

### TERMS OF REFERENCE

## BRENT MULTI-AGENCY ADULT PROTECTION MANAGEMENT COMMITTEE

The above committee was established in November 2002, as a steering committee to support the development of the Multi-Agency Policy and Procedures within the London Borough of Brent. The Social Services Assistant Director (Community Care) chairs the Committee and the Joint Commissioner for Health is the vice-chair.

Following the agreement and adoption of the Policy and Procedures the committee continues as a standing Committee.

#### **The agreed aims and objectives of the committee are:**

1. To develop, monitor, review and evaluate the policy, strategies, procedures and operational practices for the protection of vulnerable adults.
2. To ensure equality issues are addressed through the policy and procedures
3. To oversee the implementation and working of the adult protection policy and procedures, including publication, distribution and administration of the document
4. To ensure consistency in aims and operational policies and practices within and across agencies, managing the inter-agency organisational relationships relevant to the implementation of the procedures. This will include reviewing adult protection investigations.
5. To act as a reference group for the resolution of issues involving the interpretation of policies and practices across agencies eg information sharing and confidentiality protocols
6. To issue operational guidance within own agency, consistent with the agreed multi-agency policy and procedures
7. To actively promote the policy and procedures, and to promote good practice, making links with other areas of policy and good practice guidance within the statutory, voluntary and independent sectors
8. To make policy recommendations to the respective agencies management

9. To oversee the development of information systems which support the gathering of information necessary to carry out the evaluation of policy and practice, to receive and interpret monitoring and audit information from agencies on the operation of policy and to undertake a full review annually
10. To provide minutes to other lead officers and receive reports from task or collaborative groups