>	<p><b>£10,000</b> - Towards delivering the specific outcomes listed in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Association of Muslims with Disabilities (AMD) aims to support and assist Muslim disabled people and their families, enabling them to improve their quality of life. It is a user led organisation with an open membership.</p> <p>The Organisation provides a range of activities/services such as a drop-in-centre on the weekend; respite to their carers; luncheon club at the weekend; seminars for common interests; open discussion; computer training on basic skills; welfare and benefit advice.</p> <p>AMD is fully committed to equality of opportunities as it involves disabled people in all its services. It has an open door policy and it implements equal access to approximately 250 members.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of elderly and disabled people and their carers. It aims to improve their quality of lives and raise standards.</p> <p>The project aims to provide educational training to <b>Support Children and Young People</b> with the view to provide the basic skills required enabling them to attain a professional qualification. <b>Promoting quality of life and the Green Agenda</b> will be acquired through adopting a mechanism to promote an empathic stance when listening to the needs of the young persons who are directly challenged in life due to their disability. They also encourage other family members to engage and participate in the various activities.</p>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £37,138 in 2005/06 from Main Programme Grants budget. The amount requested is a contribution towards the costs of providing a drop-in centre and computer training for its members. The summary of the propose expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Association intends to raise

	<p>additional income of £4,000 from unspecified sources. If successful, its total income/costs in 2005/06 would be £41,138. The amount requested represents 90.3% of its expected costs.</p> <p>AMD's audited accounts for the year ended 31 March 2004 show that it made surplus income of £6,048 and a balance sheet reserve fund of £27,059. This amount has been transferred to special reserve funds. However it is noted in the accounts that 32% of its income in 2003/04 was transferred to special reserve fund while LBB made a contribution of 53% towards its activities. In approving the proposed grant, particular attention should be focused on the project and actual outcome rather or than general contribution to its core activities.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Funding is sought as a contribution towards its operational cost. This will support their on-going activities to encourage members to engage in regular organised sessions held weekly at the centre. These activities will help to alleviate isolation and promote quality of life through interaction with other members.</p> <p>The Project intends to provide an opportunity for disabled people to break away from isolation, which will assist them to build up their confidence and improve their overall quality of life. A programme of activities will be formulated for their entertainment, consisting of discussion tactics, which will enable them to become aware of common problems and how to tackle them. They will also learn basic computer skills, which will consist of <b>25-35</b> people per sessions.</p> <p>This will give participates the opportunity to learn advanced computing skills following the success of their basic computer skills programme.</p> <p>The intended outcomes is as follows:</p> <ul style="list-style-type: none"> <li>• Opportunity to come out of isolation</li> <li>• Sessions will consist of <b>25-35</b> disabled people</li> <li>• <b>50</b> sessions will be held during the year.</li> </ul> <p>The Project caters for <b>250</b> members both young and elderly disabled people. By delivering this programme the project aims to help the disabled person attain a better quality of life.</p>
<p><b>10. Risks</b></p>	<p>None identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>AMD has been established for the past 11 years as a registered charity and continues to provide services/activities to a culturally diverse mix of users. Their user profile reflects a membership of 250 members of whom 175 are disabled people and are all residents of Brent.</p> <p>The management has stated that the premise currently occupied in Willesden is expected to be demolished in 2005. They intend to seek larger premises to accommodate wheel chair access and to also work</p>

	<p>towards the expansion of its services. In order to accommodate their future plans they intend to employ staff in order to assist with the development of their project. However, at present 10 volunteers and 8 management committee members participate in the operation of its services.</p> <p>An annual monitoring visit was carried 31 August 2004 and officers are satisfied with their current systems. However, they have demonstrated an ability to both manage and deliver a valuable and much needed service to the community.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	BANG Edutainment Ltd
<b>2. Project or activity Name</b>	BANG Edutainment Ltd
<b>3. Current Funding from LBB</b>	£9,000 PAYP £30,000 Connexions
<b>4. Amount requested from LBB</b>	£20,000
<b>5. Recommendations</b>	<p>£20,000 subject to the following</p> <ol style="list-style-type: none"> <li>1. Audited accounts</li> <li>2. a minimum of 25 new young people supported</li> <li>3. standard conditions of the grant</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>BANG Edutainment has been in existence for 5 years and is a registered charity with correspondence address in Kensington &amp; Chelsea. It has activities in Brent, in Stonebridge Estate and Bridge Park and aims to provide facilities for the education, recreation and leisure time activities to children and young people up to the age of 25.</p> <p>It's main activities are:</p> <ul style="list-style-type: none"> <li>• Training in music and media</li> <li>• Life FM</li> <li>• Consulting services</li> </ul> <p>The music and media training centre is based in Bridge Park and its Life FM broadcasting studio and office space is based on the Stonebridge Estate.</p> <p>BANG is requesting contribution towards the cost of a training and work experience programme which will delivered at the Life FM project. It aims to deliver 3 hr sessions for six 12 week courses and will have a maximum of 8 individuals take part on each 12 week course. Young and unemployed people taking part will be from Harlesden, Wembley, Stonebridge, St. Raphael's Estate and Church End estate.</p> <p>BANG puts its equal opportunities into practice by creating partnerships with organisations like Horn Stars, ensuring that their marketing and training materials are produced reflecting the diversity of their audience, ensuring course timing is flexible and everyone is informed about the policy at their induction &amp; training programme.</p>
<b>7. Strategic Context &amp; Need</b>	<p>BANG aims to provide the Council with initiatives linked to Supporting Children and Young People, Regeneration and Priority Neighbourhoods and Tackling Crime and Community Safety by:</p> <ul style="list-style-type: none"> <li>• Increasing education/training and achievement</li> <li>• Reducing unemployment levels</li> <li>• Working with perpetrators of crime and engaging</li> </ul>

	<p>them in diversionary activities</p> <ul style="list-style-type: none"> <li>• Training programmes on misuse of drug and alcohol</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £69,869 in 2005/06 from the main programme grants budget. The amount requested is a contribution towards the proposed activities summarised in paragraph 6 of this report. The justifications for financial support are set out in paragraph 11 below. The Company intends to raise additional income of £121,588 from various sources. If successful, its total income/costs in 2005/06 would be £191,457. The amount requested from LBB represents 36.5% of its estimated income.</p> <p>The organisation has not submitted its audited accounts for the year ended 31 March 2004. However its draft accounts for the same year show that it made surplus income of £8,397 with a balance sheet reserve fund of £36,557. £23,086 of this amount represents tangible assets, leaving a balance of £13,471 available for general purposes. In absence of the organisation's audited accounts, officers are unable to comment fully on the organisation's financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>BANG aims to make a difference by improving <b>40</b> young people's skills and knowledge to assist them in further education. Placing <b>80</b> people into work experience and thus breaking down barriers into work and education.</p> <p>BANG aims to achieve:</p> <ul style="list-style-type: none"> <li>• an accredited training programme by March 05</li> <li>• employ two tutors and recruit <b>40</b> volunteers by April 05</li> <li>• <b>40</b> young people recruited and engaged into activities between April 05 and Jan 06.</li> <li>• On-going programme in which <b>40</b> young people will be confirmed work experience placements.</li> </ul> <p>BANG has various methods in place for measuring its outcomes. It uses questionnaires to gather feedback from its participants, listeners and local people. It also tracks the progress of its participants and monitors the audience figures of Life FM. Project staff completes monthly reports. Funders and sponsors complete feedback questionnaires.</p>
<b>10. Risks</b>	<p>The organisation has given clear indications about how it will deliver its services and how many young people will benefit. However the only risk associated with this project is whether they will be able to get the additional funding from other sources. Its outputs will be dependent on the funds that are raised. Any funding awarded will be subject to the organisation submitting its audited accounts for year ended 31 March 2004.</p>
<b>11. Options &amp; Conclusions</b>	<p>The organisation is currently receiving funds from Connexions London West and Positive Activities for Young People, these funds are for delivering similar services that this application is indicating.</p>

	<p>These services are for young people from Harlesden, Wembley, Stonebridge, St. Raphaels and Church End.</p> <p>It is considered that this project can fund these activities for the reserves available and from other funds available to them.</p>
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Barham Park Veteran's Club
<b>2. Project or activity Name</b>	Barham Park Veteran's Club
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£4,650
<b>5. Recommendations</b>	Nil – The application has no structured mechanism for delivering tangible outcomes.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Barham Park Veterans Club is a registered charity based in Wembley and has been in existence for over 55 years. It aims to:</p> <ul style="list-style-type: none"> <li>• promote the quality of life of men aged 60 and over by bringing them together under one roof where they can share their experience, anxieties and problems.</li> <li>• reduce isolation</li> <li>• give them opportunities for participating in cultural and sports activities i.e. indoor activities like cards, darts, snooker, health awareness lectures and day trips in the summer.</li> </ul> <p>The Club is requesting contribution towards arranging seminars, administration costs, trips, celebration of festivals and running costs.</p> <p>The Club has stated that their activities are open to any persons who wish to join irrespective of their social position, religious creed or political opinion. The Club has 90 male users of which 20 are White UK and 70 Asian Indian.</p>
<b>7. Strategic Context &amp; Need</b>	The Club aims to provide the Council with initiatives linked to <b>Promoting a Quality of Life and the Green Agenda</b> by involving their members in various activities and by increasing opportunities for their participation.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £4,650 in 2005/06 from the Main programme budget as a contribution towards the costs of arranging seminars on health - £300, core costs - £3,550 and trips/cultural activities - £800. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6 and 11 of this report. The Club is intending to raise additional income of £1,600 from subscriptions and fees for activities. If successful, its total income and costs in 2005/06 would be £6,250.</p> <p>The Club has submitted its certified income and expenditure for the year ended 31 December 2003. This shows excess income (£6522) over expenditure (£4,284)</p>

	of £2,238. This amount represents 52.2% of its total expenditure. In view of the above, officers consider the Club's financial position satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	The Club aims to make a difference by <b>Promoting a Quality of Life and the Green Agenda</b> by involving their members into various activities including Billiard, card games. The Club has around 40-50 people who regularly use their services. It would like to introduce Yoga to their members but this would be dependent on funding. The Club does not make any charges for its members to attend. The only charges made are the Membership fee of £25.00 once a year.
<b>10. Risks</b>	Organisation does not have in place structured mechanism for delivering outputs/outcomes.
<b>11. Options &amp; Conclusions</b>	The Club is very popular with the elderly men living in the surrounding area. The Club needs to develop a funding strategy to ensure that they are accessing external funding especially as they are now a registered charity.  The Club needs to look into introducing new activities.
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	BENGALI COMMUNITY EDUCATION CENTRE
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£13,000 (withheld pending legal investigation)
<b>4. Amount requested from LBB</b>	£41,000
<b>5. Recommendations</b>	<b>No funding for 2005-6 as organisation has ceased to exist.</b>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Bengali Community Education Centre is a locally based project providing educational provisions for the Bengali Communities and others in Brent. These activities include:</p> <ul style="list-style-type: none"> <li>- Community Welfare – advise service</li> <li>- Education – English, maths, science, Bengali and Arabic classes</li> <li>- Children – play group, family support and sure start</li> <li>- Youth – football and badminton</li> <li>- Women – various development, language support and confidence building</li> <li>- Community centre – information provider, magazine, books, ICT training and family outings and trips.</li> </ul> <p>For the purpose of this project the organisation is applying for funding to cover part of the cost of revenue and part core funding. This grant however is for project related activities.</p> <p>The organisation is committed to Equal Opportunities both in its service delivery and management practices.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young People</b> through the running of children classes, Sunday football and badminton training for under 16 years old and health advice for mothers and toddlers.</p> <p>The outcomes that the project is working towards are: The project does not identify specific outcomes for the purpose of this application.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £41,000 in 2005/06 from the Main Programme Grants budget as a contribution towards the core costs, as summarised in paragraph 6 above. The justifications for financial support are set out in paragraph 6 above. The justifications for financial support are set out in paragraph 10 and 11 of this report.</p> <p>The organisation intends to raise additional income of £31,500 from other sources. If successful, its total income/costs in 2005/06 would be £72,500</p> <p>Bengali Community Education Centre has been in receipt of £10,000 from Brent Council, it has not submitted its draft accounts for the period ended 31 March 04 in support of its application. However, its audited accounts for the year ended 31 March 2003 show that it made surplus income of</p>

	<p>£4,500 with a balance sheet reserve fund of £10,716. £1,839 of this represents tangible assets, leaving a balance of £8,877 available for general purposes. This amount represents 6.3% of its 2002/03 total expenditure. In absence of the centre's audited accounts for the year ended 31 March 2004. Officers are unable to comments fully on the centre's financial position.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aim to make a difference by providing welfare and professional advice on immigration and employment; however the application fails to demonstrate the link between the Supporting children and young people and the welfare advice on immigration. It is intended that the project will achieve and secure qualifications; however the application does not specifically indicate the level of qualifications intended.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with the organisation not having been actively delivering services throughout 2004/05 and whether the organisation is able to lever match funding from external sources.</p> <p>The organisation is currently being investigated by officers of this Council for mismanagement of funds.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The organisation should to strategically develop a forward strategy in order to sustain its existence and future delivery of services to children and young people.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani</p>
<p><b>Date:</b></p>	<p>Jan 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Bethel Community Services
<b>2. Project or activity Name</b>	Bethel Community Services
<b>3. Current Funding from LBB</b>	£1,900 – Edward Harvist Trust Fund
<b>4. Amount requested from LBB</b>	£48,122
<b>5. Recommendations</b>	£3,790 – towards Summer Playscheme
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Bethel Community Centre has been in existence for 8 years and is used as a place of worship for a number of different groups as well as providing a range of community services i.e. computer classes, older people services day centre, luncheon club, bookshop, playscheme, after school &amp; homework club. Through these activities it aims to relieve isolation, poverty and stress.</p> <p>The Centre is requesting funding contribution towards the cost of recruiting and employing the following staff:</p> <ul style="list-style-type: none"> <li>• <b>Director</b> to oversee and manage the development of key services. The Director will play a vital role in the organisations service delivery and will assist in further developing the following services: Older people’s services, Playscheme, After School &amp; Homework Club and IT &amp; Educational Resources</li> <li>• <b>1 Co-ordinator</b> and <b>1 assistant worker</b> to assist with the Summer Academy in ensuring that that the summer scheme is successfully run.</li> </ul> <p>The Centre has in place an equal opportunities policy and aims to provide a “centre of excellence” for the diverse communities living in the borough. It has 148 regular users of whom 35 are elderly people. It puts’ its equal opportunities into practice by ensuring that ramps are in place so that wheelchair users have access to the building, adverts for staff are placed in ethnic press as well and individuals are allowed to dress in their ethnic and cultural clothes without feeling excluded.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Supporting Children and Young People, Promoting a Quality of Life and the Green Agenda and Regeneration and Priority Neighbourhoods</b> by providing a Summer Academy for children, day centre and club for elderly people and IT and Black Boys Can project.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £48,122 in 2005/06 from the Main Programme grants budget as a contribution towards its core activities. The summary of these activities and justifications for financial support are set out in paragraphs 6 and 11 of this report. BCS intends</p>

	<p>to raise additional income of £23,390 from other sources. If successful, its total income/expenditure in 2005/06 would be £71,512. The amount requested represents 67.3% of estimated income/expenditure in 2005/06.</p> <p>BCS's audited accounts for the year ended 31 March 2004 show that it made a deficit of £478 with a net balance sheet reserve fund of £14,345. This amount represents cash at bank. In view of the above, the organisation's financial position appears to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference to the community by engaging children in various activities during the Summer School holidays and thus stop them from roaming the streets whilst their parents are at work and get enticed into antisocial behaviour. The After School club provides them with extra help in their schoolwork. It anticipates that 78 Children/young people will benefit from the Summer school and after school club activities.</p> <p>The Day centre &amp; Club activities help to alleviate isolation, boredom and loneliness by engaging them in activities. Approximately 30 elderly people use its services. Activities include: keep fit (including health seminars, social club meets on a Wednesday incl. Bible studies, dominos &amp; crafts (week-away and week-end away).</p> <p>The Centre has stated in its application that it will recruit the Director by end of December 04 and recruit and train 8 staff to run and manage the Summer Academy by the end of Summer 2005.</p> <p>The IT &amp; Black Boys Can project will target young black boys who may have dropped out of school and into a life of crime. It offers positive role models and re-instills hope &amp; self esteem. The Project currently has 10 Boys registered. The Centre is fully equipped with IT and can cater for all ages. The Centre hopes that the older members from the day centre will act as mentors to the young black boys and aspire them to do something good.</p>
<p><b>10. Risks</b></p>	<p>There are no perceived risks.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The Centre has stated that they are awaiting responses to the various funding applications they have made. They have however, received confirmation that they will receive £4,188 from the North West London Community Foundation.</p>
<p><b>Report Author:</b></p>	<p>Devbai Bhanji</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BLACK DISABLED PEOPLE'S ASSOCIATION</b>
<b>2. Project or activity Name</b>	Meetings, training, seminars and workshops
<b>3. Current Funding from LBB</b>	£3,500 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	£3,500
<b>5. Recommendations</b>	<p><b>Recommended: £3,500</b></p> <p>For operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Established in 1989, the Black Disabled People's Association (BDPA) is a totally volunteer-led organisation that seeks to:</p> <ul style="list-style-type: none"> <li>• provide specific services to members of the Black Disabled people's community to prevent isolation and provide access to health, social information and networking facilities</li> <li>• provide a voice particularly for the housebound to ensure that their needs are met and voice is heard at all levels of the community</li> <li>• design services that enable increased participation of their clients in regeneration and health programmes that promote inclusion</li> </ul> <p>BDPA requests a contribution towards:</p> <ul style="list-style-type: none"> <li>• a programme of advice provision, support and a mechanism for exchanging and distributing information on issues that directly affect black disabled people</li> <li>• enabling the co-ordination of supporting events and seminars including physical participation of members in supporting events and seminars with listed statutory organisations and voluntary agencies in Brent.</li> </ul> <p>BDPA is an equal opportunities organisation with a clear policy statement that seeks to discourage discrimination on all grounds including disability. The organisation will ensure that equality of access is extended to all users, employees and volunteers. The management committee has a clear procedure for implementing disciplinary procedures against anybody who contravenes this policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>This BDPA application addresses the strategic context of</p> <ul style="list-style-type: none"> <li>• <b>Promoting the quality of life and the green agenda.</b> BDPA seeks to contribute to improving the life of black disabled people by working to increase their involvement and independence.</li> </ul>

	<p>BDPA does an initial assessment of all new referrals and provides level one primary care trust which consists of provision of information on available service, psychological acceptance of non-involved physical work, training and awareness-raising. It provides skills needed for community involvement and offer one-to-one support and advise on welfare entitlement</p> <p>independent living advise and form filling work-up care packages with social services support to clients working with CAMHS to adjust to life without provide culturally attractive events to facilitate inclusion in society to reduce health inequalities</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £3,500 in 2005/06 from the main programme grants budget as a contribution towards the Association's core costs. The summary of the proposed expenditure and justifications for financial support are set out in paragraph 6 and 11 of this report. The Association intends to raise additional income of £3,500 from other sources. If successful its income/expenditure in 2005/06 would be £7,000.</p> <p>BDPA's certified accounts for the year ended 31 March 04 show that it made surplus income £776 with a balance sheet reserve fund of £3,556. This amount represents 77.2% of its 2003/04 total expenditure. Members will wish to know that the Association's capacity to raise the additional income requirement was not met. The level of reserve is high and sufficient to fund the Association's core activities for at least seven months. In general, the accounts appear to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery of the stated project would be interpreted on the following basis:</p> <ul style="list-style-type: none"> <li>• Aim to answer an average of 3000 telephone enquiries per year</li> <li>• Attendance at public events – aim to increase the number of participants to 30 per session and hold two meetings in a year.</li> <li>• Supported independent living plans per year – support at least five plans per year.</li> <li>• Increase number of attendees at health seminars to 30, aiming for two seminars per year.</li> </ul> <p>Intended outcomes would include adding value to the lives of clients, providing training and enable them to access facilities offered by other statutory organisations such as the PCT.</p> <p>Feedback forms, records of telephone calls continued referrals and evaluation will all be forms of monitoring systems that BDPA will aim to use.</p>
<p><b>10. Risks</b></p>	<p>Perceived risks involve take-up activities and membership. BDPA has been able to secure additional funding from the Borough of Westminster to implement its activities.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>BDPA must be asked to submit proof of its membership and of activities for disabled people, such as event reports. Feedback documentation must also be checked.</p>

<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT ADVOCACY CONCERNS</b>
<b>2. Project or activity Name</b>	Salary of Coordinator
<b>3. Current Funding from LBB</b>	£27,620 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	£34,294
<b>5. Recommendations</b>	<p><b>Approved: £27,620</b></p> <p>For: operating costs</p> <p>Contribution to salary of co-ordinator and operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Advocacy Concerns (BAC) delivers services to disabled people in Brent. BAC takes action to:</p> <ul style="list-style-type: none"> <li>• To help people say what they want</li> <li>• Secure their rights</li> <li>• Represent their interests and obtain needed services</li> <li>• Works in partnership with disabled people</li> <li>• Supports and takes the side of disabled people by promoting social inclusion, equality and social justice</li> </ul> <p>BAC further seeks to:</p> <ul style="list-style-type: none"> <li>• Increase the involvement and independence of disabled people, some of whom may be older and with mental health issues</li> <li>• BAC supports them through representation and empowerment</li> </ul> <p>BAC is seeking a contribution towards the salary of the co-ordinator to maintain the services delivered by BAC.</p> <p>BAC is committed to a policy of equal opportunities that especially favours disabled people. Employment opportunities are advertised in the disabled press as well as the ethnic minority media.</p> <p>BAC also closely monitors usage of its services to ensure fair accessibility to all clients. Also membership of the organisation includes a fair distribution of all categories of people including children.</p>
<b>7. Strategic Context &amp; Need</b>	<p>BAC's application addresses the strategic context of:</p> <ul style="list-style-type: none"> <li>• <b>Promoting quality of life and the green agenda</b></li> </ul> <p>The Co-Coordinator leads the organisation in its many areas of work including promoting activities that ensure application of the main guidelines of the Disability</p>

	<p>Discrimination Act 1995.</p> <p>The Act aims to end continued discrimination against disabled people by denying them access to jobs and services on the basis of their disability. BAC also works to improve the life of disabled people, ensuring that their voice is heard and that they receive fair treatment that gives them independence and boosts their confidence. BAC continues to make positive contributions to the Partnership Board, the Disability Discrimination Working Group and the reviewing participation in the Brent Housing Partnership.</p> <p>The organisation further represents disabled people at the Brent Advice Services Alliance and contributes to the Scrutiny of the Mental Capacity Act.</p> <p>BAC also involves disabled people in local, pan-London and national issues concerning disabled people.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £34,294 from the main programme grants budget to cover the salary of the co-ordinator and associated running costs. Summary of the proposed activities and justifications for financial support are set out in paragraphs 6 and 11 of this report. BAC intends to raise additional income of £67,305 from unspecified sources. If successful, its total income/costs would be £101,599. The grant requested represents 33.8% of the proposed total expenditure in 2005/06.</p> <p>BAC's audited accounts for the year 2003/04 show that it made surplus income of £4,481 with a balance sheet reserve fund of £11,109 and a working capital of £7,128. In view of the above, officers consider the financial position satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Success of this project will be demonstrated by the ability of the Co-Ordinator to implement activities required to promote equality of access for disabled people as follows:</p> <ul style="list-style-type: none"> <li>• Gain management committee agreement to implement new systems of supervision and appraisal for staff – encourage increased awareness <b>within the first six months</b></li> <li>• Publication of agreed standards to review and implement agreed advocacy standards in line with the King's Fund project – to produce an effective timetable <b>also within the first six months.</b></li> <li>• To enhance protection of vulnerable adults through registration – to prepare practice checks <b>within first nine months</b></li> <li>• Publish programme to develop on-going advocacy support for volunteers – increase knowledge base for volunteers <b>within three months</b></li> <li>• Issue results of advocacy partnerships – an activity which is <b>on-going.</b></li> </ul> <p>Indicators of success of the foregoing programme of activities will include</p> <ul style="list-style-type: none"> <li>• development of on-going review of advocacy standards</li> <li>• Continued monitoring with quarterly up-dates to management committee addressing at least 55% of its audience.</li> </ul>

<b>10. Risks</b>	There is no risk involved with this project. The project Co-Ordinator continues to develop wide ranging advocacy services that benefit disabled people.
<b>11. Options &amp; Conclusions</b>	BAC, for this year has managed to secure additional funds from Bridge House Trust, the Learning Disabilities Development Fund and the King's Fund. The organisation has continued to expand its scope of networking in disability forums and must be commended for its good work.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT ALCOHOL COUNSELLING SERVICES</b>
<b>2. Project or activity Name</b>	Alcohol Services for the Citizens of Brent
<b>3. Current Funding from LBB</b>	£8,980 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	£10,000
<b>5. Recommendations</b>	<p><b>Approved: £8,980</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Brent Alcohol Counselling Service (BACS) seeks to address the issue of problematic alcohol use in Brent. BACS provides a free service to the residents of Brent based on individual need, covering:</p> <ul style="list-style-type: none"> <li>• Home/residential detox service</li> <li>• Telephone helpline for vulnerable people</li> <li>• One-to-one/group counselling by professionals</li> <li>• Holistic quality therapeutic services</li> <li>• Family services, etc.</li> </ul> <p>BACS aims to offer a service that covers:</p> <ul style="list-style-type: none"> <li>• Alcohol and drug misuse, dual diagnosis</li> <li>• Assessment of housing needs, health and family status</li> <li>• Enabling clients to access courses in Brent</li> <li>• Re-establishing family relationships</li> <li>• Joining the social fabric they live in</li> <li>• Children enjoying a more stable environment as their parents' drinking habits becomes part of the past.</li> </ul> <p>BACS is seeking a contribution towards offering a free service to residents of Brent with problematic alcohol use:</p> <ul style="list-style-type: none"> <li>• Based on individual need – thereby saving the NHS costs</li> <li>• prevention of crime and destruction</li> <li>• dealing with problematic families with children</li> <li>• Assisting with employment and voluntary work</li> <li>• Helping with the issue of relocated children</li> <li>• Institution of dual diagnosis</li> <li>• Assessing housing needs, health and family status</li> <li>• re-establishment of family relationships to ensure that children benefit from stable home environments</li> <li>• Preventing domestic violence.</li> </ul> <p>The organisation has a clear equal opportunities statement that seeks discourage discrimination of all forms against workers, users and their families. It further seeks to incorporate training in EOP in training sessions for both</p>

	volunteers and counsellors. These are incorporated in workshops on the subject where the issue is fully discussed and literature translated into various languages in use in Brent.
<b>7. Strategic Context &amp; Need</b>	<p>BACS addresses the strategic contexts of:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people:</b> BACS accepts referrals from children's social services teams and works with single parents with children at risk of offending. BACS further works with parents to change behavioural habits where children are concerned. BACS helps to control alcohol misuse amongst young people in Brent.</li> <li>• <b>Promoting quality of life and the green agenda</b> BACS helps to reduce alcohol misuse amongst adult citizens by conducting programmes to help them stop the habit.</li> <li>• <b>Regeneration and priority neighbourhoods</b> BACS organises voluntary work in priority neighbourhoods to help alleviate boredom amongst unemployed people. It also works with statutory groups to refer vulnerable clients including long-term jobseekers, ex-offenders and those involved in crime to fund their alcohol and drug use.</li> <li>• <b>Tackling crime and community safety</b> Works with clients at risk of offending to prevent them from engaging in crimes such as shoplifting and other forms of theft to feed drugs and alcohol habit. BACS also works with perpetrators of domestic violence and their victims to prevent regular occurrence of the behaviour.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £10,000 in 2005/06 from the Main Programme grants budget as a contribution towards salary costs. The summary of BACS' activities and justifications for financial support are set out in paragraphs 6 and 11 of this report. BACS intends to raise additional income of £25,000 from unspecified sources. If successful, its total income would be £35,000.</p> <p>BACS' audited accounts for the year ended 31 March 04 show that it made a deficit of £6,351 with a net balance sheet reserve fund of £16,852. This amount represents 47.4% of its total expenditure in 2003/04. In view of the above, officers are satisfied with BACS' financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>This is an on-going programme of service to the community whose success will be measured by:</p> <ul style="list-style-type: none"> <li>• Reduction in the effects of alcohol and drug misuse on individuals, families and the society at large.</li> <li>• Enable users to take advantage of services provided to promote a healthy lifestyle</li> <li>• The service will continue to offer a 12-week contract of counselling to Brent residents which will result in greatly reduced alcohol use or complete abstinence. It will look for work and improved lifestyle.</li> <li>• The programme will seek to offer placements to 'Brent</li> </ul>

	<p>residents in training as counsellors resulting in a diploma in counselling and found a job in substance misuse.</p> <p>Other forms of success will focus on</p> <ul style="list-style-type: none"> <li>• feedback forms received from clients completing treatment</li> <li>• Counsellors log books on the progress of clients</li> <li>• And continued feedback from telephone contacts with clients from counsellors.</li> <li>• Monitoring is done by sending out feedback forms to clients after treatment. Responses are used to improve the service.</li> </ul>
<b>10. Risks</b>	There are no perceived risks with this project.
<b>11. Options &amp; Conclusions</b>	<p>BACS is a continuous project that seeks to address the social needs of Brent citizens at risk of alcohol abuse. Since last year, BACS has been able to secure external funds to continue with this work. The service is a worthwhile one, which if withdrawn could have disastrous consequences for users. BACS should be advised to work in partnership and collaborate with relevant organisations working in its field for exchange of information and benefits.</p> <p>Also BACS should consider charging for referrals and administrative fees from referring organisations such as the NHS, PCT and fundholding doctors' surgery.</p>
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	11 January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Arts Council
<b>2. Project or activity Name</b>	Creative Arts
<b>3. Current Funding from LBB</b>	£10,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£15,000
<b>5. Recommendations</b>	<p><b>£10,000</b> - Subject to confirmation of delivering 10 exhibitions with dates and times.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external source and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Arts Council acts as an umbrella organisation for over 40 recreational and professional arts organisation in Brent.</p> <p>BAC offers arts provision through the programming and management of a local arts centre and gallery and support the development of the arts in Brent through education and training.</p> <p>BAC aims to meet the needs to support advice and provide facilities for arts organisations, arts participants and practitioners.</p> <p>BAC is fully committed to Equal Opportunities policies, it continually monitors the needs of the community groups and individual and reaching out those in need of support.</p> <p>BAC encourages male and female volunteers of all ages to participate in the running of the Arts Centre and to give informal training where appropriate.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of the local organisations and individuals to get involved with the arts and culture under the Council's priority in <b>Promoting quality of life and the green agenda</b>. It aims to enhance the life of people through performing arts and culture.</p> <p>The project intends to develop a programme of activities, which will promote vibrant young artist and photographers in the community to explore their artistic skills. They aim to increase active participation amongst the community to engage in various events/educational programmes such as the Gladstonbury festival, art exhibitions, photograph exhibitions, music concerns and work in partnership with other arts groups.</p>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £15,000 in

	<p>2005/06 from the Main Programme grants budget as a contribution towards BAC's core costs. The summary of proposed activities and justification for financial support are set out in paragraphs 6 and 11 of this report. BAC intends to raise additional income of £5,450 from other sources. If successful, its total income/costs would be £20,450. The amount requested represents 73.3% of its estimated income in 2005/06.</p> <p>Brent Arts Council, has not submitted its audited accounts for the year ended 31 March 04. However, its draft accounts for the same year show that it made surplus income of £53 with a balance sheet reserve fund £410. This amount represents 2.65% of its 2003/04 total expenditure. In view of the above, officers consider financial position of BAC to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>BAC aims to continue operating and promoting the Stables Art Centre and Gallery in order to encourage community involvement in the arts paying particular attention to individual artists encouraging development of artist skills and standards.</p> <p>The Project intends to provide a programme of various activities/events, which include <b>10</b> organised exhibitions; liaise with drama, music and art groups; organise community drama; assist affiliates with funding and organise <b>2</b> concerts. The objective is to bring the community together in an educational and enjoyable atmosphere. Duration of the programme by end of <b>March 2006</b>.</p>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Brent Arts Council has been established for the past 39 years as a registered charity. The organisation claim to have approximately 8,400 users of whom 12% resides outside the borough. 10% of its users are disabled people who actively participate in their services.</p> <p>The work of the organisation is operated with the support of 3 volunteers and 7 management committee members. A monitoring visit was carried out 20 August 2004 and officer are satisfied that the organisation has demonstrated an ability to manage and deliver services within the community. Criteria met.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT ASSOCIATION FOR VOLUNTARY ACTION</b>
<b>2. Project or activity Name</b>	Salary and running costs for the post of director
<b>3. Current Funding from LBB</b>	£30,000 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	<b>£102,752</b>
<b>5. Recommendations</b>	<p><b>Approved: £30,000</b></p> <p>For: Operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>BrAVA is the local council for voluntary services within Brent. It aims to help local voluntary organisations make a difference to their relevant communities by providing the following services:</p> <ul style="list-style-type: none"> <li>• <b>Resource centre</b> - by identifying needs and supporting the sustainable <b>development</b> of organisations providing a library holding information on funding sources, templates of various documents and policies and procedures relating to managing organisation and required administrative services.</li> <li>• <b>Volunteer Bureau Service:</b> Providing access to national volunteering initiatives for both organisations seeking volunteers and people wishing to volunteer their services</li> <li>• <b>Development support</b> to ensure the effective and efficient running of developing the capacity of local VCS – one to one support on legal, finance, employment, etc and special attention to factors affecting newer organisations.</li> <li>• <b>Capacity building</b> – providing training sessions on a wide range of issues relating to managing voluntary organisations</li> <li>• <b>Joint partnership working</b> – promoting joint working between both voluntary organisations and statutory and private sectors, to ensure/enable better services to be delivered to residents of Brent.</li> </ul> <p>BrAVA requests a contribution towards salary and related expenses for the post of director and core running costs for the day to day management of BrAVA.</p> <p>BrAVA has an equal opportunities policy within the organisation and the services it provides. BrAVA also aims to ensure that its services are accessible to all users regardless of their background. It also promotes new organisations where unmet needs are identified, particularly those who might be discriminated against.</p>

	BrAVA applies equal opportunities to its own operations including public advertisements for vacant posts
<b>7. Strategic Context &amp; Need</b>	<p>Through services provided to its membership, BrAVA addresses all the four main strategic contexts of the council's corporate priorities. It supports organisations providing services that address the issues of:</p> <ul style="list-style-type: none"> <li>• <b>Children and young people</b></li> <li>• <b>Promoting the quality of life and the green agenda</b></li> <li>• <b>Regeneration and priority neighbourhood</b></li> <li>• <b>Crime prevention and community safety</b></li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £102,752 in 2005/06 from the Main Programme grants budget as contribution towards the Association's operating costs. The summary of the proposed expenditure and justifications for financial support are set out in paragraphs 6 and 11 of this report. BrAVA intends to raise additional income of £136,869 from other sources. If successful, its estimated income/expenditure in 2005/06 would be £239,621.</p> <p>BrAVA's audited accounts for the year ended 31 March 2004 show that it made surplus income of £62,519 with a balance sheet reserve funds of £177,138. £111,211 of these funds are restricted for specific purposes, leaving a balance of £65,927 available for general purposes. This represents 27.2% of its total expenditure in 2003/04. Members will wish to note that BrAVA was awarded and paid £30,000 in 2003/04. This amount was not fully expended by £19,606 and is included in its general reserve funds.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Delivery of BrAVA projects is on-going and will cover the following:</p> <ul style="list-style-type: none"> <li>• Management to the organisation – on-going to keep the organisation going</li> <li>• One-to-one and general support to community - groups and voluntary organisations 45 groups seen for face-to-face advice and 90 targeted for general advice</li> <li>• Telephone advice and general support - 380 queries answered</li> <li>• Organising funders fair – two fairs organised and</li> <li>• Production of newsletter – 10 issues of the newsletter published in a year with a circulation of 800 +</li> </ul> <p>These services will be monitored through increased demand for the services, increased number of users accessing the services and applying quality standards such as PQASSO.</p>
<b>10. Risks</b>	<p>The only risk associated with this application is that there is no definite project targeted out of this. However success of BrAVA would depend on the demand from users, a demand which is ever growing. BrAVA has also been successful in attracting external funds</p>
<b>11. Options &amp; Conclusions</b>	<p>BrAVA continues to provide a useful service to community groups and voluntary organisations. Verbal feedback from service users confirms a good job well done. BrAVA is well represented at networking events round the borough.</p>

<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT ASSOCIATION OF DISABLED PEOPLE LIMITED</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£153,190 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	£167,639.71
<b>5. Recommendations</b>	<p><b>Approved: £153,190</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Association of Disabled People (BADP) is an umbrella organisation that works on behalf of other groups. Services offered include:</p> <ul style="list-style-type: none"> <li>• To combat discrimination against all disabled people</li> <li>• to remain a resource for all disabled people including black and minority ethnic groups</li> <li>• to provide good quality information and advice and support on independent living</li> <li>• continues to help smaller marginalized groups from BMER communities and</li> <li>• to strengthen the role of disabled people including their organisations in Brent</li> </ul> <p>BADP requests funds as contribution towards the following services:</p> <ul style="list-style-type: none"> <li>• core activities for management and development of the organisation - management, strategic development and liaison with voluntary and statutory agencies, including fundraising assistance</li> <li>• Information and advice – provision of good quality information in a range of issues relevant to disabled people</li> <li>• Welfare rights – advice and range of benefits affecting disabled people through in-house sessions, home visits and surgeries in selected accessible venues</li> <li>• Resource centre – providing an open centre that provides training and meeting rooms available to both individuals and groups.</li> </ul> <p>BADP has an equal opportunities policy that discourages all forms of discrimination especially against disabled people. BADP is also an equal opportunities employer that models itself according to the guidelines of the Social Model of Disability. It seeks to achieve equality of opportunity through:</p> <ul style="list-style-type: none"> <li>• Job opportunities and whole employment processes</li> <li>• Appropriate staff training and supervision and</li> </ul>

	<ul style="list-style-type: none"> <li>• Recognition of the necessity of offering increased time and additional language support through all contacts with disabled people.</li> </ul>
<b>7. Strategic Context &amp; Need</b>	<p>BADP addresses the following strategic contexts:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Combating deprivation amongst young disabled and deaf people Other projects for young people in conjunction with the Harrow Association of Disabled People, DISC in Camden and Connexions.</li> <li>• <b>Promoting the quality of life and the green agenda</b> BADP will continue to be a user-led organisation whose membership will be representative of Brent residents Increased demand for provision of good quality information Feedback and support for direct payment users</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> Ensuring the needs of residents are kept on the forefront of the agenda through appropriate consultation Provision of training to the long-term unemployed and Work to ensure that disabled claimants receive their fair share of benefits</li> <li>• <b>Tackling Crime and Community Safety</b> BADP will work towards the crime prevention guidelines provided by Greater London Action on Disability, the Crime and Disorder Action and the Disability Discrimination Act to prevent crime against disabled people.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £167,640 in 2005/06 from the Main Programme Grants budget as a contribution towards BADP's core costs. The summary of the proposed services and justifications for financial support are set out in paragraphs 6 and 11 of this report. BADP intends to raise additional income of £83,310. If successful, its total income/costs in 2005/06 would be £250,950. The amount requested represents 66.8% of its estimated income in 2005/06.</p> <p>BADP's audited accounts for the year ended 31 March 2004 show that it made a deficit of £17,954 with a net balance sheet reserve fund of £87,206. This amount represents £26.9% of its 2003/04 total expenditure. However, it is worth noting that the whole reserve is restricted for specific purposes. In view of the above officers consider BADP's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>BADP aims to undertake the following activities with accompanying results within the coming year:</p> <ul style="list-style-type: none"> <li>• To develop a training project using unemployed trainers – progress towards recruitment</li> <li>• Set up and develop an information database – establishment of an efficient information service</li> <li>• Start a volunteer team recruitment – 11 employed so far with double that number expected and</li> </ul>

	<ul style="list-style-type: none"> <li>• Consider a training programme for disabled people.</li> </ul> <p>Outcomes will be measured by:</p> <ul style="list-style-type: none"> <li>• Responses to user feedback questionnaires</li> <li>• Interviews, forums and meetings to record and track decrease of migrants and refugees</li> <li>• Improve employment and economic status of migrants and refugees and</li> <li>• Enable clients to access free professional advice on immigration and employment</li> </ul>
<b>10. Risks</b>	The main risk identified with the foregoing is whether BADP has the capacity to deliver all stated objectives. This is however being tackled through an effective programme of recruitment of volunteers to participate and assist with the projects. The volunteer programme is already in progress.
<b>11. Options &amp; Conclusions</b>	BADP continues to provide a mouthpiece for disabled people. BADP has been successful in raising funding from the Big Lottery Fund and others to fund programmes in this Year of the Disabled. Also it has been able to hold a job fair and other activities aimed at improving the life of people with disabilities. Funding as usual will contribute to making a difference in the lives of Brent residents.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	The Brent Black African & Caribbean Mental Health Consortium
<b>2. Project or activity Name</b>	The Brent Black African & Caribbean Mental Health Consortium
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£92,000
<b>5. Recommendations</b>	Nil – The proposal is outside the Brent criteria and conditions
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Consortium aims to raise the profile of Black mental health, protect and preserve the mental health wellbeing of Black African and Caribbean people who are living with mental health problems. It also aims to identify gaps and needs in service provision and to lobby for better services. It offers support to families and carers and acts as a resource for the community by providing a wide range of social, educational, information and workshops around mental health issues. It also facilitates monthly Black Minority Ethnic forum meetings.</p> <p>The Consortium is requesting funding towards the full cost of the following:  <b>Outreach/befriending programme</b> – recruit two fulltime outreach workers as well as volunteers to provide an outreach befriending programme  <b>Emotional well being</b> – work with Black African &amp; Caribbean groups to support their emotional wellbeing and reduce stress through management courses.</p> <p>The Consortium ensures that equality is practiced by ensuring that their literature reflects and welcomes as sections of the Black and African Caribbean community, their services are user-friendly, flexible and wheelchair accessible.</p> <p>The Consortium states that it works in partnership with all mental health agencies but its specific emphasis is on the Black African and Caribbean community. The work that they do take on board all aspects of the equal opportunities policy. They have stated that they do not have any figures relating to specific ethnic breakdown.</p>
<b>7. Strategic Context &amp; Need</b>	The Consortium aims to provide the Council with initiatives linked to <b>Supporting children and young people</b> by focusing on excluded communities and at risk young people from the Black community. The project will offer a helpline facility for people in crisis and will specifically focus on people who have been discharged from hospital.
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £92,000 in 2005/06 from the Main Programme grants budgets to cover its entire operating costs. The Consortium intends to

	<p>raise additional income from other sources. The summary of the proposed activities/expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report.</p> <p>The Consortium's audited accounts for the year ended 31 March 2004 show that it made a deficit of £14,873 with a balance sheet reserve funds of £101,638. £92,299 of these funds is restricted for specific purposes leaving a balance of £9,339 available for general purposes. The specific purposes are stated in accounts. In view of the above, officers consider the organisation of the consortium as satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Funding is requested towards the total cost of launching and running the project. The project aims to provide a service that is sensitive and culturally appropriate, reduce hospital admissions and thus reduce isolation.</p> <p>The Consortium aims to help the unemployed trainees to secure employed through the training and experience gained from working in proposed befriending project.</p> <p>The Consortium has stated that in February 2004 <b>35</b> people including a number of service users and a local Black GP attended the Delivering Racial Equality Seminar. At its October 2004 seminar on Dangerous and Severe Personality Disorder over <b>100</b> people attended. The BME forum has over 20 members.</p> <p>The Consortium plans to offer a service to a maximum of <b>30</b> clients within its proposed Outreach/Befriending programme.</p>
<b>10. Risks</b>	<p>The Consortium has applied for the full amount under application and is not proposing to contribute anything towards the total cost of the project. This is outside the criteria as it failed to indicate whether they will achieve funds from external sources.</p>
<b>11. Options &amp; Conclusions</b>	<p>The Consortium has been established since September 2002 and has managed to raise funding from various sources i.e Brent Primary Care Trust, South Kilburn NDC, Health Action Zone etc.</p> <p>In its final application, the project confirmed that they have received £24,000 from external sources, however, they failed to indicate whether this will be a match fund towards this project.</p>
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Community Housing Ltd
<b>7. Project or activity Name</b>	Housing for homeless people
<b>3. Current Funding from LBB</b>	£11,500 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£11,500
<b>5. Recommendations</b>	<p><b>£11,500</b> - Contribution towards delivering the listed outcomes as stated in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Community Housing Ltd is a locally based housing co-operative providing affordable housing for the homeless people in Brent. One of their major aims is to help single people in Brent gain access to accommodation. BCH currently houses 16 households nominated by Brent Council in temporary housing.</p> <p>BCH is an equal opportunity policy for both users and employee. Its practice of this policy ensures that staff and management committee adhere by it. Their user profile outlined in there application indicates they supports a diverse mix of people from various cultures.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project intends to address the strategic objectives under <b>Promoting quality of life and the Green Agenda</b> by participating in the running of the co-operative (tenant controlled housing). By joining the management committee and sub-committee and attending general meeting of the co-operative. They also intend to hold general meeting in the forum for all members to attend to ratify policies governing the co-operative.</p> <p><b>Regeneration and priority neighbourhoods</b> – will be achieved by assisting single people to obtain a more secure housing in priority areas such as Harlesden and South Kilburn. This will assist them in obtaining employment.</p> <p><b>Tackling crime and community safety</b> – by housing people in vacant properties. Thus preventing vandalism and unlawful us of properties.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant to upto £11,500 in 2005/06 from the Main Programme grants budget as a contribution towards salaries. The summary of the proposed activities and justifications for financial support are set out in paragraph 6 and 11 of this report. The Company intends to raise additional income of £856,156 from various sources. If successful, its total estimated income/expenditure in 2005/06 could be £868,378. The grant requested represents 1.32% of the Company's income/expenditure.</p>

	<p>BCH's audited accounts for the year ended 31<sup>st</sup> March 2004 show that it made surplus income of £154,743 with a balance sheet reserve funds of £392,207. £57,179 of these funds is restricted for specific purposes leaving a balance of £392,207 available for general purposes. This amount represents working capital for five months and 38.88% of its 2003/4 total expenditure. In view of the above, officers consider BCH's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The Project aims to make a specific difference by improving housing circumstance of current members and single people in Brent. Increased numbers of housing stock management and attend to services associated with other service providers. They will also circulate a member's news letter quarterly.</p> <p>The delivery of the programme will be achieved by approaching property owner in order to raise profile. Development of BCH role and strengthen contact with Registered Social Landlords (RSL). They will also formulate an official members newsletter, which will be produced quarterly for members.</p> <p>Intended outcomes include:</p> <ul style="list-style-type: none"> <li>• <b>70</b> new properties managed by December 2005</li> <li>• Management agreement with the Registered Social Landlords (RSL) by March 2006</li> <li>• Membership involvement in editorial and production of newsletter by March 2006</li> </ul>
<p><b>10. Risks</b></p>	<p>None Identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Brent Community Housing Ltd is based in Queens Park and registered with Industrial &amp; Provident Societies Act 65. The Project continues to support the needs of homeless people by providing them with temporary accommodation. For the past 30 years of its operation they continue to manage a number of properties on behalf of Everbrook Housing co-operative in Stoke Newington.</p> <p>The Project managed 330 tenancies of whom 83% were resident of Brent and the remaining 17% live outside the borough. However, during the past year BCH successfully managed 62 permanent properties.</p> <p>In conclusion BCH future plans are to secure additional resources of shortlife and permanent stock. If successful they intend to employ new staff to take new properties into management.</p> <p>A monitoring visit was carried out 17 August 2004 and officers are satisfied that BCH have the ability to manage a much needed service to the community. Criteria met.</p>
<p><b>Report Author:</b></p>	<p>Jacqueline Smith</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Domestic Violence Forum
<b>2. Project or activity Name</b>	Brent Domestic Violence Forum
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£35,000
<b>5. Recommendations</b>	Nil – No financial documentation submitted for July 04 in support of this application, despite being in operation since 1985.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Domestic Violence Forum has been in existence since 1985 and is a floating multi-agency partnership chaired by the voluntary sector consisting of Brent Women’s Aid, Asian Women’s Resource Centre, ARICAS Perpetrator Project, London Borough of Brent, Metropolitan Police, Primary Care Trust, Crown Prosecution Service, Probation Service and other local specialist voluntary agencies. The Forum is not yet officially constituted but has plans to be.</p> <p>Its overall purpose is to reduce the number of victims and their children losing lives at the hands of a perpetrator by improving access to an the quality of local support services. The Forum achieves this by working towards a common holistic response to domestic violence. It meets bi-monthly and has five domestic violence related subgroups: Children &amp; Young people, Housing, Murder Review, Publicity and Procedures and training.</p> <p>The Forum is requesting funding for the post of a Domestic Violence Development Worker which is currently housed by the Asian Women’s Resource Centre until March 2005. Behind the scenes the development worker carries out development work and continuation of this post is paramount to the continued success of the Forum.</p> <p>The Forum has in place an equal opportunities policy and recognises that discriminations and inequality exists in society but seeks to redress this through responsible conduct whilst implementing BDVF strategy, policy and consultation processes. The Forum has not provided the numbers of people benefiting from their services and has stated that their work is Brent professional based but not necessarily Brent residents based.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Supporting Children and Young People, Promoting a Quality of Life and the Green Agenda, Regeneration and Priority Neighbourhoods and Tackling Crime and Community Safety</b> through its research activities leading to changes in the legal system - creation of young people sub-group to address issues around education and prevention of domestic violence.</p>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £35,000 in

	<p>2005/06 from the Main Programme grants budget as a contribution towards salary. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Forum intends to raise additional income £6,850 from other sources. If successful, its total income and expenditure would be £41,850.</p> <p>The Forum was established in 1985 and has failed to submit its most recent audited/certified accounts in support of its application. However, its income and expenses for the 6 months to December 03 shows it made surplus income (£2,582) over expenses (£2,133) of £454. In absence of the forum's certified/audited accounts for year ended July 2004, officers are unable to comment on the Forum's financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The Forum aims to provide an effective mechanism for developing and nurturing services around Domestic violence prevention through the consultation and effective implementation of the forthcoming Domestic Violence Strategy. It aims to increase the number of its service users, produce quarterly bulletins, minutes from forums and subgroup, increase access to services through publicity, and increase quality of service through training.</p> <p>The Forum states that it will provide the following:</p> <ul style="list-style-type: none"> <li>• 5 Domestic Violence Forum meetings a year</li> <li>• 12 Information Bulletins will be produced</li> <li>• 3 networking seminars for practitioners</li> <li>• establish a pool of domestic violence awareness trainers by the end of March 06.</li> </ul>
<b>10. Risks</b>	<p>The risk attached to this project would be whether or not they are able to raise the additional match funding if any grants were awarded.</p>
<b>11. Options &amp; Conclusions</b>	<p>The Forum will need to have a funding proposal in place to show how it will continue to fund the post of the development worker after 2005/06.</p> <p>The Forum held a series of one day domestic violence awareness training which 222 professionals attended. The Forum currently has over 100 member organisations on their list. It estimates that membership will continue to increase as they engage with more organisations.</p>
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	BRENT INDIAN ASSOCIATION (BIA)
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£73,000 Main Programme Funding
<b>4. Amount requested from LBB</b>	£131,000
<b>5. Recommendations</b>	<p>£73,000 towards delivering the agreed outcomes and Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Indian Association (BIA) is a locally based project that has been in the area for 38 years, providing services to people mainly from the Indian sub continent. The services provided are:</p> <ul style="list-style-type: none"> <li>- Advice and information on immigration</li> <li>- Welfare benefit appeal</li> <li>- Entry clearance refusals</li> <li>- Housing</li> <li>- Employment</li> <li>- Health and social care</li> <li>- Domestic violence and</li> <li>- General enquiries</li> </ul> <p>For the purpose of this application BIA aims to carry on delivering the activities listed above.</p> <p>Brent Indian Association promotes equality of opportunities in all its services to the community regardless of their background, gender or race.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young people</b> by providing space for the young people to play and reading.</p> <p>And under the <b>Promoting a quality of life and the green agenda</b>, BIA aims to give advise to maximise to maximise access to affordable, quality housing, provide information, advocacy and counselling services to local people.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £131,000 in 2005/06 from the Main Programme Grant budget. The amount requested is expected to cover 100% of its core costs. The summary of the proposed activities and justifications for financial support are set out in paragraph 6 and 11 of this report. The association intends to raise £7,000 from other source. However this amount failed to reflect the grant expected from the Golden Jubilee Awards in 2005/06. the amount requested represents 94.9% of its total expenditure in 2005/06</p> <p>BIA's audited accounts for the year ended 31 March 2004</p>

	<p>show that it made surplus income of £38,364 with a balance sheet reserve funds of £234,353. £233,166 of these has been transferred to the building funds leaving a balance of £1,187 available for general purposes.</p> <p>Members are asked to note that the Council made a contribution of 48.3% of its total income/expenditure in 2003/04.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by providing welfare and professional advice on immigration, housing and employment. It is proposed that the project will achieve the following:</p> <ul style="list-style-type: none"> <li>- <b>210</b> Housing advise</li> <li>- <b>650</b> immigration advise</li> <li>- <b>550</b> welfare benefit advise and</li> <li>- <b>150</b> general enquiries</li> </ul>
<b>10. Risks</b>	<p>The main risks associated with project sit mainly with the organisation not being able to secure match funding from external sources. It is also worth noting that the organisation is currently re-developing their building and are currently in temporary building in the area, this could mean that the number of clients being served could be smaller than the original amount served at the main building.</p>
<b>11. Options &amp; Conclusions</b>	<p>The project indicates that they deliver a whole range of services, ranging from advise, information, education and employment, however officer recommend that the organisation focuses at one or two core services and strengthen it ability to deliver a good, if not an excellent service, but this will need a forward strategy on the delivery mechanism.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT INDIAN COMMUNITY CENTRE</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£20,197 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	£21,345
<b>5. Recommendations</b>	<p><b>Approved: £20,197</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Indian Community Centre (BICC) aims to provide services to local Asian people including:</p> <ul style="list-style-type: none"> <li>• language classes in Gujarati for young Asians</li> <li>• music and dance classes for children</li> <li>• computer training for unemployed adults</li> <li>• Social and luncheon clubs for pensioners</li> <li>• Crime prevention discussions and activities for pensioners</li> <li>• Summer projects for children</li> </ul> <p>The Centre is looking for contribution towards general running costs and assistance with</p> <ul style="list-style-type: none"> <li>• Providing language classes for Asian youth</li> <li>• Summer playscheme</li> <li>• Activities including such as luncheon clubs and trips for elderly and disabled people</li> <li>• Computer classes for unemployed adults and</li> <li>• Crime prevention information and activities for the vulnerable.</li> </ul> <p>BICC has an equal opportunities policy in place and is committed to it both in its employment practices and delivery methods. The organisation has in place a clear disciplinary and grievance procedure for use in cases of contravention of the policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>BICC addresses all five strands of the strategic context and need:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b>              Long-term activities include support full-time education activities – Gujarati language classes for children and young people              Continued teacher training to maintain high quality education service              Encouraging leadership and decision making projects              Reinforce traditional Asian family values through a range of arts and cultural activities              Better recreation/sport facilities for children, young</li> </ul>

	<p>people and adults. Activities include: Trip to Cheddar Caves, London Eye, Cadbury World in Birmingham and a visit to Thorpe Park.</p> <ul style="list-style-type: none"> <li>• <b>Promoting the quality of life and the Green Agenda</b> Luncheon club, outings and other activities for elderly and disabled people. Activities here include group activities for elders, yoga classes, and information technology project of training elderly people on the computer</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> Computer classes for unemployed adults, and a Summer project in which GCSE students are given leadership training</li> <li>• <b>Tackling crime and community safety</b> BICC contributes to local initiatives with community, statutory and voluntary organisations such as BrAVA, Brent Community Network, Brent Police Consultative Group, Willesden Area Consultative Forum, Brent Youth and Community Service Council and the Brent Community Safety Unit.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £21,345 in 2005/06 from the Main Programme grants budget as a contribution towards its core activities. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6 and 11 of this report. The Centre intends to raise additional income of £17,390 from other sources. If successful, its total income/costs would be £39,135 in 2005/06. BICC's audited accounts for the year ended 31/03/04 show that it made a deficit of £510 with a negative balance sheet reserve fund of £216.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project seeks to improve the quality of life of local Asian people by encouraging:</p> <ul style="list-style-type: none"> <li>• Culture in the teaching of mother tongue languages</li> <li>• Encouraging the positive development of children by engaging them during the summer playscheme</li> <li>• Promote health education and skills training for adults and</li> <li>• Promote the security of its vulnerable citizens.</li> </ul> <p>Delivery will be in the form of:</p> <ul style="list-style-type: none"> <li>• First aid qualification for committee members through training</li> <li>• Organising trips for members of the luncheon clubs on a weekly basis</li> <li>• Increase participation in the summer project</li> <li>•</li> </ul>
<b>10. Risks</b>	<p>There are no perceived risks.</p>
<b>11. Options &amp; Conclusions</b>	<p>A monitoring visit to the Project demonstrated the value that BICC is adding value to the quality of life of Asian People in Brent. It has received a number of quality marks including the Investors In People and the Queens Award in 2004. The project should be advised to outline a credible fundraising strategy that will raise funds from external sources. BICC needs to outline a programme of active</p>

	fundraising from other funders
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Irish Advisory Service
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£36,100 <b>Main Programme</b> £27,459 <b>Support People (Brent)</b> £705 <b>Edward Harvist Trust</b>
<b>4. Amount requested from LBB</b>	£65,500
<b>5. Recommendations</b>	<p><b>£36,100</b> - Subject to delivering the outcomes listed in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Irish Advisory Service is a locally based organisation providing welfare support and a range of other holistic and inclusive advice and specialist information and support services to Irish People who reside primarily in the borough and of London generally.</p> <p>Currently providing housing advice service; children and families social work; outreach project caters for 40-65 year olds; travellers youth project/living; day care befriending service; criminal justice project and a peer youth mentoring project.</p> <p>Brent Irish Advisory Service is committed to equal opportunities both in its employment practices and its service delivery. The organisation support all the existing UK legislation and policies formed to tackle discrimination, prejudice and social exclusion. BIAS oppose to all behaviours, attitude and actions that discriminate against individuals and social groups.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will contribute to the Council's corporate priority areas:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> <li>• <b>Regeneration and Priority Neighbourhood</b></li> <li>• <b>Tackling Crime and Community Safety</b></li> </ul> <p>It intends <b>Supporting Children and Young People</b> of the borough including Irish travellers. Approximately 435 young people between 0-25 are socially excluded or disadvantaged. The organisation has stated that less than 10% complete 2<sup>nd</sup> level or cease to reach 3<sup>rd</sup> level education.</p> <p>The project claims that 26% of the Irish population in Brent and Harrow live in deprived areas and between December</p>

	<p>1999 and May 2002 there were 12 deaths of men in custody at Brixton prison and more than half of these men were of Irish origin. Therefore intend <b>Promoting a quality of life and the Green Agenda.</b></p> <p><b>Regeneration and Priority Neighbourhood</b> – rate of unemployment is high within the Irish community particularly amongst the travellers. They have an equal rate of offending and prison detentions.</p> <p><b>Tackling Crime and Community Safety</b> by Providing victim support and address fear of crime within the community. Implement programmes to reduce crime.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £65,500 in 2005/06 from the main programme grants budget as a contribution towards its core costs. The summary of the proposed services and justifications for financial support are set out in paragraphs 6 and 9 of this report. BIAS has already secured additional income of £289,000 and is intending to receive £50,000 from Brent Social Services Directorate. If these applications are successful, its total income in 2005/06 would be £404,500. LBB contribution would be 16.2% of the estimated expenditure.</p> <p>BIAS's audited accounts for the year ended 31 March 2004 show that is made surplus income of £20,385 with a balance sheet reserve funds of £102,690. £85,147 of this amount is restricted for specific purposes, leaving a balance of £17,543 available for general purposes. BIAS has sufficient resources lasting 4 months. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>BIAS is seeking funding as a contribution towards the delivery of various activities/services and to employ an Irish Travellers Development worker who understands the needs of Irish Travellers.</p> <p>Delivery of the programme will include:</p> <ul style="list-style-type: none"> <li>• Delivery of <b>100</b> personal safety alarms to vulnerable groups, which would reduce fear of crime;</li> <li>• The facilitation and support to victims of crime will involve 3<sup>rd</sup> party reporting with the use of a suitable form system in conjunction with the police in dealing with reported crimes;</li> <li>• Training session will be provided for service users where a qualification can be obtained. As an outcome participants will gain work experience through voluntary or paid work;</li> <li>• Develop cultural and diversionary activities with the view to combat crime;</li> <li>• Personal safety talk will be delivered to high risk groups, which will be held on travellers sites and elders groups to include awareness and self protection;</li> <li>• An awareness training programme will be implemented to support people suffering from TB and cancer. It will be delivered through the</li> </ul>

	<p>distribution of suitable materials, which will create a greater awareness and support mechanism;</p> <ul style="list-style-type: none"> <li>Recruitment of young unemployed people will be given the opportunity to work as volunteers/mentors through an office placement scheme, which will provide training.</li> </ul> <p>The above programme will be delivered between <b>1 June 2005 and 1 April 2006</b>.</p>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Brent Irish Advisory Service has been established for the past 26 years as a registered charity and Company Ltd by Guarantee. The Service continues to support 1,800 users of whom 83% Brent resides and 17% resides outside the borough.</p> <p>At present they employ 3 part-time and 10 full-time staff. In addition 7 management committee members and 30 volunteers who assist with the delivery of their services. During the past year a monitoring visit was conducted 26 August 2004 and officers are satisfied that they have good mechanisms in place for managing its services within the community. Criteria met.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Mencap
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£50,000 <b>Main Programme</b> £3,000 <b>John Lyons Charity</b> £7,785 <b>Positive Activities for Young People</b>
<b>4. Amount requested from LBB</b>	£71,274
<b>5. Recommendations</b>	<p><b>£50,000</b> - Subject to delivering the outcomes listed in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Mencap is a locally based organisation which aims to enable Brent residents with learning disability of all ages to live as independent as possible. Some of the services Brent Mencap provide are:</p> <ul style="list-style-type: none"> <li>• Campaign on behalf of people with learning disabilities of all ages and their carers</li> <li>• Working in partnership with statutory and independent sector</li> <li>• Providing a range of other services to people with learning disabilities</li> </ul> <p>Brent Mencap is committed to equal opportunities both in its employment practices and its service delivery.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Brent Mencap meets 4 of the Council's key priorities as follows:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> <li>• <b>Regeneration and Priority Neighbourhood</b></li> <li>• <b>Tackling Crime and Community Safety</b></li> </ul> <p>The Project provides the Council with initiatives to the benefit of young people by working closely with Brent Youth and Connexions Services, Social Services, Education and other voluntary sector partners to combat social exclusion and setting up pilot projects.</p> <p>The intended services will promote the formation of youth groups with learning disabilities to encourage confidence, life skills and achievement. They intend to develop joint projects in order to enhance health and well being to include recreational, social activities and educational programmes. Further development of the project will include the pursuit of funding in the aim of working towards tackling high incidence of unemployment.</p>

<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £71,274 in 2005/06 from the Main Programme grants to cover its core costs. The summary of proposed activities and justifications for financial support are set out in paragraph 6 and 9 of this report. The Organisation is not intending to raise additional income from other sources.</p> <p>Mencap's audited accounts for the year ended 31 March 2004 show that it made surplus income of £72,894 with a balance sheet reserve funds of £324,367. £74,521 of this fund has been set aside for specific purposes, leaving a balance of £249,746 available for general purposes. This amount represents 49.13% of its total expenditure. In view of the above, Officers consider the organisation's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Brent Mencap is seeking funding to support a wide range of activities/services and to raise awareness of the needs and wishes of people with learning disabilities.</p> <p>The Project will be delivered as follows:</p> <ul style="list-style-type: none"> <li>• Service development and delivery – a range of relevant strategic meetings, events and consultations in Brent and West London to ensure that needs are met.</li> <li>• Written feedback and distribution of information to a range of bodies about needs and wishes of people with a learning disability. Changes achieved or increased awareness as a result of feedback.</li> <li>• Social inclusion initiatives – pilots or projects developed and funded. Expected outputs/outcomes successful with bids, new projects, classes, social events set-up. Users report their needs are being met. Increased feelings of confidence sense of belonging.</li> <li>• Continued dating service – community safety and adult protection work. <b>25</b> or more matched. <b>30</b> people attend crime prevention events and attendance at adult protection committee and briefings.</li> <li>• Consultation and involvement of people with learning disabilities – <b>200</b> expected to participate. More projects, policies/plans and refer to their individual needs and wishes.</li> <li>• Increased range of social events, tournaments and discos – <b>500</b> people attend event. Expected outcomes of evaluations are positive and requests for more events.</li> <li>• Specialist services continue and develop giving people with learning disabilities the opportunity to access support and advice accordingly. Support and advice readily available as and when required.</li> <li>• Campaigning provision and development of play and leisure activities for children and young people</li> </ul>

	<p>with a learning disability. Intended outcome to increase the number of children who will be given the opportunity to participate in play and leisure activities.</p> <p>The programme of activities will be completed by <b>March 31 2006.</b></p>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Brent Mencap is based in Willesden and has been in existence for the past 48 years. It continues to support the needs of 1,204 disabled people in the community.</p> <p>During the past year they organised a celebration of 21 years of their Housing Service, which provides independent tenancies for 19 adults with learning disabilities in 3 houses. The event took place at the Wembley Plaza and proved to be a success. They also attended a residential in North Devon catering for 9 young people and 6 staff members. The programme included a range of outdoor activities specially designed for people with learning difficulties or psychically challenged.</p> <p>Brent Mencap intends to organise a national conference organised by CHANGE scheduled to take place 11 January 2005. The programme is designed to campaign for equal rights for all persons with a learning disability including persons who are deaf or blind. CHANGE will also launch a book called 'You and Your Baby 0-1', which is specially designed for parents with learning disabilities. In addition they intend to work towards achieving Matrix Standard in 2005.</p> <p>Officers are satisfied with their performance as they have demonstrated an ability to manage the delivery of its programme both efficiently and effectively. Criteria met.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Neighbourhood Watch Association
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£20,000
<b>5. Recommendations</b>	<p><b>£20,000</b> subject to the following:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Neighbourhood Watch Association aims to co-ordinate and promote the development of Neighbourhood Watch within Brent. Current services include the following:</p> <ul style="list-style-type: none"> <li>• Community Safety and Crime prevention</li> <li>• Liaison between the Police, Brent Council and the Community</li> <li>• Involvement of residents and agencies in the community partnership.</li> </ul> <p>Brent Neighbourhood Watch Association has an equal opportunities policy in place. The policy is implemented by way of a wide range of guidelines such as:</p> <ul style="list-style-type: none"> <li>• Open membership for all Neighbourhood Watches</li> <li>• All local residents are allowed to apply for co-ordinators post</li> <li>• Constitution of the BNWA</li> <li>• Terms and reference of the BNWA</li> <li>• Following the guideline of Brent Council's equality procedures</li> <li>• All members are invited to attend the AGM</li> <li>• Open nomination for the selection of Executive members according to the BNWA constitution.</li> </ul> <p>The Association have claimed that approximately 60,000 plus members participate in their services. However they have stated that no statistics are held to reflect a breakdown of ethnicity.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to support 3 of the Council's priorities under the following:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> <li>• <b>Tackling Crime and Community Safety</b></li> </ul> <p>By encouraging both young people and adults to work closely together to address anti social behaviour, drugs and alcohol and fear of crime. They also intend to</p>

	<p>promote publicity by way of campaigning, distribution of information to households, target anti robbery/burglary signs in the area and providing advice and support to victims.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for revenue grant of £30,000 in 2005/06 from the Main Programme grants budget. The summary of the proposed expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Association is not intending to raise additional income from other sources.</p> <p>BNWA's certified Bank Statement for the year to 31 December 2003 shows that it made a surplus income (£1,756) over expenses (£1,284) of £427 with a net balance of £3,112. This amount represents cash at bank and 242.3% of its total expenses. In view of the above, officers consider the Association bank balance satisfactory. However, the Association has not demonstrated its ability to maintain simple accounting/financial systems. However they have given assurance that they will be using Sage accounting system. If this materialise this will improve their accounting procedures.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Funding is sought to enable the development of a central hub of communication through various resource networks between the local watches, residents and local police in conjunction with community safety officers and Brent Council.</p> <p>The project intends to delivery a programme of various activities to include:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Watch liaison worker;</li> <li>• New neighbourhood watches, which will raise confidence level in Brent;</li> <li>• The production of an NW newsletter to raise awareness of vulnerable residents. The distribution of <b>15,000</b> newsletters borough wide;</li> <li>• Neighbourhood Watch signs will be used to promote schemes to raise public awareness on burglary issues. <b>500</b> signs will be placed in high risk areas;</li> <li>• Training on how to deliver community safety will consist of <b>10</b> NW co-ordinators;</li> <li>• Annual NW conferences will be held to raise awareness of crime reduction and prevention. <b>100</b> local residents will participate;</li> <li>• Partnership day will be attended by the local community, voluntary sector, Police and Brent Council. There will be a total of <b>4</b> partnership days, which will be <b>on-going</b>;</li> <li>• The development of a youth programme targeting problem areas will be attended by <b>20</b> young people.</li> </ul>
<b>10. Risks</b>	<p>The Association accounting system has been identified as a factor of risks however it is recommended that they use Sage system.</p>
<b>11. Options &amp; Conclusions</b>	<p>The Association is based in Willesden and has been established for the past 7 years as a registered charity.</p>

	<p>Throughout the duration of its service they have managed to provide a secure programme of activities to combat anti social behaviour and increase community safety within the neighbourhood. They claim that 60,000 members have benefited and participated in building a better environment for all citizens in the community. However, they failed to produce a breakdown of ethnicity of users.</p> <p>The Association appear to have good mechanisms in place for monitoring the effectiveness of its services. This is carried out by way of producing a range of structured systems, which includes monthly reports, recording keeping of leaflets and information distributed and talking to the local community.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT REFUGEE FORUM</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£39,700
<b>5. Recommendations</b>	<p><b>Not recommended.</b></p> <p>Costing proposed has no direct link with corporate project applied for.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Refugee Forum (BRF) aims to support community groups and voluntary organisations that work with refugees and asylum seekers. It seeks to:</p> <ul style="list-style-type: none"> <li>• promote equality of opportunity and eliminate discrimination</li> <li>• promote capacity building and integration of Brent-based refugee organisations</li> <li>• represent the views of refugees and asylum seekers at different forums.</li> </ul> <p>BRF also aims to represent Young Refugee Community Organisations to provide a platform for discussion, identify and bridge gaps in service provision. Services provided include:</p> <ul style="list-style-type: none"> <li>• Promoting partnership working and general welfare amongst refugee-led youth organisations</li> <li>• Supporting and providing information and guidance to develop capacity building within these groups</li> <li>• Helping the organisations provide quality services to encourage participation of young people</li> <li>• Promote equality, diversity and culture</li> </ul> <p>BRF is seeking contribution towards establishment of specialist focus working groups to be led by Brent member organisations. Extend the working hours of the part-time information officer and translation of information into other languages.</p> <p>As a representative of refugee organisations BRF promotes equal opportunities and has a clear policy supporting this. Its membership is made up of BMER organisations and its management committee represents various groups. Their premises are wheelchair-adapted and generally promotes activities that support diversity.</p>
<b>7. Strategic Context &amp; Need</b>	<p>BRF seeks to address the following strategic contexts:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> BRF seeks to support at-risk young people and excluded communities. It also works with the hard-to-reach and excluded young refugees, highlighting their needs and encouraging them to play a full role in community life by participating in sports, arts and cultural activities.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Promoting quality of life and the green agenda</b> BRF promotes community cohesion by increasing opportunities for participation, involving young people, increasing cultural awareness and maximising access to information and joint working.</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for revenue grant of up to £39,700 in 2005/06 from the Main Programme grants budget as a contribution towards its core costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10, and 11 of this report. The Forum intends to raise additional income of £5,300 from other sources. If successful, its total estimated income/expenditure in 2005/06 will be £45,000. The amount requested represents 88.2% of its total income. BRF's certified accounts for the year ended 31 March 2004 show that it made a deficit of £1,179 with a net balance sheet revenue fund of £43,765. This amount represents cash at Bank and 61.3% of its total expenditure. In view of the above, officers consider the forum's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery mechanism of this project is as follows:</p> <ul style="list-style-type: none"> <li>• Extension of working hours of the information officer - 3½ working days by April 05.</li> <li>• Recruitment of 10 young refugee organisations/service providers – consultation and assessment by July 05</li> <li>• Acquisition of new premises – August 05</li> <li>• Development of infrastructure – production of business plan and fundraising strategy by October 05</li> <li>• Fundraising to sustain the project – acquire additional resources by December 05</li> <li>• Development of three capacity building initiatives to empower YRCOs – January –March 05</li> </ul> <p>Success of the programme will be measured by:</p> <ul style="list-style-type: none"> <li>• Establishment of young refugee forum, number of new organisations joining the forum.</li> <li>• Establishment of youth development worker, business plan and increased fundraising</li> <li>• Increased capacity building initiatives, number of participants and quarterly financial arrangements.</li> </ul> <p>Outcomes from the proposed project will include: To alleviate isolation and improve young refugees' quality of life and increase their participation; build their confidence and capacity build the sector. The organisation also aims to listen to the views of the young generation, shape future planning and to improve access to mainstream services to the most vulnerable communities. These will be measured by :</p> <ul style="list-style-type: none"> <li>• user-feedback</li> <li>• recording and monitoring the contribution and achievements of young refugee forum based on evidence e.g. increased membership, number of capacity building initiatives sessions, consultation with young refugee</li> <li>• Improvement of young refugees educational and economic opportunities e.g. expansion of library services including reading and literacy schemes with</li> </ul>

	Brent Youth Partnership, Harlesden Library, Brent Refugee Forum and Alperton School,
<b>10. Risks</b>	BRF is asking the Council to fund its total revenue costs, with the organisation contributing only capital equipment. Targeted outcomes are vague and the organisation cannot confirm its membership, even those organisations represented in Brent.
<b>11. Options &amp; Conclusions</b>	BRF has built a track record of fundraising for its increased community activities as stated in its annual report. However Brent Council is being asked to fund recurrent costs with no direct link to the project under application.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Brent Somali Community
<b>2. Project or activity Name</b>	Advice and Information Centre
<b>3. Current Funding from LBB</b>	£500 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£1,845
<b>5. Recommendations</b>	<p><b>£500</b> - Towards operating costs.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Somali Community project has been around for a number of years providing services for the Somali Community primarily and others generally. It offers services in area of housing, health, education, social services, immigration and interpretation. BSC also help young Somali's to be aware of the bad consequences of committing crimes.</p> <p>The Organisation has a clear commitment to equal opportunities and it discourages workers and volunteers to discriminate against anyone on the grounds of colour, creed, religion or disabilities. The Organisation encourages users to inform them if they think anyone is mis-using the policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Brent Somali Community aims to promote the Council's corporate objective under the 3 priorities as follows:</p> <ul style="list-style-type: none"> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> <li>• <b>Regeneration and Priority Neighbourhoods</b></li> <li>• <b>Tackling Crime and Community Safety</b></li> </ul> <p>The Project will enhance the lives of the Somali Community by promoting cultural activities to increase knowledge and awareness. These practices will prevent social exclusion and work towards integration. They provide advice and support to encourage and promote independence amongst the Somalian's. Thus giving them the opportunity to find jobs and not rely on income support as a means to an end. The young people are also encouraged to avoid truancy, involvement in street fights and use of drugs.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for revenue grant of up to £18.45 in 2005/06 from the main programme grants budget as a contribution towards its administration and cultural events costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation intends to raise additional income of £445 from other</p>

	<p>sources. If successful, its total estimated income and expenditure in 2005/06 would be £2,290.</p> <p>The BRESCO has not submitted its most recent certified or audited accounts in support of this application. In absence of this document, officers are unable to comment on the organisation's financial position.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Brent Somali Community seeks funding as a contribution towards providing a training and recruitment programme for volunteers to gain work experience in order to attain paid employment. They also intend to raise awareness of dietary requirement amongst the Somalians within the community.</p> <p>The Project aims to provide a training programme to include:</p> <ul style="list-style-type: none"> <li>• Training of <b>8</b> members to obtain a public driving license, which will enable them to seek employment as a bus driver. The intended outcome is <b>6</b> members at the end of a <b>6</b> month period.</li> <li>• Train <b>24</b> unemployed members to become computer literate and proficient in office work. Intended outcome <b>20</b> members will be fully trained by the end of 12 months.</li> <li>• The volunteer training and recruitment programme caters for <b>25</b> people. The intended outcome is <b>13</b>.</li> </ul>
<p><b>10. Risks</b></p>	<p>Not financially sound as they failed to produce adequate certified/audited accounts.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Brent Somali Community is based in Wembley and has been in operation since June 1992. They continue to provide advice and information to 514 users of whom 89% are residents of Brent and 11% live outside the borough.</p> <p>The organisation claim that 15 volunteers and 11 management committee members assist in providing their service to the Somalians within the community. They appear to be providing a valuable and much needed service to the community.</p>
<p><b>Report Author:</b></p>	<p>Jacqueline Smith</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>BRENT WOMEN'S AID</b>
<b>2. Project or activity Name</b>	Salary for Child Development Worker
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£32,000
<b>5. Recommendations</b>	<b>Not recommended.</b>  BWA requests 100% funding which is outside the criteria.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Women's Aid(BWA) seeks to provide</p> <ul style="list-style-type: none"> <li>• A safe refuge for women and children fleeing domestic violence.</li> <li>• Temporary accommodation and play services for these families with counselling</li> <li>• Outreach support for women who choose to remain at home</li> </ul> <p>BWA is seeking funds for the salary of a Child Development Worker (CDW) to provide professional counselling and support to users. Funding for this post has been withdrawn by the Housing Department.</p> <p>BWA has an equal opportunities policy that seeks to discourage discrimination against any users and employees. There are strict guidelines in place for dealing with any contravention of this policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>This application addresses Council strategic contexts as follows:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> BWA addresses this context by sheltering children who are victims of domestic violence. It provides counselling sessions and runs after-school clubs for children.</li> <li>• <b>Promoting a quality of life and the green agenda</b> The CDW's post is expected to support families and children by providing after school care for the children Confidence-building and socialising activities for the children. The post will try as much as possible to include families and children into mainstream activities.</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> Training in job-search skills and other advanced courses are organised for current and former residents to empower them</li> <li>• <b>Tackling Crime and Community Safety</b> BWA's main task is to provide support for women victims of domestic violence and their children</li> </ul>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £32,000 in 2005/06 from the Main Programme grants budget. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10, and 11 of this report. The company is not intending to raise

	<p>additional income by other sources.</p> <p>BWA's audited accounts for the year ended 31 March 2004 show that it made a deficit of £11,290 with a net balance sheet reserve fund of £137,078. This amount represents 44% of its total expenditure. In view of the above, officers consider the financial position of the company to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery programme outlined for the CDW when appointed include:</p> <ul style="list-style-type: none"> <li>• Becoming aware of services offered to children in Brent – visits and self introduction – three months</li> <li>• Mentoring/buddy scheme programme for children – ensuring regular slots for individual children – ongoing</li> <li>• Improving self-esteem – by providing positive encouragement to children – on-going</li> <li>• Parental support/safe play/workshops – individual group work in a fun and safe environment – on-going</li> </ul>
<p><b>10. Risks</b></p>	<p>The perceived risk is that the application is asking for a full salary and related charges with no contribution. This is in contravention of a major criterion.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The project cannot be recommended because it contravenes a main criterion of the grant. It does not offer a contribution towards the project.</p>
<p><b>Report Author:</b></p>	<p>Augusta Morton</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	BRENT YOUTH COMPANY LTD
<b>2. Project or activity Name</b>	General running cost of the organisation
<b>3. Current Funding from LBB</b>	£15,000
<b>4. Amount requested from LBB</b>	£15,000
<b>5. Recommendations</b>	<p>£15,000 towards delivering the agreed outcomes and Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The organisation should register its self as charity and aims to work independently of the Council</li> <li>3. The accounts should be audited</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Brent Youth Company is a project set up by young people and provides services for young people in Brent. It offers services to young people whereby they support and assist young people in representing themselves in decision making, debates, Council politics, local issues and personal development.</p> <p>The activities are delivered in a form of consultation, planning and action, and encouraging other young people to get involved in each stage.</p> <p>For the benefit of this application, the project aims to carry on fulfilling the above activities.</p> <p>The organisation is committed to Equal Opportunities both in its service delivery and management practices. Its services are open to the young people from Brent.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young people</b> through advice, consultation and interaction, this will be in a form of:</p> <ul style="list-style-type: none"> <li>- Youth forum meetings</li> <li>- Conferences</li> <li>- Residentials</li> <li>- AGM's</li> <li>- Speakeasy</li> <li>- Outreach work</li> <li>- Newsletter</li> <li>- Videos.</li> </ul> <p>The project also aims to provide a service that is linked to Tackling Crime and Community Safety through the discussion of Anti – Social Behaviour ad making young people aware of it.</p>
<b>8. Financial Profile</b>	Approval is sought for revenue grant of up to £15,000 in 2005/06 from the Main Programme Grant budget. The summary of the proposed activities and justifications for financial support are set out in paragraph 6, 10 and 11 of

	<p>this report. The organisation intends to raise additional income of £2,626 from other sources. If successful, its total income/costs in 2005/06 would be £17,626.</p> <p>BYC has not submitted its 2003/04 audited accounts in support of this application. However its audited accounts for the year ended 31 May 2003 show that it made a deficit of £21,299. However, officers consider these accounts to be inaccurate and have requested the accounts to be re-audited.</p> <p>Members may wish to know that officers are actively supporting the organisation to be self managed. In view of the above, officers are not able to comment fully on the organisation's financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific difference to the young people through engaging and empowering young people and get them involved in the activities.</p> <p>The project aims to deliver the following outcomes:</p> <ul style="list-style-type: none"> <li>- Youth achievement Accreditation</li> <li>- Training for management</li> <li>- Develop network and partnership work</li> <li>- Work with youth service outreach team to bring in new young people</li> </ul>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the project is able to deliver the identified outcomes above and whether they have the capacity to do so.</p>
<b>11. Options &amp; Conclusions</b>	<p>This is a worthwhile project and funding it can only improve the life of young people in Brent and engage them in activities.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	British Muslim Women's Association
<b>2. Project or activity Name</b>	Saturday School
<b>3. Current Funding from LBB</b>	£2,169 <b>Main Programme</b> £1,500 <b>John Lyons Charity</b>
<b>4. Amount requested from LBB</b>	£8,000
<b>5. Recommendations</b>	<p><b>£2,169</b> - Subject to agreed outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>British Muslim Women's Welfare Association aims to provide educational and social activities to promote and enhance the quality of life for members living both within and outside the borough.</p> <p>Services provided include the operation of a Saturday School called Ujala (light). The School continues to encourage and support the students in achieving better GCSE and AS/ A Level grades. They also provide a range of other activities such as social events, competitions, sports and sharing of information and suggestions to members on various issues.</p> <p>The Organisation has an open access policy and it encourage all the section of the community to get involved.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project provides the Council with initiatives to benefit young people by working closely with them and helps them do well at school and achieve better grades. The Project aims to meet the needs under two corporate priorities as follows:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> </ul> <p>The Project (Ujala) aims to provide a safe play area for young children giving them the opportunity to spend quality time with other school children with the view of promoting integration and development through play. The young people will also engage in various social and recreational activities along with the older and disabled people who also participate in these activities at times.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £8,000 in 2005/06 from the Main Programme grants budget as a contribution towards the Association's operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6,10 and 11 of this report. The Association intends to raise additional income of £2,000.</p>

	<p>The Association's certified receipts and payments accounts for the year ended 5 April 2004 shows the Association made surplus income (£6,853) over expenditure (£6,784) of £69. This amount represents 1.02% of its total expenditure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Funding is sought as a contribution towards its running cost, which includes hiring school, purchase of book/stationery and paying teachers fees.</p> <p>The Association aims to support users to learn Urdu language at a GCSE and AS/A level standard requiring good grades.</p>
<p><b>10. Risks</b></p>	<p>No structured delivery of programme for outputs and outcomes</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>British Muslim Women's Association has been in existence for the past 20 years and continues to provide its service to children and young people mainly of Asian origin. They currently provide their services in Kenton (Preston PK Primary School) to 270 members of whom 67% live in Brent and the remaining 33% reside outside the borough.</p> <p>The member achieved good grades in GCSE &amp; A Level in Urdu.</p>
<p><b>Report Author:</b></p>	<p>Jacqueline Smith</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>CARLTON HANDICAPPED CHILDREN'S GROUP</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£3,954 (Main Programme Grant)
<b>4. Amount requested from LBB</b>	£4,000
<b>5. Recommendations</b>	<p><b>Approved: £3,954</b></p> <p>For: operating costs.</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol> <p>CHCG is currently supported by Youth Services; however this has not been reflected in their application. Project must seek external sources of funding to survive.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Carlton Handicapped Children's Group (CHCG) aims</p> <ul style="list-style-type: none"> <li>• To help young people with learning difficulties lead as normal a life as possible by participating in activities enjoyed by their contemporaries.</li> <li>• To give a respite break to carers of these people</li> <li>• The organisation aims to achieve as much as possible acceptance into society of people with learning difficulties</li> </ul> <p>CHCG is requesting a contribution towards running costs of activities including taking young people to swimming, cinemas, concerts, pubs, restaurants, bowling, canal trips, theatres, art galleries, etc; visiting places of interest, i.e. museums, parks, farms, etc.</p> <p>The organisation has an equal opportunities policy that seeks to discourage discrimination towards members and volunteers. Also participants are accepted from the wider community and helped to be integrated into society.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic contexts that Carlton Handicapped Children's Group aims to address include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> The organisation aims to ensure that its young members participate in as many activities as possible thereby increasing their self-confidence. Direct supervision of activities to prevent possible abuse Increasing confidence to participate on equal terms with peers and contemporaries.</li> <li>• <b>Promoting a quality of life and the green agenda</b> Group members are all always consulted on and involved in selection of ideas for activities.</li> </ul>

<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £4000 in 2005/06 from the main programme grants budget, as a contribution towards the costs of its activities, transport and administration. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The group intends to raise £2,000 from other sources.</p> <p>The group's certified accounts for the year ended 31 March 2004 show that it made a deficit of £11 with a net balance sheet reserve fund £489. This amount represents 9.85% of its total expenditure. In view of the above, officers consider the financial position of the group to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The organisation aims to make a difference by encouraging the young people to participate in activities that they would normally not undertake. CHCG also ensures that participants work together with other young people in their own age group.</p> <p>Outcomes are measured by the fact that unless young people move out of the area they continue to regularly attend activities organised by the group.</p> <p>The management of CHCG are confident that no other organisation in the area offers the same services that they provide.</p>
<p><b>10. Risks</b></p>	<p>The risk with this project is that apart from their own resources Carlton Handicapped Children's Group does not undertake any fundraising activities. Neither is there any evidence of active recruitment of new users.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Carlton needs to be advised and made aware of the existence of external funders who could be approached for funding. This will enable Carlton to embark on active recruitment and acquisition of funding for expanded activities. One of these should be the John Lyon's charity. Brent Council cannot continue with this level of funding.</p>
<p><b>Report Author:</b></p>	<p>Augusta Morton</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>THE CHAMELEONS AMATEUR DRAMATIC SOCIETY</b>
<b>2. Project or activity Name</b>	Contribution towards event hire
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£1,687.25
<b>5. Recommendations</b>	<p><b>Approved: £1,600</b></p> <p>For: venue hire and raised seating in the Paul Daisley Hall</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. submission of receipted invoices</li> <li>2. Brent Council's normal conditions of grant</li> <li>3. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Chameleon Amateur Dramatic Society (CADS) is a dramatic society that aims to entertain the general public by mounting at least three shows in a year, including one pantomime. They also provide entertainment opportunities for up to 30 children from the period between rehearsals and final show. The performance provides a unique entertainment experience for audiences as there is no comparable arts organisation providing the same services in Brent.</p> <p>The grant is required as contribution towards the cost of venue hire and of raised seating for the show in the Paul Daisley Hall at the Brent Town Hall. This would enable presentation of a good show and good viewing for audiences.</p> <p>The organisation aims to good quality entertainment local audiences. Around 2,500 tickets are sold consistently every year.</p> <p>The Society supports equal opportunities in its constitution. Membership is open to all irrespective of their background, creed and race. Membership of the management committee is further open to all members. Production venues are usually selected based on quality of its disabled access. One of their popular venues is the Brent Town Hall.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed in this application covers:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> The Society involves about 30 young people in their productions, giving children the opportunity of participating in a highly creative and high quality project. For most of these young people, it is their first encounter with a production at this level.</li> <li>• <b>Promoting quality of life and the green agenda</b></li> </ul>

	Works on the arts theme by offering increased participation in the arts including young people both as participants and as members of an involved audience
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £1,682 in 2005/06 from the Main Programme Grants budget as a contribution towards the organisation's general activities costs. The summary of the proposed programme and justifications for financial support are set out in paragraphs 6, 10, and 11 of this report. The organisation intends to raise additional income from box office. If successful, its total estimated income/expenditure in 2005/06 would be £18,142.</p> <p>The Society's certified receipts and payment account for year ended 30 June 2004 shows that it made excess income (£38,861) over expenditure (£20,483) of £17,256. This amount represents cash at Bank. According to the Society's policy, this surplus is available for use on the productions of its programmed activities. In view of the above, officers consider the financial position of the Chameleons Amateur Dramatic society satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The delivery mechanism involved will include:</p> <ul style="list-style-type: none"> <li>• Securing venue – mounting production and show by January 06</li> <li>• Completed rehearsals involving about 30 children by January 06</li> <li>• Publicity distribution – printing materials and community information by Sept 05</li> <li>• Box Office activity – tickets available with audience in place by October 05</li> <li>• Accounts finalised – production viable and assured – March 06</li> <li>• Auditing of accounts providing financial confirmation proving that company is solvent by June 06</li> </ul> <p>Success would be determined:</p> <ul style="list-style-type: none"> <li>• From informal audience feedback</li> <li>• Report of the representative of the National Organisation for Amateur Drama Groups</li> <li>• By ticket sales and</li> <li>• By numbers of children involved in the production</li> </ul> <p>Monitoring will be based on the same methods. Success will be judged by contribution to young people's development including self-esteem, generation of an atmosphere of creativity, learning and personal experiences.</p>
<b>10. Risks</b>	There are no perceived risks involved with this application.
<b>11. Options &amp; Conclusions</b>	The Society has been entertaining audiences for 38 years. It contributes to promotion of the arts and involves children in helping with the setting up of the production. It contributes to culture and improves the lives of people within the Borough.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Church End & Roundwood Youth & Community Association
<b>2. Project or activity Name</b>	Social activities and events
<b>3. Current Funding from LBB</b>	£5,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£8,450
<b>5. Recommendations</b>	<p><b>£5,000</b> - Subject to producing accounts, which reflects all surplus/deficit for previous years. Verification of outcomes and seek 25% of costs from external sources.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Churchend and Roundwood Club is a locally based organisation providing social and advice facilities for the elderly, single parents, unemployed who reside in Brent. The Organisation organises social functions, a yearly fun day, provide good value for money meals for the elderly, single parents and unemployed.</p> <p>The Organisation achieves equality of opportunities by ensuring that leaflets are produced in large print. They work with people with disabilities and ensure that access to those people is open and facilitated.</p> <p>They encourage the use of their facilities by people, regardless of their culture, gender, age and sexual orientation.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project aims to make an overall difference to people both young and elderly by getting them involved in events and social activities. This will help to elevate isolation and provide a network of opportunities with the aim of facilitating the information processes and encourage integration amongst other members.</p> <p>The Project intends to make provisions with the implicit aim of benefiting young and elderly people under the Council's priorities of:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> <li>• <b>Regeneration and Priority Neighbourhood</b></li> </ul> <p>The organisation intends to meet needs by providing exercise programmes, which give the opportunity to enhance their social skills and awareness on health issues. They provide an atmosphere where the children learn to use computers through interaction with older people.</p> <p>The Project enhances the lives of elderly people by</p>

	<p>providing social activities such as dominoes and darts with the view of setting up a team, which will compete against other groups. Therefore giving them the opportunity to interact with other groups within and outside the borough. They also organise events, social activities and computer training.</p> <p>The Project intends to invite the police to their events and socials with the view of building a comfortable relationship with the police force. Thus giving them the opportunity to work towards combating crime within the community. By co-ordinating the various programmes for the elderly, they are able to build a quality of life, which is less isolated and provides networking opportunities for the community.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £8,450 in 2005/06 from the main programme grant budget. The summary of the proposed service and justification for financial support are set out in paragraphs 6, 10 and 11 of this report. The Association is not intending to raise additional income from other sources.</p> <p>The Association's certified receipts and payment account for the four months to October 2004 show that it made a deficit of £384. The Association received a grant of £5,000 from Brent Council in 2003/04 and its part of the conditions of this grant, that it must submit certified/audited accounts for that year by September 2004. The account submitted failed to account for the following:</p> <ol style="list-style-type: none"> <li>1. The grant of £5,000 awarded in 2003/04</li> <li>2. The previous year's deficits/surpluses despite the fact this was pointed out to the Association.</li> </ol> <p>In view of the above, the Association not only demonstrated its inability to manage its funds, the accounts it produced is unsatisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Church End and Roundwood Y&amp;C is seeking funding to support its activities cost.</p> <p>The Project intends to provide a range of social and educational activities as follows:</p> <ul style="list-style-type: none"> <li>• Development of a keep-fit class to cater for approximately <b>20</b> people with the view of widening the scope of exercise by <b>December 2006</b>.</li> <li>• Expand Bingo sessions to include people of all ages enabling them to participate in activities by <b>December 2006</b>.</li> <li>• Develop sewing and knitting classes with the aid of a tutor who will teach participates with the view of them exhibiting their work at an arranged event by <b>May 2007</b>.</li> <li>• Domino - Recruit a social secretary in order to organise a series of sporting events both in and outside the borough. <b>On-going</b></li> <li>• Dance Class – organise dance classes in preparation for an event scheduled to take place in <b>September</b> with the view of the classes becoming <b>on-going</b>.</li> <li>• Membership – increase membership by 50% with</li> </ul>

	<p>the intention of attracting children to participate in future activities to be confirmed. <b>January 2007.</b></p> <ul style="list-style-type: none"> <li>• Homework club – obtain tutor in the 2 main subjects with the view of children gaining higher pass rates. <b>On-going.</b></li> </ul>
<b>10. Risks</b>	The Project is not financial sound. As stated in item 8 of the financial profile for clarification.
<b>11. Options &amp; Conclusions</b>	<p>The Project is based in Willesden and has been established since 1977 as a registered charity. They continue to provide a range of social activities to the community and claim to have 250 members mainly of Black Caribbean origin currently attending their sessions.</p> <p>The Project is seeking 100% funding for its proposed programme of activities, but have stated that they intend to seek assistance in completing funding applications for the future from Voluntary Sector Support Unit.</p> <p>The intended programme has been tailored to meet the needs of users and new members. Officers are satisfied that the service will be of increased value to the community.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Compusoft Training Centre (C.T.C)
<b>2. Project or activity Name</b>	Compusoft Training Centre (C.T.C)
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£20,982
<b>5. Recommendations</b>	Nil – Accounts unsatisfactory and the project does not represent value for money
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Compusoft has been in existence since January 2003 and provides its services from premises in Willesden High Road. Compusoft aims to provide computer training courses to the unemployed also provides courses under ECDL,BCS and CTC:</p> <ul style="list-style-type: none"> <li>• computer skills training for unemployed people most at risk within the deprived areas of Cricklewood, Kilburn, Neasden, Willesden and other parts of Barnet.</li> <li>• Computer courses provided include basic skills providing qualifications in CLAIT and ECDL</li> <li>• Services include advice sessions delivered in the English, French, Arabic and Somali, the languages spoken by the majority of its clientele.</li> <li>• Target beneficiaries are aged between 13 and 65.</li> </ul> <p>Compusoft is seeking funds to:</p> <ul style="list-style-type: none"> <li>• Provide accredited training for 120 unemployed people within the target areas over a period of 9 months. Students will be given basic skills training in IT that will provide accreditation on passing exams in ECDL and CLAIT.</li> <li>• Provide skills training in jobsearch and self-esteem in preparing clients for the job market. Delivery of training will incorporate explanations in English, French, Arabic and Somali, the languages spoken by the majority of its clientele</li> <li>• Include all beneficiaries by removing barriers to education</li> <li>• Training is delivered in collaboration with the College of North West London</li> </ul> <p>Serving more than 432 users, Compusoft Training Centre has an equal opportunities policy in a statement that discourages any form of discrimination against all users, employees and volunteers. The Centre has an elaborate complaints procedure for dealing with any individual who contravenes this policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Compusoft is trying to meet the corporate criteria of <b>Regeneration and Priority Neighbourhoods</b>.</p> <p>By delivering and improving IT training in basic skills in computing and English language skills and jobsearch to a specialised group excluded by language and status,</p>

	<p>Compusoft is trying to prepare its clientele for the job market, thereby opening up opportunities that would otherwise be closed to this specialised group within the community.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £20,893 in 2005/06 from the main programme grants budget as a contribution towards its operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Company intends to raise additional income of £30,847. If successful, its total estimated costs/income would be £51,740.</p> <p>The Company has not submitted its audited/certified accounts for the year ended June 2004. However, it has submitted statements of accounts for the same period, these show surplus income of £3,904 with balance sheet reserve fund of £7,271. This amount represents 16.2% of its total expenditure. However, the statements of accounts submitted have not been certified by independent examiners. In view of the above, officers are unable to comment on the company's financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Compusoft expects to make the following overall difference:</p> <ul style="list-style-type: none"> <li>• Teach language skills, self-confidence and marketable skills</li> <li>• Reduce employment search time</li> <li>• Reduce isolation and exclusion</li> <li>• Provide career guidance and</li> <li>• Flexible training times to suit individual needs</li> </ul> <p>Specific difference would include:</p> <ul style="list-style-type: none"> <li>• Building jobsearch confidence of long-term unemployed people</li> <li>• Provide low tutor-student ratio</li> <li>• Reduce language barrier</li> <li>• Improve technological skills</li> </ul> <p>Compusoft aims to train 120 beneficiaries in the nine months, leading to certification in ECDL and CLAIT. Trainees will also receive courses in job search and interview skills and completion of job application forms. As an accredited centre for both the OCR and BCS, Compusoft will assess the quality of teaching through moderation, marking and assessment and external verification. Examination certification will be the criteria for judging success.</p> <p>Compusoft hopes that 25 trainees will secure jobs after leaving ECDL course and 15 will secure jobs after leaving OCR NEW CLAIT course.</p>
<b>10. Risks</b>	<p>The risks associated with this organisation is that their financial documentation is not satisfactory. The project does not represent value for money.</p>
<b>11. Options &amp; Conclusions</b>	<p>Compusoft Training Centre has been successfully delivering basic training in computer studies and job</p>

	search skills to unemployed members of the community for the past few years. The organisation has a track record in delivering this training and as an examination centre has passed external assessment for its delivery. The organisation has given clear outputs.
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Creative Kids
<b>2. Project or activity Name</b>	Recreation, educational & support group
<b>3. Current Funding from LBB</b>	£2,866 <b>Neighbourhood Renewal Fund</b>
<b>4. Amount requested from LBB</b>	£38,808
<b>5. Recommendations</b>	<p><b>Nil</b> - The application does not indicate any contribution of match funding towards this project.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Creative Kids promote activities to enhance the lives of pre-school children and their parent/carers. These activities/services include:</p> <ul style="list-style-type: none"> <li>• Music and movement sessions, which are held <b>4</b> times per week with the participation of <b>100</b> children;</li> <li>• Book swap for children allowing them to participate in storytelling and the distribution of free books to various institutes such as schools, health centres, hospital, community groups;</li> <li>• Baby Sign is a class held to teach pre-verbal children how to communicate through sign language;</li> <li>• Clothes Swap has been set-up for parents and carers who are on low income and are unable to afford clothing and this service will provide them with the opportunity to exchange clothes or receive free clothing support if necessary;</li> <li>• Clothes/Equipment Donation Scheme regularly receives excess clothes/items, which are too big to be held in the office such as buggies. The excess items are donated to homeless families, teenage parents, health care centres and Brent Home Start.</li> </ul> <p>Creative Kids implementation of equalities has been reflected in its ethnic breakdown of users with a culturally diverse mix of 102 children, which currently use their services on a regular basis. They have stated that some of their users include children who are physically challenged or have special needs.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Services will meet the needs of <b>Supporting Children and Young People</b> by promoting the mental well being of parents and children thus reducing the stress and anxiety of families needing to spend money on items for their children.</p> <p>They promote a book scheme, which give children access to books and storytelling sessions whilst in hospital.</p>

	<p><b>Promoting a quality of life and the Green Agenda</b> by working closely with parents and medical staff in order to organise book swap events in order to promote recycling of unwanted goods and exchange unwanted items such as books, buggies and furniture. Therefore providing the most disadvantaged families and groups with the opportunity to afford materials to promote quality of life.</p> <p><b>Regeneration and Priority Neighbourhoods</b> by extending their services/activities to target the neighbourhood areas such as South Kilburn, St Raphael's, Brentfield, Roundwood, Church End, Stonebridge and Harlesden. This will include the implementation of better quality living standards by ensuring that town centres meets the needs of the local people. They also intend to promote low levels of crime by the distribution of printed material and actively bringing the community together through interaction with other members.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £38,808 in 2005/06 from the Main Programme grants budget. The summary of the proposed activities/services and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation is not intending to raise additional income in 2005/06. Therefore it is practically requesting for 100% funding.</p> <p>Creative Kids has submitted an uncertified statement of accounts for nine months to November 2004. This shows that it made surplus income of £11,866. However, members should note that the organisation commenced operation in June 2003 and its full year of providing services will be May 2004. It has not provided the certified/audited accounts for this year. In absence of these documents officers are unable to comment fully on the group's financial position.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Creative Kids seeks funding towards its current activities and running cost. These services include:</p> <ul style="list-style-type: none"> <li>• Clothes swap where families can swap childrens clothes both new and second hand.</li> <li>• Clothes/equipment donation programme where excess clothes and buggies etc. to homeless families, mother and baby units for teenage parent and referrals from health visitors.</li> <li>• A book swap event is a programme where children can donate their old book in exchange for second hand and new books. They can also attend storytelling and music sessions.</li> <li>• Book donation scheme is where the project donates at least a <b>1000</b> books to primary schools, hospitals, homeless teams, mother and baby units, community groups and families in need.</li> </ul>

	Creative Kids intends to further develop the above programme to make a difference to the quality of lives of under privileged families. Giving the children the opportunity to experience story telling, access to books and developing an interest in reading.
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Established since June 2003 and has charity status. Creative Kids is a newly established organisation who has managed to successfully attract funding from various sources such as Awards for All, EDF Energy and LNF.</p> <p>At present 18 volunteers and 4 management committee member who actively assist other members in the operation of its services.</p> <p>Officers, are satisfied that this is a worthwhile project to fund.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Cricklewood Homeless Concern
<b>2. Project or activity Name</b>	Housing advice and resettlement
<b>3. Current Funding from LBB</b>	£10,000 <b>Main Programm</b> £70,000 <b>Brent Housing Services:</b> (£20K floating support service) (£50K Drug & Alcohol)
<b>4. Amount requested from LBB</b>	£25,000
<b>5. Recommendations</b>	<p><b>£10,000</b> - Subject to delivering the listed outcomes in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Cricklewood Homeless Concern aims to support homeless people to find sustainable and effective solutions. The way the service is delivered is by:</p> <ul style="list-style-type: none"> <li>• Providing the widest possible range of services and support to meet their individual needs</li> <li>• Targeting minority groups and ensure equal access to services</li> <li>• Providing services which enable homeless people to make positive lifestyle changes</li> </ul> <p>CHC is clear about Equality of Opportunities as their policy underpins the commitment to ensuring that they offer the same opportunities to both service users and staff.</p>
<b>7. Strategic Context &amp; Need</b>	<p>CHC provides the Council with initiatives to the benefit of homeless people, especially from BME and other marginalised communities.</p> <p>Under <b>Promoting a quality of life and the Green Agenda</b> aims to support homeless people by advocating for the individual needs and creating a positive change, which will integrate them back into the community. Homeless people also experience barriers in accessing health opportunities and resettlement.</p> <p>The Project intends to develop partnership with Brent PCT, Psychiatric services and Brent's Housing Department to ensure that adequate provisions are made available to clients. They also aim to increase awareness amongst clients on various illnesses such as TB, cancer and diabetes and so forth.</p> <p><b>Regeneration and Priority Neighbourhoods</b> by</p>

	<p>improving the employment prospects to <b>60</b> service users to become more employable. For clients less fortunate they will receive support and advice according to individual needs. Furthermore the project also intends to provide a rehabilitation programme to assist clients into employment and guidance on avoiding repeat homelessness.</p> <p><b>Tackling Crime and Community Safety</b> – The Project intends to work towards reducing street drinking. This will be implemented by conferring with addiction agency in Brent on referring clients to counselling and group work. They will work in partnership with various agencies such as the police, drug and alcohol agencies and CRI department to consider issues and make recommendations for the appropriate changes to ensure residents feel safe and secure within the environment, which they reside.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £25,000 in 2005/06 from the Main Programme grants budget, as a contribution towards its running costs. The summary of the proposed activities/services and justification for financial support are set out in paragraphs 6, 10 and 11 of this report. CHC is intending to raise additional income of £387,323 from various sources. If successful, its total income/expenditure in 2005/06 would be £412,323.</p> <p>CHC's audited accounts for the year ended 31 March 2004 show that it made surplus income of £878,973 with a balance sheet reserve funds of £1,050,383. £979,202 of these reserve funds is restricted to specific purposes leaving a balance of £71,181 available for unrestricted purposes. This amount represents 5 months working capital and 13.6% of its total expenditure. In view of the above, officers consider the financial position of CHC satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Cricklewood Homeless Concerns is seeking funding to support:</p> <ul style="list-style-type: none"> <li>• Day care, social activities, training, employment, volunteering and social enterprise.</li> <li>• Housing advice and resettlement services.</li> <li>• Support services incorporating Domiciliary support.</li> <li>• Healthy living, primary care, health promotion, basic amenities and life style management support.</li> <li>• Residential alcohol treatment centre.</li> </ul> <p>The delivery of inputs and outputs:</p> <ul style="list-style-type: none"> <li>• Users with substance misuse problems are referred to treatment programmes. On-going monitoring of performance with the aim to reduce substance misuse.</li> <li>• Street drinkers will receive a co-ordinated package with health and housing support. Progress monitored through performance indicator with the intention of reducing street drinking.</li> <li>• Awareness programme for secondary school pupils on issues of homelessness and how to cope if placed in a similar situation. A number of homeless road shows will be presented at various schools during a <b>12</b> month period with the intent to increase</li> </ul>

	<p>awareness of homelessness and prevention.</p> <ul style="list-style-type: none"> <li>• Those with anti-social behaviour disorder will be provided with on-going support with the view of intergrating them back into the community. Six monthly reviews will be conducted in order to combat anti-social behaviour.</li> <li>• Pre-employment support leading towards training and employment to create confidence in finding employment.</li> <li>• A minimum of <b>200</b> service users will take part in supporting the local community. A series of conferences and meetings will be held to create greater participation amongst user involvement.</li> </ul> <p>CHC intends to delivery the above programme by the end of <b>12</b> months.</p>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Cricklewood Homeless Concern was established in 1983 and has been operating at a high level within the community it serves. It provides specialist services to homeless people and people with alcohol related problems. Services include housing advice hygiene and crèche facilities and so forth.</p> <p>The organisation fulfils a specialised need in the community and the demand for its services continues to increase. A recent monitoring visit the organisation proved the high level of need it is serving. It is highly recommended.</p> <p>During the past year they successfully managed to purchase their current premises at 60 Ashford Road. They also achieved Community Legal Services Quality Mark, Irish Post Community and Completed level 3 of PQASSO. In addition they actively seek funding from a wide range of external funders.</p> <p>This is a good provision for the borough as it aims to help people who have been homeless or prevent those who might be homeless as a cause of drinking and drugs and family breakdown. It is run by professional people and it's actively trying to plague the gap.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Daniel's Den
<b>2. Project or activity Name</b>	Daniel's Den
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£50,000
<b>5. Recommendations</b>	Nil – Accounts not satisfactory
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Daniel's Den has been in existence since 1996 and aims to enhance the development and education of under fives by offering appropriate play facilities and training courses.</p> <p>The organisation's current activities include parent and toddler groups, parenting classes, partnership programmes, resource bank. The Parent and toddler group is run from Tokyngton Community Centre and New Bridge Park Complex.</p> <p>The organisation is requesting contribution towards running costs and salaries of Director/Manager. Expenditure includes:</p> <ul style="list-style-type: none"> <li>• contribution towards the costs of running parent &amp; toddler groups for in two venue i.e Tokyngton and Bridge Park</li> <li>• contribution towards parenting courses and</li> <li>• towards the cost of developing a website.</li> </ul> <p>The organisation has submitted its equal opportunities policy statements and states that it will take every possible steps to ensure that individuals are treated fairly and opposes unlawful and unfair discrimination. It has stated that a total of 230 users access their services of which 124 are young children.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the council with initiatives linked to <b>Supporting children and young people and Promoting a quality of life an the green agenda</b> by improving the quality and variety of toys and activities, having open forums with parents and listening to their ideas, continue to work in partnership with health visitors, and speaking to parents about road safety and the needs for proper child restraints.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £50,000 in 2005/06 from the Main Programme grants budget, as a contribution towards the costs of running those activities summarised in paragraph 6 above. The justifications for financial support are set out in paragraphs 10 and 11 of this report. The organisation intends to raise additional income of £17,500 from unspecified sources. If successful, its estimated income and expenditure in 2005/06 would be £67,500.</p>

	<p>Daniel Den's certified receipts and payments account for the year ended 31 March 2004 shows that it made excess expenditure (£1,592.44) over income (£1,466) of £126. The organisation has no reserve sufficient to cover this deficit. In view of the above, officers are unable to comment fully on the financial position of the organisation.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The organisation intends to make a difference by increasing and enhancing affordable and safe play facilities in Stonebridge, Tokyngton and Neasden for under fives. To empower parents with parenting skills and confidence necessary to meet the demands of raising children. The organisation will measure its outcomes by keeping a register of children accessing play facilities, keeping photos, reports from session leader's evaluation forms and list of equipment/activities at each venue.</p> <p>The organisation hopes to achieve the following by March 2006:</p> <ul style="list-style-type: none"> <li>• Identify and secure a venue in Neasden by April 2005 for weekly meetings</li> <li>• Set up an informative website to encourage parents to make contributions through workshops</li> <li>• Identify schools/nurseries to host parenting courses</li> <li>• Produce a programme of information/training session re health, care and road safety</li> </ul>
<p><b>10. Risks</b></p>	<p>The organisation is requesting a large sum of money to carry out many of its proposed services. It hopes to contribute £17,500 but has not indicated how it will raise the amount.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Officers are doubtful as to whether or not the organisation will be able to raise £17,500 as part of their contribution towards the total cost of the project considering that its annual income/expenditure is within £2,000 and that this is the first time the organisation has made an application for funding.</p>
<p><b>Report Author:</b></p>	<p>Devbai Bhanji</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Dayah (The Somali Youth development Programme)
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	None
<b>4. Amount requested from LBB</b>	£22,500
<b>5. Recommendations</b>	<p>£5,500 Towards activities mentioned in the application and linked to mentoring and sport activities Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Dayah is a recently established Somali organisation providing a whole range of services for the young Somali people and especially young female from Brent and Harrow.</p> <p>Some of their objectives as an organisation is to run programmes and activities that will equip young Somali people with the skills, capacity and motivation that will enhance their social and personal development. The organisation also support parents in order for them to understand and engage with the education system in the UK and reduce intergenerational and cross-cultural conflict between young people ad their parents.</p> <p>Dayah is requesting funding to provide a service that is well needed. This funding will be used in:</p> <ul style="list-style-type: none"> <li>- Developing a mentoring programme for Somali young people who are underachieving academically at school or college.</li> <li>- Organise sports and leisure activities at Wembley Youth Centre for Somali young females who are socially disadvantages and isolated form mainstream society.</li> </ul> <p>The organisation has an Equal Opportunities policy in place and is very strictly adhered to in all aspects of their operations from both the recruitment of volunteers and young people. The organisation does not tolerate racism or homophobia and respect cultural and religious differences.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young people</b> through increasing educational achievement and personal and social development and through <b>Promoting the Quality of Life and the Green Agenda</b>, the organisation aims to increase sport and leisure activities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £22,500 in 2005/06 from the Main Programme grant budget, to cover the costs of the programme summarised in paragraph 6</p>

	<p>above. Justifications for financial support are set out in paragraph 10 and 11 of this report. Members should note that the organisation is not intending to raise additional income from other source.</p> <p>The organisation was established a year ago. The first financial statement would not be ready until June 2005. In view of the above, officers are unable to comment on the financial position of the organisation</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific difference to the young people through engaging and developing the social and personal skills of young people and get them involved in the activities.</p> <p>The project aims to deliver the following outcomes:</p> <ul style="list-style-type: none"> <li>- <b>105</b> mentoring sessions for 35 weeks, this will help increase education achievement, confidence and integration</li> <li>- <b>3</b> hours sport session every Saturday; this will help enhance social and personal development and fitness.</li> </ul>
<b>10. Risks</b>	<p>The main risk associated with this project sits mainly with the lack of having match funding from external sources. However it is recommended that they actively seek funds.</p>
<b>11. Options &amp; Conclusions</b>	<p>This is a worthwhile project that aims to plug the gap in within a specific community that plays an important role in Brent area.</p> <p>Officers recommend funding this project to at least provide one or two initiatives.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	DAYSPRING SUPPLEMENTARY SCHOOL
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£2,000 John Lyons Charities
<b>4. Amount requested from LBB</b>	£14,276
<b>5. Recommendations</b>	NIL – The project does not represent value for money
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Dayspring Supplementary School is a locally based organisation providing supplementary and remedial education for black and ethnic minority children aged 5 and 13.</p> <p>The activities are provided in Stonebridge and Mitchell Brook centres. The activities however aim to reduce the issue of underachieving and exclusion among black children at least in the targeted areas and its surroundings. The focus of the school is the support of the national curriculum in literacy and numeracy with a view to:</p> <ul style="list-style-type: none"> <li>- motivating and raising the standard of those pupils who are underachieving and accelerating those average achievements to reach their full potential</li> </ul> <p>Funding is sought to enable the organisation to continue literacy and numeracy classes they offer in the borough. The project will also aim to support the children to achieve their full educational potential by encouraging them to continue with their education until completion.</p> <p>Some of the achievement that the organisation aims to secure are:</p> <ul style="list-style-type: none"> <li>- Raise the level of achievement of the target BME children especially those at the risk of exclusion</li> <li>- Reduce the rate of exclusion from mainstream schools</li> <li>- Build interest and motivate children to learn and be able to complete their education</li> <li>- Increase access to and participation in the national curriculum</li> <li>- Improve numeracy skills in at least 65% of the participating children and young people</li> </ul> <p>In its application the organisation is committed to Equal Opportunities in employment and with its clients. It ensures that employees are given the opportunity in training and professional development. The management committee is however responsible for the implementation and enforcement of the policy.</p>
<b>7. Strategic Context &amp; Need</b>	The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young People</b> through delivering supplementary education, training and achievement.
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £14,276 in 2005/06 from the Main Programme grant budget, as a

	<p>contribution towards the costs of providing literacy and numeracy classes. The summary of the proposed expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation intends to raise additional income of £15,115 from other sources. If successful, its total costs/income in 2005/06 would be £29,397.</p> <p>Dayspring Supplementary School has not submitted its certified/audited accounts for the year ended 31 July 2004 in support of this application. However, its certified accounts for the previous year (i.e, 2002/03) show that it made surplus income of £5,176. This amount represents 23.1% of its total expenditure. In absence of its most recent certified accounts or audited accounts. Officers are unable to fully comment on the financial viability of this organisation.</p> <p>Members attention is drawn to the fact that the organisation has 90 pupils attending the school, the parental contribution however is £1,765 which is 38p per week per pupil. Officer considers this to be very low contribution from parents and does not represent value for money.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make a difference by ensuring that a number of goals are achieved under the delivery of educational activities through supplementary school classes which will help:</p> <ul style="list-style-type: none"> <li>- Raise the level of educational achievement especially in literacy and numeracy</li> <li>- Promote greater pupils participation in learning activity in school</li> <li>- Increase motivation and interest of pupils to remain at school</li> </ul> <p>For the benefit of this application, the project aims to deliver specific outcomes:</p> <ul style="list-style-type: none"> <li>- Promote greater pupil participation in learning activity in school</li> <li>- Build confidence and self esteem in pupils</li> <li>- Increase motivation and interest of pupils to remain in school</li> </ul>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with the project not being able to specifically indicates the amount of outcomes that they intend to achieve at the end of the year.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>From the delivery point of view, it is clear that the project has a clear strategy on how to go about achieving their strategy; however it is not clear how they will go about it. Overall this is a good project.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani</p>
<p><b>Date:</b></p>	<p>Jan 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>THE DRAMA WORKHOUSE</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£10,097
<b>5. Recommendations</b>	<p><b>Approved: £6,000</b></p> <p>Towards activities mentioned in the application and linked to drama and dance</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Attraction of at least 20 new young participants</li> <li>2. Brent Council's normal conditions of grant</li> <li>3. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Drama Workhouse is a dramatic association that runs workshops for children and young people in an atmosphere of teamwork, cooperation and respect. The drama workshops also aim at encouraging communication skills, self-awareness and self-esteem. It also involves young people, at an early age, to cultivate a sense of belonging and aspiration to make good choices.</p> <p>Funding is needed as a contribution towards subsidising the cost of the workshop, which is needed because the organisation cannot subsist on contribution from members.</p> <p>The organisation has an equal opportunities policy and its membership is open to all, irrespective of their background and creed. The organisation uses volunteers to provide services to its members. Advertisement for volunteers is done in the various media, including local shops, the community centres, libraries and within the community. All volunteers are accepted, the only proviso being that they are enthusiastic and have the necessary clearances.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed in this application covers:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b> The workshop provides facilities in the arts, citizenship and encourages education/training and achievement for at risk and hard-to-reach young people</li> <li>• <b>Promoting quality of life and the green agenda</b> Increased opportunities for participation in the arts involving young people</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> Providing volunteer opportunities and providing experience towards acquiring paid employment.</li> </ul>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £10,097 in 2005/06 from the main programme grants budget as a contribution towards the costs of its drama workshop. The

	<p>summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation is intending to raise additional income of £13,140 from other sources (including fees). If successful, its total income and expenditure in 2005/06 would be £23,237.</p> <p>The Workshop has not submitted its certified audited accounts for the year ended 31 July 2004. However, its certified accounts for the year ended 31 July 2003 show that it made a deficit of £613 with a net balance sheet reserve fund of £4,410. £3,781 of this amount is restricted for specific purposes, leaving a balance of £629 available for general purposes. In view of the above, officers consider the financial position of the workshop satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery mechanism will cover:</p> <ul style="list-style-type: none"> <li>• Continuation of provision of low cost weekly drama workshops for 7-16-year-old – 43 children gaining confidence, improved communication skills, promote cultural interaction within 12 months.</li> <li>• Continued provision of low-cost twice-weekly drama workshops for adults – 20 adults gaining increased confidence, improved communication and inter-personal skills within 12 months</li> <li>• End-of-term performance involving 43 children performing for friends and family – demonstrating development up-to-date and positive expressions of enjoyment of working with the programme – summer 05</li> <li>• Implementation of outreach programme raising awareness to the work of Drama Workhouse in Brent – target 98 residents experiencing the service by end of 12 months.</li> <li>• Recruitment of volunteers from diverse backgrounds to work with young people and support administration – 3 volunteers to boost adult/child ratio and help with running of the organisation and gain return to work skills – within 12 months</li> <li>• To gain sustainable long-term funding – gaining security from successful application for funds – on-going</li> </ul> <p>Intended outcomes of these proposals include:</p> <ul style="list-style-type: none"> <li>• Increased confidence</li> <li>• Improved communication skills</li> <li>• Interaction with people from diverse cultures</li> <li>• Improved return to work skills</li> </ul> <p>The success of activities will be monitored through user and family feedback, attendance and demand as a continued resource.</p> <p>Effectiveness of the project will be monitored through user feedback, updating programme of events and workshops, users continued attendance and new members joining.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this application include the organisation's inability to quantify output numbers expected. Also details of costing for the required workshops have not been specified.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The project has been in existence for six years and continues to contribute to artistic development of 43 young</p>

	people in arts and drama programmes. The programme seems worthwhile, contributing to one of the most important strategic criteria of the Council.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	<b>ELCENA JEFFERS FOUNDATION</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£7,891.20
<b>5. Recommendations</b>	<p><b>Not recommended.</b></p> <p>Project is not well-thought out with low target numbers and does not add value to the lives of users.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Elcena Jeffers Foundation (EJF) promotes independent living by researching possible work for disabled people.</p> <p>The organisation is seeking contribution towards the cost of:</p> <ul style="list-style-type: none"> <li>• Research into independent living for social inclusion</li> <li>• Assisting with making plan of life and lifestyle activities</li> <li>• Works with central and local government to participate in and make consultations on policy initiatives to meet the needs of the populations.</li> <li>• Using independent living plan as stepping stone to participate in whatever work a person can do, with or without help or share good working practices and compare values.</li> </ul> <p>The Foundation has an equal opportunities policy that discourages discrimination against its members. The organisation will make understanding the equal opportunities policy a requirement for job interviews. It hopes to work in partnership with the Department for Work and Pension and the Job Centre Plus to exchange benefits for work.</p> <p>Total membership of the organisation is 18, made up of one white UK, one white Irish, 12 Black Caribbean and four Black British.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Strategic contexts addressed in this application are as follows:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Individual assessment will be made using the home school agreement to address the satisfaction of young people; allow YP to have individual input to their agreed assessment and home school agreement to cover full needs assessment for independent living.</li> <li>• <b>Promoting a quality of life and the green agenda</b> Will promote the quality of life for disabled people that would depend on the person's ability to live independently.</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> Each member of the programme will do some form of preferred work depending on their ability</li> <li>• <b>Tackling crime and community safety</b> Work with the police and young people to prevent</li> </ul>

	young people from drifting into crime
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £7,891 in 2005/06 from the main programme grants budget as a contribution towards its operating costs. The summary and justifications for financial support are set in paragraphs 6, 10 and 11 of this report. EJV intends to raise additional income of £22,109 from unspecified sources. If successful, its total estimated income and expenditure in 2005/06 would be £30,000. EJV's certified accounts for the year ended 31 December 03 show that it made surplus income of £393 with a balance sheet reserve fund of £2,629. This amount represents 85.22% of its total expenditure.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	The delivery mechanism proposed includes: <ul style="list-style-type: none"> <li>• Encouraging self-development as a full lifestyle for disabled people</li> <li>• Developing vulnerable register – review and adjust as necessary – annually or when needs arise.</li> <li>• The independent living plan would include: time, space, money, education, health, leisure, security, well-being, working activities, work – rest and play.</li> </ul>
<b>10. Risks</b>	The risk with this application involves a failure to demonstrate how council funding will be applied to the project. It does not quantify intended outputs. A breakdown of charges must be requested.
<b>11. Options &amp; Conclusions</b>	The organisation was set up in 1998, but has not demonstrated any tangible project since its inception. The application does not link into the strategic context specified by the Council. Also a large part of the project proposed could usefully be taken on by Social Services and must be referred.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	11 January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	FAIRBRIDGE IN LONDON (South Kilburn Satellite Team)
<b>2. Project or activity Name</b>	A range of activities for young people
<b>3. Current Funding from LBB</b>	£136,354 SKNDC 04/05 £5,000 Connexions
<b>4. Amount requested from LBB</b>	£20,000
<b>5. Recommendations</b>	NIL – The service is currently funded by SKNDC and similar services provided by other local organisations.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>FAIRBRIDGE is a national organisation with a satellite centre in South Kilburn providing services for the disadvantaged young people in the borough. The organisation aims to help with the personal development of young people, social and life skills to tackle drug and alcohol misuse. However the South Kilburn Centre gives the support, encouragement and advice to help young people from Brent achieve their long-term goals and re-enter education, employment or training. The South Kilburn Centre opened in Feb 2004 and since its opening the centre has engaged with 65 Brent residents.</p> <p>The project is seeking funding to provide personal development programme for 13-25 year olds in Brent. The centre has an outreach worker who works closely with partners' agency and identify young people who would benefit from the project. There is a process whereby the suitable young people will have a one to one with the outreach worker and, if the programme is suitable, the young person will be booked onto a five days residential access course outside London. The courses include sexual health, cooking and nutrition, sports, arts and drama.</p> <p>The organisation has an Equal Opportunities policy in place and is very strictly adhered to in all aspects of their operations from both the recruitment of staff and young people.</p> <p>The organisation, at a local level monitors statistics to ensure that they are recruiting young people who are representative of the local area and its needs, and to ensure that they get a wide range of young people who are all equally able to access the project whatever their circumstances.</p> <p>The outreach worker is, however responsible for discovering any barriers young people may have to participation during the initial one to one interview, and planning with other staff how to overcome these.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Supporting Children and Young People</b> by increase their self esteem and help develop them for the future.</p> <p>In addition to the above the project aims to promote the</p>

	quality of life through increase arts, leisure, sport and cultural activities amongst young people between the age of 13 and 25.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £20,000 in 2005/06 from the Main Programme grants budget as a contribution towards its operating costs. The summary of the proposed expenditure and justifications for financial support are set out in paragraph 6, 10 and 11 of this report. The organisation intends to raise additional income of £12,711 from other sources. If successful its total income/costs in 2005/06 would be £140,711. Members should note that the organisation raised over £3 millions in 2003/04. Information about its other sources was not given in support of this application.</p> <p>The company's audited accounts for the year ended 31 March 2002 show that it made surplus income of £426,331 with a balance sheet reserves fund of £3,519,343. £3,311,833 is restricted for specific purposes, leaving a balance of £207,510 available for general purposes. In view of the above, officers consider the accounts to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by <b>supporting children and young people</b> through personal development and informal education resource. It will aim to boost achievement through a combination of activities and support.</p> <p>The project will aim to work with <b>40</b> hard to reach young people and it will include unemployment, homelessness, poor educational achievement, drug and alcohol misuse, special needs, juvenile crime and parenthood.</p> <p>Some of the outcomes that the project will be judged against are:  <b>40</b> young people take part in personal development programme,  <b>30</b> young people receive non accredited outdoor qualification,  <b>12</b> young people progress onto education, employment and training.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the project is able to isolate the outcomes funded by the SKNDC and the outcomes funded by Brent Council. And whether the organisation is able to attract young people from Brent to be part of this programme, considering that the South Kilburn Satellite Centre has only been in the area since Feb 2004.</p>
<b>11. Options &amp; Conclusions</b>	<p>Based on the risks and the outcomes that the project is proposing to deliver, officer recommends that if the council were to fund this project, the recommended outcomes will need to be verified.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	FEDERATION OF PATIDAR ASSOCIATIONS
<b>2. Project or activity Name</b>	Arts and music Programmes
<b>3. Current Funding from LBB</b>	£10,000 Main Programme Grant £3,772 Education, Arts and library
<b>4. Amount requested from LBB</b>	£72,170
<b>5. Recommendations</b>	<p>£10,000 towards delivering the agreed outcomes and Subject to:</p> <ol style="list-style-type: none"> <li>1 Brent Council's normal conditions of grant</li> <li>2 the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Federation of Patidar Association is a locally based organisation delivering services in the community. The organisation is seeking funding towards a new service that will be launched in the new Federation building during March 2005, These services ranging from Dance classes, such as:</p> <ul style="list-style-type: none"> <li>- Kathak (beginners, intermediate and advanced)</li> <li>- Bharat Natyam (beginners, intermediate and advanced)</li> <li>- Folk (different state of India) : Five groups (from 5 to 15 years old)</li> <li>- Bollywood (Two groups)</li> <li>- Table, Harmonium, Sitar, Vocal in Hindi and Karnataki (Three levels) with performances of the class achievements</li> <li>- Drama: 2 act play in Hindi and English</li> <li>- Workshops of Dance and Drama</li> <li>- Teachers (dance and music) drama director, sounds &amp; light technicians</li> <li>- Marketing director, secretary/receptionist, two door keepers.</li> </ul> <p>Federation of Patidar is an Equal Opportunities employer with a clear guidance and awareness of their responsibility. The organisation is able to serve a large part of the population of South Asian in Brent. The organisation has also developed an Action Plan and this will be used as a framework to ensure Equal Opportunities is managed effectively on the project. The organisation has used the SMART objective, targets, risk assessments and contingency plans agreed with people who use the service.</p>
<b>7. Strategic Context &amp; Need</b>	The organisation aims to provide the Council with initiatives linked to Supporting Children and Young People by increasing opportunities for participation through the promotion of arts and cultural activities within Brent and increase awareness and participation of different cultures and diversity within the community.

<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £72,170 in 2005/06 from the Main Programme grant budget as a contribution towards the costs of the activities summarised in paragraph 6 above. Justifications for financial support are set out in paragraph 10 and 11 of this report. The association intends to raise additional income of £40,500 from other sources. If successful its total income/costs in 2005/06 would be £112,670.</p> <p>The associations' audited accounts for the year ended 31 March 2004 show that it made surplus income of £171,273 (i.e, 170.5% of total expenditure) with a balance sheet reserve funds of £994,546. £409,523 of these funds represents the associations' tangible assets, leaving a balance of £585,023 is restricted and available for general purposes. This amount represents cash at bank.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make a difference by <b>supporting children and young people</b> through promotion an awareness and understanding of the cultural in British and other communities.</p> <p>Through art classes, the project aims to develop the confident of young people, help them accept new challenges and explore new directions. The programme is designed to help each child achieve invaluable life skills. The project will aim to achieve the following outcomes: <b>150</b> pupils will be involved and participate in the programme.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with whether the project is able to make a quick and professional switch from the nursery funding that we are currently contributing towards and the arts classes. Also, whether the organisation's building will be completed in time for the project delivery as of the beginning of the Financial year April 2005. it is also worth noting that nursery already moved back from the rented premises on October 2004</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Based on the outcome proposed above, this seems to be a good project that will benefit the children and young people from the Asian community, however, it is recommended that the organisation should actively encourage other young people from different cultural background to participate in this programme.</p> <p>Members attention is drawn to the fact that the organisation has not applied for the nursery funding which the Council is currently contributing towards for the past years. However, in this application they are requesting financial support towards arts classes. Officer recommends that £10,000 recommended towards this as a contribution.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani</p>
<p><b>Date:</b></p>	<p>Jan 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Flamingo Carnival Arts
<b>2. Project or activity Name</b>	Flamingo Carnival Arts
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£15,000
<b>5. Recommendations</b>	Nil – The organisation has not been able to fully claim the grants awarded in the past. Accounts are also unsatisfactory.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Flamingo has been in existence for 21 years and aims to educate the public in the art of Carnival through workshops, community activities, performances and events. It works with children and young people from disadvantaged and excluded communities primarily those from diverse Black Minority Ethnic and refugee communities in within Brent.</p> <p>It offers practical training and activities around costume making, dance, music and masquerading. Its workshops and Mas camps also provide informal training with issues concerning health, self esteem, citizenship and team working. It also offers opportunities for children and young people to tour other parts of the UK and perform in places such as Liverpool, Margate and Chichester.</p> <p>Flamingo is requesting contribution towards the salary of a part-time Arts Development and Outreach Co-ordinator post and its running costs for its annual six week summer holiday programme of workshops at its 'Mas Camp' in South Kilburn. It will offer children and young people training in costume making and construction, dance, music and masquerading. The six-week training will provide the young people with the opportunity to perform at the prestigious Notting Hill Carnival.</p> <p>Flamingo has in place an equal opportunities policy and offers its activities to all residents in Brent. It is based in the South Kilburn NDC area and works with the whole community within that area. Their premises are accessible to physically disable and work actively with other organisations. It is committed to working with and providing services to a multicultural and mixed community. It has a total of 150 young people who use its services of which 70 are aged between 5-12 years of age.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Flamingo aims to meet the corporate criteria of <b>Supporting children and young people, Promoting a quality of life and the green agenda, Regeneration and Priority neighbourhoods and tackling Crime and Community Safety</b> by:</p> <ul style="list-style-type: none"> <li>• raising the expectation and aspiration of Children and Young people by giving them access to free activities and experiences normally denied by</li> </ul>

	<p>economic disadvantage.</p> <ul style="list-style-type: none"> <li>• increasing arts and cultural activities to Brent residents by allowing those from certain cultures to celebrate their heritage and others to learn about culture outside their experience thus promoting social cohesion</li> <li>• by engaging those children and young people who might otherwise be at risk through boredom of committing crime and anti-social behaviour and/or substance/drug abuse.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £15,000 in 2005/06 from the Main Programme grants budget, as a contribution towards salaries, running costs and activities costs. The summary of these activities and justifications for financial support are set out in paragraph 6, 10 and 11 of this report. The organisation intends to raise additional income of £74,000. If successful, its total income/costs would be £89,000.</p> <p>The organisation's certified accounts for the year ended 31 March 2004 show that it made a surplus income of £1,934 with a net balance sheet reserve fund of £23. This amount represents the cash at bank. In view of the above, the accounts are not satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Flamingo states that by engaging in its activities children and young people will be able to raise their self-esteem and sense of worth, improve their health and encourage team working, social cohesion and social skills.</p> <p>It will measure its outcomes by recording the number of people taking part in activities. It will also receive feedback from its users as to what skills they have learnt, how their self-esteem, aspirations and sense of worth are raised.</p> <p>By the end of summer holiday approximately <b>75</b> children and young people will have participated in the workshop programme. By the end of 12 months approximately <b>300</b> young people will have developed an annual programme of workshops and performances. By the end of 12 months Flamingo also hopes to have developed a touring schedule to appear at outside of Brent events.</p> <p>Flamingo will assess the effectiveness of its services by recording the age and ethnic background of its users. The participants will be encouraged to keep their own log book or diaries during the activities through photographs and video. Flamingo will use the comments and suggestions received from participants to help plan future activities.</p>
<b>10. Risks</b>	<p>The risks associated with Flamingo is that they failed to claim 2 external grants administered by the Council which were awarded to them in 2003. They failed to claim £400 from the John Lyons Charity and £2,000 from the Edward Harvist Trust Fund.</p>
<b>11. Options &amp; Conclusions</b>	<p>Flamingo has been in operation for 21 years and continues to raise funding from various sources to assist with its</p>

	ongoing expenditure.
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Hands in Unity
<b>2. Project or activity Name</b>	Service to young people with learning disabilities
<b>3. Current Funding from LBB</b>	None
<b>4. Amount requested from LBB</b>	£11,295
<b>5. Recommendations</b>	NIL – The application is not clear and will need to be thought out
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Hands in Unity is a locally based project was established in 2001 by a group of parents and professionals working in the learning disability field. The project was set up as an independent community group whose purpose is to develop activities for young people with learning disabilities. For the purpose of this application the project aims to:</p> <ul style="list-style-type: none"> <li>- Provide out of school service for young people with learning disabilities,</li> <li>- Promote social activities for young people with learning disabilities,</li> <li>- Ensure the services delivered by Hands in Unity are accessible, responsive and sustainable by working in partnership with young people with learning disabilities, parents/carers and schools,</li> <li>- Work towards ensuring better services for young people with learning disabilities and carers/parents.</li> </ul> <p>Hands in Unity has an Equal Opportunities policy in place and ensures that the Club is available to all residents in the specified age range, where numbers permit, and that no child is excluded or disadvantaged on any grounds. The project ensures that the composition of staff reflects that of users</p>
<b>7. Strategic Context &amp; Need</b>	The organisation aims to provide the Council with initiatives linked to Promoting a quality of life and the green agenda through helping teenagers and their families who face particular difficult issues as they address together the transition of the young person to adulthood, and the aspirations and challenges this brings.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £11,296 in 2005/06 from the Main Programme grant budget, as a contribution towards the costs of providing 24 curriculum activities for young people of ages 5 – 19 years with learning difficulties. The summary of the proposed activities and justifications for financial support are set out in paragraph 6, 10 and 11 of this report. The organisation intends to raise additional income of £1,680 from subscription fees. If this application is successful, its total income/costs in 2005/06 would be £12,976.</p> <p>Hands-in Unity's certified accounts for the year ended 31 March 2004 show that it made surplus income of £8,401</p>

	<p>this amount represent cash in hand. In view of the above, officers consider the group's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make a difference by supporting people and improve their quality of lives ensuring that a range of arts, leisure sport and cultural activities outside of school hours.</p> <p>In its application, the project does not specifically indicate whether they will be achieving tangible outcomes for the purpose of this funding. However the application indicates that people will secure jobs after leaving the training at the end of 12 months.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sits mainly with the project not having a clear policy on how to achieve outcome for the purpose of this application. The application is however unclear about delivering the services that are linked to the Brent Council Corporate priorities and does not strategically focus at delivering service that are benefiting to the users of the service.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>In its application, the project indicates that they aims to deliver services to young people and their families under the promoting of <b>quality of life and the green agenda</b>, but it does neither indicate nor demonstrate how the delivery will take place.</p> <p>The application does not demonstrate the capability of delivering these kinds of services.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani</p>
<p><b>Date:</b></p>	<p>Jan 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>HEALTHY CARE LIMITED</b>
<b>2. Project or activity Name</b>	<ol style="list-style-type: none"> <li>1. Support to enable older people in South Kilburn to access health and social care services</li> <li>2. Contribute to salary of part-time health advocate and part-time outreach worker</li> <li>3. Organising smoking cessation clinics with one-to-one emotional support.</li> <li>4. Assist BME groups barred by inability to speak English language</li> </ol>
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£36,000
<b>5. Recommendations</b>	<p><b>Not recommended (see over).</b></p> <p>Application is over-ambitious and HCL must be requested to develop a business plan to propose how the project would be carried forward.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Healthy Care Limited (HCL) aims to:</p> <ul style="list-style-type: none"> <li>• Provide social facilities and leisure time occupation with the aim improving the quality of life (not exclusive) for members without distinction of background, race or opinion.</li> <li>• Promote activities to improve community health and relief of sickness and illness</li> <li>• Provide employment and training</li> <li>• Provide advice and guidance on debt management for the improvement of health of communities.</li> </ul> <p>Funding is required for</p> <ul style="list-style-type: none"> <li>• promoting access to health facilities for older people</li> <li>• salary of a part-time outreach worker</li> <li>• Smoking Cessation clinics</li> <li>• Three seminars to promote health awareness workshops</li> <li>• Run an advice centre for hard to reach BME communities</li> </ul> <p>HCL is an equal opportunities organisation that ensures all users, workers or visitors are aware of and comply with its requirements. HCL has procedures in place for dealing with contravention of the policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed includes:</p> <ul style="list-style-type: none"> <li>• <b>Promoting the quality of life and the green agenda</b> HCL provides information and advice to elderly members on holistic health issues through seminars, conferences and direct interventions. They provide social support services including smoking cessation workshops for the general public. It seeks to maximise access to affordable quality housing in Brent. Engaging young and older people in inter-generational health events.</li> <li>• <b>Regeneration and Priority Neighbour</b></li> </ul>

	<p>HCL will provide job search and training skills to black and minority ethnic groups from deprived neighbourhoods.</p> <ul style="list-style-type: none"> <li>• <b>Tackling crime and community safety</b> HCL works with tenants and community groups to increase their sense of safety and build trust. Quarterly events are organised around fly tipping, drugs and alcohol abuse.</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £36,000 in 2005/06 from the main programme grants budget as a contribution towards the costs of proposed activities summarised in paragraph 6 above. Justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Company has indicated its intention to raise £4,000 from other sources. These contributions represent 10% of its estimated income/expenditure in 2005/06.</p> <p>The company's uncertified accounts for the year ended 31 March 2004 show a break even position income and expenditure of £15,159 and a balance sheet reserve fund of £3,007. £2,146 of this represents fixed assets, leaving a balance of £861 as working capital.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The delivery mechanism proposed in this application is as follows:</p> <ul style="list-style-type: none"> <li>• Draw up job description and person specification for part-time outreach worker – 2 people employed by March 05</li> <li>• Preparation and organisation of community health awareness – one-to-one advice sessions – ongoing</li> <li>• Advocacy service to 15 clients by March 05</li> <li>• Smoking cessation events and promotion leaflets – 10 clients by May/June 05 – 5000 copies of information material to be distributed</li> <li>• Organising health awareness seminars and events – 3 events to be organised by Jan 05</li> <li>• Referrals from various healthcare services – 160 clients per year</li> <li>• Healthcare support - face-to-face discussions – 120 clients in a year</li> </ul> <p>Quality will be monitored by</p> <ul style="list-style-type: none"> <li>• identification of key objectives and assessment of effectiveness</li> <li>• monitoring progress against objective</li> <li>• Feedback from clients</li> <li>• Sharing best practice and number of complaints</li> <li>• Satisfaction survey will provide assessment and monitoring process</li> </ul> <p>Outcomes will be monitored by:</p> <ul style="list-style-type: none"> <li>• Promotion of a healthy lifestyle by increasing awareness of value of cultural food and diet to prevent poor health</li> <li>• Improve self-management of health through improved knowledge of health improvement awareness</li> <li>• User feedback feedback to show how overall services are rated and received.</li> <li>• Attendance at weekly workshop on health</li> </ul>

	<p>improvement activities</p> <ul style="list-style-type: none"> <li>• Spot check interviews on older people health improvement reporting</li> </ul>
<b>10. Risks</b>	<p>The only other fund that this project has managed is £3,000 from Community Safety Unit's Community Chest. This is money from another part of the Council. It is hard to prove a track record that will deliver all the ambitious service indicated above.</p>
<b>11. Options &amp; Conclusions</b>	<p>Healthy Care Limited is a company limited by guarantee and not-for-profit. The organisation received £3,000 from the Community Safety Chest, for work on alcohol and drug counselling. It is hard to find a linking thread in the programme of activities detailed above. Outcomes are also very unclear.</p>
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Hindu Council (BRENT)
<b>2. Project or activity Name</b>	Navratri
<b>3. Current Funding from LBB</b>	£67,750 Navratri Festival £4,000 Hindu Council Grant
<b>4. Amount requested from LBB</b>	£163,500
<b>5. Recommendations</b>	<p><b>£4,000 for the Hindu Council Brent from the Main Programme, £67,750 for Navratri, £5,000 of which for the Hindu Council to administer the Navratri and £62,750 for the Navratri festival for 2005/06 subject to:</b></p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. prior to release the payments, HCB will need to satisfy the VSST that the following are met:</li> <li>4. An outline of the Navaratri programme for 2005-6.</li> <li>5. To include budget information, sites and venues, general marketing plan, inward investment plan and evidence of anticipated attendances, based on existing knowledge.</li> <li>6. Plans to be agreed by Officers from Voluntary Sector Support Services and Cultural Services prior to the release of funds.</li> <li>7. Detailed project plan, including all health and safety aspects, stewarding and security, Police negotiation information, outline risk assessments and detailed financial information covering all aspects of the event. List of named partners and any sub contractors.</li> <li>8. Plans to be agreed by Officers from Health Safety and Licensing, Voluntary Sector Support Services, Cultural Services and the Police prior to the release of funds.</li> <li>9. Ongoing satisfactory liaison on event planning with Officers from Health Safety and Licensing, Cultural Services and the Police prior to the release of funds.</li> <li>10. To release <b>£5,000</b> administration fee after a satisfactory Evaluation information including finance, public satisfaction survey and attendance figures to be supplied in a format agreed and requested by Council officers.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	Hindu Council Brent (HCB) provides a permanent Hindu Cultural and information Centre staffed by full time administrators on a voluntary basis. Hindu Council runs adults learning classes in Sanskrit, English and computer literacy. HCB liaises with local community police, health authority, park services and Brent Council on the needs of the community. It organises youth festivals, youth sports activities, seminars, Holi, Navratri, Diwali and Dasherra.

	<p>For the purpose of this application, HCB are requesting funding to promote and increase arts, leisure sport and cultural activities. To increase education/training and achievement of older people and celebration of the diverse communities.</p> <p>The funding will also contribute to staffing and general cost of running the project.</p> <p>In addition to the general contribution, HCB requests the lead on Navratri festivals. As a lead organisation for the community it is appropriate that the HCB has a role in the festival.</p> <p>HCB has an equal opportunities policy in place; it encourages all parts of the community to take part in the events and activities. The organisation is a multi-ethnic with great strength, but also accept that diversity is accepted and positive which it enriches the lives of people.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>Hindu Council Brent provides the Council with initiatives to the benefit of local people under the initiatives of cultural and events.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £163,500 in 2005/06 from the Main Programme Grants budget as a contribution towards Navratri festival, and operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. HCB intends to raise additional income of £12,250 from other sources. If successful, its total income and expenditure in 2005/06 would be £163,500.</p> <p>HCB has not submitted its audited accounts for the year ended 31 March 2004 in compliance of the standard conditions of grant and in support of its application for grant in 2005/06. However its audited accounts for the year ended 31 March 2003 show that it made a deficit of £24,620 with a net balance sheet reserve fund of £31,931. This amount is restricted for specific purposes. In absence of HCB's audited accounts for year 2003/04, officers unable to comment fully on the organisation's financial viability.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make a specific different by:</p> <ul style="list-style-type: none"> <li>- Promoting a service culture focused on the specific needs of individuals</li> <li>- Maximise the effectiveness of HCB by engaging hard to reach communities</li> <li>- Utilise a large gathering of community members during Navratri or Diwali, for the surveys on their needs and their requirements.</li> </ul> <p>It is expected that <b>75000</b> people will get involved in the Navratri festival.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sits mainly with whether the organisation can meet the demands for quality management of events in relations to the Navratri festival and whether they are able to secure additional funding for these kinds of events.</p>

<b>11. Options &amp; Conclusions</b>	<p>Though the Navratri is annual community events in the calendar in Brent events, officers suggest that a professional approach to arranging this event is crucial for its success in the future.</p> <p>The recommended conditions are designed to allow for ongoing support on the events management. That the Brent grants allocation is specifically for the Navratri festival</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

1. Name of Organisation	HOME START BRENT
2. Project or activity Name	Staff salaries
3. Current Funding from LBB	
4. Amount requested from LBB	£75,770
5. Recommendations	<p><b>Not recommended.</b></p> <p>No financial details submitted in support of this application.</p>
6. Summary of the project & Equal Opportunities	<p>Home Start Brent offers:</p> <ul style="list-style-type: none"> <li>• Support, friendship and practical help to families (including teen parents) in distress with at least one child under five</li> <li>• Regular home visits by experienced volunteers</li> <li>• Phone and home support to families through the Parenting and Life Skills Programme</li> <li>• Counselling services</li> <li>• Home start</li> </ul> <p>Parents supported included lone parents, 40+ first time parents, parenting order parents, etc.</p> <p>Funds are requested as a contribution towards:</p> <ul style="list-style-type: none"> <li>• Home visiting volunteers service for families – two volunteer training courses</li> <li>• 30 sessions of parenting skills and family life skills programme for BME and Anglo families</li> <li>• 30 sessions of ESOL classes</li> <li>• 30 sessions of parenting skills and life skills programme for teenage parents</li> <li>• 20 sessions of parenting skills programme for parents</li> <li>• 30 sessions of counselling</li> </ul> <p>Home Start Brent is part of a national organisation that has a comprehensive equal opportunities policy that discourages any form of discrimination against service users, employees and volunteers.</p> <p>Equality is further achieved through service provision, employment, recruitment process and work with volunteers.</p>
7. Strategic Context & Need	<p>Strategic contexts addressed in this application include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and young people</b> Group home start for teenage parents; weekly parenting and lifeskills programmes for teenage parents to discuss/understand parental roles and responsibilities, helping to build self-confidence; home support for home visiting volunteers Referrals received from social workers, doctors, health visitors, faith communities; teachers and doctors Most vulnerable areas served include Alperton, Wembley and Kingsbury</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Regeneration and Priority Neighbourhoods</b> Women returning to paid employment; negotiation with employers, assistance with childcare, parenting, developing self-esteem, financial advice to cover costs, and counselling, and returning parents to provide peer support. Development of a volunteer base by providing training courses to these returning mothers.</li> <li>• <b>Tackling Crime and Community Safety</b> HSB counsels parents of youth offenders to help reduce crime as an approach to issuing parenting orders Work with youth offending team and young people from the Pupil Referral Team to address parenting issues for these people Integration of parents on parenting orders into regular programmes.</li> </ul> <p>Intended outcome include offering friendship and practical help to families in distress</p> <p>Outcomes will be measured by:</p> <ul style="list-style-type: none"> <li>• Reduced parental isolation</li> <li>• Increased parental involvement in child development</li> <li>• Improved ability of parents' daily households management</li> <li>• Reduction of stress from family conflict</li> <li>• Reduction of need in intervention services</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for revenue grant of up to £75,770 in 2005/06 from the main programme grants budget as a contribution towards salaries and 2 volunteer training courses of 80 sessions. The summary of the proposed activities and justifications for financial support are in paragraphs 6, 10 and 11 of this report. Home Start intends to raise additional income of £26,278 from other sources. If successful, its estimated total income/expenditure in 2005/06 would be £101,998. Home Start was established in 1996 and has not submitted its most recent certified/audited accounts in support of its application.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery mechanism will include:</p> <ul style="list-style-type: none"> <li>• Advertisements for service and recruitment of volunteers – 200 flyers to be distributed widely – 48 parents/20 volunteers referred – April/September/05/Jan 06</li> <li>• Training sessions for teen parents, BME and Anglo parents – 36 parents – 12 volunteers – April 05</li> <li>• Interviews of potential volunteers – 12 volunteers – enhanced CRB checks – April 05</li> <li>• 1<sup>st</sup> &amp; 2<sup>nd</sup> Recruitment and training of volunteers – July 05/Sept 06</li> <li>• Training for parenting orders Parents – 27 completions – volunteers matched – Dec 05</li> <li>• Graduation party &amp; certification – 87 completions – presentation March 06</li> </ul> <p>Success will be evaluated by the number of families expressing need against those who no longer have a need. Method of evaluation will be through collection of</p>

	qualitative data for needs as given.
<b>10. Risks</b>	No perceived risks with this group. Strict verification of documentation to check that outcomes and dates of programmes will be as stated. Could be done at monitoring.
<b>11. Options &amp; Conclusions</b>	The organisation was set up in 1998 as a registered charity and has a track record of active fundraising and working with families. It has been successful at raising funds from external sources in the past and is awaiting responses from the Neighbourhood Renewal Fund, LSC, Community Safety and Help a London Child.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	HORN OF AFRICA REFUGEE WELFARE GROUP
<b>2. Project or activity Name</b>	Information and Advise service
<b>3. Current Funding from LBB</b>	None
<b>4. Amount requested from LBB</b>	£11,280
<b>5. Recommendations</b>	£3,280 contribution towards operating cost and advice delivery.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Horn of Africa Refugee Welfare group exist primarily to improve the well being of refugees and asylum seekers from the Horn of Africa, especially from Somalia and Djibouti, and to enable them integrate successfully in the United Kingdom.</p> <p>The organisation has a range of activities available to the its communities, these are:</p> <ul style="list-style-type: none"> <li>- Advice, information and practical support to refugee and asylum seekers from the Horn of Africa living in Brent</li> <li>- Translation and interpreting services between users and statutory agencies</li> <li>- Outreach work and home visits to elderly and disabled people</li> <li>- Weekend classes for Somali refugee children and especially those who are underachieving</li> <li>- Social and cultural events, sport activities and outing trips for the youth and refugee children.</li> </ul> <p>For the purpose of this application, the organisation is requesting funds to:</p> <ul style="list-style-type: none"> <li>- Provide culturally sensitive and comprehensive advice and information service</li> <li>- Provide appropriate advocacy to users</li> <li>- Provide outreach support and services to make services widely accessible</li> <li>- Provide interpreting and be a resource and point of contact for the disadvantaged users</li> </ul> <p>In addition to the above, the project also aims to reduce the number of excluded and drop outs of young Somali children from the schools in Brent and help them integrate into the main stream education.</p> <p>In addition to the above, the project aims to reduce the level of unemployment in priority areas (South Kilburn, St Raphael's/Brentfield, Roundwood, Church End, Stonebridge and Harlesden.</p> <p>In its application the organisation is committed to Equal Opportunities in employment and with its clients. It ensures that employees are given the opportunity in training and professional development. The management committee is however responsible for the implementation and enforcement of the policy.</p>

<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Supporting Children and Young People</b> through supporting young people especially those at risks and those excluded from the communities. The organisation aims to involve older people and those with disabilities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £11,280 in 2005/06 from the Main Programme grants budget, as a contribution towards the group's operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraph 6, 10 and 11 of this report. The group has raised additional income of £24,000 from other sources.</p> <p>The group certified accounts for the year ended 31 March 2004 show that it made a deficit of £250 with a net balance sheet reserve fund of £11,270. This amount represents cash at bank and 31.4% of its total expenditure. In view of the above, officers consider the financial position of the group to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by ensuring that access and support including health, education, housing, social services, and training and employment opportunities is available to the Somali community. The project will also aim to ensure that users become more active citizens within the community and beyond.</p> <p>It is also intended that the project will aim to achieve long term change by providing good advice and information that would inform, educate and help clients the Horn of Africa region.</p> <p>The project will work towards achieving the following outcomes:</p> <ul style="list-style-type: none"> <li>- <b>3600</b> people will benefit from advice &amp; information</li> <li>- <b>250</b> isolated elderly people engaged</li> </ul>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation is able to attract match funding from external sources and whether the organisation is able to carry on providing services if this funds are not achieved.</p>
<b>11. Options &amp; Conclusions</b>	<p>This is a worthwhile project providing good services for the community of Brent, especially the refugees from the Horn of Africa region.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>HORN STARS</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Edward Harvist:       £1968 PAYP:                    £8360
<b>4. Amount requested from LBB</b>	£45,489
<b>5. Recommendations</b>	<b>Not recommended.</b>  Though project is currently receiving funds from external sources, for the purpose of this application, it is requesting 100% funding which is outside the criteria.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Horn Stars aims to provide support services for refugees and asylum seekers, mainly from the Somali community by offering:</p> <ul style="list-style-type: none"> <li>• Supplementary school</li> <li>• Homework Club</li> <li>• Football training programme</li> <li>• Summer and School Holiday Play Activities</li> <li>• ESOL</li> <li>• Community Advice &amp; Guidance</li> <li>• Youth Club</li> </ul> <p>Horn Stars also works with statutory and community partners such as Stonebridge HAT, Stonebridge &amp; Harlesden Neighbourhood Renewal Fund to deliver selected programmes.</p> <p>Contribution is needed to fund:</p> <ul style="list-style-type: none"> <li>• After school educational support programmes including homework clubs and study classes</li> <li>• Supervised play activities including football and basketball</li> <li>• Health awareness events on disease such as STD</li> <li>• crime prevention</li> <li>• Rent for premises, insurance, coach fees, other resources and associated costs</li> </ul> <p>Horn Stars has an equal opportunities policy that discourages discrimination in any form towards employees, members and users. It is dedicated to diversity and in all its activity ensures that these ideals are maintained by users and partners. Horn Stars has a disciplinary and complaints procedure in place to deal with contravention of its equality regulations.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic contexts addressed in this application includes:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Increase education/training and achievement for - at risk young people, excluded communities, hard to reach young people and priority estates. Healthcare for children and families - Sexual health and excluded communities.</li> </ul>

<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £45,489 in 2005/06 from main programme grants budget. This amount is expected to cover the entire operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation is not intending to raise additional income from other sources.</p> <p>Horn Stars' certified accounts for the year ended 31 March 2004 show that it made surplus income of £7,197 with a balance sheet reserve fund of £8,735. £2,359 of this represents the group's tangible assets leaving a balance of £6,376 as working capital. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Delivery mechanism proposed include:</p> <ul style="list-style-type: none"> <li>• Establish/develop after-school educational support for young people – increase educational standards for 60 young people – evidenced by good exam results and progress into higher education – 30 young people by June – 60 by Dec 05.</li> <li>• Providing girls only basketball activity – decrease isolation of young people and increase health and physical abilities for 15 girls by July 2005; 30 girls by March 2006.</li> <li>• Conduct 4 awareness events in sexually transmitted diseases, drug abuse and crime – empower young people with information on safe sex for 120 young people. Decrease in number of people contracting STDs - one event per quarter.</li> <li>• Football training programme for boys to decrease idleness in young people to decrease delinquent activities and early offending – decrease in young people with juvenile offences and increase healthier lifestyles of young people. 30 boys will start the programme and 60 expected to finish by 30 March 06.</li> </ul>
<b>10. Risks</b>	<p>The main concern associated with proposal is mainly on the question of lack of contribution, which is one of the main criteria of the project.</p>
<b>11. Options &amp; Conclusions</b>	<p>Horn Stars is an equal opportunities organisation established in 1995, with a healthy fundraising record. It has successfully raised funds for working with children of Somali origin, in improving levels of educational achievement, encouraging sporting activities and increasing awareness to the dangers of STD and crime prevention.</p> <p>Although the organisation has monies sitting in its reserve funds, it contravenes a major criterion by failing to provide a contribution.</p>
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	I Serve
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£36,770
<b>5. Recommendations</b>	<p><b>Nil</b> - The application does not indicate any contribution of match funding towards this project.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>I-Serve is a community run trust representing Somali Refugees in Brent. Their main aim is to support Somali Women of Brent and surrounding areas.</p> <p>The Project intends to further develop a range of educational and cultural activities such as development of self-confidence, build structured advice and practical youth initiatives and so forth.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project intends to address the Council's corporate priority under <b>Regeneration and Priority Neighbourhoods</b>. It aims to enhance the life of Somali women through educational and cultural activities.</p> <p>These needs will be met by providing the following:</p> <p>Address lack of languages and basic skills by providing ESOL classes</p> <p>Providing information advice and guidance for employment, education and training</p> <p>Tackling long term unemployment within target groups</p> <p>Engagement with other organisations such as Time Bank and Voluntary Action Brent to encourage programme participants to undertake volunteering as a means of personal and professional development.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £36,770 in 2005/06 from the Main Programme grants budget to cover the costs of the proposed activities summarised in paragraph 6 above. Justifications for financial support are set out in paragraphs 10 and 11 below. The Company is not intending to raise additional income from other sources.</p>

	The Company's certified receipts and payments account shows that it made excess income (£5,000) over expenditure (£3,800) of £1,200. This amount represents 31.57% of working capital.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>I serve is seeking funding towards running a range of educational, skills and employment programmes to include –</p> <p><b>ESOL classes to benefit 24 beneficiaries;</b></p> <p>Accredited IT courses 3 times a year (basic – intermediate) On-line learning resources</p> <p>intermediate IT training skills;</p> <p><b>Personal Capacity-Building, Tutoring &amp; Advice sessions</b></p> <p>3 hour weekly drop-in sessions</p> <p><b>Community-based learning into employment and volunteering.</b></p> <p><u>Outputs</u></p> <p>Complete course duration (<b>12 months</b>) Progress against personal development plan (<b>3-6 months</b>) Positive employers feedback (<b>after 6 months</b>) Positive volunteer feedback</p> <p><u>Outcomes</u></p> <p>Achievement of ESOL Increase knowledge of IT Access to college &amp; further education Successful access to entitlements Access to employment</p>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>I Serve is based in Wembley and is registered as a Company Ltd by Guarantee. Services are provided to <b>86</b> Somali women and <b>25</b> young people.</p> <p>The organisation's have 9 volunteers and 5 management committee member currently assisting with the operation of its services. However, they appear to be providing a valuable and much needed service to community.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Kensal Green Under Fives Group
<b>2. Project or activity Name</b>	Kensal Green Under Fives Group
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£10,500
<b>5. Recommendations</b>	Nil – The financial situation of the organisation is unsatisfactory
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Kensal Green Under Fives Group is a community nursery established for the last 22 years and aims to provide childcare that provides excellence in early learning and childcare, combats social exclusion by supporting individuals and the community</p> <p>The Nursery operates 5 days a week between the hours of 8 – 5.30pm and offers full day care for children aged 20 months to 5 years old. As well as child care facility, it offers trips and outings (for children, siblings and parents), opportunities for on-site IT training for parents and training and work experience placement for local students.</p> <p>The Nursery is requesting contribution towards salaries of staff to provide training to an unemployed person 'on the job' to a Level 2 in childcare.</p> <p>The Nursery has in place an equal opportunities policy and ensures that the Nursery is open to all families in the community. The Nursery states that all children are respected and their individuality and potential is recognised, valued and nurtured. The Nursery has 27 children who attend regularly and in November 2003, 22.5 places were filled.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Supporting Children and Young People</b> by providing parents with affordable childcare facility and education of high quality, supporting the Early Years Strategy with the aim of giving children the best possible start in life. It also aims to meet the <b>Regeneration &amp; Priority Neighbourhoods</b> priority by reducing unemployment by providing training/work/study facilities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £10,500 in 2005/06 from the Main Programme grants budget, as a contribution towards the costs of providing training for the unemployed to level 2 childcare. The justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Nursery intends to raise additional income of £3,177 from other sources.</p> <p>The Nursery has not submitted its accounts for the year</p>

	ended 31 March 2004. However, its certified accounts for year 2002/03 show that it made surplus income of £7,880 with a net balance sheet reserve fund of £147. This amount is not sufficient to cover its liabilities without having to sell its tangible assets.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by <b>Supporting Children and Young People and Regeneration &amp; Priority Neighbourhoods</b> through the development of its training project and by recruiting an unemployed trainee to achieve NVQ2 training and qualification. It hopes that by the end of 12 months training they will go on to secure a job after leaving the training. It will monitor and measure its outcomes through the use of user feedback/questionnaires, Ofsted report records of achievement of children, monitoring its registration and admissions.</p> <p>In 2003 the Nursery held various Fundraising events i.e Quiz night, cake sales, BBQ in July, celebration of Black History month</p> <p>The Nursery aims to provide a person 12 months training in NVQ Level 2 in Child Care who will then go on to secure a job after leaving the training</p>
<b>10. Risks</b>	The only risk attached to this project is that their financial situation is not satisfactory. Though the organisation applies for funding from Sure Start, they are not in within the boundaries of this fund.
<b>11. Options &amp; Conclusions</b>	As the Nursery is operated as a community nursery, its charges are relatively low. It charges £110 per week for full-time children and £52 per week for part-time children.
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Kingsbury District Guides
<b>2. Project or activity Name</b>	Kingsbury District Guides
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£500
<b>5. Recommendations</b>	£300 – Towards the training for leaders
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Kingsbury District Guides has been in existence since 1910 and continues to provide its services borough-wide to 98 residents of Brent.</p> <p>The Organisation aims to assist the development of young girls, to help them become confident, independent and loyal participants. The young girls aged 5 and upwards participate in a wide range of indoor and outdoor activities such as nature studies, cooking and camping, which are designed to be fun and encourage team building and friendship. Regular meetings are also held to discuss achievements and plan programmes.</p> <p>The organisation is requesting contribution towards the cost of rental of accommodation for meetings, storage for equipment and training costs for leaders aged 16-65. Funding will also support the delivery of its programme to include a range of structured activities and events.</p> <p>The Organisation has a clear understanding of equal opportunities and this has been reflected in their user profile. The ethnic breakdown of its total users of 98 is as follows: 24 White UK, 23 White Irish, 11 Mixed White &amp; Black Caribbean, and 40 Asian Indian. Also included are 9 elderly and 4 disabled people.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Guides intends to <b>support children and young people</b> by providing them with an opportunity to develop their skills and potential in a team based fun environment and to experience a sense of achievement. They will also <b>promote the quality of life and the Green Agenda</b> in order to give the young people an opportunity to socialise with other members and engage in a range of activities such as arts, leisure and cultural events. This gives them a chance to experience a different environment.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £500 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of hiring a storage space and training for the leaders. The summary of the proposed expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Guides intend to raise additional income of £1,349 from other sources. If successful the total costs/income in 2005/06 would be £1,849.</p>

	<p>The Guides have submitted uncertified accounts for the year ended 30 June 2004. This shows excess income (£5,664) over expenditure (£1,093) of £4,571. This amount represents 418.2% of its total expenditure. In view of the above, officers consider the financial position of the Guides to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Kingsbury District Guides intends to ensure that each young member is assessed and has achieved something towards promoting their personal development. A high percentage of members will also be given the opportunity to experience working as a team and enjoying the benefits of residential activities both in and outdoors. They also intend to provide appropriate training and support in order to maintain their adult numbers.</p> <p>The Guides aim to achieve the following by March 2006:</p> <ul style="list-style-type: none"> <li>• 89 young members receiving new skills</li> <li>• 50 to go on residential camp and pack holidays</li> <li>• New leaders complete training and number of leaders increased within the girls unit</li> </ul>
<p><b>10. Risks</b></p>	<p>None identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>At present the Guides claim to have 5 committee members and 11 volunteers assisting with the operation of its service</p> <p>The Guides has a good management structure and have demonstrated its ability to raise sufficient funding in order to keep the activities active over the years. A small amount of funds are raised through various activities and fundraising.</p>
<p><b>Report Author:</b></p>	<p>Devbai Bhanji</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Kingsbury's Asian Elders Group
<b>2. Project or activity Name</b>	Leisure Activities
<b>3. Current Funding from LBB</b>	£1,600 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£2,500
<b>5. Recommendations</b>	<p><b>£1,600</b> - Subject to verification of outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Kingsbury Asian Elders Group is a small organisation run by elderly people for elderly people. The main provisions are cultural programmes.</p> <p>The project is committed to equality of opportunities and that their services are open to everyone from the borough and to those who are in need regardless of their cultural background or sexual orientation and so forth.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project aims to provide the Council with initiatives for the benefit of elderly people through cultural and social activities with the view to alleviate isolation. It intends to enhance <b>Promoting a quality of life and the Green Agenda</b> by encouraging participation in cultural practises.</p> <p><b>Tackling Crime and Community Safety</b> is addressed by attending regular seminars with officers from various teams who discuss different strategies on safety precautions to members.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £2,500 in 2005/06 from the Main Programme grants budget to cover the costs of the proposed activities summarised in paragraph 6 above. The justifications for financial support are set out in paragraphs 10 and 11 of this report. However, it has indicated in its application to raise £500 from membership fees.</p> <p>The Group's certified income and expenditure account for the year ended 31 March 2004 shows that it made surplus income of £32. This account represents 1.33% of its total expenditure.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	Kingsbury Asian Elders Group seeks funding as a contribution towards its running cost.
<b>10. Risks</b>	No structured delivery of services as group claims outputs

	and outcomes do not relate to their services/activities. However current services appear to be on-going.
<b>11. Options &amp; Conclusions</b>	<p>The organisation has been operating since 1982 and provides a valuable service to Asians mainly living in Kingsbury and the immediate surrounding areas. The organisation has stated that its users would be housebound if it was not for the various activities they run. The organisation has indicated in its application that it will assess the quality of services by regularly discussing activities with the management committee and also from the suggestions/comments given by its users. A suggestion book is kept in the hall.</p> <p>Services are provided to 270 beneficiaries of whom 93% are residents of Brent and 7% live outside the borough. 15% of the above figure includes disabled people.</p> <p>Though this is a worthwhile project, it will need to develop a funding strategy that will help them secure funding for the future and secure the organisation's existence.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Kulmis Advisory Services
<b>2. Project or activity Name</b>	Kulmis Advisory Services
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£1,815
<b>5. Recommendations</b>	Nil – No outcomes identified in its application
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Kulmis Advisory Services aims to improve the standard of living by promoting the development of the community mainly of African origin. Their services include advice &amp; information on immigration, social &amp; welfare issues on health. It also provides a range of educational activities such as training, counselling, education and employment. It also arranges cultural events and gatherings for the community and trips for young people, families and older people.</p> <p>Kulmis is requesting funding towards its running costs including recruitment, administration, training and travelling costs. It specifically wants to recruit volunteers, train and retain them. Volunteers provide all their services.</p> <p>Kulmis Advisory Services equal opportunities policy statement of intent seeks to prevent discrimination on the grounds of racial or national origin, sexual orientation, age, creed, religion, disability or marital status. The management has stated that they have a membership of 355 users all of whom are of Black African origin. 20 of its current user live outside the borough.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Kulmis Advisory Services aims to promote the Council's corporate objectives for the benefit of <b>children and young people</b> by engaging them in activities to discourage them from committing crimes and encourage them to continue with their education. It also aims to <b>Promote a quality of life and the Green Agenda</b> by organising cultural meetings and encouraging the users to participate in cultural activities. It also aims to encourage its users to increase their education, obtain employment and therefore improve their standards of living and therefore meeting the <b>Regeneration and Priority Neighbourhoods</b> objective.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £1,815 in 2005/06 from the Main programme grants budget. The summary of the proposed project and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation is not intending to raise additional income from other sources.</p> <p>The organisation has not submitted its most recent certified/audited accounts for the year 2003/04. In the absence of the above, officers are unable to comment fully on the group's financial position.</p>

<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Kulmis aims to make a difference to the community by engaging them into various activities and therefore integrating them into the society. Kulmis has stated that many young Somalis drop out of schools and many are in prisons.</p> <p>Kulmis will measure its outcomes by recording its activities and monitoring the reactions from its users.</p>
<p><b>10. Risks</b></p>	<p>Based on the information provided no clear indication has been given as to how the programme will be delivered.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Kulmis has been operating for the past 9 years and continues to provide a service to users from the Black African origins.</p>
<p><b>Report Author:</b></p>	<p>Devbai Bhanji</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	London Tamil Centre
<b>2. Project or activity Name</b>	Sunday School
<b>3. Current Funding from LBB</b>	£3,238 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£6,700
<b>5. Recommendations</b>	<p><b>£3,238</b> - Subject to verification of outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>London Tamil Centre is a voluntary organisation who specialise in providing services for the local Tamil community and focus mainly on helping the young and the elderly.</p> <p>The organisation runs a supplementary school for the local Tamil young people by helping them to achieve better grades at school, by attracting a large number of young people from the borough and by continuing to help students achieve better grades. Session are held as follows:</p> <ul style="list-style-type: none"> <li>• Saturday – Youth Sports Club between 1:30 – 5:30 pm</li> <li>• Sunday - supplementary school between 9:30 – 1:00pm (Wembley High School)</li> <li>• Sunday morning badminton and volleyball and other indoor games.</li> </ul> <p>The organisation has an open access to its services and it abides by the equality of opportunities policy. The implementation of the policy is through its services and staffing.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Centre intends to address the strategic objective under <b>Supporting Children and Young People</b> who are at risk and socially excluded from communities. <b>Tackling Crime and Community Safety</b> will be implemented by the prevention of high incidences of violence.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £6,700 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of the proposed activities summarised in paragraph 6 above. Justifications for financial support are set out in paragraphs 10 and 11 of this report. The Centre intends to raise additional income of £49,500. If successful, its total income/costs would be £56,200.</p> <p>The Centre's audited accounts for the year ended 31 March 2004 show that it made surplus income of £12,299 with a balance sheet reserve fund of £208,247. £169,252 of this, has been set aside for specific purposes, leaving a</p>

	balance of £38,995 for general purposes. In view of the above, officers consider the centre's financial position to be satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>London Tamil Centre seeks funding as a contribution towards hiring Wembley High School in order to continue their activities such as Sunday School, tuition in Tamil language, dance and music classes, computer lessons and indoor social activities.</p> <p>London Tamil Centre intends to provide the following programme:</p> <ul style="list-style-type: none"> <li>• Recruitment of teachers will be trained to speak their mother tongue language. As a result participate will allow them to obtain adequate grades, which will lead them to the next level.</li> <li>• Increase number of users currently attending Sunday School with the aim to have a greater participation and better communicators.</li> <li>• Introduce chess, stamp and badminton club to promote physical health and life style, which will keep the youth in the community off the streets.</li> </ul> <p>The programme is designed as an on-going project.</p>
<b>10. Risks</b>	No delivery mechanism in place to measure outputs and outcomes.
<b>11. Options &amp; Conclusions</b>	<p>The Centre has been in existence since 1990 and is also a registered charity. Its services are mainly funding through donations, fundraising and school fees. The Centre hires Wembley High School to run its classes and the school operates at its maximum capacity of 450 pupils. It uses 20 volunteers and 43 hourly paid teachers staff who are carefully selected and assessed.</p> <p>The Centre will assess the quality of its services by monitoring the levels of attendance and the successes its students achieve in examinations, assessments and performances. Elders attending the Day Centre are also asked to give feedback, which is then evaluated and reported to the management committee. Reports are presented to the management committee at regular intervals.</p> <p>An annual cultural programme was well attended by over 900 people in April 2004. However, officers are satisfied they provide a good service for the benefit of young people.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>MAGNOLIA SENIOR CITIZEN'S CLUB</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£1,200
<b>4. Amount requested from LBB</b>	£1,300
<b>5. Recommendations</b>	<p><b>Approved: £1,200</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Magnolia Senior Citizen's Club (MSCC) aims to offer its members:</p> <ul style="list-style-type: none"> <li>• A weekly programme of activities throughout the year including planned outings, entertainment, etc.</li> <li>• Health support by unobtrusively observing members' health and reporting any changes</li> <li>• Cooked meals at luncheon meetings</li> <li>• Provide a safe environment for elderly people to meet in a friendly and social atmosphere</li> <li>• A discussion forum for users to contribute ideas regarding their wellbeing and participation in the club's activities.</li> </ul> <p>The club requires contribution towards:</p> <ul style="list-style-type: none"> <li>• The cost of taking members out of their homes to attend weekly club meetings by minibus</li> <li>• Administrative costs of outings and festivities</li> <li>• Running cost of minibus</li> </ul> <p>Satisfaction is demonstrated by numbers attending weekly club meetings and a feeling that contribution is being made to users' lives.</p> <p>MSCC is an equal opportunities organisation whose membership is open to all people over the within the community retirement age, male or female. Magnolia does not discriminate against any applicant in any way.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Strategic contexts addressed within this application include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b> Magnolia takes an interest in facilities for young people.</li> <li>• <b>Promoting a quality of life and the green agenda</b> The Club is a recognised voice of elderly people in the community. Club is concerned at the lack of amenities in and around Kingsbury/Kenton area. Membership is unable to undertake physical due to frailty but take a keen interest and lend support when needed.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Regeneration and Priority Neighbourhood</b> Membership of the Club is aware of continuing decline in their local area and believes area must be improved especially for the younger generation. Club membership is frail, elderly and disabled, but is very concerned about the community in general.</li> </ul>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £1,300 in 2005/06 from the main programme grants budget as a contribution towards outing, trips and administration costs. The summary of the proposed expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Club intends to raise additional income of £2,600 from other sources. If successful, its total income/costs would be £3,900. The Club's certified accounts for the year ended 31 March 2004 show that it made a deficit of £1,261 with a balance sheet reserve fund of £2,218. This amount represents cash at bank and 50.6% of its total expenditure.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The Club tries to recruit elderly people to bring them into contact with others for friendships and to prevent isolation.</p> <p>Club will aim to increase its membership from referral organisations. The Club constantly monitors its services through the members' participation in activities and enjoyment of weekly attendance. They feel very disappointed with things such as closure of the Club.</p> <p>The Club management aims to welcome members to the club and make them feel at home. Continued weekly attendance proves how well they enjoy the club.</p>
<b>10. Risks</b>	There are no perceived risks associated with this proposal, although the Club should be advised to engage in more fundraising from external sources.
<b>11. Options &amp; Conclusions</b>	Magnolia Citizens Club was set up in 1977 to provide good and active social activities for pensioners. It has continued to provide a social forum within the Kenton/Kingsbury area for pensioners to enjoy weekly social meetings and discussions. Magnolia continues to provide good service for pensioners and must be encouraged to participate in more active fundraising to help with club activities.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	MATHEMATIC
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£1,788 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£6,000
<b>5. Recommendations</b>	<p><b>£1,788</b> - Subject to verification of outputs and outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>MATHEMATICS is a local group that helps educate and host community events to the local Muslim people in Brent. The organisation is active in home visits and negotiates with organisations to designate a hall for Muslims to pray and interact with Brent Council on behalf of the Muslim Community in Remembrance day, Holocaust, and other functions.</p> <p>The organisation implements its equal opportunities in all its services and does not discriminate against anyone based on the background, race and gender or with disabilities.</p>
<b>7. Strategic Context &amp; Need</b>	<p>MATHMATICS aims to promote the Council's corporate objectives for the benefit of <b>Supporting Children and Young People</b> through campaigning for safer and supervised areas for young people in order to create activities in an adequate and secure environment, which is acceptable to parents and guardians.</p> <p>They also intend <b>Promoting a quality of life and the Green Agenda</b> by engaging young people in recreational and social activities such as kabbaddi, volley ball, cricket, group outings to the seaside and so forth.</p> <p><b>Tackling Crime and Community Safety</b> is achieved by members working closely with the police force to develop community harmony with the view to combat crime. Annual General Meeting are well attended both with members and the police, which is designed to share information on current activities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £6,000 in 2005/06 from the Main Programme grants budget, as a contribution towards the proposed activities summarised in paragraph 6 above, justifications for financial support are set out in paragraphs 10 and 11 of this report. MATHEMATICES intends to raise additional income of £2,200 from other sources. If successful, its total income/costs would be £8,200.</p> <p>MATHEMATICS' certified accounts for the year ended 31</p>

	<p>March 2004 show that it made surplus income of £516, with a balance sheet reserve fund of £1,174. This represents cash at Bank and 13.6% of its total expenditure. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>MATHEMATICS seeks funding as a contribution towards its recreational indoor/outdoor sports, summer playscheme and festivals. They also claim funds to provide pastoral service for patients, employees and visitors at Northwick Park Hospital.</p> <p>The project claims they do not cater for outputs and outcomes.</p>
<p><b>10. Risks</b></p>	<p>No structured delivery of programme with outputs and outcomes</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>MATHEMATICS has been in existence since 1993. It has stated that 850 members current utilise their service. 82% live in Brent and the remaining 18% reside outside the borough.</p> <p>The organisation aims to assess the quality of its services through the feedback received from questionnaires, assessing the number of people attending functions and letters of thanks received.</p> <p>This is a good local project providing services for the Muslim community in education and leisure activities. Criteria met.</p>
<p><b>Report Author:</b></p>	<p>Jacqueline Smith</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Middlesex Association for the Blind
<b>2. Project or activity Name</b>	Visually Impaired
<b>3. Current Funding from LBB</b>	£3,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£5,000
<b>5. Recommendations</b>	<p><b>£3,000</b> - Subject to verification of outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Middlesex Association for the Blind aims to support blind, partially sighted and deaf people in living in the borough. It provides assistance to enable people to lead independent lives through the use of services and information.</p> <p>The organisation is committed to promoting equality of opportunities and preventing discrimination and expects the talents of all trustees, employees and volunteers to be useful.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiatives for the benefit of <b>Promoting a quality of life and the Green Agenda</b> adequate tools for the visually impaired to enable them to access the writer world, which will assist them in their daily lives. This will be provided in the form of computer training and the ability to access information vital to promote the required support needed to overcome difficulties.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £5,000 in 2005/06 from the Main Programme grants budget as a contribution towards the proposed activities summarised in paragraph 6 above. The justifications for financial support are set out in paragraphs 10 and 11 of this report. The Association intends to raise addition income £5,000 from other sources to support the activities.</p> <p>The Association's audited accounts for the year ended 31 March 2004 show that it made a net deficit of £6,540 with a balance sheet reserve fund of £401,076. £254,517 of this fund is restricted for specific purposes, leaving a balance of £146,558 for general purposes. This amount represents 56.2% of its total expenditure. In view of the above, officers consider the Association's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Funding is sought as a contribution to further develop their services for the visually impaired. Introducing them to equipment, resources, advice and information, which will enable them to lead independent lives.</p>

	Middlesex Association for the Blind intends to provide training in Brent to open within <b>6</b> months. They also intend to set-up a resource centre for the visually impaired along with a mobile equipment service for braille housebound users. Expected delivery time within <b>6</b> months.
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	The Middlesex Association for the Blind has been in existence since 1922 and has continued to champion for the cause of its users. In addition to providing personal services and training, the organisation acquires and provides specialist supplies that contribute to the quality of life for blind people. The results of his/her work would assist in removing the barriers to isolation and exclusion that blind people generally suffer. 250 users directly use their services of these 20% are residents of Brent and 80% live outside the borough. The Indirect figures include 38,600, which consist of 9% living in Brent and 91% outside the borough. It is worthwhile funding this project. Criteria met.
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Middlesex ITEC Ltd
<b>2. Project or activity Name</b>	Training
<b>3. Current Funding from LBB</b>	£40,863 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£48,800
<b>5. Recommendations</b>	<p><b>£40,863</b> - Subject to agreed delivery of outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	Middlesex ITec is a training organisation delivering vocational training programmes in Brent. The main focus is teaching a variety of ICT courses from basic computer skills courses to advanced courses. The training centre is popular with age groups as it caters for all levels. The training is delivered in a group format and one to one. The centre also provides support and guidance for further studies and help with looking for work. Their job search programme is delivered to help each client feel more confident about looking for work, which include CV preparation and interview techniques and role play. The courses in the centre are role on role off throughout the year and the process for recruitment is continuous.

	<p>MITec is committed to equal opportunities both in its employment practices and its service delivery. The organisation support all the existing legislation and policies formed to tackle discrimination, prejudice and social exclusion. MITec oppose to all behaviours, attitude and actions that discriminate against individuals and social groups.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>The project aims to provide the Council with initiatives for the benefit of:</p> <p><b>Supporting Children and Young People</b>  MITEC will help local young people at risk. By teaching courses that are part of the national qualifications frame work. They also work in partnership with Brent Pupil referral unit and education welfare services to help young people back into learning and aiming to break the barriers of society.</p> <p><b>Promoting a quality of life and the Green Agenda</b>  MITEC intends to help older people by working closely with Age Concern Brent to raise computer literacy and awareness to broaden the scope for wider communication with health care support agencies and carers. They also work with the mentally ill and disabled people providing courses to accommodate their individual needs. Links is also maintained with other organisations such as RNID, RNIB and BADP.</p> <p><b>Regeneration and Priority Neighbourhoods</b>  The Project aims to tack the high levels of unemployment amongst young people by co-ordinating courses, which are designed to help them back into society. They work in conjunction with employment services who refer clients who are actively seeking employment. The clients are encouraged to engage in training to promote adequate skills enabling them to feel confident in seeking employment.</p> <p><b>Tackling Crime and Community Safety</b>  The Project has designed a training programme to promote participation in a safe learning environment for young people. This will keep users occupied thus keeping them off the streets and diverting their energies into further developing their knowledge and understanding of computing.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £48,800 in 2005/06 from the Main Programme grants budget as a contribution towards the activities summarised in paragraph 6 above. Justifications for financial support are set out in paragraphs 10 and 11 of this report. The Company intends to raise addition income of £25,800 from other sources.</p> <p>Company's audited accounts for the period ended 31</p>

	<p>March 2004 show that it made surplus income of £4,906 with a balance reserve fund of £12,398. This amount represents 10.65% of its total expenditure. In view of the above, officers consider the financial position of the Company satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The Project aims to provide a wide range of training, support and guidance for the elderly, mentally ill, disabled and young people. The training will include IT basic to higher level, job search and career development.</p> <p>The Project intends providing the following programme:</p> <ul style="list-style-type: none"> <li>• Design leaflets for courses, which will be delivered to link agencies in Brent in order to develop new enquiries.</li> <li>• Book appointments for new clients who will receive an interview and assessment along with confirmation of a start date for agreed training course.</li> <li>• Induction programme, which will involve enrolment and induction. All course material will be completed, which will include examination that will lead to certification.</li> <li>• Job search training will involve new CV's, cover letter writing and interview techniques, which will help to build their confidence.</li> </ul> <p>Advice and counselling in order to make applications to employers and link agencies. As a result users will be monitored on their progress.</p>
<p><b>10. Risks</b></p>	<p>None Identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The organisation has been in existence since 1983 and continues to secure employment for trainees through the work placement scheme. However, though this is good project and it appears to offer good value for money.</p>
<p><b>Report Author:</b></p>	<p>Jacqueline Smith</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	New Testament Community Project
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£2,250 <b>Main Programme</b> £65,597 <b>Social Services</b>
<b>4. Amount requested from LBB</b>	£9,248
<b>5. Recommendations</b>	<p><b>£2,250</b> - Towards delivering the specific outcomes listed in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>New Testament Community Project promote the interest of elderly people to retain their independence for as long as possible by providing support, care and specialist resources. The organisation also works closely with young people providing a forum whereby young people are encouraged and actively engaged with meaningful activities.</p> <p>New Testament is an equal opportunity employer and policy is implemented through the delivery of services. The organisation is actively encourages participants and users to take part in members meeting when formulating programme of activities. The project also monitors, evaluate and appraise the policy on a regular basis.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project provides the Council with initiatives to the benefit of <b>Supporting Children and Young People</b> under the Council's priority. It aims to provide a summer play scheme designed to include an animated environment especially co-ordinated to stimulate the natural creative ability of the children. The programme will operate for a period of 4 weeks during the summer holidays, catering for approximately 70 children aged 5-16 years.</p> <p>They also operate a Youth Club co-ordinating a schedule that would provide positive role modelling and mentoring to create an awareness of their inner potential. A range of sporting activities is also included as part of the programme such as netball and football catering for young people aged 12-30. Sessions include participation 3 days per week.</p> <p><b>Tackling Crime and Community Safety</b> is addressed by the project in the belief that by engaging the young person in creative endeavours with the view of the boredom factor being minimised. Thus deterring the individual from participating in any inappropriate activities of a criminal nature.</p>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £9,249 in

	<p>2005/06 from the main programme grants budget as a contribution towards the costs of providing summer plus playscheme (£5,727) and 48 days/192 hrs a year (£3,522). The summary of proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Project intends to raise additional income of £11,200 from other sources. If successful, its estimated income/costs in 2005/06 would be £20,448.</p> <p>The Project's audited accounts for the year ended 31 March 2004 show that it made surplus/deficit of £1,330 with a balance sheet reserve fund of £63,782. £43,937 of this amount is restricted for specific purposes leaving a balance of £19,845 available for general purposes. This amount represents 16.9% of its total expenditure. In view of the above, officers consider the project's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Funding is sought as a contribution towards their summer playscheme programme during the school holidays and will cater for 50 – 70 children. They also seek funds to assist with paying volunteers expenses to pay individuals running their youth club, which include a wide range of activities such as table tennis, snooker, pool and football. Operating hours are between 6 – 10pm every Friday catering for young people aged 12 – 30.</p> <p>The Project intend to delivery a programme of activities to include the following:</p> <ul style="list-style-type: none"> <li>• Summer Playscheme to stimulate learning and challenge creativity within children aged 5 – 16 who reside in Brent. The programme will allow <b>50 – 70</b> children and young persons the opportunity to participate in the projects activities. They aim to maintain a minimum attendance of <b>90%</b> for children registered on the scheme.</li> <li>• Youth Club to support young people by providing counselling on health issues, sexual behaviour and academic studies. They offer a maximum of <b>40</b> places for beneficiaries aged 12 – 25 with an expected outcome to <b>30</b> regular attendees.</li> <li>• Day Care offers provisions <b>3</b> times per week to support lonely pensioners and disabled people living in Brent. They provide light social activities such as board games, outings and holidays for <b>80</b> pensioners weekly. They aim to maintain the full attendance and offer <b>2</b> holidays and <b>2</b> outings during the year.</li> </ul> <p>Diabetes Awareness Prevention and Control will be operated with the intent to increase awareness of diabetes amongst elderly persons and young aged groups. The output and outcome of this programme has not yet been finalised.</p>
<p><b>10. Risks</b></p>	<p>None Identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The organisation has been in existence since 1983 and continues to provide valuable services mainly to the</p>

	<p>African-Caribbean community. They runs a youth club every Friday and the a summer playscheme, which is always oversubscribed.</p> <p>The organisation assesses the quality of its services through various methods, which include carrying out surveys, monitoring, evaluating and appraising each of the services, asking children at the of the scheme to comment. Feedback is also sought from the pensioners to establish the quality of service provided. Officers are satisfied that this is worthwhile project to be supported. Criteria met.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Oasis Education Alliance
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£12,500
<b>5. Recommendations</b>	NIL – Accounts not satisfactory
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Oasis is a locally based organisation providing:</p> <ul style="list-style-type: none"> <li>- Education and support to vulnerable and disadvantaged people from black and ethnic minority background and refugee communities,</li> <li>- Empowering young people through skills development, capacity building, advocacy and providing relevant information and knowledge to facilitate access to other services.</li> <li>- Work with black and ethnic minority group and refugees.</li> </ul> <p>The activities are delivered through a number of ways:</p> <ul style="list-style-type: none"> <li>- Study support through the provision of extra tuition in national curriculum subjects</li> <li>- Mentoring programme where a black professional individual gives a child the benefit of his/her experience and support in their learning and development.</li> <li>- Expanding the role parents of disadvantaged children to enhance their children's learning through providing intergenerational work between parents and children activities.</li> </ul> <p>The organisation is seeking funds to cover some of the costs of providing learning support in core curriculum subjects to students at risk of exclusion or who are significantly underachieving. The intention is to set up an additional tuition in curriculum subjects and offer a mentoring programme for such children to be supported by an experienced member of the community to enhance personal and social development.</p> <p>Oasis Education Alliance promotes equality of opportunities in all its services to the community regardless of their background, gender or race.</p>
<b>7. Strategic Context &amp; Need</b>	The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young people</b> through improvement of self esteem in children, raising performances in schoolwork and improve in skills by attaining proficiency in use of computers and accessing information.
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £12,500 from the Main Programme grant budget as a contribution towards activities costs and salaries. The summary of the

	<p>proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. Oasis Education Alliance intends to raise additional income of £18,500 from other sources. If successful, its total costs/income in 2005/06 would be £31,000.</p> <p>Oasis Education certified accounts for the year ended 31 March 2004 show that it made a surplus of £52 with a negative balance sheet reserve fund of £1496 (after making adjustment to its 2002/03 accounts). In view of the above, the organisation financial position appears to be unsatisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by <b>Supporting Children and Young</b> People by improving their lives through skill development and raising performance in school work.</p> <p>It is intended that the project will achieve the following outcomes:</p> <ul style="list-style-type: none"> <li>- <b>35</b> children to be enrolled in after school programme</li> <li>- <b>6</b> children at risk of exclusion to be enrolled</li> <li>- <b>64</b> two hour study sessions for after school programme to be provided</li> <li>- <b>8</b> hours a week of support to excluded children to be provided</li> <li>- <b>2</b> hours mentoring session a week.</li> </ul>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation is able to attract match funding from external sources so that it can ensure that these services are delivered to these excluded young people.</p>
<b>11. Options &amp; Conclusions</b>	<p>This is a worthwhile programme that is aiming to deliver a specific service for young people in Brent. Though the service is needed there an element of whether the organisation is fully equipped to achieve the outcomes mentioned above, and with the lack of match funding, this makes it a risky project to fund.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>THE OXFORD KILBURN (OK) CLUB</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£10,000
<b>4. Amount requested from LBB</b>	£10,000
<b>5. Recommendations</b>	<p><b>Approved: £10,000</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>As a locally-based club, the Oxford-Kilburn Club (OKC) aims to provide a social alternative for young people living in South Kilburn, one of the most deprived neighbourhoods in Brent. It works with children and young people aged between 5 and 21, to give them:</p> <ul style="list-style-type: none"> <li>• the best start in life</li> <li>• encourage them to unlock their potential</li> <li>• contribute positively to their communities and</li> <li>• To discover meaning and direction to their lives. The Club searches for ways of improving the life of its users and providing the best possible service for young people.</li> </ul> <p>For this application the Club is seeking contribution towards recurrent costs of its work with young people. This will also meet some of the shortfall in funding provided by other donor organisations.</p> <p>The OKC is an equal opportunities organisation ensuring that the policy is applied to members/users, paid staff, full- and part-time volunteers. Effort is made to ensure a gender mix that reflects membership of the organisation with no discrimination against anybody on the grounds of race, creed or social background.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed by the OKC is:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> OKC works mainly with young people and provides services in the following areas: <i>Gaps in the provision</i> – organises activities for YP during school holidays and out-of-school hours; <i>Safer play areas</i> – is a programme that provides safe play areas and games for children to engage in rather than play on the streets and in dangerous public places <i>At risk and hard to reach young people</i> – works with excluded children to try and rehabilitate them for inclusion in mainstream school; <i>Disabled young people</i> – the organisation has a programme for capital adaptation of premises and</li> </ul>

	<p>improved access to facilities and premises</p> <p><i>Excluded communities</i> – Involving young people in productive activities such as the arts including painting and displaying.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £10,000 in 2005/06 from main programme grant as a contribution towards its operating costs. The summary for the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Club intends to raise additional income of £156,917 from other sources. If successful, its total income and expenditure in 2005/06 would be £166,917.</p> <p>Oxford and Kilburn Club has not submitted its audited accounts for the year ended 31 August 2004. However its audited accounts for the year ended 31 August 2003 show that it made surplus income of £76,986 with a balance sheet reserve fund of £235,428. £188,313 of this fund is restricted for specific purposes leaving a balance of £47,116 available for general purposes. In view of the above, officers consider the financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Delivery mechanism includes:</p> <ul style="list-style-type: none"> <li>• 13 sessions per week for 5-15+ up to March 06</li> <li>• 3 sessions of Karate per week for various abilities up to March 06</li> <li>• 2 day trips per year for each age group in September 05 and March 06</li> <li>• One holiday per year for each age group usually during summer up to September 06</li> </ul> <p>Outcomes will include positive feedback from users and parents, success at termly grading, skills learned and friendships formed.</p> <p>The intended outcomes of the project include making a positive contribution to the lives of young people by giving them an enjoyable life, unlocking their potential and improving their hope and prospects for the future. Project is monitored through a post-activity register after each event and a debrief with workers, volunteers and users.</p>
<b>10. Risks</b>	There are no perceived risks associated with this project.
<b>11. Options &amp; Conclusions</b>	The OK Club has been running character-building activities for young people in the Kilburn area since 1958 and continues to run a viable project. A monitoring visit to the club confirms the good work and activities that is being done with the young people.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	PAKISTAN Community Centre
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£39,250 Main Programme £1,500 John Lyons
<b>4. Amount requested from LBB</b>	£64,720
<b>5. Recommendations</b>	<p>£39,250 Towards operating cost and delivery of specific outcomes and subject to:</p> <ol style="list-style-type: none"> <li>1 Brent Council's normal conditions of grant</li> <li>2 the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>PAKISTAN Community Centre is a locally based project providing services to the Pakistani residents of Brent. It offers a multi-activity programme and an advice service to all age groups and delivers a broad range of pursuits of an education, cultural, social and recreational nature. The organisation's service is open to all age groups.</p> <p>Funding is sought to cover the cost of the increasing hours for the centre co-ordinator, re-establishing youth work on two evening each week and maintain advise service.</p> <p>In its application the organisation is committed to Equal Opportunities in employment and with its clients. It ensures that employees are given the opportunity in training and professional development. The management committee is however responsible for the implementation and enforcement of the policy.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young People</b> through delivering Saturday Supplementary Education, provide holiday play projects and a full summer holiday programme. And under the Tackling Crime and Community Safety, the project aim work closely with the local community police officers and build a good relationships.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £63,720 in 2005/06 from the Main Programme grant budget, as a contribution towards salaries and running costs. The summary of the proposed activities and justifications for financial support are set out in paragraph 6, 10 and 11 of this report. The association intends to raise additional income of £28,780 from other sources.</p> <p>The association's certified accounts for the year ended 31 March 2004 show that it made surplus income of £3,246 with a balance sheet reserve fund of £31,096. £21,000 of this is restricted for specific purposes leaving a balance of £10,096 available for general purposes. In view of the above, the association financial position appears to be</p>

	satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by ensuring that a number of goals are achieved under the delivery of educational activities through supplementary school classes. The project aim to:</p> <ul style="list-style-type: none"> <li>- Continue to provide a safe environment for all users of the centre</li> <li>- Strive to expand education and sporting activities</li> <li>- Organise a wider programme of cultural activities</li> </ul> <p>For the benefit of this application, the project aims to deliver a whole range of services</p> <ul style="list-style-type: none"> <li>- Plan annual programme</li> <li>- Maintain and manage building</li> <li>- Open senior youth club</li> </ul>
<b>10. Risks</b>	<p>The main risks associated with this project sits mainly with:</p> <ul style="list-style-type: none"> <li>- The organisation not having been successful in securing external funds from outside sources on which it has to heavily rely on the Council grant</li> <li>- The organisation does neither have a proper infrastructure nor expertise to carry out youth work.</li> </ul>
<b>11. Options &amp; Conclusions</b>	<p>The PAKISTAN Community Centre is a community based project been in existence for over 30n years, providing a whole range of services to the Pakistani community in Brent.</p> <p>In its application the organisation has indicated that they will carry on delivering the Saturday School, however, the application failed to demonstrate the number of children involved and the direct outcomes to these children. The application has also failed to demonstrate the link between the Saturday School and the maintenance and the management of the building.</p> <p>On average 85 children attend the Saturday School with an enrolment of 105 between the age of 7 and 16. There is however a substantial difference between youth works and the supplementary education.</p> <p>Overall, this is a good community organisation but will need to re-think it strategy on the delivery of the services.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Polish Saturday School
<b>2. Project or activity Name</b>	Saturday School
<b>3. Current Funding from LBB</b>	£1,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£7,000
<b>5. Recommendations</b>	<p><b>£1,000</b> - Towards delivering the specific outcomes listed in item 9 of this report.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Polish Saturday School is a locally based organisation in Willesden, providing services to the people of Brent.</p> <p>Polish Saturday school aims to</p> <ul style="list-style-type: none"> <li>• Provide lessons in Polish language to children from the age of 3½ years</li> <li>• Provide knowledge about history, geography of Poland and Polish literature.</li> <li>• Ensure that the children are aware of Polish traditions, culture as well as receiving spiritual and moral guidance.</li> </ul> <p>The School has an Equal Opportunities policy in place. The School was mainly set up by refugee parents for their children, following the second world war, so that the children would not grow up in ignorance of their roots. The School has maintained this as a part of its mission. As such all the children are from Polish households or mixed marriages. The Schools takes on prospective pupils who has basic understanding of the Polish language, but do not have resources to take pupils with no knowledge of the language. It keeps records of the ethnicity and the gender breakdown of the children attending the School.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project provides the Council with initiatives to the benefit of children and young people. It aims to improve their quality of life and raise standards.</p> <p>Polish Saturday School aims to provide educational and cultural awareness programmes under the Council's priorities of:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> </ul> <p>Children to maintain mother tongue          Increase culture awareness          Support students in preparing for GCSE and both AS and A Level examinations</p> <ul style="list-style-type: none"> <li>• <b>Promoting a quality of life and the Green</b></li> </ul>

	<p style="text-align: center;"><b>Agenda</b></p> <p>By Organising trips to theatre and other cultural activities Partnership with Polish Guides &amp; Scouts association Participation in sports and outdoor pursuits Team work and develop leadership skills</p> <p>The children participate in activities at the local parish, where by they visit and entertain OAP's to enhance their sense of social awareness and responsibility.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £7,000 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of those activities summarised in paragraphs 6 above and justification for financial support are set out in paragraphs 10 and 11 of this report. This School intends to raise additional income of £22,500 from other sources. If successful, its estimated total income and expenditure would be £29,500.</p> <p>The School's certified accounts for the year ended 31 March 2004 shows that it made a deficit of £457 with a balance sheet reserve fund of £26,884. This amount represents 99.7% of its total expenditure. In view of the above, the School's financial position appears to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Polish Saturday School is seeking funding as a contribution towards:</p> <ul style="list-style-type: none"> <li>• payment of rent for the hire of the Convent of Jesus &amp; Mary Language College</li> <li>• to purchase text books for GCSE and A Level literature courses</li> <li>• Help with finance for training programmes for their teachers to attend.</li> </ul> <p>The project intends to provide an educational programme that will enable users to attain GCSE and AS &amp; A Level qualification, which would provide them with relevant status to enter into university.</p> <p>They also intend to organise entries for users to participate in various competitions related to Poland, Polish language but to name a few. Intended outcome is to provide the children with a sense of achievement and to promote services to increase community participation.</p> <p>To organise three events – two theatre trips per term and one visit to a cultural exhibition. The users are expected to gain further knowledge of the Polish culture.</p> <p>The above activities will take place between <b>12 / 24 months</b>.</p>
<p><b>10. Risks</b></p>	<p>None Identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Polish Saturday School has been in existence a number of years and has been providing children with knowledge of Polish language to children and young people mainly belonging to Polish households or mixed marriages. They claim to support 157 users of whom 64% live in Brent and</p>

	36% reside outside the borough.  Officers are satisfied that they meet the Criteria and provide a valuable service.
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>PRESTON AND MALL YOUTH &amp; COMMUNITY CENTRE</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£9,100
<b>5. Recommendations</b>	<p><b>Not recommended.</b></p> <p>The application is not well thought-out and aims to deliver services across four council priorities. It is also worth noting that the organisation has the capacity to generate income.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Preston and Mall Youth &amp; Community Centre is really a pensioners' Club that is seeking to:</p> <ul style="list-style-type: none"> <li>• Establish an urgently required youth club, north of the Borough, for activities for young people</li> </ul> <p>The Centre is requesting contribution towards setting up a youth centre for young people from 8 years upwards in the Kenton and Kingsbury areas.</p> <p>The Centre will aim to bring the younger generation some hope and satisfaction that their needs are being met and that, activities are being planned to address these needs.</p> <p>The Centre operates an equal opportunities policy that embraces all irrespective of gender, race, religion, etc.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic contexts addressed here include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b> The youth centre to be established will promote socialisation amongst young people; promote self confidence and interaction with their peers. This is in response to a need for a youth club that will serve three housing estates in the area.</li> <li>• <b>Promoting a quality of life and the green agenda</b> Main priority of renovating and putting the outbuilding to good use, ideal for a youth centre. Already have some equipment purchased by management committee but the building needs a kitchen and toilet facilities to be installed. Need also to adapt facilities for use by disabled people.</li> <li>• <b>Regeneration and Priority Neighbourhood</b> The Centre has the potential of being used by other groups; it has already had interest expressed by the Youth Offending Team.</li> <li>• <b>Tackling Crime and Community Safety</b> Bringing youngsters off the street and into the community centre will provide them with useful</li> </ul>

	<p>activities. It will prevent the temptation of falling into crime and its consequences. The Police will also be involved in giving talks and activities on preventing crime.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £9,100 in 2005/06 from the main programme grants budget as contribution towards its operating its operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10, and 11 of this report. The club intends to raise additional income of £26,000 report from other sources. If successful, its estimated total income and expenditure in 2005/06 would be £35,100.</p> <p>The club's uncertified accounts for the year ended 31 March 2004 show that it made a deficit of £1,751 with a net balance sheet reserve funds of £10,865. £3,815 of this amount represents tangible assets, leaving a balance of £7,051 available for general purposes. In view of the above, officers consider the financial position of the club to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>As this is a new proposal milestone will be step by step.</p> <p>Success will be measured by the regularity of attendance at the youth club and the youngsters' enthusiasm. Membership cards will be issued to help monitor attendance and fee payment.</p>
<p><b>10. Risks</b></p>	<p>There is no perceived risk with this project.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Preston and Mall Youth &amp; community Centre was established in 1983 as a charitable organisation. It is an existing group that needs to extend its services to help young people, north of the Borough.</p> <p>This proposal responds to one of the most important strategic contexts, supporting children and young people. It will also serve three housing estates which are generally deprived with a community needing good solid support.</p>
<p><b>Report Author:</b></p>	<p>Augusta Morton</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Prisoners' Liaison Information & Advisory Services
<b>2. Project or activity Name</b>	Prisoners' Liaison Information & Advisory Services
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£32,300
<b>5. Recommendations</b>	Nil – The application is unclear. It is also recommended that the project should contact the Connexions team.
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Prisoners' Liaison Information &amp; Advisory Services (Plias) is a newly established organisation since September 2004 as a company limited by guarantee, with a primary objective to form a link between prisoners and outside world in order to rehabilitate the prisoners into the society. Plias aims to work with other agencies to promote crime awareness and crime prevention activities in the community.</p> <p>Plias is requesting contribution towards its operating costs including salaries to recruit and train volunteers.</p> <p>Plias has included in its Memorandum of Association its Equal Opportunities Statement. Plias states in its application that it will work collaboratively across communities to tackle problems of crime and help towards community cohesion. At the time of writing the application, Plias had 3 clients who were using their services and are of Black Caribbean/Black African origin.</p>
<b>7. Strategic Context &amp; Need</b>	Plias is aiming to provide the Council with initiatives linked to <b>Tackling Crime and Community Safety</b> by working with perpetrators of crime and engaging them in diversionary activities. It hopes to encourage users to explore/find new talents/interest which move their focus from re-offending and create a new level of hope and self-respect.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £32,300 in 2005/06 from the Main Programme grants budget as a contribution towards the Company's operating costs. Summary of the proposed activities/costs and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Company intends to raise £3,000 from other sources.</p> <p>The Company was established in September 2004 and its first financial statements for year ended 31 March 2005 would not be available until June 2006.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the</b>	Plias aims to make a difference by <b>Tackling Crime and Community Safety</b> by producing a brochure/leaflet about its services. Its will measure its outcomes through focus

<b>project</b>	<p>groups, receiving feedback from users, and recording and monitoring all its training.</p> <p>Plias aims to achieve the following:</p> <ul style="list-style-type: none"> <li>• By March 05 to secure premises and recruit a part-time worker.</li> <li>• By Dec 05 volunteers recruited and completed counselling course – numbers benefiting have not be provided</li> <li>• Provide ongoing one-to-one support sessions</li> </ul> <p>The success of the project will be measured by monitoring the number of prisoners who have not re-offended. It aims to reach <b>50</b> organisations in the first year of operation and to form a support group of ex-offenders and organisations.</p>
<b>10. Risks</b>	<p>The risks associated with this organisation is that it is a new organisation and therefore delivery of its services is unclear.</p>
<b>11. Options &amp; Conclusions</b>	<p>The Company has stated that they have made links with various units/agencies e.g. Community Safety team, Youth Offending Team. They have also stated that they have also attended various meetings and events e.g. Funders Fair, COCA, Cracking Crime Project meetings in order to gather information and make their services known.</p> <p>PLIAS has stated that the Executive Committee has raised £3,000 for supporting the development of PLIAS. PLIAS states that they have made an application for funding from the Home Office and have been shortlisted.</p>
<b>Report Author:</b>	Devbai Bhanji
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Queen's Park Area Residents' Association
<b>2. Project or activity Name</b>	Queen's Park Area Residents' Association
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£5,500
<b>5. Recommendations</b>	£2,000 – towards activities with agreed outcomes
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Association has been established since 1975 and continues to provide its services to the Queens Park area and Neighbouring wards such as Kensal Rise, Carlton, Chamberlayne and Kilburn. The Association aims to promote a better quality of life to the residents of the Queens Park area. They provide a range of services and activities such as monthly meetings to discuss various issues relating to environment, monitoring planning applications, newsletter produced 4 times a year, Queens Park Day held every September and annual open garden events</p> <p>The Association is requesting contribution towards the costs of employing p/t administrator and stewards on Queen's Park Day and contribution towards insurance and administration.</p> <p>The Association's equal opportunities policy states the policy will be monitored at the monthly meetings and is committed to making it work. It aims to promote the work of the Resident's Association and Queen's Park day to all residents through its quarterly newsletter which is delivered to every household in the area. Membership is open to all residents in the area. The Association states in its application that in excess of 16,000 people benefit from their services.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aims to provide the Council with initiatives linked to <b>Supporting Children and Young People, Promoting a quality of life and the green agenda, Regeneration and priority neighbourhoods and Tackling Crime and Community Safety</b> by ensuring there are play activities and entertainment for children and young people, encouraging local arts, cultural and sporting groups to attend, giving organisations such as BACES and College of North West London the opportunity to attract local people who might not otherwise approach them. It maintains links with South Kilburn NDC and neighbouring resident's associations.</p>
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £5,500 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of the proposed activities summarised in paragraph 6. Justifications for financial support are set out in paragraphs 10 and 11 of this report.

	<p>The Association intends to raise additional income of £11,500 from other sources. If successful, its total costs/income in 2005/06 would be £17,000.</p> <p>The Association's certified accounts for the year ended 31 March 2003 show that it made surplus income of £5,382. This amount represents 39.8% of its total expenditure. In view of the above, officers consider the Association's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The Association aims to make a difference to the lives of the residents around the Queens Park area promoting small local businesses. It will measure the outcomes by monitoring the feedback received from people attending, repeat bookings from stall holders, size of the crowd attending and positive comments from VIP's i.e. Brent Mayor, Councillors etc.</p> <p>The Association appears to have good mechanisms in place for operating its services, which has been demonstrated by the systems in place for assessing the quality of its services. In 2003/04 its membership subscription income increased by 43%.</p> <p>The Association states that they will achieve the following by March 2006:</p> <ul style="list-style-type: none"> <li>• Book entertainment and contracts secured by Spring 2005</li> <li>• Obtain promises of sponsorship by late spring</li> <li>• Create and distribute advertisements by August</li> </ul>
<p><b>10. Risks</b></p>	<p>There are no risks associated with this organisation.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The Queens Park Day event is an annual event and is very popular with the local community. The borough does not have many events like this in which it engages the whole community.</p>
<p><b>Report Author:</b></p>	<p>Devbai Bhanji</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Relate North West London
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£13,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£13,390
<b>5. Recommendations</b>	<p><b>£13,000</b> - Subject to verification of the number of individuals supported.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Relate North West London is a counselling service focusing at:</p> <ul style="list-style-type: none"> <li>• Relationship counselling</li> <li>• Psychosexual therapy</li> <li>• Family mediation</li> <li>• Education and training</li> <li>• Family counselling</li> </ul> <p>The organisation is committed to equal opportunities and it implements it for both the users and staff members. Production of leaflets in different languages and offer interpreting service for clients.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of <b>Supporting Children and Young People</b> by providing families with tools to develop parenting skills, information on citizenship and has a policy of listening to young people with the intent to promote secure and stable relationships that will enhance the physical and emotional well being of their children.</p> <p>They also support schools and youth groups to equip young people with relationship skills. The children have the opportunity to participate actively in a healthy environment with other children and learn the skills necessary to live with interpersonal differences.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £13,390 in 2005/06 from the Main Programme grants budget as a contribution towards its operating costs. The summary of proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation intends to raise additional income of £413,911 from other sources.</p> <p>Relate North West London's audited accounts for the year ended 31 March 2004 show that it made surplus income of £8,093 with a balance sheet reserve fund of £157,693. £124,058 of this fund has been set aside for specific purposes leaving a balance of £33,635 available for</p>

	working capital. In view of the above, officers consider the financial position satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Funding is sought as contribution towards its counselling service, relationship skills training and educational training in schools and youth clubs through public workshops.</p> <p>The programme will be delivered as follows:</p> <ul style="list-style-type: none"> <li>• A consultation with a councillor will be provided for couples within <b>2</b> weeks of their first contact with relate. Their will be <b>3-4</b> supported consultations, <b>50</b> weeks of the year, which will provide fast access to the services.</li> <li>• Relationship counselling will be provided to the residents of Brent requiring support. A programme of <b>12-13</b> supported counselling sessions for <b>40</b> weeks per year. As a result they aim to prevent relationship and marriage breakdown.</li> <li>• Recruit new counsellors in particular minority ethnic communities in Brent. This will allow them to distribute information, arrange meetings and advertise their services in the community press, which will widen their services in the Brent community.</li> </ul>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Relate has been providing counselling services since 1946 and continues to provide a counselling service for clients on low income. It has trained volunteers as well as paid counsellors who assist in providing their services. All of Relates' services are directed at people experiencing relationship difficulties and who are in need of consultation and counselling.</p> <p>Relate will monitor and assess the quality of its services by monitoring performance against its target indicators and by asking clients to complete an evaluation form at the end of their counselling sessions. Clients' comments and complaints are monitored regularly for indicators of the standard and quality of its services.</p> <p>An annual monitoring visit was carried out in August 2004 and services provided are valuable and much needed. 2,088 clients currently utilise their services of whom 18% reside in Brent and 81% live outside the borough. However, this is a good project providing worthwhile services.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	RoadPeace
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£2,000
<b>4. Amount requested from LBB</b>	£16,160
<b>5. Recommendations</b>	<p>£2000 Towards operating cost and delivery of specific outcomes and subject to:</p> <ol style="list-style-type: none"> <li>1 Brent Council's normal conditions of grant</li> <li>2 the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>RoadPeace is a specialist charity working across the UK for and on behalf of bereaved and injured road traffic victims in the aftermath of road crashes. RoadPeace provides immediate &amp; long term emotional &amp; practical support as well as a free independent, confidential advice. RoadPeace main activities are:</p> <ul style="list-style-type: none"> <li>- Crisis intervention and long term support through the helpline advise.</li> <li>- Advocacy/research and social policy work and partnership work with other voluntary organisations in transport, legal and social welfare.</li> </ul> <p>Funding is sought to cover the cost of part time support and advocacy worker with the aim of:</p> <p><b>A:</b> reducing road trauma by improving access to sources of help and direct assistance:</p> <ul style="list-style-type: none"> <li>- publicising the RoadPeace helpline to increase referrals</li> <li>- Runs a regular fortnightly surgery in Brent for victims of road crashes</li> <li>- Follow up with customised information and practical advocacy</li> <li>- To seek ways of reaching those who are most at risk (BEM, the elderly and the young)</li> </ul> <p><b>B:</b> targets groups most at risks and educate on road danger and post crash issues.</p> <p>RoadPeace is committed to Equal Opportunity through its services and its staffing. The services is open to all people from within Brent and outside Brent</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Promoting a quality of life and the green agenda</b>, by providing support to road accident victims and reduce health inequalities of the most vulnerable.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £16,160 in 2005/06 fro the Main Programme grant budget, as a contribution towards the costs of employing a part time</p>

	<p>support and advocacy worker. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The company intends to raise additional income of £5,625 from other sources in support of this post. If successful, the total costs would be £21,785</p> <p>RoadPeace' audited accounts for the year ended 31 March 2004 show that it made a deficit of £24,111 with a net balance sheet reserve fund of £86,404. £11,765 of this amount is restricted for specific purposes leaving a balance of £74,639 available as a working capital. In view of the above, officers consider RoadPeace financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by helping to:</p> <ul style="list-style-type: none"> <li>- Re-build the lives of those bereaved and seriously injured in the aftermath of a road crash and empowering them and take back some control over their lives.</li> <li>- Alleviate the isolation of the bereaved and injured/disabled following a road crash and help reducing their marginalisation and social exclusion</li> <li>- Reduce the incident of road death and injury</li> <li>- Work closely with a number of statutory and community organisations involved in health and road safety</li> </ul> <p>The project does not specifically indicate the amount of outcomes that they will be delivering.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with not having a clear indication of whether a specific outcome/s intended to be delivered.</p>
<b>11. Options &amp; Conclusions</b>	<p>This is a unique project delivering very specific service to the victim of road victims. Though it is difficult to measure the success of the activity/service, it is worth while supporting it for at least one year.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Safe Start Foundation
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£29,000 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£50,000
<b>5. Recommendations</b>	<p><b>£29,000</b> - Subject to verification of outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Safestart Foundation is a locally based organisation providing housing advice, job assistance, training centre, learn direct centre, UK online centre, Foyer – <b>24</b> bed residential project in Cricklewood and <b>82</b> bed residential projects in Finchley.</p> <p>The Foundation is fully committed to equal opportunities. It monitors all residents and employees.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project aims to provide the Council with initiatives for the benefit of <b>Supporting Children and Young People</b> looking for accommodation, housing advice and welfare advice. They also provide contact details for local solicitors who provide legal advice to homeless applicants referred on the legal aid scheme.</p> <p>Safestart aims to provide a direct access service to people looking for accommodation, housing advice, and welfare benefits advice. They also work in partnership with various organisations such as the probation service, social services, youth services, C.A.B., HPU, local employers, solicitors, day centres and just to name a few.</p> <p>Under <b>Regeneration and Priority Neighbourhood</b> Safestart aims to provide computer training courses, which will enable applicants to successfully obtain a qualification and employment on completion.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £50,000 in 2005/06 from the Main Programme grants budget as a contribution towards its salaries, Administration costs and rent. Summary of the proposed activities and justification for financial support are set out in paragraphs 6,10 and 11 of this report. The Foundation intends to raise additional income of £1,208,402 from various sources includes £712,000 from Barnet supporting people grants. If Successful, its total income/costs in 2005/06 should be £1,258,403.</p> <p>The Foundation's audited accounts for the year ended 31 March 2004 show that it made surplus income of £129,654 with a balance sheet reserve fund of £1,299,334.</p>

	£1,269,993 is restricted for specific purposes, leaving a balance of £29,341 available for general purposes. In view of the above, officers considered the Foundation financial position satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Safe Start Foundation is seeking funding as a contribution to providing access to housing and employment and a range of educational programmes such as computer training, criminology, applied sociology, health, welfare and poverty to name but a few.</p> <p>The intended programme will include:</p> <ul style="list-style-type: none"> <li>• Housing/employment for the homeless, unemployed single young people and lone parents. To provide advice and assistance with housing problems in order to prevent homelessness.</li> <li>• The benefits to <b>600</b> users will be to achieve qualification within <b>1</b> year.</li> </ul>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Safe Start has been operating since 1989 and continues provide housing services, housing advice, telephone contacts and visits and computer training sessions on various software, just to name a few.</p> <p>At present 1206 members are registered of whom 35% are residents of Brent and 65% live outside the borough. Their profile reflects a culturally diverse ethnic breakdown.</p> <p>The Organisation actively seeks funding from other sources, which contributes to their services for both clients living in and outside the borough.</p> <p>An annual monitoring visit was conducted 8 September and their services continue to expand to cater for the demand to support housing needs and welfare advice, just to name a few. Officers are satisfied that this a project worth funding as they have demonstrated an ability to delivery a well structured programme.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Samaritans of Brent
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£16,300 <b>Main Programme</b>
<b>4. Amount requested from LBB</b>	£20,000
<b>5. Recommendations</b>	<p><b>£16,300</b> - Subject to agreed and verification of outcomes.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Samaritans is a locally based organisation and aims to alleviate human misery, loneliness, despair and depression by listening to and befriending those who feel they have no one else to turn to. Its role is to support people who are suicidal, despairing or in distress by providing a confidential service that will enable them to receive immediate support and to be available at any hour of the day or night, 24hrs a day, 365 days in a year to befriend those passing through personal crisis and eminent danger of taking their own lives. The service is provided through trained volunteers who provide a confidential service with telephone support and face to face.</p> <p>Brent Samaritans is an equal opportunity employer who implements its policy through staffing and volunteers structure. The management committee of Brent Samaritans is elected from all volunteers once a year and as such reflects the diverse make-up of the organisation.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project aims to provide the Council with initiatives for the benefits of families living in Brent. These initiative meet the Council's priorities under the following:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b></li> </ul> <p>Call back and reverse charge service to meet the needs of children and young people.</p> <p>E-mail service to reach target group of young people particularly young males.</p> <p>Provide affordable Community Centre for local groups, including those aimed at young mothers.</p> <ul style="list-style-type: none"> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> </ul> <p>Providing emotional health skills and training to</p>

	<p>increase involvement/independence of older people, disabled people and people with mental health issues.</p> <ul style="list-style-type: none"> <li>• <b>Regeneration and Priority Neighbourhoods</b></li> </ul> <p>Building a lasting relationship with the community by maintaining links to access services and offer a range of educational programmes such as work experience, training into work, for women returnees and ex-offenders. Therefore reducing unemployment levels.</p> <ul style="list-style-type: none"> <li>• <b>Tackling Crime and Community Safety</b></li> </ul> <p>Working with victims of residential burglary and street crime by offering victim support</p> <p>Working with perpetrators of crime by offering them services whereby they can explore their feelings that lead them to offend in a non-judgemental and encouraging atmosphere. They also offer young offenders opportunities to be rehabilitated through activities such as work experience.</p> <p>Working with potential victims who feel distressed at a perceived threat of crime, by allowing callers to express their fears real or imaginary without feeling judged or criticised.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £20,000 in 2005/06 from the Main Programme grant budget as a contribution towards salaries and activities costs. The summary for the proposed activities and justification for financial support are set out in paragraphs 6, 10 and 11 of this report. The Samaritans intend to raise additional income of £90,000 from other sources. If successful its total income and expenditure in 2005/06 would be £110,000. The Council's contribution represents 18.2% of total estimated income.</p> <p>The Samaritans' audited accounts for the year ended 31 March 2004 show that it made surplus income of £8,543 with a balance sheet reserve fund of £285,748. £211,195 of this represents tangible assets, leaving a balance of £74,553 available for general purposes. This amount represents cash at bank and 147.73% of its 2003/04 total expenditure. In view of the above organisation, Members are asked to note the level of Samaritans reserves which on average is sufficient to fund its activities for at least one year with a minimum of working capital of £17,000.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Samaritans of Brent seeks funding as a contribution towards supporting the provision of their counselling service. They also intend to provide training sessions to increase the skills of the residents to enable them to become Samaritans.</p> <p>Samaritans intends to deliver a programme to include:</p> <ul style="list-style-type: none"> <li>• Samaritan Phone/Drop-In Service in response to suicidal, distressed or despairing to their service. This will alleviate those feelings where possible.</li> </ul>

	<p><b>On-going</b></p> <ul style="list-style-type: none"> <li>• Samaritan E-mail Service will enable replies to suicidal, distressed or despairing e-mails to their services. The intention is to alleviate those feelings where possible. <b>On-going</b></li> <li>• Provide effective publicity and information about their service. Through organised coherent publicity in news papers, radio and other media. This will increase awareness of their service amongst users and potential volunteers. <b>12 months</b></li> </ul>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Brent Samaritans has been in existence for the past 37 years as a registered charity. The organisation has an average of 60 volunteers and 12 management committee members who assist in providing services. Funding is actively sought through a range of sources such as donations, letting of premises and funding bodies.</p> <p>This is a project that is providing valuable work for the needy. Criteria met.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>SIRI BEHAVIOURAL HEALTH</b>
<b>2. Project or activity Name</b>	15-25 years old learning difficulties Support Project
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£16,967.10
<b>5. Recommendations</b>	<p><b>£10,000</b> towards the activities listed in this report.</p> <p>Subject to the following:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Siri Behavioural Health aims to provide:</p> <ul style="list-style-type: none"> <li>• Holistic counselling (face-to-face)</li> <li>• Benefits advice</li> <li>• Mental health support , dual diagnosis management and advocacy</li> <li>• Learning difficulties support</li> <li>• Befriending and outreach</li> <li>• Drug and alcohol support</li> <li>• Children, families and creative arts</li> <li>• Immigration and asylum support</li> <li>• Health promotion</li> </ul> <p>Funding is required as contribution towards a supported project for single parents with learning difficulties. Project will involve training in parenting skills through interactive learning activities which will include creative arts services. Funding will allow parents to participate in life-skills and self development projects that will include money management, career path planning, first aid, communication and negotiation skills.</p> <p>Siri is an equal opportunities organisation with a policy statement on its commitment to ensuring equality of opportunity for all. It will not tolerate any form of discrimination towards any of users and employees. It is committed to the adoption of positive policies and practices to combat direct and indirect discrimination.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The strategic context addressed by this application includes:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Supporting children and single young learning disabilities for young parents aged between 15 and 25 years. Parenting life skills for young parents and interpersonal skills Courses in money management, career path planning, first aid and negotiation skills</li> </ul>

<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £16,967 in 2005/06 from the Main Programme grants budget, as a contribution towards its operating costs. The summary of the proposed activities or programme and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The company has raised additional income of £19,750 from other sources. Its total income/expenditure in 2005/06 would £36,717.</p> <p>SIRI's certified accounts for the year ended 31<sup>st</sup> December 2003 show that it made a deficit of £33,922 with a net balance sheet reserve fund of £5,886. £5,753 of this amount is restricted for specific purposes, leaving a balance of £133 available for general purposes. In view of the above, officers consider SIRI's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Delivery mechanism will include:</p> <ul style="list-style-type: none"> <li>• Advertise and recruit worker – May 05</li> <li>• Establish protocol and steering group – meet stakeholders and agree delivery plan agreed – May 05</li> <li>• Development of interactive packages – 40 trainees resulting in improved mental well-being by Dec 05</li> <li>• Fundraising – 10 funding application to be sent to targeted funders – security of project – March 06</li> </ul>
<b>10. Risks</b>	<p>The main risk involved with this project is that the targeted clientele from Brent will need to be increased.</p>
<b>11. Options &amp; Conclusions</b>	<p>SIRI Behavioural Project was established in 1996 with a good track record of attracting funding from sources including the Big Lottery Fund, and other housing charities. However its work in Brent is not very well defined. This will need to be defined and be focused at Brent clients</p>
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Somali Advice and Education Group
<b>2. Project or activity Name</b>	Supplementary School
<b>3. Current Funding from LBB</b>	
<b>4. Amount requested from LBB</b>	£11,000
<b>5. Recommendations</b>	<p>£1,600 towards the delivery of activities</p> <ol style="list-style-type: none"> <li>1 Brent Council's normal conditions of grant</li> <li>2 the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Somali Advice &amp; Education Group is a locally based Somali organisation works with refugee children and young people living in Stonebridge area.</p> <p>The organisation aims to improve the young people's educational attainment and raise their aspirations. The group works with young people from the Somali community and the and other ethnic minority children particularly those from the Horn of Africa region</p> <p>Funding is sought to cover the cost of running the school during the weekends. The funds will be used to pay for teachers who deliver the classes from Stonebridge Primary school for 3 hours a day on Saturday and Sunday.</p> <p>Somali Advice &amp; Education Group promotes equality of opportunities in all its services to the community regardless of their background, gender or race.</p> <p>The project was set to address the lack of opportunities experienced by the Somali community and other ethnic minorities from the Horn of Africa.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young people</b> by:</p> <ul style="list-style-type: none"> <li>- Providing supplementary education to maximise the long-term life chance</li> <li>- Support young people to achieve their full educational potential and gain access to future employment</li> <li>- Encourage all refugee young people to continue in education or vocational training post 16 as part of their plan to achieve targets.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of us to £11,000 in 2005/06 from the Main Programme grants budget as a contribution towards its operating costs. The summary of the proposed activities/programme and justifications for financial support are set outs in paragraphs 6, 10 and 11 of this report. The organisation is expecting to raise additional income of £6,586 from other sources. If successful, its total income/expenditure in 2005/06 would be £17,586.</p>

	<p>The organisation's certified accounts for the year ended 31 March 2004 show that it made a deficit of £1,675 with a net balance sheet reserve fund of £1,234. £1,224 of this amount is restricted for specific purposes, leaving a balance of £10 available for general purposes. This balance represents 0.09% of its total expenditure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make a difference by:</p> <ul style="list-style-type: none"> <li>- Improving attainment in literacy, numeracy and science amongst young people</li> <li>- Improve self-confidence and self-esteem amongst pupils</li> <li>- Help young people benefiting from the educational services</li> </ul> <p>The project intends to achieve the following outcomes:</p> <ul style="list-style-type: none"> <li>- <b>40</b> people getting involved and attending the school on a regular basis.</li> </ul>
<p><b>10. Risks</b></p>	<p>There are no risks associated with this project. The organisation is clear about how they want to deliver these services and who the beneficiaries are.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a worthwhile project that provides a good service to this section of the community in Brent. The project is clearly thinking about the short and long term outcomes.</p> <p>In the short term, it aims to help pupils achieve their performance in three main subject of the national curriculum; literacy, numeracy and science.</p> <p>In the long term, it aims to introduce a tracking system so that they can record the destination of pupils that they have worked with.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani</p>
<p><b>Date:</b></p>	<p>Jan 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>ST KITTS &amp; NEVIS FRIENDLY ASSOCIATION</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£700
<b>4. Amount requested from LBB</b>	£57,800.00
<b>5. Recommendations</b>	<p><b>Approved: £700</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The St Kitts &amp; Nevis Friendly Association (SKNFA) aims to:</p> <ul style="list-style-type: none"> <li>• provide educational and cultural activities for young and elderly people, irrespective of their backgrounds</li> <li>• provide access to information on health and educational issues</li> <li>• provide advice on various personal issues including housing and employment</li> </ul> <p>The Association seeks funds to enable it to:</p> <ul style="list-style-type: none"> <li>• continue to provide services to consolidate the work of the elderly luncheon and social clubs</li> <li>• pay salaries of professional fundraiser to help strengthen the Association's funding base</li> <li>• provide capacity building for the Organisation and</li> <li>• increase outreach work within the community</li> </ul> <p>SKNFA has an equal opportunities policy that discourages discrimination against any member, volunteer or staff. Membership of the management committee is by voting and open to all adult members. There is a healthy mix of genders and age group within the Association's users and members as follows: 5% white UK, 15% Asian Indian, 10% Black Caribbean, 30% Black British, 25% Asian Bangladeshi, and 5% white Irish.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Strategic contexts covered in this application include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Serves and provides youth club facilities for the increasing population of young people from the traveller and refugee communities in the catchment area Facilities provided for young people help increase their self esteem and practical skills and enhance their employment prospects Appeal to second and third generation ethnic minority youth</li> <li>• <b>Promoting quality of life and the green agenda</b> Increase opportunities for participation and access for</li> </ul>

	<p>young and elderly people Increase confidence and skills of users to avoid isolation and improve their quality of life</p> <ul style="list-style-type: none"> <li>• <b>Regeneration and Priority Neighbourhoods</b> Increasing practical skills and employment prospects of users The organisation seeks better and improved opportunities to target vulnerable members of the community such as unemployed mothers</li> <li>• <b>Tackling crime and community safety</b> Keeping young people off the streets by providing a variety of activities Teaching young people mutual respect of themselves, their peers and elderly people Encourage good relationship with the police who visit regularly to give talks on crime and community safety Senior members are also informed about keeping safe on the streets.</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £57,800 in 2005/06 from the Main Programme Grants budget as a contribution towards its salaries, administration expenses and the costs of running luncheon and social clubs. The summary of the proposed activities and the justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Association intends to raise additional income of £5,000 from other sources. If successful, its total estimated income and expenditure in 2005/06 would £62,800.</p> <p>The Association's certified accounts for the year ended 31 March 2004 show that it made a deficit of £84 with a balance sheet reserve fund of £29,769. £16,936 of this amount represents the Association's tangible assets, leaving a balance of £7,127 available for general purposes. In view of the above, officers consider the Association's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>SKNFA intends to deliver services in the following ways:</p> <ul style="list-style-type: none"> <li>• Solidify and increase membership – regular attendance throughout the year</li> <li>• Increased representation at ABA approved boxing tournaments – more successful participation in tournaments within 8 – 12 months</li> <li>• Increase users' access to a wider and better quality range of equipment – attract more funds and greater diversification in funding sources – within the next 12 months</li> <li>• Attract additional funds and attract qualified workers and volunteers – within the next 12 months</li> <li>• Increase confidence and ability to use computers – teaching basic computer skills to users – after 12 weeks</li> </ul> <p>Success will be monitored through analysis of questionnaires completed by users; analysis of membership forms and attendance records; feedback forms completed by all members and scrapbooks and magazines written by members, highlighting their achievements.</p> <p>Also improved performance at mainstream schools and lowered employment rates.</p>

	<p>SKNFA hopes to make the following difference to the lives of members:</p> <ul style="list-style-type: none"> <li>• Helping young people to achieve unexpected goals</li> <li>• Development of good citizenship amongst young people by providing opportunities to develop self-esteem and skills</li> <li>• Kindle young people's interest in their neighbourhoods and the contribution to the community</li> </ul>
<b>10. Risks</b>	There are no perceived risks associated with this application.
<b>11. Options &amp; Conclusions</b>	Monitoring visits carried out to the Association's premises proved that it was making headway with very little. Increased funding will certainly help the organisation to further its work. The Main Grants Programme cannot however fund the totality of salary and on-costs for a professional fundraiser. The work of the organisation is such that the management committee can identify and complete funding applications with help and advice of BVSU.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>ST MICHAELS'S YOUTH PROJECT</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£14,166
<b>4. Amount requested from LBB</b>	£36,000
<b>5. Recommendations</b>	<p><b>Approved: £14,166</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The St Michaels Youth Project (SMYP) aims to provide on- and off-site programmes and services for young people in Stonebridge and surrounding areas, including:</p> <ul style="list-style-type: none"> <li>• health education</li> <li>• career counselling and job placement</li> <li>• education including GNVQ, NVQ, SATS and GCSE preparation</li> <li>• creative and physical arts, food services and nutrition counselling</li> <li>• prenatal care and services for adolescent parents (nursery care)</li> <li>• mental health counselling</li> <li>• Drug and substance abuse rehabilitation</li> <li>• Legal services</li> <li>• Youth leadership training and information and referral services</li> </ul> <p>SMYP is seeking contribution to support the following services for young people:</p> <ul style="list-style-type: none"> <li>• Youth Environmental Project – teaching respect for and management of the environment</li> <li>• From Girlhood to Womanhood Project – programme seeking to provide teenage girls with advice on education and future career prospects. Also provides a platform for girls to develop morality, character, self-esteem to deal with the challenges of life</li> <li>• Music Project – teaches character building through playing of musical instruments, drama and dance classes. Provides group and individual support leading to development of self-esteem, leadership development, peer education and teamwork.</li> <li>• The Leaders of Tomorrow Programme – targets 8-11-year-olds with appropriate support to deal with issues affecting education and their future. Project also provides a platform for development of morality, integrity, character, self-esteem, etc.</li> </ul> <p>SMYP internalises equal opportunities in its entire</p>

	<p>programme. Services are available to all young people without discrimination. The organisation works on a maxim of 'respect for all, respect from all and respect by all'. Other EOP methods include offering services to all young people in Brent; advertising services in a variety of media, schools and other partnership forums.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>Strategic contexts addressed include the following:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b> The Girlhood to Womanhood project provides a forum for young girls aged 12 – 25 to develop their morality and self-esteem to deal with future challenges. It is designed to help participants achieve their full potential</li> <li>• <b>Promoting quality of life and the green agenda</b> The Youth Environmental Project teaches young people to respect, maintain and manage their environment. It provides opportunities for development of self-esteem, leadership development, peer education, project management and teamwork skills. The project, that is mainly carried out during summer breaks, include area clean ups, painting, decorating and gardening for disabled and disadvantaged people within the community.</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> From Girlhood to Womanhood project addresses the issue of training for employment for girls between ages of 16 – 25. The project is done through a series of weekday evenings and week-end residential where group and individual support is given to develop future planning, assertiveness training, breaking down self-imposed barriers. The programme also helps ex-offenders and their families retrain to become productive members of the community.</li> <li>• <b>Tackling crime and community safety</b></li> </ul> <p>SMYP runs programmes that provide young people opportunities and empower them to turn away from crime to engage in worthwhile activities. It also encourages young people to take ownership of their community and represent it at different forums.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £36,000 in 2005/06 from the Main Programme Grants budget, as a contribution towards the project's operating costs. The summary of the proposed programmes and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The project intends to raise additional income of £58,500 from other sources. If successful, its total income/expenditure in 2005/06 would be £94,500. The project's certified receipts and payments account for year ended 31<sup>st</sup> December 2003 shows that it made surplus income of £6,789. This amount represents cash at Bank. In view of the above, officers consider the Project's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the</b></p>	<p>The delivery mechanism of the project includes the following:</p> <ul style="list-style-type: none"> <li>• <b>Environmental project</b> – gardening, painting, and</li> </ul>

<p><b>project</b></p>	<p>decorating for the disadvantaged – to clean at least one over-grown garden per half-term – 20 young participants – skills in teamwork, health and safety, and contact with disadvantaged people by March 2006</p> <ul style="list-style-type: none"> <li>• <b>Music project &amp; summer project</b> – teaching musical instruments to 50 young people – community performances, teamwork, project management, problem solving, health and safety. Contact with disadvantaged – by March 2006</li> <li>• <b>Heritage Project</b> – interview one grand-, great-grand-parent or community elder and participate in a community event – active participation of 70 young people – skills in teamwork, project management, problem solving health and safety by March 2006,</li> <li>• <b>From Girlhood to Womanhood</b> – participants taught problem-solving skills that they can use in future to face challenges – participants will work towards successful employment training – on-going support. March 2006</li> </ul> <p>Projects will be monitored by registration, feedback from young people, newspaper publicity, bi-monthly appraisal notes from students, session reports from tutors, annual and annual project reports.</p> <p>Success will be measured by the empowering young people with skills to become productive members of the community, self-esteem and discipline. Skills envisaged will include gardening, painting and decorating for disadvantaged people in the community, empowering young people to be the best, etc.</p>
<p><b>10. Risks</b></p>	<p>There are no perceived risks with this proposal.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>St Michael's Youth Project was established in 1996 and has continued great work amongst the youth in the deprived areas of Harlesden and Stonebridge. With a good monitoring support there is no doubt that the proposals stated in this project could be delivered satisfactorily.</p>
<p><b>Report Author:</b></p>	<p>Augusta Morton</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Symbiosis Project
<b>2. Project or activity Name</b>	Childcare Provision
<b>3. Current Funding from LBB</b>	£1,750 <b>Main Programme</b> £3,000 <b>John Lyon's Charity</b>
<b>4. Amount requested from LBB</b>	£2,355
<b>5. Recommendations</b>	<p><b>£1,750</b> - Towards their Summer Playscheme.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Symbiosis is a locally based organisation aims to provide services to the community that support children and young people. The organisation promotes the interaction of generations with the intention of enabling the community to be more aware of each others circumstances and cultural differences.</p> <p>The organisation is fully committed to equal opportunities as it encourages the support and input of every user to contribute to the service delivery. The organisation also takes an active role in implementing and monitoring the systems where by equality of opportunities within the organisation can be checked.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project provides the Council with initiatives to the benefit of <b>Supporting Children and Young People</b> under the Council's priority. It aims to provide a summer playscheme designed to include an animated environment especially co-ordinated to stimulate the natural creative ability of the children.</p> <p><b>Regeneration and Priority Neighbourhoods</b> addresses provisions in the areas to help parents/carers who wish to further their education or training career and enter into employment. They also offer guidance to teenage parents in parenting skills.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £2,355 in 2005/06 from the Main Programme grants budget as a contribution towards its summer activities. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. Symbiosis project intends to raise additional income of £8,500 from other sources. If successful, its total income and expenditure in 2005/06 would be £10,855.</p> <p>Symbiosis has not submitted its certified/audited accounts for the year ended 31<sup>st</sup> March 2004 in support of its application. However its audited accounts for the year ended 31 March 2003 show that it made surplus income of £406. This amount failed to include surpluses or deficits for</p>

	the previous years. However, the surplus income represent 1.23% of its total expenditure.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Symbiosis Project seeks funding towards its running and activity expenditure to support their summer playscheme programme scheduled to be co-ordinated during the summer holidays.</p> <p>They intend to further develop existing services to include:</p> <ul style="list-style-type: none"> <li>• Operation of an out-of- school at another site within Brent. They intend to obtain authorisation and create <b>30</b> new child care places by <b>summer 2005</b>.</li> <li>• Provide training to support the development of a play work tutor supervisor. The intended outcome is to obtain qualification and secure a job on completion of training by <b>April 2005</b>.</li> <li>• Recruit and train unemployed in <b>NVQ2</b> level in playwork. Output/outcome qualification achieved and job secured by <b>January 2006</b>.</li> </ul>
<b>10. Risks</b>	None Identified
<b>11. Options &amp; Conclusions</b>	<p>Symbiosis has been established since 1995 and continues to provide a 4 week summer playscheme for children aged eight and over.</p> <p>The Project successfully managed a summer programme, which cater for 75 children. A programme of activities/events was co-ordinated during August Monday – Friday for 20 children aged 7-14 years. The event included attendance at Moat Mount Camp site in Mill Hill for 1 week, where a range of activities such as assault course, ariel runway, archery, orienteering and outdoor sports.</p> <p>This is a good project, providing good quality provisions in the borough. It appears to offer good value for money and little real risk in terms of provisions. The funding from Brent provides the means of providing services in the area.</p>
<b>Report Author:</b>	Jacqueline Smith
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	<b>THE TAMIL ASSOCIATION OF BRENT</b>
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£9,238
<b>4. Amount requested from LBB</b>	£28,000
<b>5. Recommendations</b>	<p><b>Approved: £9,238</b></p> <p>For: operating costs</p> <p>Subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Tamil Association of Brent aims to improve the quality of life of its members, many of whom are migrants by providing the following:</p> <ul style="list-style-type: none"> <li>• Delivering high standard of supplementary education for academic excellence of Tamil children</li> <li>• Promote Tamil culture in religion, fine arts, music and dance</li> <li>• Provide sporting activities such as cricket, badminton, netball, football and volleyball</li> <li>• Provide medical services such as keep fit classes for women</li> <li>• Library services, youth, women's and elderly people's forums</li> <li>• Assist members to fulfil their full potential, form part of the communal spirit avoiding isolation and improving the quality of life in Brent.</li> </ul> <p>For the purpose of this application TAB is seeking a contribution towards providing programmes in:</p> <ul style="list-style-type: none"> <li>• Culture – festivals including Navarathri and the Tamil New Year</li> <li>• Education – language, cultural studies and history</li> <li>• Music – playing musical instruments</li> <li>• Sports – football, cricket, athletics, etc.</li> <li>• Other activities – holiday play scheme, chess club, women's activities, trips, etc</li> </ul> <p>The Tamil Association of Brent is an equal opportunities organisation with a policy that discourages discrimination against any of its members. The organisation has in place clear procedures on discipline and complaints for use in cases of contravention of the rules. Membership of the organisation is open to anyone who will to abide by the constitution. All selection is made on ability and qualification.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Strategic contexts addressed include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b></li> </ul>

	<p>Providing supplementary classes in culture, improving children's attainment in mainstream schooling; promoting sports participation in inter-schools tournaments</p> <p>cultural development through elocution and speech classes, training in music, dance and drama – promoting understanding of ethnic ability and cultural beliefs amongst the youth</p> <ul style="list-style-type: none"> <li>• <b>Promoting quality of life and the green agenda</b> Organises weekly sports activities and competitive tournaments to enhance youth participation, increase enjoyment, team participation and social skills development Weekly sessions in cultural activities involving youth participation in music and drama productions Weekly cultural sessions to enhance confidence and ethnic identity</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £28,227 in 2005/06 from the main programme grants budget as a contribution towards the Association's operating costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Association intends to raise additional income of £38,612 from other sources. If successful, its total estimated income in 2005/06 would be £66,839. The Association has not submitted its certified or audited accounts for the year-ended March 2004 in support of its application. However, its audited accounts for year 2002/03 show that it made surplus income of £1,244 with a net balance sheet reserve funds of £31,640. £28,343 of this amount has been set aside for buildings fund, leaving a balance of £3,297 available for general purposes. In absence of the Association's audited accounts for year 2003/04, officers are unable to comment fully on the financial viability of the Association.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Delivery mechanism expected is as follows:</p> <ul style="list-style-type: none"> <li>• Supplementary education – academic achievements in SATs and other national exams by end of school year Music &amp; drama – Develop high standard of performance on stage confidence in drama and overall academic results in OFFAL qualification – May to July 05 Team participation in sport – on-going sportsmanship development Other activities – youth, women and elderly people's forum promoting team participation and developing social activities – on-going</li> </ul> <p>All TAB services are monitored through divisional committees made up of cultural, education, drama and sports. Services are also monitored through local media, artists' feedback, comments from parents and participants, school reports and parent-teacher meetings.</p> <p>TAB provides a programme of social inclusion for Sri Lankan Tamils in Brent, educational and sport development and cultural activities. Feedback is monitored through divisional cultural committees, monthly meetings of education committees, feedback from audiences for music and drama activities and from sports</p>

	sub-committee.
<b>10. Risks</b>	The only risk envisaged is with whether TAB can verify the numbers claimed in outcomes.
<b>11. Options &amp; Conclusions</b>	TAB is a registered charity limited by guarantee and has been operating for 26 years. It has operated a successful supplementary school and older people's socialising group since that time. A monitoring visit to the project has verified the services provided.
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Tamil United Club
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£1,000
<b>4. Amount requested from LBB</b>	£5,000
<b>5. Recommendations</b>	<p>£1,000 Towards operating cost and delivery of specific outcomes to be agreed and subject to:</p> <ol style="list-style-type: none"> <li>1 Brent Council's normal conditions of grant</li> <li>2 the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Tamil United Club is a locally based organisation provides playing facilities for games such as cricket, football, athletics and badminton for young people in the borough. The organisation encourages youths to participation in various sports.</p> <p>The organisation is seeking funding towards the sport activities for the youths in the borough, such as providing safer playing facilities, advise and training in cricket and football.</p> <p>The organisation is committed to Equal Opportunities both in its service delivery and management practices. Its services are open to the young people from Brent.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young people</b> by:</p> <ul style="list-style-type: none"> <li>- Providing and delivering sport activities that will improve the children social skills and team building</li> <li>- Opening up opportunities for children to participate and enjoy physical activities</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £5,000 as a contribution towards its operating income. The summary of the proposed activities and justifications are set out in paragraphs 6, 10 and 11 of the report. The Club intends to raise £5,050 from other purposes.</p> <p>The Club's certified accounts for the year ended 31 March 04 show that it made a deficit of £979 with a balance sheet reserve fund of £5,940. This amount represents cash at bank. Members may wish to know that the club has continued year on year making deficits.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific different to the young people through engaging and empowering young people and get them involved in sport and outdoor activities. The project does not specifically identify outcomes that can be measurable; it does however mention that there will be some elements of coaching qualification.</p>

<b>10. Risks</b>	The main risks associated with this project sit mainly with the lack of actively seeking funds from external sources, which means that the delivery of these services is at a greater risk, should there be no funds available from Brent Council.
<b>11. Options &amp; Conclusions</b>	Though this is a worthwhile project, it needs some strategic focus to ensure that the delivery is secure. The management of the organisation need to lodge funding application to other funders and to develop partnership working with similar organisations in the borough.
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Trampoline
<b>2. Project or activity Name</b>	Drop-in Sessions and Seminars/Workshops
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£30,231
<b>5. Recommendations</b>	<p><b>Nil</b> - The project does not represent value for money.</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation is required to inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Trampoline aims to promote training, education and employment opportunities amongst refugee women whom speak French. Their current services/activities include drop-in sessions, seminars and workshops.</p> <p>Trampoline has an equal opportunities policy in its possession and implementation of this document is demonstrated through its approach towards dealing with staff, volunteers and clients. Their user profile reflects a breakdown of all users being of Black African origin with a membership of 132 members of whom 74 are Brent residents.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Project provides the Council with initiatives to the benefit of refugee women. Two of the Council's priorities are met under the follow:</p> <ul style="list-style-type: none"> <li>• <b>Promoting a quality of life and the Green Agenda</b></li> <li>• <b>Regeneration and Priority Neighbourhoods</b></li> </ul> <p>They intend to help their member overcome isolation through participating in workshops and group sessions, which will enable them to develop independence in order to enhance their chances of finding employment with the view of them living a better quality of live.</p> <p>Provide a range of educational programmes such as IT, communication and language, information, advice and guidance. This will help towards improving their job prospects.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £30,231 in 2005/06 from the Main Programme grants budget as a contribution towards its operating costs. The summary of the proposed expenditure and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation intends to raise additional income of £70,405. If successful, its operating costs in 2005/06 would be £100,636.</p> <p>Trampoline's certified accounts for the year ended 31</p>

	<p>March 2004, show that it made surplus income of £936 with a balance sheet reserve of £5,560. In view of the above, officers consider the financial position of the organisation to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>Funding is sought as a contribution towards providing a wide range of activities to encourage participation in development of educational needs thus allowing members to gain confidence in seeking employment.</p> <p>The programme will be delivered by providing a range of sessions:</p> <ul style="list-style-type: none"> <li>• Recruitment of an outreach worker who will be inducted and commence employment by end of <b>May 2005</b>.</li> <li>• Provide support to <b>15</b> clients every <b>3</b> months, which enable them to gain confidence in setting goals and carrying out an action plan. Duration of programme every <b>3</b> months (<b>Sept, Dec &amp; Mar 2006</b>).</li> <li>• Organise workshop to include group discussion on employment related issues. Each workshop will be carried out in <b>3</b> sessions. Clients receive information, guidance, confidence and communication skills, which will lead to voluntary work and training to enhance their skills.</li> <li>• Organise workshop on how to start your business. To enhance their confidence, motivation, guidance and information. Work placement with local business and mentoring programmes with local businessmen and women. Duration for completion every <b>3</b> months (<b>Oct 2005, Jan &amp; Apr 2006</b>).</li> </ul>
<p><b>10. Risks</b></p>	<p>None Identified</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>Trampoline has been established for the past 4 years as a registered charity and continues to support the needs of 132 refugee women. 56% are residents of Brent and 33% live outside the borough.</p> <p>Trampoline actively seeks funding from other sources and managed to secure funds from various bodies such as Comic Relief, ESF – Fast Forward, Home Office – RCDF and Trust for London.</p> <p>Though this may appear to be a good service it does not represent value for money.</p>
<p><b>Report Author:</b></p>	<p>Jacqueline Smith</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Tricycle Theatre
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£218,000
<b>4. Amount requested from LBB</b>	£245,000
<b>5. Recommendations</b>	<p>£218,000 Towards the delivery of specific outcomes listed below and subject to:</p> <ul style="list-style-type: none"> <li>3 Brent Council's normal conditions of grant</li> <li>4 the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ul>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Tricycle theatre is a cultural flagship in the borough. Its forms of provisions incorporate theatre, cinema, art gallery and four studio spaces for educational and social inclusion workshops in arts skills and rehearsals. This is an on-going tool for regeneration and social activities.</p> <p>Through education, the Tricycle helps young people learn new skills through specific educational programmes.</p> <p>The organisation is seeking funding as a contribution towards the cost of the theatre as a whole and educational programme in particular. These are:</p> <ul style="list-style-type: none"> <li>- The educational programmes are for young people between the age of 3 to 16 and they are in different drama, dance and musical skills taking place after school throughout term time and all half term, Easter and summer holidays.</li> <li>- Youth theatre for 16-26 years who meet once a week. Three terms per year of 12 weeks</li> <li>- Summer holiday musical project for approximately 30 young people to produce and present a musical in one week.</li> </ul> <p>The Tricycle Theatre is committed to equality of opportunities and it ensures that the policy is implemented in all its services. The board of directors and staff embrace the policy which dictates the corporate decisions. The Tricycle provides physical access to the sites (level entry cinema, ramped theatre entrance), and it offers staff training as appropriate to ensure their on-going development.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The Tricycle provides the Council with initiatives to the benefit of young people under the Council Priority <b>Supporting Children and Young People, Regeneration and Priority Neighbourhood</b> and <b>Promoting Quality of Life and the Green Agenda</b>. It aims to enhance the life of young people and improve their living standard and improve their educational standard by providing quality play facilities in forms of workshops or similar sessions in drama, art, music, writing and other arts skills.</p>

	<p>The Tricycle also aims at focusing on the neighbourhoods of South Kilburn, St Rafaels/Brentfield, Rounwood, Church End, Stonebridge and Harlesden by helping to reduce unemployment levels. It also aims to help reduce the unemployment levels, help increase income levels and help create an identity for the borough.</p> <p>The Theatre provides access to professionals, high quality, well rounded theatre and the arts for all ages: the Theatre presents a professional programme of approximately 300 adults' theatre performances per year and approximately 100 children's theatre performances per year shows are carefully chosen for their quality in entertaining and educating children and or young people of specified age range, and for their production values.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £245,000 in 2005/06 from the Main Programme Grants budget as a contribution towards its core costs. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Tricycle intends to raise additional income of £1,869,051 from various sources. If successful, its total income in 2005/06 would be £2,114,051.</p> <p>The Tricycle Theatre audited accounts for the year ended 31 March 2004 show that it made surplus income of £54,690 with a balance sheet reserve funds of £3,317,878. £3,170,971 is restricted for specific purposes, leaving a balance of £164,907 available in cash at bank. However, members should note that the Tricycle previous years operating deficits are now reduced to £12,741. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by aiming to enhance the quality of lives of the service users through providing entertainment, stimulation and educational arts and leisure activities at an affordable price in a safe and welcoming environment.</p> <p>The organisation also supply other arts activities and works in partnership with other organisations.</p> <p>The Theatre aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>- Entertain people</li> <li>- stimulate debate</li> <li>- Increase a sense of belonging</li> <li>- enhance confidence and social skills</li> <li>- Decrease isolation amongst, in particular, young people, older people and refugee communities</li> <li>- Educate in a informal way, e.g. through seeing a play or film</li> <li>- Increase the chances of participants gaining employment or going on to further education</li> <li>- Increase sense of pride in themselves and their environment.</li> </ul> <p>It is expected that the Tricycle Theatre attendees across the board will be in excess of <b>50,000</b> people from all over London, <b>27500</b> from Brent. <b>61000</b> Cinema attendees from all over London of which <b>34000</b> from Brent. <b>6000</b> social inclusion programmes and <b>11500</b> education programmes</p>

<b>10. Risks</b>	The risks associated with this project sits mainly with whether the organisation has a system in place to monitor the Brent clients and provide accurate figures on the attendance.
<b>11. Options &amp; Conclusions</b>	<p>This is a flagship art organisation in the borough of Brent, providing good and high quality service.</p> <p>The funding for the Tricycle need to be more focused at educational outcomes, involving Brent residents and schools. It is recommended that the theatre develop a database and a methodology to show the users and subsidy levels for Brent clients, and a system which can separate Brent beneficiaries from other London Boroughs. It is recommended that the ticket subsidies should be linked to educational and outreach programmes, with an additional focus on Brent's unemployed, disabled people and elderly.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	U Can Do I.T
<b>2. Project or activity Name</b>	IT for deaf, blind and disabled people
<b>3. Current Funding from LBB</b>	Nil
<b>4. Amount requested from LBB</b>	£4,800
<b>5. Recommendations</b>	NIL – Organisation delivering services mainly to people from outside Brent
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>U CAN DO IT is a Pan London organisation based South West London, the main services provided are training blind deaf and disabled people how to use computers and the internet.</p> <p>The way the training is structured is by taking the training to the learner, either in their own homes or to their place of work or to another suitable location.</p> <p>Training is delivered on a one to one basis, which is an essential part of the course. This comprise of interviewing, vetting, training and placement of tutors in the homes of students. An initial assessment will take place and constant monitoring of students and tutors via email and reports to head office.</p> <p>Funding is sought to cover the delivery of <b>160</b> hours training of specialised one to one training to <b>8</b> blind deaf or disabled people in their own homes.</p> <p>The organisation is committed to Equality of Opportunities and have in place Equal Opportunity policy statements and procedures to ensure that equalities in integral to all operations.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project will aim to deliver services that are linked to the Council Corporate Priorities <b>Supporting Children and Young People</b> and specially those with disabilities. Many of whom have had negative learning experiences, and tend to suffer from low levels of confidence, which means that they avoid formal classroom based learning. By taking training to the students on a one to one basis. And through <b>Regeneration and Priority Neighbourhoods</b> the project aims to:</p> <ul style="list-style-type: none"> <li>- Equip groups with the ICT skills required to apply for jobs online, carry out corporate research prior to interview, and amend or create CV's</li> <li>- Inform, advise and guide beneficiaries in employment and education.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £4,800 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of computer training course for the blind, deaf and disabled people. The summary of the proposed programme and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The organisation intends to raise additional income</p>

	<p>of £4,800 from other sources. If successful, its total costs/income in 2005/06 would be £9,600.</p> <p>The organisation's audited accounts for the year end 5 April 2004 show that it made surplus income of £35,364 with a balance sheet reserve fund of £163,140. £82,322 of this amount is restricted for special purposes, leaving a balance of £80,818 available for general purposes. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a difference by helping deaf, blind and disabled people to:</p> <ul style="list-style-type: none"> <li>- Increase the level of confidence</li> <li>- Increased independence in day to day living</li> <li>- Participate with the voluntary organisations and volunteering work</li> </ul> <p>The project intend to achieve the following outcomes:</p> <ul style="list-style-type: none"> <li>- <b>160</b> hours of ICT training</li> <li>- <b>8</b> students achieve qualifications</li> </ul>
<b>10. Risks</b>	<p>There is hardly any risk linked to this project apart from not being a Brent organisation that delivers services exclusively for Brent residents. With this in mind, we may not be able to monitor this project if it were funded.</p>
<b>11. Options &amp; Conclusions</b>	<p>The organisation has been in existence for the last 6 years, delivering services for the blind, deaf and disabled people.</p> <p>The Main Grant is to be allocated to organisations that are based or provide services to a large beneficiaries from Brent, and in the case of U CAN DO IT, it proposes to deliver training for 8 people from Brent and over a 1000 from outside Brent.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	V H WHIZZ KIDS
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	£9,238
<b>4. Amount requested from LBB</b>	£11,825
<b>5. Recommendations</b>	<p><b>Not recommended.</b></p> <p>No financial details submitted in support of this application.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>V H Whizzkids (VHW) is a voluntary organisation that runs computer courses for children, youths and young mothers in the Brent and Harrow areas. It aims to broaden access to education to enable their members to lead a dignified life by preparing them for computer exams such as CLAIT.</p> <p>Services provided include:</p> <ul style="list-style-type: none"> <li>• Training computer skills to prepare users for nationally accredited qualifications recognised by employers</li> <li>• Helping young mothers to learn basic English and increase their understanding about school rules and regulations through the learning of computer skills</li> <li>• Helping young mothers to understand the English education system.</li> </ul> <p>The organisation is seeking a contribution towards a project of introduction of basic computer skills and related courses for beginners. The project will prepare them for nationally accredited courses expected to enhance their job search skills or prepare them for entry into higher education. Users will also be taught how to teach basic steps of computer activities to their children and how to view ofsted reports on line.</p> <p>The organisation has an equal opportunities policy that embraces all applicants and does not discriminate in any way against any member.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Strategic context addressed include:</p> <ul style="list-style-type: none"> <li>• <b>Supporting children and young people</b> Project provides children and youth from deprived neighbourhoods, such as Harlesden, Mitchellbrook and Neasden, with quality IT courses and nationally accredited qualifications.</li> <li>• <b>Regeneration and Priority Neighbourhoods</b> Reducing unemployment by providing young parents and youths with training in jobsearch and IT skills to help their return to work.</li> </ul>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £11,825 in 2005/06 from the main programme grants budget as a contribution towards the cost of providing computer based courses. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10, and 11 of this report. The organisation intends to raise additional income of £5,440 from other sources. If successful, its total income/expenditure in 2005/06 would be £17,265.</p>

	<p>The organisation claimed to have been in operation since 1996 and the certified receipts and payments account for 2002/03 failed to reflect any of the surpluses or deficits of the previous years. However its account for 2002/03 shows excess income (£12,892) over expenses (£6,358) of £6,534. No statement of account for 2003/04 has been submitted in support of this application. In view of the above, officers are unable to comment on the financial position of the organisation.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project will run for three hours per week for 30 weeks during term time between April and August 2005. Two groups will be presented as follows:</p> <p>Group 1 (beginners) – qualification achieved will include OCR entry level certificate. Outcomes will be readiness to go back to work or into further studies.</p> <p>Group 2 (Advanced) – qualification will include New CLAIT certificate. Outcomes will see parents becoming more confident with mainstream education system and helping their children. They will further be able to view ofsted reports using internet technology.</p> <p>The project is aimed at alleviating isolation and improving people's quality of life through achievement of nationally recognised qualification and employable skills.</p> <p>Outcomes will be measured through user feedback, contribution towards improving English and ICT skills, improved ability to understand mainstream education system including school rules and regulations to ensure that the children obtain the best out of their education.</p> <p>Monitoring will be carried out by studying evaluation forms completed by students at the end of each module. Views will be used to improve courses.</p> <p>Other areas of monitoring will include the number of candidates passing the OCR exams board.</p> <p>Parents knowledge will be used to assess children's competence in IT</p> <p>Level of literacy in English will also be used as a yardstick for monitoring.</p>
<p><b>10. Risks</b></p>	<p>The risk here is investing in another computer training initiative for parents when many adult training places do exist for the purpose. Many of these are funded by Governments. It is difficult to envisage the link between reading ofsted reports and development of computer skills.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The organisation has been in existence since 1996 and has raised funds to support the project. It is difficult to see the link between computer training of parents and of children when the latter does receive computer training in mainstream school. Computer training of adults are freely accessible within the borough. Also the link between computer training and ability to read ofsted reports on computer is not a very strong one. Reports can be accessed from schools. The link with job search is a legitimate one.</p>
<p><b>Report Author:</b></p>	<p>Augusta Morton</p>
<p><b>Date:</b></p>	<p>January 2005</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Victim Support Brent
<b>2. Project or activity Name</b>	Core funding of running the centre
<b>3. Current Funding from LBB</b>	£38,500
<b>4. Amount requested from LBB</b>	£40,000
<b>5. Recommendations</b>	<p>£38,500 Towards operating cost and delivery of specific outcomes and subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. the project actively seeks funds from other external sources and if successful the organisation is required to inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Victim Support Brent provides emotional support and practical advice to victims of most crimes, especially those who are living and working in Brent. The officers of the organisation accompany witness in court, particularly those who may feel vulnerable.</p> <p>The organisation also provides free training to volunteers who visit victims of crime, either in their own home or at the office</p> <p>Funding is sought to cover the cost of the drop-in service, which is well established. This service enables victims to be anonymous if required and will be held in a confidential venue. The grant will also be covering the cost of producing letters and leaflets that are distributed widely and throughout Brent.</p> <p>Victim Support Brent aims to ensure that equal of opportunity policy is part of their service and that all provisions are open to their users regardless of their background, religion or disability. The organisations' premises are wheel chair accessible and child friendly.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation provides the Council with initiative to the benefit of victims of crime under the Council priority <b>Tackling crime and community safety</b>. It aims to work closely with victims of crime and offer a professional service to the victims in order to alleviate the fear of crime and perceptions of crime.</p> <p>The organisation also under the above priority aims to work with witnesses in court which gives the witness information that is necessary.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £40,000 in 2005/06 from the Main Programme grants budget as a contribution towards its core operating costs. The summary of the proposed activities or services and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. Victim Support Brent intends to raise additional income of £162,000 from other sources. If successful, its</p>

	<p>estimated income and expenditure in 2005/06 will be £202,000.</p> <p>Victims Support Brent's audited accounts for the year ended 31 March 2004 show that it made surplus income of £23,525 with a balance sheet reserve funds of £50,280. £36,153 of this fund has been set aside for specific purposes, leaving a balance of £13,127 available as a working capital. In view of the above, the organisation financial position appears to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The organisation aims to make a difference by working with clients that will regain self esteem and confidence which can be shattered by the fear of crime.</p> <p>It also aim to:</p> <ul style="list-style-type: none"> <li>- Continue to give presentation to the community</li> <li>- Continue in providing a free and confidential service</li> <li>- Be accessible by running drop-ins</li> <li>- Enable clients to address their fear in safe environment</li> <li>- Attempt to regain a reality check amongst victims</li> </ul> <p>Victim Support Brent does not specifically indicates whether they will be achieving any tangible outcomes.</p>
<b>10. Risks</b>	<p>The main risks associated with this project is that the project has not actively been seeking funds from external sources to ensure that there is a either a growth in service or a continuation of delivery.</p> <p>It relies heavily on the Council funding which cannot be a positive strategy.</p>
<b>11. Options &amp; Conclusions</b>	<p>Though this is a good project that works with vulnerable people in the borough, however the luck of external funding means that the organisation having to rely heavily on the Council funding which could easily become an issue in the future.</p> <p>The organisation has a general growth in service due to the fact that there are many victims accessing the free and confidential service.</p>
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	Victim Support Brent
<b>2. Project or activity Name</b>	Educational Project
<b>3. Current Funding from LBB</b>	£38,500
<b>4. Amount requested from LBB</b>	£40,465
<b>5. Recommendations</b>	<p>NIL –</p> <ul style="list-style-type: none"> <li>- Project not clearly thought-out</li> <li>- Application unclear</li> <li>- No match funding</li> </ul>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>Victim Support Brent provides emotional support and practical advice to victims of most crimes, especially those who are living and working in Brent. The officers of the organisation accompany witness in court, particularly those who may feel vulnerable.</p> <p>The organisation also provides free training to volunteers who visit victims of crime, either in their own home or at the office</p> <p>Funding is sought to cover the cost of the drop-in service, which is well established. This service enables victims to be anonymous if required and will be held in a confidential venue. The grant will also be covering the cost of producing letters and leaflets that are distributed widely and throughout Brent.</p> <p>Victim Support Brent aims to ensure that equal of opportunity policy is part of their service and that all provisions are open to their users regardless of their background, religion or disability. The organisations' premises are wheel chair accessible and child friendly.</p>
<b>7. Strategic Context &amp; Need</b>	Victim Support (Educational Project) aims to provide the Council with initiatives linked to <b>Supporting children and young people</b> by helping to increase education, training and achievement.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £40,465 in 2005/06 from the Main Programme grants budget as a contribution towards the costs of organising a workshops and presentations in Brent Schools. The summary of the proposed programme and the financial justifications for supporting this application are set out in paragraphs 6, 10 and 11 of this report. Victims Support intends to raise additional income of £2,500 from other sources. If successful, its total income/expenditure in 2005/06 would be £42,965.</p> <p>Members should note that Victim Support is also applying for £40,000 for another project.</p>

	Victims Support Brent's audited accounts for the year ended 31 March 2004 show that it made surplus income of £23,525 with a balance sheet reserve funds of £50,280. £36,153 of this fund has been set aside for specific purposes, leaving a balance of £13,127 available as a working capital. In view of the above, the organisation financial position appears to be satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	The project aims to make a difference by <b>supporting children and young people</b> and in particular those young people at risk and the hard to reach. The project however does not specifically indicate the amount of outcomes that achieved or aim to achieve.
<b>10. Risks</b>	The risks associated with this project are generally linked to the lack to of securing external funding and having to rely mainly on Brent Council to fund this project.
<b>11. Options &amp; Conclusions</b>	As an idea this is a good project. In principal however, it has not been designed properly to fulfil the strategic aims of this council. The project lack unilateral thinking and its delivery considered to be over optimistic. Officers recommend that this project should be developed and designed with the community safety team.
<b>Report Author:</b>	Jamal Ettetuani
<b>Date:</b>	Jan 2005

## LONDON BOROUGH OF BRENT

### Voluntary Sector UNIT Appraisal Report

<b>1. Name of Organisation</b>	WILLESDEN BUSINESS ASSOCIATION
<b>2. Project or activity Name</b>	
<b>3. Current Funding from LBB</b>	
<b>4. Amount requested from LBB</b>	£20,000
<b>5. Recommendations</b>	<p><b>Not recommended.</b></p> <p>Proposal needs to be referred to the Business Sector in PRU.</p>
<b>6. Summary of the project &amp; Equal Opportunities</b>	<p>The Willesden Business Association (WBA), is a voluntary organisation of businesses in the Willesden area whose aims include:</p> <ul style="list-style-type: none"> <li>• Promoting local businesses</li> <li>• Improving the local environment and safety of local traders and residents</li> <li>• Promoting good community relations between the Council and other statutory agencies</li> <li>• Promoting community safety and local community safety events</li> <li>• Providing information and organising events for local children on crime and disorder issues</li> <li>• Working in partnership with local crime and disorder reduction groups to reduce the fear of crime.</li> </ul> <p>The organisation aims to reduce and prevent crime, such as shoplifting, vandalism and anti-social behaviour. Promote the reporting of crime and raising awareness of police and street wardens to the fear of crime.</p> <p>The organisation is looking for funds to establish a local safety network by distributing Alert Boxes (radio-linked safety boxes), for use in requesting help in case of criminal attack. The boxes when activated send out danger alert to other owners who can use the information to discreetly notify the police of criminal activity.</p> <p>The organisation does not have a formal equal opportunities policy but the majority of members and two members of the management committee are from ethnic minority backgrounds. Membership is open to all local traders with equal rights regardless of race, creed or sexual orientation. All events are open to all members and confirmed in the organisation's constitution.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Strategic context addressed in the application is:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Children and Young People</b> Organising information events for young people – working in partnership with schools, police and community safety team, to inform children about community safety and drug awareness, road and personal safety, fire and arson, etc.</li> <li>• <b>Tackling crime and community safety</b> Raising awareness to areas such as: street crime and anti-social behaviour, personal violence, prevention of</li> </ul>

	<p>shoplifting, vandalism, increased awareness of crimes against local businesses</p> <p>Improved crime reporting, deterring petty crime, promoting multi-agency approach to crime-prevention between police, local traders, etc.</p> <p>reducing fear of crime</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £20,000 in 2005/06 from the main programme grants budget. The summary of the proposed activities and justifications for financial support are set out in paragraphs 6, 10 and 11 of this report. The Association is not intending to raise additional income towards the costs of the proposed activities.</p> <p>The Association was established in year 2003 and its first uncertified receipts and expenses account for the year ended 30 October 2004 shows it made excess expenses (£3,189) over income (£3,155) of £34. This amount represents 1.07% of its total expenses.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>Delivery mechanism include:</p> <ul style="list-style-type: none"> <li>• Contact with traders informing them about alert boxes – 470 letters sent – replies and letters received – April 05</li> <li>• Reporting on interest levels for group partners – maps of proposed network coverage and recommendations of interest coverage</li> <li>• Ordering and receiving alert boxes May 05</li> <li>• Installation and operating alert boxes – May 05</li> <li>• Road signage raising awareness of alert boxes – 25 signs to be installed by June 05</li> </ul> <p>Feedback will be monitored at WBA meetings, applications for alert boxes, feedback from local law enforcement authorities, annual assessment by questionnaire, monitoring crime data and monitoring use of alert boxes.</p> <p>Overall difference would include reducing the fear of crime, increasing sense of security, promoting dialogue and a business watch culture amongst local traders, reduction of levels of local criminal activity, improved relations between crime-preventing authorities.</p>
<b>10. Risks</b>	<p>The proposal to purchase security alert boxes for commercial organisations defeat the purpose of the funding exercise, which is to provide facilities and services for needy recipients who will otherwise not be able to provide for themselves.</p>
<b>11. Options &amp; Conclusions</b>	<p>The organisation has been in existence for only a year. It was established in 2004. The proposal to purchase security alert boxes for shopkeepers is a good one, but individual shops should be able to finance security items from their own budgets, without relying on Council funding, which is earmarked to tackle social welfare.</p>
<b>Report Author:</b>	Augusta Morton
<b>Date:</b>	January 2005