

APPENDIX 2

CONSULTATION LETTER TO RESIDENTS – FEBRUARY 2004

THE PLANNING SERVICE

CHRIS WALKER

DIRECTOR OF THE PLANNING SERVICE



BRENT HOUSE,
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YOUR REF:

OUR REF: Gavin House Consultation

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27th February 2004

The Owner/Occupier
«SUBBUILDIN» «BUILDINGNA»
«NUMBER» «DPSTREETNA»«STREETNAME»
London «POSTCODE»

Dear Owner/Occupier

Town & Country Planning Act 1990 **Draft Planning Brief for Public Consultation Gavin House, Neasden Lane**

A Planning Brief for the above site located at the corner of Neasden Lane & Neasden Close has been drafted by the Design and Regeneration Team at the Council. We would now like to consult you on the contents of this draft document. Therefore a period of consultation begins from **Monday 1st March 2004** until **Friday 26th March 2004**.

Copies of the Brief are available at

- Neasden Library, 277 Neasden Lane NW10 1QJ
- Wembley Town Hall, Forty Lane – one stop shop
- Brent House, High Road, Wembley – one stop shop
- via Brent Council's web site – www.brent.gov.uk
- the Willesden Area Consultative Forum on Wednesday 24th March 2004.

What is a planning brief?

- A planning brief tells a developer what the Council expects and requires from any re-development of a particular site. It is created by the Council and community working together and ensures that any development meets the needs of the local community.
- The brief is used by the Council to assess any future planning application although it does not bind the council to grant consent for any particular development
- The weight given to a Planning Brief is increased if the Brief has been prepared with public consultation and is formally adopted by the Council as Supplementary Planning Guidance.

Following this period of consultation, a report setting out the results of the consultation and any proposed amendments to the Brief will be considered by the Council's Executive. If agreed, then the Brief will be adopted as supplementary planning guidance.

If you have any questions about this letter or the Brief, please contact me on (020) 8937 5368.

Yours faithfully,

David Sklair
Principal Regeneration Officer