

MINUTES OF THE MEETING OF THE EXECUTIVE
Monday, 12th July 2004 at 7.00pm

PRESENT: Councillor John (Chair), Councillor Coughlin (Vice-Chair) and Councillors Fox, Jones, D Long, Lyon, R S Patel and Thomas.

Councillors Arnold, Mrs N Blackman, Mrs N Blackman, R Blackman, Colwill, Mrs Fernandes, Freeson H B Patel, Sayers and Van Colle also attended the meeting.

An apology for absence was submitted on behalf of Councillor Kagan.

1. Declarations of Personal and Prejudicial Interests

None declared.

2. Minutes

RESOLVED:

that the minutes of the previous meeting held on 14th June 2004 be approved as an accurate record.

3. South Kilburn Master Plan

This report sought Members' approval for the South Kilburn Master Plan (SKMP). The report advised Members of the extent of the funding gap as it stands at present. In light of the timing constraints attached to the London Housing Board funding, authority was also sought for the Director of Housing to seek expressions of interest for works to commence under the Single Regional Pot (SRP) allocation. The report contained an update on the progress of the ALMO application submitted in December 2003 and the impact assessments carried out in January and February 2004. Members were finally requested that the Director of Housing be authorised to explore a number of options for a the delivery of the SKMP including the possibility of the procurement of a Delivery Partner and to conduct market testing if necessary to deliver the SKMP framework.

Councillor Thomas (Lead Member) in introducing the item reminded the Executive that South Kilburn was the only estate within the Borough for which there was no regeneration initiative and that the proposals marked a milestone. South Kilburn formally became a priority estate in 1998 under the former Council Leader, Paul Daisley. The proposals had been put before South Kilburn New Deal for Communities Board the preceding week and this evening where it had been agreed that the Masterplan could be the basis for regeneration. The proposals had also been considered by the South Kilburn Housing Forum on the 7th July. In addition, a number of meetings and impact

assessments had been carried out over the period which had fed into the Masterplan before Members. Councillor Thomas noted that a number of residents had reservations and questions which would need to be addressed. The ALMO Round 4 bid had been approved and the amount of monies to be made available to the Borough would be announced in September 2004.

The Executive then agreed to receive a number of deputations in connection with the report. Peter Jones (Hereford House and Exeter Court Tenants and Residents' Association) addressed the meeting, referred to the impact study that had been carried out and the level of resident involvement. He felt that due to their structural deficiencies the Bison blocks should be a priority for demolition and that their current condition encouraged unauthorised occupation which impacted on the ability to keep the premises clean and blighted the lives of residents. Under the current revised phasing programme, Hereford and Gloucester were the last blocks due to be decanted in 2015 to 2017 and residents were dismayed at the delay. He asked that the phasing plan be reconsidered.

Daniel Staunton (Alpha/Gorefield and Four Courts) submitted a petition to the Executive on behalf of residents of Cambridge, Wells and Ely Courts and also Alpha/Gorefield and Four Courts Residents' Association, the latter association supporting the refurbishment of Wells, Cambridge and Ely Courts. Mr Staunton stated that while they had attended many meetings residents felt that they had not been listened to and they were against the demolition of these properties which they considered to be structurally sound. The proposals would result in the splitting of a law abiding community.

Katharine Barrett (Town Houses Action Group) wished residents in these areas to be accommodated. She felt that the crime related issues referred to in the Police report could be addressed with the extension of the garden areas. She said that the town houses were a peaceful community many of whom were elderly and very distressed at the proposition of moving. Many key workers also lived there who would have to be relocated. She felt that the town houses were in good structural repair and many had been demolished in the past and then had to be rebuilt through necessity. It was also considered unusual for houses to be demolished to be replaced by flatted accommodation. She referred to the area as the jewel in the crown and while she recognised the need for the Masterplan to save money she felt that finance should not be the determining factor.

Samantha Vidal (Allington Road Community Group) addressed the meeting on behalf of Brent Community Housing licensees who currently faced eviction. These premises had for many years been considered sub-standard and now under the management of BCH had developed into homes many tenants had occupied for up to twelve years and had maintained the standards of their properties deterring

vandalism and welcoming environmental initiatives including street wardens. She stated that theirs was a healthy vibrant and diverse community which took pride in its surroundings. Many repairs had been carried out and investment in terms of time and money was immeasurable. She felt that the residents would not benefit from the project and their concerns were supported by other residents. She urged the Executive to give or to let them have security of tenure.

Nelia Barnard (Vice-Chair of Housing Built Environment Forum) addressed the meeting about concerns that had been raised some weeks ago regarding Bronte House which appeared not to be addressed relating to intercom faults, the security of gardens and neighbourhood watch.

Tara Mann (Craik Court Residents) urged councillors to look carefully at the presentation. She referred to a meeting of the NDC on the preceding Monday at which time concerns had been raised regarding density proposals which were considered to be very high. She questioned why a model of the proposals had not been prepared and questioned the ability to judge potential density with pictures. In any event she felt the proposals as reflected in pictures resembled a prison environment. She also raised questions regarding effective, long term management without which there was the possibility that the inner areas could become ghettoised. A further concern was that of 'pepper-potting' and whether this would take place. Tara Mann requested that the business evaluation model had only recently been received and therefore their adviser had not been able to give a considered view. Additionally the Masterplan had not been given out to residents only to SKNDC Board members. Another concern was that of affordability and whether existing residents would be able to afford to live in the new premises. Property prices were also likely to increase and therefore current leaseholders would not be able to remain. She questioned whether the NDC was looking after the interests of the residents.

Councillor John summarised the main concerns raised and it was agreed that Maggie Rafalowicz (Assistant Director, Strategy and Regeneration) would make a presentation to the Executive and then answer any outstanding issues. Maggie Rafalowicz outlined the background to the Masterplan which was now considered to be the end of the beginning of the regeneration of the area. A lot of time had been spent on developing the plan which it was hoped would lead to certainty, provide a tool for guidance and outline investment potential.

Maggie Rafalowicz set out the background to the plan which started in 1998 with the establishment of the Council's regeneration team and 1999 with the Council selecting South Kilburn as a potential NDC area. The reason for the Masterplan included the need to address the poor structural and building conditions of the premises, to improve open space and reduce crime while providing better and additional non

housing facilities. The Masterplan proposals were part redevelopment/part refurbishment approach with 1,534 of existing properties being demolished and rebuilt, 775 existing properties to be retained and refurbished under the ALMO and the construction of 1,419 additional private units for sale. The advantages were the provision of a mixed and balanced community with a mixed tenure and mixed use; allowing tenants to remain in the area; that there would be predominantly medium rise buildings and density at levels of surrounding areas. Other advantages included better and safer layout of homes, streets and public places, high quality and environmentally friendly homes, open spaces and non housing facilities. It was envisaged that there would be four neighbourhoods. The density levels would average approximately 550 habitable rooms per hectare (hrh) which is similar to the surrounding area. There would be a variation of height across the area. The properties would be set back from the roads and be a mixture of one, two, three and four bedrooms. All properties would meet ECO housing standards and all units would have either garden or balcony or terrace and access to communal gardens. Streets would be re-connected and car parking provision would be in line with the Unitary Development Plan and there would be an integrated approach to public transport. The amount of open space available would be increased. Regarding non housing facilities there would be a mixture of retail/ sport/leisure both new and rebuilt. Premises would also comply with the Disability Discrimination Act.

Maggie Rafalowicz stated that residents' fears were understandable and that the Masterplan would serve the purpose of telling a potential deliverer what the Council and NDC would like. However, although its principles would remain the same, it would be subject to change and this was therefore the beginning of a long process. She also outlined the specific provisions for the elderly and the youth in the area. There had been significant community input through the South Kilburn New Deal for Communities Board, theme groups, the housing forum and Area Housing Board. A large survey had been carried which had identified density concerns and plans had changed as a result. A further large survey in July 2003 resulted in a 52% response rate, 74% of which were in favour. She accepted the concerns of the town houses residents stating that it would be difficult for everybody to get what they wanted. There would also be external consultation with statutory agencies and other interested parties and dedicated resources from the Council's housing tenant and regeneration services were available. The plan being in line with the Council's priorities, the next steps were to obtain funding to bring forward procurement proposals.

Maggie Rafalowicz then made specific reference to points raised during the deputations. Regarding phasing, this was a necessity but could be reconsidered. Additionally the delivery vehicle may have alternative suggestions. For the town houses and smaller blocks there was a need to get the best deal across the board and therefore not

everybody could be satisfied. This would also be an issue for the delivery vehicle and more funding would be helpful. She noted these concerns but could not again make any promises. The BCH licensees were not the responsibility of the Council as has always been the case for short life premises and therefore it was unlikely that their concerns could be addressed. She did however agree to have further discussions with the representatives. The issues relating to Bronte House would be considered.

Maggie Rafalowicz accepted that density was a crucial and sensitive issue that needed careful handling. New management approaches and a variety of models would be considered. A model of the proposals would be developed once plans were accepted. Negotiations would take place on pepper-potting. Rents would be protected and affordability and service charges carefully considered. However, prices could not be predicted at this stage as they would be dependent on the market.

Councillor John also assured that concerns raised at the meeting would not be ignored and that if not clarified this evening, would be considered in other forums, as far as possible.

In discussion, Councillor Van Colle regretted that there had not been opportunity for the Masterplan report to be fully considered by a Scrutiny Committee. He advised against individual housing blocks with different tenure types. He also had concerns over density emphasising the importance of the external community's perception and the need to avoid creating problems for the future. The zoning of the estate would be another challenge and consideration should also be given to the aesthetics relative to surrounding areas. Councillor Van Colle also referred to the potential financial benefits from increased private sector involvement which could have a positive impact on the amount of parking space that could be set aside for parking, reminding that in other areas, the correct balance had not been achieved. He stated that at this stage there was still time to avoid mistakes.

Councillor Freeson referred to the meeting of the Planning Committee (Special) on 7th July 2004 the previous week which had considered the Masterplan and at which had been tabled a significant amount of additional information and a number of issues raised. He suggested that the Executive's approval should be subject to these planning considerations. Councillor Arnold referred to recommendations made by the NDC which also needed to be taken on board. She referred to recycling concerns, the importance of design and effective housing management. Councillor Thomas responded and referred to discussions with the Government Minister for housing on the funding gap and housing density. He also referred to recommendations made by the SKNDC Special Board Meeting on 5th July 2004, as reported to the Planning Committee on 7th July and proposed an additional

recommendation that these be considered by officers in the report back.

The Chair, Councillor John, thanked those present for taking the time to attend the meeting and contribute. On behalf of the Council, she applauded the efforts made to change the estate and emphasised that while there was some way to go, improvements would be made.

RESOLVED:-

- (i) that the suggestions made by the New Deal for Communities Board at their meeting on 5th July and also 12th July be noted and that officers consider the feasibility of the recommendations and report back also taking into account the recommendations of the Planning Committee held on 7th July 2004;
- (ii) that the number of concerns expressed by residents at this meeting, suggestions put forward and concerns expressed including those expressed at the South Kilburn Housing Forum on 7th July be noted and also considered by officers in the report back;
- (iii) that approval be given to the SKMP framework as set out in Appendix 1. and delegated authority be given to the Director of Housing to publish an illustrated version with minor editorial amendments as necessary;
- (iv) that officers produce a final plan with sufficient flexibility to accommodate additional costs without recourse to further Council funding;
- (v) that the recommendations arising from the completion of relevant Impact Assessment Studies (appendix 5) be noted;
- (vi) that the successful outcome of the fourth round ALMO application be noted in respect of which the exact allocation of borrowing approval will not be known until after the completion of the Comprehensive Spending Review, and also that a further report on the implications of the ALMO bid will be submitted in due course;
- (vii) that it be noted that the Single SRP application made in January 2004 to the London Housing Board, resulted in an award of £9.850m, which is less than the £19M bid for (appendix 3);
- (viii) that the Director of Housing be authorised to invite expressions of interest for a Contractor to enter into a works contract with the Council for the construction of the units that are the subject of the SRP funding allocation, given the deadline for delivery of March 2006. Pre-Tender Considerations for this proposed

contract are detailed at paragraph 8.23 below. A further tender award report to submitted in the winter of this year;

- (ix) that it be noted that the regeneration for South Kilburn will require a CPO process and that a further report will be submitted to seek approval for the CPO process;
- (x) that the possible Delivery Partner options detailed below be noted that the Director of Housing be authorised to explore these options further, such exploration to include possible market testing if necessary. A further report to be submitted on the preferred option (if any) and seeking authority for the Director of Housing to seek expressions of interest from potential Delivery Partners later in the year, should that be the preferred option;
- (xi) that the Delivery Vehicle Principles Paper (appendix 4) be approved;
- (xii) that it be noted that as the need to produce a Master plan is set out in Policy H7 of the Housing Chapter of the Council's Unitary Development Plan (adopted January 2004), the SKMP would constitute a material consideration in determining any future planning applications;
- (xiii) that the approximate timescale for further reports and the delivery options for the regeneration process be noted.

4. Furniture Removals and Storage Contract

This report sought the Executive's approval to the extension of the existing contract for a Furniture Removals and Storage Service (of personal property of homeless and other displaced households) with Dymocks International Limited. The report also sought authority in accordance with Contract Standing Orders 89 and 90 to invite tenders for a new contract for a Furniture Removals and Storage Service for a period of three years with an option to extend for up to a further two years (the "new Contract").

RESOLVED:-

- (i) that approval be given to the extension the authority's current contract with Dymocks International Limited for a Furniture Removals and Storage Service for a further eight months from 01 August 2004 until 31 March 2005 on terms as noted in paragraph 7.5 of the report from the Director of Housing;
- (ii) that delegated authority be given to the Head of Housing Resource Centre to finalise the terms for the extension in consultation with the Borough Solicitor;

- (iii) that approval be given to the pre-tender considerations for a new contract for a Furniture Removals and Storage Service and the criteria to be used to evaluate tenders as set out in paragraph 8.1 of this report;
- (iv) that the Head of Housing Resource Centre be authorised to invite tenders for a new contract for a Furniture Removals and Storage Service for three years with an option to extend for up to a further two years to commence on 01 April 2005 in accordance with the timetable as noted in paragraph 8.1 of this report and to evaluate them in accordance with the approved evaluation criteria referred to in 2.3 above;
- (v) that the reasons why a re-tendering exercise did not take place as intended during 2003 be noted.

5. Procurement of Frozen Asian Vegetarian Meals

Following the report to the Executive on 26th April 2004 and the decision to commence a new procurement process for the supply of Asian Vegetarian meals this report set out the revised evaluation criteria and weightings for approval by Members.

Councillor Fox (Lead Member) added that the new arrangements were more robust and, in order to avoid further delay, sought approval for officers to award the contract under delegated powers in accordance with the new criteria.

RESOLVED:-

- (i) that approval be given to the evaluation criteria and weightings to be used in the award of the contract as set out in paragraph 7.2 and at appendix 1 to this report;
- (ii) that approval be given for Officers to award the contract in accordance with approved criteria.

6. Treasury Management Annual Report 2003/04

The report detailed treasury management activity and performance during 2003/04. Councillor Coughlin (Lead Member) was pleased to report that the Treasury Management staff had achieved savings of £3m through restructuring and also outperformed external cash managers.

RESOLVED:

that the report be recommended to full Council.

7. **2003/4 Capital Budget Outturn and 2004/5 Capital Budget Monitoring Report**

This report set out the provisional outturn for the 2003/2004 Capital Budget and reviewed the latest position on the 2004/2005 budget. It also highlighted significant issues for future years.

Councillor Coughlin referred to revisions in the 2004/2005 capital budget particularly in relation to the estate access corridor which would need to be monitored. Also a decision on the usage of the capital receipt from John Billam Pavilion would be taken once funding was received.

RESOLVED:-

- (i) that the provisional outturn for the 2003/2004 programme be noted;
- (ii) that all usable capital receipts received in 2003/2004 be applied to fund capital expenditure per Section 60 Part IV of the Local Government and Housing Act 1989;
- (iii) that the Revised Budget in respect of the 2004/2005 Capital Programme as per paragraph 7.8 of the report from the Director of Finance be agreed;
- (iv) that the deficit that is forecast on the 2004/2005 Capital Programme be noted, and that this will be closely monitored and reported back if it appears that action will be required to balance the Programme at 31st March 2005;
- (v) that usage of the capital receipt arising on the John Billam Sports Pavilion, as per paragraph 7.13 be considered when this is received;
- (vi) that the decisions of the Capital Board made to date, as per paragraph 7.11 be confirmed and agreed.

8. **National Non Domestic Rate - Discretionary Relief for Charities & Non Profit Making Organisations**

The Council has the power to grant discretionary relief to charities and to non-profit making organisations which meet specified criteria.

RESOLVED:-

that relief be granted as outlined in the resolution attached as Appendix A to these minutes.

9. **NNDR Hardship Relief**

The Council has the discretion to remit an individual National Non Domestic Rate liability in whole or part on the grounds of hardship. This report included all the applications received since March 2004.

The Executive also had before them an appendix to the report which was not for publication as it contained exempt information as specified in the Schedule 12A of the Local Government Act, namely:-

Information relating to the financial or business affairs of any particular person (other than the authority).

RESOLVED:

that none of applications included in the report be considered to be of a sufficiently exceptional nature to warrant the granting of hardship relief. All the applications are therefore refused apart from the An-Nisa Society which will be reconsidered after the organisation's application for discretionary rate relief is considered by the Executive later in the financial year.

10. **Council Tax Special Local Discounts**

The Local Government Act 2003 amended the Local Government Finance Act 1992 to give Councils the discretion to grant special local discounts for Council Tax. This power came into force on 18 December 2003. The Council can either define a class or classes of cases that will qualify for a discount and/or can consider applications individually.

RESOLVED:-

- (i) that classes of cases that will qualify for a local discount be not specified at this stage;
- (ii) that individual applications for local discounts be only granted where the applicant shows that they have or will suffer exceptional hardship in the event that a local discount is not granted;
- (iii) that individual applications for local discounts to be determined under the Director of Finance's delegated powers.

11. **Re-tendering of the Parking Contracts**

This report concerned the provision of parking enforcement, notice processing and I.T. system support services. The report requested approval from the Executive for the Director of Environment to

commence the tendering process leading to the award of new contract(s) commencing on 4th July, 2005.

Councillor Jones (Lead Member) stated that the Road Use Task Group's recommendations would be taken on board and that she would write to members advising that they had 2-3 weeks to comment.

RESOLVED:-

- (i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders as set out in section 8 of the report from the Director of Environment;
- (ii) that approval be given to officers inviting tenders and evaluating them in accordance with the approved evaluation criteria referred to in section 8 of the report.

12. Findings of the Best Value Review of the Sports Service

This report provided Members with an overview of the main findings of the Best Value Review of the Sports Service and the key recommendations and the action plan arising from the review. It was noted that the results of the Audit Commission inspection were due this week and Councillor Jones congratulated staff on their efforts.

RESOLVED:-

- (i) that the findings of the self assessment report and challenge panel report be noted;
- (ii) that the review recommendations and associated action plan be approved;

13. Arrangements for preparing Brent's Local Development Framework

The report proposed a process for preparing Brent's Local Development Framework (LDF) which will eventually replace the recently adopted UDP as the development plan for the Borough. It also presented for approval a draft Local Development Scheme (LDS). The LDS is a detailed project plan showing the various documents which will comprise the LDF, and the timetable and procedures to be followed in producing them.

Councillor Jones moved a motion in relation to the decision taken by the Planning Committee at its meeting on 7th July in considering this report which was carried.

RESOLVED:-

- (i) that the proposed arrangements for preparing the Local Development Framework be supported;
- (ii) that the draft Local Development Scheme be approved for preparing Brent's LDF;
- (iii) that having considered the recommendation of the Planning Committee at its meeting on 7th July, agreement be given to the Area Action Plans for Wembley and Park Royal, as set out in the schedule of proposed Local Development Documents with the consideration being given to further Area Action Plans in the future, when suitable resources become available.

14. Any Other Urgent Business

None.

15. Exclusion of the Press and Public

RESOLVED:-

that the press and public be now excluded from the meeting as the following items contain exempt information as specified in Paragraphs 8 & 9, Schedule 12A of the Local Government (Access to Information) Act 1985, namely:-

“Any terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

“The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.”

16. Authority to Award Contract for Granville Plus Development, Granville Centre, South Kilburn (Carlton Ward)

This report requested authority to award contracts as required by Contract Standing Order No 89. This report summarised the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded. Marcus Perry (Corporate Property Manager) outlined the current position

RESOLVED:-

- (i) that agreement be given to award a construction contract for the proposed extension and refurbishment of the Granville Centre to

William Verry Ltd for the sum specified in the report from the Directors of Corporate Services and Education, Arts & Libraries subject to:

- (i) the authority entering into a funding agreement with Brent Primary Care Trust (the PCT) and other funding bodies including South Kilburn NDC to ensure that the agreed funding is delivered
 - (ii) the grant of a 30 year lease of the newly constructed upper floor and other parts of the premises to the PCT on the terms detailed in report 16/2004 from The Director of Education Arts and Libraries and already approved by the Executive
 - (iii) agreement being reached with South Kilburn NDC to retract the condition on the provision of their funding that they be given ownership of the premises or a 99 year lease at a peppercorn rent
 - (iv) the funding agreement clearly specifying an appropriate apportionment of any project overspends between the parties to the funding agreement
 - (v) the Borough Solicitor being satisfied with (i) – (iv) above.
- (ii) that the departures from Standing Orders be noted;
 - (iii) that the funding gap of £39,875 be noted and officers instructed to bridge the funding gap so that the construction phase of the project commences in credit balance.
 - (iv) that the Director of Corporate Services in consultation with the Director of Education, Arts & Libraries may agree a reduced specification or amended programme to avoid any possibility of a cost overrun, or in order to address the funding gap on the contract should negotiations with the LDA to secure additional funding be unsuccessful
 - (v) that the Manager, Corporate Property be authorised, in consultation with the Borough Solicitor and the Director of Finance, to agree the detailed terms of the legal agreements with the partners to the project
 - (vi) that the report of EFM Ltd as initial consultants to advise on aspects of finance, risk, and deliverability be noted, and that a Clerk of Works will need to be appointed in due course to manage the construction contract. The EFM Report forms Appendix 3 of the Report.

17. **Chesterfield House – Floors 5 and 6**

This report sought the approval of the Executive to the Council taking an assignment of the lease on the 5th and 6th floors of Chesterfield House.

RESOLVED:-

- (i) that the Council acquire the lease on the 5th and 6th floors of Chesterfield House, Park Lane, Wembley, Middlesex, from the Inland Revenue by way of assignment;
- (ii) That the terms of the assignment as noted in paragraph 7.6 of the report from the Director of Corporate Services be agreed;
- (iii) that the Manager, Corporate Property Services be authorised to agree any outstanding terms and conclude the transaction on behalf of the Council;
- (iv) that it be noted that the capital needed to fit out the 5th and 6th floors of Chesterfield House to make them suitable for Council usage will come from existing allocations to corporate or service areas where not provided by compensation.

18. **32 Crouch Road, Stonebridge NW10 Brent Primary Care Trust - proposed grant of lease**

This report informed the Executive of the negotiations for the grant of a lease of the above property to Brent Primary Care Trust (Brent PCT) and sought Executive approval to grant a lease to Brent PCT on terms as described in this report.

RESOLVED:-

- (i) that the Executive agrees to the granting of a lease of the above property to Brent Primary Care Trust on the proposed heads of terms set out in the detail of the report from the Director of Corporate Services, for a term of 20 years.
- (ii) that the Manager, Corporate Property Services, be authorised in consultation with the Borough Solicitor, to agree all such other terms as are in the Council's best interest.

19. **Authority to Invite Tenders and commence advance service diversions for the Wembley Stadium Access Corridor Section 1 Construction Contract**

This report concerned Section 1 of the Stadium Access Corridor (SAC) project which will provide the main vehicular access to the English National Stadium currently being redeveloped to the west of the SAC.

This report requested approval to invite tenders and appoint the Principal Contractor in respect of the construction of Section 1 of the SAC as required by Contract Standing Orders 89 and 90. This report also gave an update on the current budget and estimated costs for Section 1 of the SAC.

The Director of Environment drew members' attention to the funding gap and potential revised contingencies bill. Alternative sources of funding were being sought.

RESOLVED:-

- (i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders as set out in paragraph 8.28 of the report from the Director of Environment;
- (ii) that officers invite tenders for the construction of the Section 1 of the SAC and Western Footbridge over the Chiltern line, and evaluate them in accordance with the approved evaluation criteria referred to in 2.1 above;
- (iii) that approval be given to commencement of advance services diversions as detailed in 8.22 to 8.25 of the report, which are required to enable the SAC to be constructed within programme, all within delegated sums as per the requirements of the Council's Constitution;
- (iv) that a further report be submitted in respect of the contract award for Section 1 of the SAC and/or the Western Footbridge over the Chiltern line.

The meeting ended at 8.55 pm

A JOHN
Chair

Mins0405/Executive/exec12jj

**EXECUTIVE
12TH JULY 2004**

**NATIONAL NON-DOMESTIC RATE-DISCRETIONARY RELIEF FOR
CHARITIES AND NON-PROFIT MAKING ORGANISATIONS**

1. We agree that the following local charities are to be granted 100% discretionary relief for 2004/05:

COST TO COUNCIL

3 rd Wembley Scout Group	£120
18 th Wembley Scouts	£ 108
20 th Willesden Scouts	£ 289
28 th Willesden scout Group	£ 253
34 th Willesden Sea Scout Group	£ 506
37 th Willesden Boys Scout Group	£ 86
Addaction	£ 2018
Afghan Islamic Cultural Centre	£ 274
Afghan Islamic Cultural Centre	£ 657
Age Concern Brent	£ 486
Age Concern Brent	£ 1810
Age Concern Brent	£ 219
Alzahra Women Centre	£ 547
Bengali Community Education Centre	£ 267
(this is agreed in principle but not confirmed until the Executive is satisfied that there are no outstanding management issues.)	
Brahmin Society North London	£ 230
Brahmin Society North London Borough of Brent	£ 450
Brent Community Housing	£ 487
Brent Community Law Centre	£ 906
Brent Community Transport	£ 164
Brent Community Transport	£ 168
Brent Community Transport	£ 657
Brent Deaf Peoples Ltd	£ 106
Brent Indian Association	£ 674
Brent Indian Community Centre	£ 807
Brent Linx	£ 92
Brent Private Tenants Rights Group	£ 328
Brent Private Tenants Rights Group	£ 301
Brent Triangle	£ 438
Brent Triangle	£ 479
Christian Holt Housing Association	£ 650
Cyron Housing Co-operative Ltd	£ 417
Dennis Jackson Centre	£ 992

Elder Voice	£ 636
Energy Solutions	£ 1300
Fortunegate Community Housing	£ 2497
Greater London Somali Community	£ 58
Greenford & District Scouts	£ 250
Harlesden Church of God	£ 787
Hillsteam Care Ltd	£ 1385
Hopscotch	£ 992
Islamic Cultural Centre	£ 458
Islamic Cultural Centre	£ 349
Islamic Cultural Centre	£ 465
Kensal Green Under Fives Group	£ 246
Kilburn Housing Co-op Ltd	£ 174
Kilburn Youth Centre	£ 5,308
Kingsbury Community Association	£ 284
Kingsbury Veterans Club	£ 383
Kings Hall Community Association	£ 677
Local Employment Access Projects	£ 657
New Life Christian Centre	£ 410
Oxford Boys Club Trust	£ 1813
Sea Cadet Association	£ 253
Sea Cadet Association	£ 376
Sea Cadet Association	£ 43
Shree Vishwakarma Assoc of UK	£ 2018
St Kitts & Nevis Friendly Association	£ 356
St Michaels & St Raphael's Women's Project	£ 256
Turning Point	£ 684
Victim Support Brent	£ 540
Willesden & St Marylebone Sea Cadets	£ 259
Willesden District Scout Council	£ 585
WISE Education Project	£ 1,590

2. We agree that the following non-local charities are to be granted 25% discretionary relief for 2004/05;

Ancient Order of Foresters	£ 171
Asian Women's Resource Centre	£ 197
Brahma Kumaris World Spiritual University	£ 458
British Association of Psychotherapists	£ 569
British Wizo	£ 139
Dar Al-Islam Foundation	£ 389
FORWARD	£ 111
Greater London Fund for the Blind	£ 87
Hope Charity	£ 171
International College of Islamic Science	£ 248
International College of Islamic Science	£ 57
International College of Islamic Science	£142
Lebanese Welfare Community	£147
Liberal Jewish Synagogue	£128
Muslim Women's Helpline	£ 20

Network Housing Group Ltd	£ 2,907
Oxfam	£ 63
Pakistan Workers Association	£ 153
Preston Mall/Magnolia Club	£ 167
Roadpeace	£ 63
Royal British Legion	£ 57
Salvation Army	£ 171
SCOPE	£ 376
Stagetext Ltd	£ 137
Stadium Housing Association	£ 1,043
Stadium Housing Association	£ 577
Stadium Housing Association	£ 581
Tamil Refugee Training & Education Centre	£ 140
West Kilburn Royal British Legion	£ 342

3. We agree that the following non-profit making organisations should be granted 25% discretionary relief for 2004/05;

Brent Business Venture Ltd	£ 442
Brondesbury Bowling Club	£ 225
Century Bowling & Sports Club Ltd	£ 1089
Coles Green Lawn Tennis Club	£ 73
Innit Project	£ 90
LNER Club	£ 309
Preston & Mall Residents Association	£ 83
Sudbury Court Sports Club	£ 333
Wembley Hill Sports & Social Club	£ 191

4. We agree that the following Community Amateur Sports Club should be granted 25% discretionary relief for 2004/05;

Wembley Sports Association	£ 205
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5. We agree that the following local charities are granted 100% discretionary relief for 2003/04 as they either did apply in time or applied after receiving a late bill;

Afghan Islamic Cultural Centre	£ 111
Depaul Trust	£ 90
Fortunegate Community Housing	£ 2431
WISE Education Project	£ 1820

6. We agree that the following non-local charities are granted 25% discretionary relief for 2003/04 as they applied shortly after receiving a late bill;

Stagetext Ltd	£ 3
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TOTAL COST TO COUNCIL **£ 59,381**

7. We agree that the 13 Voluntary Aided Schools as shown in Appendix 7 are granted 100% discretionary relief for 2004/05.
8. We agree that the 18 Foundation Schools as shown in Appendix 8 are granted 100% discretionary relief for 2004/05.