

Thematic Best Value Review
of
Property Services, Asset Management
&
Facilities Management

The Scope

This review should identify the properties, assets and facilities in the Council's control and how these are currently managed. This review should then determine if management structures are effective, economic and efficient. The review should consider strategic use of and need for accommodation and options for improving the co-ordination and strategic management of properties used by the Council.

Therefore, the review must :

- identify Council assets and current tenure and management arrangements, both owned and leased
- identify the Council's current and anticipated accommodation needs
- investigate and identify means of improving space utilisation
- identify the most cost effective tenure and management arrangements to meet the accommodation needs
- identify appropriate means of co-ordinating tenure and management arrangements to meet the Council's strategic needs including income generation (long or short term) from Council properties

The review will determine how facilities management can be delivered in the most economic, efficient and effective way across the Council's property portfolio concentrating on service area's principal buildings and the focus should be principally on maintenance.

Assets and properties covered by this review will only include buildings and specifically excludes open space, schools and the housing stock.