

Main Programme Grant Funding 2009/10

APPENDIX B

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	African Women's Care
2.	Aims, objectives, services provided by organisations	<p>2.2 and 2.3 African Women's Care (AWC) aims to relieve poverty, sickness, distress and social isolation amongst BME women of African unemployed refugee and asylum seekers especially women, children and families. It aims to:</p> <ul style="list-style-type: none"> • Create access to the use of available health and social care resources. • Contribute positively to the reduction of long-term illness. • Advance the education of African Refugee women, children & families. <p>It is currently funded to provide quarterly community workshops and monthly discussion group meetings.</p>
3.	Other funding from Brent Council	£4,162
4.	Amount Requested	£4,160
5.	Contribution from other sources (State amount and details of funders)	£26,840
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>AWC is requesting contribution towards the cost of extending its current Advocacy service to other areas of Brent. It is currently delivered to the deprived local areas of Church End and Roundwood.</p> <p>AWC states that the funding will contribute towards the cost of office rental. Approximately 300 households will benefit from the Advocacy service.</p>
7.	Proposed outcomes and achievements, evaluating methods and joint working with other organisations	<p>4.2 and 4.4</p> <p>AWC states that it will achieve the following outcomes:</p> <ul style="list-style-type: none"> • Achieve 5% increase of early diagnosis among African women against

	<p>present baseline</p> <ul style="list-style-type: none"> • 30% reduction in common illnesses e.g. coronary heart diseases, diabetes etc within BME communities (long term outcome) • 120 mainstream health service providers have improved knowledge and ability to deliver appropriate health services to African women • Immediate safety of domestic violence victims' and their children (for proposed refuge services) • Domestic violence victim's increased knowledge about domestic violence • Integrate activities about domestic violence into the life of the community <p>AWC states that it will monitor the effectiveness of its services through the use of face to face interviews, telephone interviews, written feedback on surveys and discussions among individuals.</p> <p>AWC states that they work in partnership with the following organisations:</p> <ul style="list-style-type: none"> • Refers women to Addaction • Receives referrals from African Child • Brent Mind – Nutrition & diet, medication management
<p>8.</p>	<p>Equality and Diversity</p> <p>2.9 and 2.10</p> <p>AWC has an Equal Opportunities Policy in place and is committed to working with equality and fairness for all service-users. AWC aims to promote equality, acknowledge diversity and eliminate discrimination on any ground. It also aims to ensure that no discrimination is practiced on all aspect of its work, employment, or service provision.</p> <p>A total of 220 people that access their services 130 are residents of Brent. Their ethnic breakdown is as follows: Black Caribbean 13%, Black British 15%, Latin American 1% and Black African 71%. Majority of its users are aged between 36-45 yrs of age.</p>
<p>9.</p>	<p>Monitoring Information</p> <p>A monitoring visit was carried out to African Women's Care in September 2009 and the organisations targets and objectives for the 6 months were discussed. Between April – June 08 it achieved the following:</p> <p>One to one drop in – 27 people supported – 21 women and 6 men. 1st Workshop aimed at de-stigmatising HIV/AIDs held on 28/5/08 attended by 48 people – 7 men and 35 women. 2nd workshop aimed at raising awareness of diabetes and high blood pressure held on 25 June 2008 – 16 people attended. Low numbers due to lack of transportation and crèche facility. Monthly discussion groups – topics for discussion were around domestic violence and child protection. 15-20 attendees each month.</p>
<p>10.</p>	<p>Officers Assessment</p> <p>African Women's Care has been funded from the Main Programme Grant since 2004 and is a registered charity. It works with BME women and their families and</p>

	<p>plays a vital role in raising awareness around various issues including health, domestic violence and the statutory services available.</p> <p>The funding awarded should be at the same level as 2008/09 to provide similar services.</p>				
11.	<p>Recommendations, reasons and any conditions</p> <p>£4,160 – To provide the following activities:</p> <ul style="list-style-type: none"> • Provision of quarterly community information workshops - 30 women benefitting per workshop with at least 5 new participants attending. • Provision of monthly discussion group meetings – 20 women benefitting per month with at least 3 new women attending every month. 				
Report Author		Devbai Bhanji			
Date		February 2009			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	AGE CONCERN BRENT
2.	Aims, objectives, services provided by organisations	<p>Age Concern Brent aims to:</p> <ul style="list-style-type: none"> • Promote the well-being of all older people living in Brent to ensure that their later lives are fulfilling and enjoyable by: <ul style="list-style-type: none"> ○ Direct provision of services to help older people in times of need ○ Campaigning on behalf and transmitting their views and needs across to policy makers and the general public ○ Innovation and research to identify new and unmet needs ○ Providing co-ordination and support for voluntary organisations in Brent to work with older people • To provide improved advice systems for older people on areas covering: <ul style="list-style-type: none"> ○ Personal decision making ○ Welfare benefits ○ Health ○ Housing ○ Form filling and ○ Pensions • ACB forms part of the national Age Concern Federation, which aims to help older people to: <ul style="list-style-type: none"> ○ Maximise their income ○ Maintain health and independence ○ Remain actively involved in community and economic life ○ Minimise fear of crime and lack of safety ○ Reduce isolation and promote social inclusion and healthy lifestyles • ACB's work is currently concentrated in the South of the Borough but would like to extend to all parts through weekly surgeries and befriending schemes <p>ACB's work picks up on the following Brent service areas of concern:</p> <ul style="list-style-type: none"> • Adult & Social Care • Housing services

		<ul style="list-style-type: none"> • Community safety • Educational services • Environmental services • Sporting services
3.	Other funding from Brent Council	Main Programme Grant: £90,474 Social Services: £
4.	Amount Requested	£90,474
5.	Contribution from other sources (State amount and details of funders)	£223,826
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>ACB concentrates its work solely in Brent and has over 10,000 users, made up of all races, the majority being black Caribbean.</p> <p>Services provided include:</p> <ul style="list-style-type: none"> • Information and advice services to older people and their carers • Social inclusion – arranging welfare benefits and advocacy for BME members and refugees • Recruitment and support for volunteering to provide services for older people in Brent • Listening to the views of older people and making them known to service providers and campaigning on behalf of older people for adequate services • Raising funds to help develop new initiatives to support and improve the quality of life and well being of older people living in Brent • Collaboration and partnership working in Brent 	
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>ACB proposes the following outcomes of its work in Brent:</p> <ul style="list-style-type: none"> • Provision of information and advice to reach older people from diverse backgrounds in Brent – target 3,000 people • Raise funds to take up benefits, new claims and corrected behaviour <ul style="list-style-type: none"> ○ Deliver talks at different occasions to ensure that the take-up of benefits to assist those in need and living in the most deprived areas of the Borough ○ Estimated 10 talks to be given throughout the year • Recruit additional pool of 40 volunteers to take on activities that support older people to remain in the community by providing befriending services to elderly, isolated and vulnerable people • Listen to views of older people and make them known to service providers and campaign on their behalf for adequate services • Endeavour to raise funds equivalent to the MPG that will support older people living in the Borough to access good quality services. <p>ACB's services will be monitored by the following methods:</p> <ul style="list-style-type: none"> • Setting up development and monitoring evaluation systems for each service • Holding regular feedback sessions with older people where they are asked to identify issues such as incidence of crime, visits to health services, income received, etc. 	

	<ul style="list-style-type: none"> • Asking partner services to evaluate effectiveness of services provided to their communities • Assess services against milestones in the National Service Framework • Measuring income generated in the borough as a result of ACB activities • Recording extent to which ACB is included in regional and national initiatives e.g. development of CLS partnership • Recording extent to which ACB services to BME and minority older people is used by other Age Concern agencies as a model
8.	<p>Equality and Diversity</p> <p>ACB has a total membership of 10,000 members with the following main ethnicities represented: White – UK, Irish and other, Black – Caribbean, African, Asian – Indian, Pakistani and other.</p> <p>ACB has an equal opportunities policy that is committed to equality in service delivery including:</p> <ul style="list-style-type: none"> • Recruitment, induction and supervision practices • Communication • Partnership development, and • Advocacy – supporting older people’s campaign
9.	<p>Monitoring Information</p> <p>ACB was monitored in November 2008 and found to be delivering services as indicated. Most particularly ACB was planning a consultation of as many older people as possible in the Borough, starting with consultation meetings in four major sections of the Borough. Findings will then be used at a major consultation conference made up of members of the statutory and voluntary sectors.</p> <p>ACB continues to provide services in collaboration with the following sections of the Council:</p> <ul style="list-style-type: none"> • Older People Services • Neighbourhood Renewal • Community Safety and Crime Prevention Team • Environmental Services
10.	<p>Officers Assessment</p> <p>ACB was set up in 1982 as a charitable organisation limited by guarantee and forming part of the National Age Concern. It is managed by a committee of four and a total membership of 10,000 and a volunteer base of 70. ACB continues to provide services for older people and uses monies received from Brent to attract funds from elsewhere. Services fall within the corporate priorities and therefore can be recommended.</p>
11.	<p>Recommendations, reasons and any conditions</p> <p>Recommended £90,474 for the following services:</p> <ul style="list-style-type: none"> • Information and advice services to older people and their carers • Social inclusion – arranging welfare benefits and advocacy for BME members and refugees • Recruitment and support for volunteers to provide services for older people in Brent • Listening to the views of older people and making them known to service providers and campaigning on their behalf for adequate services • Raising funds to help develop new initiatives to support and improve the quality of life and well being of older people living in Brent

<ul style="list-style-type: none"> • Collaboration and partnership working in Brent <p>Subject to:</p> <ul style="list-style-type: none"> • Adhering Brent Conditions of Grant Aid, and • Continued efforts to seek external funding 					
Report Author		Augusta Morton			
Date		February 2008			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Asian Women's Resource Centre
2.	Aims of the Organisation	<p>Relief of poverty amongst women and children of Asian origin experiencing domestic violence:</p> <ul style="list-style-type: none"> • By the provision of advice and information in the areas of housing and employment and • Advance education in classes, workshops and seminars in the areas of health and childcare and the provision of training for employment.
3.	Current Funding from Brent Council	£4,744 (MPG)
4.	Amount Requested	£7,000
5.	Contribution from other sources	£3,400
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>The Centre is seeking funding as a contribution towards to support women experiencing domestic violence who require emotional and practical support enabling them to receive the appropriate help according to their needs. The level of support required includes reporting crimes to the police, referral to specialist solicitors.</p> <p>The details of the proposed projects are outlined below:</p> <ul style="list-style-type: none"> • Domestic Violence – Emergency Advocacy Support – project cost £3,480 <ul style="list-style-type: none"> ○ Emergency one to one ○ Advocacy support to women experiencing domestic violence <ul style="list-style-type: none"> ➤ <i>Premises:</i> AWRC ➤ <i>Week days:</i> Monday – Friday ➤ <i>Hours:</i> 10:00am – 5:00pm ➤ <i>Beneficiaries:</i> 21 • Advice and Information – domestic violence and challenges associated - project cost £3,520 <ul style="list-style-type: none"> ○ Homelessness, Welfare benefits, Debt ○ Child contact, Abduction, Forced marriages 	

- Harmful cultural practices, Immigration issues
- *Premises/day/hours:* as stated above
- *Beneficiaries:* 18
- Domestic Violence Forum – **project cost £508**
 - Network, Improve Multi agency
 - Attendance at the Domestic Violence Operational Group – monitors the Council’s domestic violence action plan
- *Premises:* Chancel House
 - Wembley Police Station

Operating Costs	Total project costs	Amount requested
	£	£
Salaries and other associated costs	1352	4550
Administration Expenses	1352	950
Rent/rates	750	450
Heating and lighting	900	500
Training expenses for staff & volunteers	550	350
Travelling expenses for staff & volunteers	350	200
Total	£5254	£7000

The Centre has stated that they will make a contribution towards the proposed project from the Edward Harvist Trust Fund for £3,400, but there appears to be some misunderstanding as no dates have been agreed for the next round to be advertised. The Centre will therefore have to seek alternative funding as a contribution towards the proposed project.

7. Proposed outcomes and achievements and evaluating methods and joint working with other organisations

Proposed outcomes

- Promoting safety for survivors of domestic abuse
- Reduced risk, harm and danger for survivors of domestic violence through risk assessment and safety planning
- Empowering women to live in fear of social stigma, but to consider options to live free from domestic abuse
- Reduce repeat victimisation
- Encourage women to report incidents of domestic abuse and hold perpetrators of domestic abuse to account
- Raising awareness of domestic abuse through poster campaigns, leaflets and information materials
- Provide specialist support services to BMER women and children

Management has good systems in place for monitoring and evaluating the effectiveness of the proposed projects. These include the following methods:

	<ul style="list-style-type: none"> • Computerised software 'Advice Pro' uses to record details of individual clients • Preparation of monthly and quarterly reports for funders depending on requirements • Regular focus groups in Asian languages to obtain feedback • Completion of assessment forms with users and then again after 6 months – to established how the users lives have improved • Central spreadsheet on meetings attended • Maintain case files on all clients, appointment dairies, key dates diary and signposting records • Write up case studies • Maintain membership data base • Adhere to quality standards – quality mark, investors in people and OFSTED requirement
8.	<p>Equality and Diversity</p> <p>AWRC is fully committed to equality of opportunities as it provides an open door policy for all women in need irrespective of their background. The policy of the centre does however take the needs of women and children in a serious manner, it includes ensuring that support services are available such as transport and crèche and so forth.</p> <p>AWRC has a membership of 2424 users of whom 62% is residents of Brent and 38% live outside the borough. Their users profile includes: 5% disabled people, 36% older people, 59% young people and the majority of its users are of Asian Indian origin.</p>
9.	<p>Monitoring Information</p> <p>Officers are satisfied that the Centre continues to provide specialist services in Domestic Violence to vulnerable women and their families. A monitoring visit was conducted in September '08 and was found to be providing services as indicated.</p>
10.	<p>Officers Assessment</p> <p>Asian Women's Resource Centre has been established for the past 29 years as a Registered Charity and Company Ltd by Guarantee. Services continue to be provided with the support 7 management committee members, 6 paid staff and 5 volunteer.</p> <p>Management were awarded £4,744 as contribution towards the proposed services for the benefit of 75 women experiencing Domestic Violence:</p> <ol style="list-style-type: none"> 1. Emergency Advocacy Support 2. Advice, Information & outreach 3. Improve Multi agency working. <p>They have managed to successfully attract funding of £25,000 from the</p>

		<p>Tudor Trust towards their Domestic Violence programme and core costs.</p> <p>It should be noted management has applied for £7,000 to provide the services mentioned in item 6 of the report. A letter dated 11 December '08 confirming that funding for your organisation will be renewed for 12 months for £4,744 in 2009/10.</p> <p>Officers are satisfied that the organisation has met the criteria for funding and recommending supporting their proposed project.</p>			
11.		<p>Recommendations, reasons and any conditions, reasons and any conditions</p> <p>£4,744 - towards the proposed service/activities:</p> <ol style="list-style-type: none"> 1. Domestic Violence – Emergency Advocacy Support 2. Advice and Information – domestic violence and challenges associated 3. Domestic Violence Forum 			
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	Association of Muslims with Disabilities
2.	Aims, objectives, services provided by organisations	<p>2.2 and 2.3 AMD is set up to provide services to disabled and elderly people and aims to support and assist Muslim disabled people and their families by providing the following services:</p> <ul style="list-style-type: none"> • Drop-in centre which provides respite/entertainment and break isolation • Luncheon club at the weekend • Arrange seminars for common interests and health • Outings • Open discussion • Computer training on basic skills • provide advice and welfare services
3.	Other funding from Brent Council	£10,404
4.	Amount Requested	£10,404
5.	Contribution from other sources (State amount and details of funders)	£3,600
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>Contribution is requested towards the following activities:</p> <ul style="list-style-type: none"> • Drop-in Centre (respite break) – every Saturdays (48 in a year) 10am – 3pm at Willesden Centre for Health & Care. On average 25 people will benefit per session. Approximately 265 users will benefit from the services funded by Brent. • Outings to 3 different places - dates and location to be decided by the users
7.	Proposed outcomes and achievements, evaluating methods and joint working with other organisations	<p>4.2 and 4.4</p> <p>The Association states that it will achieve the following outcomes:</p> <ul style="list-style-type: none"> • Reduce social isolation between members by bringing people out of their

	<p>homes and bringing them together at the weekend</p> <ul style="list-style-type: none"> • Offers them respite and means of identification with other member of the community • Platform to exchange views and get benefit from each other experience • Contribution towards a better quality of life <p>The Association states that their outputs will be monitored by using the following:</p> <ul style="list-style-type: none"> • Recording attendance at the drop-in centre • All activities regularly monitored through surveys • Reporting to management committee • Regular discussions with users <p>The Association works closely with Brent Association for Disabled People as it uses their centre for their Drop-in centre.</p>
<p>8.</p>	<p>Equality and Diversity</p> <p>2.9 and 2.10</p> <p>Equal Opportunities policy is in place. The Policy is also printed on the application form. Services are advertised widely in various languages.</p> <p>AMD states that 265 people use their services of which 154 are women. 164 people have a disability. The ethnic breakdown of its users is as follows: Mixed White and Black African 25, Asian Indian 35, Asian Pakistani 190, Asian Bangladeshi 10 and other 5. It has seven members on its management committee and 12 volunteers.</p>
<p>9.</p>	<p>Monitoring Information</p> <p>A monitoring visit was carried out in September 2008 and the management maintains various records including a register of attendees at the Day Centre and these were made available for the link officer to look at during the visit.</p> <p>Between April – Sept 08, The Association provided 26 Drop-in sessions and the average attendance each Saturday continued to be 25 people. The Association also arranged 3 outings to Woburn Safari Park, Science Museum and Islam Expo.</p>
<p>10.</p>	<p>Officers Assessment</p> <p>The Association is a registered charity and has been operating since 1994. It provides a Drop-in Centre every Saturday provides respite care/break and it gives the opportunity to the disabled person to come out of their homes. The drop in Centre is unique in Brent as it provides services especially on the weekends that are not normally available in the area. It also gives the carer the opportunity to have a break on the weekend.</p>
<p>11.</p>	<p>Recommendations, reasons and any conditions</p> <p>£10,404 – Towards the Drop-in Centre every Saturdays (48 in a year) 10am – 3pm at Willesden Centre for Health & Care for approximately 265 people. Average attendance per session between 15-20 people.</p>

Report Author		Devbai Bhanji			
Date		February 2009			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	BRENT ADDICTION COUNSELLING SERVICES					
2.	Aims, objectives, services provided by organisations	<p>BACS aims to provide:</p> <ul style="list-style-type: none"> • Free counselling service to Brent residents who are concerned about alcohol and substance misuse • A therapeutic service encompassing the whole personhood and acknowledging reality of their lives • To foster belief that may empower the individual to address the problem themselves <p>The service addresses:</p> <ul style="list-style-type: none"> • Adult and social care • Community safety • Children and families • Environmental services, and • Alcohol/substance misuse 					
3.	Other funding from Brent Council	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">DAAT</td> <td style="text-align: right;">£42,000.00</td> </tr> <tr> <td>YAPP</td> <td style="text-align: right;">£2,000.00</td> </tr> </table>		DAAT	£42,000.00	YAPP	£2,000.00
DAAT	£42,000.00						
YAPP	£2,000.00						
4.	Amount Requested	£9,343.00					
5.	Contribution from other sources (State amount and details of funders)	£50,657.00					
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>BACS seeks a contribution towards:</p> <ul style="list-style-type: none"> • Providing 45 counselling sessions per week for <ul style="list-style-type: none"> ○ two therapy groups ○ one carers group in Brent ○ one women's group in Brent • Services will include: <ul style="list-style-type: none"> ○ Recruiting ○ Sustaining ○ Training volunteer counsellors – who are ex-users living in Brent <p>BACS currently has 58 people using its services made up of ethnicities such as White – UK, Irish, other; Black – African, Caribbean; and Asian - Indian</p>						

7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>BACS expects the following outcomes from its services:</p> <ul style="list-style-type: none"> • Carers Group – outcomes expected include: <ul style="list-style-type: none"> ○ Facilitate group meetings where users can support each other towards common goals to help themselves more, and ○ To share experiences in caring for alcohol and substance misusers • Women’s group – a mature women’s group that: <ul style="list-style-type: none"> ○ Will look at relapse in alcohol and substance misuse, and ○ Form a support group for sharing common goals • Hold one-to-one counselling sessions for 45 clients to look at their drinking/drugs problematic behaviour • Detox, through BACS, for alcohol/substance dependent <ul style="list-style-type: none"> ○ Triggers for binge drinking will be explored among young users in Brent ○ Ways of learning a more controlled fashion of drinking will be explored, as more and more young people are now in trouble with the law resulting in probation, through binge drinking. • BACS will continue to monitor and supervise all its work and: <ul style="list-style-type: none"> ○ Continue to provide monthly statistical data returns to DAAT ○ All its work is monitored according to BACP code of ethics
8.	<p>Equality and Diversity</p> <p>The organisation has an equal opportunities policy in place that covers:</p> <ul style="list-style-type: none"> • Recruitment and selection <ul style="list-style-type: none"> ○ Vacancies advertised widely in general and specialised media ○ Ensuring that recruitment reflects the diversity of Brent with different language speakers represented ○ Awareness of trainees is raised during courses and other training meetings • Use of language is monitored to ensure that it does not cause offence in areas such as religion, cultural identity, etc. • Discrimination against people because of their age, sexuality, gender, etc is actively discouraged • Strong attempt is made to protect the dignity of clients at all times.
9.	<p>Monitoring Information</p> <p>BACS was monitored in December 08 and found to be providing services as indicated. It undertakes:</p> <ul style="list-style-type: none"> • Regular monitoring of clients to assist with <ul style="list-style-type: none"> ○ reducing alcohol and substance misuse or stopping use altogether ○ being health and environment aware ○ reclaiming their rightful place in society ○ reinstating clients’ confidence as they try to reform will help them to take a responsible view of their surroundings in Brent
10.	<p>Officers Assessment</p> <p>BACS was established is a registered charity established in 1981 to provide services for alcohol and substance misusers. It has recently extended its services to cover issues of substance misuse because they both go together. BACS provides a useful service to the community and is now also looking at alcohol/substance misuse</p>

	amongst young people and older women. BACS receives referrals from GP surgeries, social services and other agencies but does not raise any funds from these sources to help with its work. BACS should be encouraged to engage in active fundraising from other charitable sources.				
11.	Recommendations, reasons and any conditions Recommend: <ul style="list-style-type: none"> • £9,343 towards 10 counselling sessions per week for 48 weeks (480 sessions for the year). <p>Monitoring will look at counselling records of attendance of attendees</p> <p>Subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's condition of grant aid 2. The project should be actively seeking to raise funds from external sources and if successful the organisation is required to inform Brent Council 				
Report Author		Augusta Morton			
Date		February 09			
GOOD		AVERAGE	✓	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	BRENT ADVOCACY CONCERNS
2.	Aims, objectives, services provided by organisations	<p>Brent Advocacy Concerns (BAC) aims to bring relief to disabled people in Brent through the provision of advocacy services and training.</p> <p>It addresses the following areas of activity:</p> <ul style="list-style-type: none"> • Adult and Social Care • Housing services • Community safety • Educational services • Children and families • Cultural services, and
3.	Other funding from Brent Council	Brent PCT £
4.	Amount Requested	£28,735.00
5.	Contribution from other sources (State amount and details of funders)	<p>£45,690.00</p> <p>From:</p> <ul style="list-style-type: none"> • City Parochial Foundation
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>BAC is seeking funding for the following services:</p> <ul style="list-style-type: none"> • Coordination of advocacy services for disabled people in Brent • Provision of advocacy support especially where no advocate is matched to a partner • Direct advocacy support for partners matched to the advocacy coordinator • Recruitment of volunteer advocates, training and support for volunteers • Disability equality training for disabled advocacy partners, especially those associated with the BME radio group • Facilitation of Speaking Up For Yourself in Brent • Facilitation of BME Radio Group • Support for BME advocates • Support for staff • Advocacy development worker • Participation in forums of influence such as the Disability Equality Liaison Forum <p>BAC serves a total of 399 residents in Brent. From this number 189 are women, 181 men, 370 disabled people, older people and 28 younger people</p>	
7.	Proposed outcomes and achievements, evaluating methods and joint working	

	<p>with other organisations</p> <p>The following are the outcomes expected from BAC work:</p> <ul style="list-style-type: none"> • Fair access to advocacy for disabled people in Brent • Allocation of advocacy services to disabled people in Brent • Management of advocacy waiting list • Effective contact and support for disabled people on the waiting list for an advocate leading to resolution of issues impinging upon the disempowerment of disabled people in Brent. BAC's quality standard here is 28% resolution of issues per annum • Direct involvement in advocacy relationships • Monitoring and evaluation of advocacy services • Continual recruitment, training and support for volunteer advocates • Enhancing the knowledge and ability of disabled people to participate in debates relating to disability equality issues • Participation of a disability expert within council for relating to disabled people • Participation of service user involvement expert in council fora relating to disabled people • Additional access to advocacy services for people with learning disabilities whilst BAC is able to sustain the involvement of the project worker <p>Monitoring the effectiveness of BAC's work is:</p> <ul style="list-style-type: none"> • Evaluated by the database • Monitor inclusivity of advocacy through equal opportunities monitoring on the grounds of impairment, gender, age and ethnicity • Monitor how advocacy is needed • Advocacy of usage, resolution of issues and waiting lists • Databases are kept on advocates, self advocacy, and advocacy partners • Monitoring is evaluated on a quarterly basis and presented to committee who use members involved as a basis for development as a basis for targeting services • Monitoring of one-off support - majority of the share is done by the coordinator • Training is evaluated by completion of an evaluation form • Application of methods to provision of self or group advocacy support mechanisms, and • Test new evaluation strategies in the coming financial year
<p>8.</p>	<p>Equality and Diversity</p> <p>BAC has an equal opportunities policy in place. Service enhanced by:</p> <ul style="list-style-type: none"> • Active monitoring of service use in advocacy provision, employment and training evaluation presented to management committee who make all decision around targeting • Monitors and upholds social model promoting inclusion of disabled people <p>Strategies being adopted to improve diversity of staff team – an under-represented level of its hierarchy</p> <p>2.9 and 2.10</p>
<p>9.</p>	<p>Monitoring Information</p> <p>BAC will be monitored in March 2009 however the last monitoring visit in 2007 found that the organisation is managing services. An investigation by PCT revealed some anomalies within the organisation especially involving a management committee</p>

	<p>member. PCT is collaborating with the Council to work out this anomaly which included producing an action plan and a review of policies. Also CRB checks for all advocates a review of membership of its management committee.</p>				
10.	<p>Officers Assessment BAC is a registered charity set up in 1988 and managed by a committee of 14 members and a total membership of 399. BAC continues to provide advocacy services for disabled people within Brent. BAC requests funding to support its work in providing advocacy services to Brent members and can be recommended.</p>				
11.	<p>Recommendations, reasons and any conditions</p> <p>£28,735 Provision of advocacy support for individuals in Brent with any type of disabilities. This can include group work but no group work relating to Learning Disability Day service issues.</p>				
Report Author		Augusta Morton			
Date		March 2009			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Brent Arts Council
2.	Aims of the Organisation	<p>BAC aims to promote education of the Arts to the LBB:</p> <ul style="list-style-type: none"> • By co-ordinating the advancement of umbrella organisations providing recreational and professional Arts in Brent; • Organisation and promotion of the Stables Art Gallery and • Encourage community involvement in the Arts
3.	Current Funding from Brent Council	£10,404 (MPG)
4.	Amount Requested	£10,404
5.	Contribution from other sources	£8,646
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Brent Art Council is seeking funding as a contribution towards the delivery of 11 exhibitions in the Stables Gallery. These exhibitions will attract 8,400, 88% Brent residents and 12% outside the borough. The exhibitions of works to be displayed from both individuals and affiliated organisations will include the following:</p> <ol style="list-style-type: none"> 1. Stephen Hennes – “The Twisted Mind in Foreign Lands” (15/1-8/2) 2. Jessica Claire – “Whispers of Old Town” (12/2-8/3) 3. Rhiannon Hunter 4. David Borrington (23/4 – 17/5) 5. Wembley Art Society (21/5 – 14/6) 6. Jane Williams – “The Shuffle of Things” (18/6 – 12/7) 7. Corinne Felgate – “Just Act Natural” (16/7 – 9/8) 8. Justine Blau (13/8 – 6/9) 9. Dollis Hill Art Group (17/9 – 11/10) 10. John Field – “Painting” (15/10 – 8/11) 11. Brent Camera Club (12/11 – 6/12) <p>The total project cost is £29,050, of which will contribution to the other services/activities currently provided are self funded. The contribution from other sources has been secured from the following: £10,000 Arts for All and £8,646 room hire and gallery sales. The services/activities also included in</p>	

the project cost is as follows:

- Additional exhibitions in the Hayloft
- Drama Group
- Camera Club
- Dollis Hill Art Group
- Rehearsals for music and drama companies
- 2 Concerts for affiliates
- Promenade play in July
- Participation in Gladstonbury Festival – Gladstone Pk
- Meeting place for local residents groups - Stables

Operating Costs	Total project cost	Amount Requested
Salaries and other associated	12,900	10,404
Administration Expenses	1,450	
Heating and lighting	1,400	
Travelling expenses for staff and volunteers	300	
Insurance	500	
Security	200	
Accounting/audit	300	
Marketing	2,000	
Play in the park	10,000	
Total	29,050	10,404

7. Proposed outcomes and achievements and evaluating methods

Proposed outcomes

- Increase Arts activities in the Borough
- Provide exhibitions of young artists and photographers
- Increase opportunities for participation for older and younger people in the community
- Increase community participation in Gladstonbury festival and play in the park
- Assist arts groups to obtain more funding
- Increase staff honoraria levels in line with inflation and minimum wage levels
- Provide rooms and rehearsal spaces for local arts groups

BAC will monitor and evaluate their proposed project by use of the following methods:

- Visitors will be expected to sign the visitors book on arrival
- Staff/volunteer are always available to give a listening ear to members of the public when using the facilities
- Continued liaison with the café in the adjacent courtyard area

8. Equality and Diversity

BAC is fully committed to their equal opportunities policy. It continually

	<p>monitors the needs of the community groups and individual and reaching out to those in need of support. Management encourages male and female volunteers of all ages to participate in the running of the Arts Centre and to give informal training where appropriate.</p> <p>BAC has a membership of 8,400 users of whom 88% are residents of Brent and 12% live outside the borough. The breakdown of their users profile consist of 10% disabled people and 36% older people.</p>			
9.	Monitoring Information			
	A monitoring visit was conducted in August '08 was found to be providing services as indicated.			
10.	Officers Assessment			
	<p>BAC has been 1977 as a Registered Charity and continues to provide art exhibitions and festivals to the community. These activities included working in jointly with Wembley Art Society and Dollis Hill Art Group to exhibit 5 exhibitions. Management also represented three local groups, which included Wembley Public Arts Body, Dollis Hill House Trust and on Steering group for Local Area Consultative Forum. The delivery of services/activities is provided with the support of 7 management committee members and 3 paid staff.</p> <p>The proposed project for 2009/10 includes production of 11 exhibitions as follows:</p> <p style="padding-left: 40px;">Margin, Wembley Art Society, Restricted View, Malanie O'Rourke, Dollis Hill Art Group, Jandi Kim, Northern Light, Nicola McCartney, Steven Henesey, Jessecer Gordon and Rahcannon Hunter.</p> <p>Officers are satisfied that the organisation has met the criteria for funding and recommends the proposed project.</p>			
11.	Recommendations, reasons and any conditions			
	£10,404 – as contribution towards delivery of 11 exhibitions (listed in item 6) in the Stables Gallery			
Report Author		Jacqueline Smith		
Date		Feb 2009		
GOOD		AVERAGE	√	POOR

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	BRENT ASSOCIATION OF DISABLED PEOPLE
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2.	Aims, objectives, services provided by organisations	<p>BADP's overall aim is to improve the quality of life of for all disabled people, their carers, and particularly those living or working in Brent, based on the Social Model of Disability.</p> <p>Objectives include:</p> <ul style="list-style-type: none"> • Improving access to local services for disabled people • Enabling individual disabled people to develop their own potential • Promoting equality of opportunity • Enabling disabled people to participate in planning and delivery of local services • Reducing social exclusion • Support disabled people to make informed decisions about their lives and be independent • Raising awareness of public and local statutory agencies to the needs of disabled people and their carers <p>Service areas addressed were not ticked.</p>
3.	Other funding from Brent Council	£159,380.00 from Main Programme Grant
4.	Amount Requested	£159,380.00
5.	Contribution from other sources (State amount and details of funders)	£90,620.00
6.	Project theme and details of services to be provided including number of users benefiting	<p>BADP requests contribution towards the following projects:</p> <ul style="list-style-type: none"> • Core activities <ul style="list-style-type: none"> ○ Provide leadership, management and strategic direction for BADP including: <ul style="list-style-type: none"> ▪ Staff management ▪ Project management ▪ Fundraising ▪ Partnership working, Networking and liaison • Welfare rights service covering: <ul style="list-style-type: none"> ○ Advice and information provision ○ Access to welfare support including: <ul style="list-style-type: none"> ▪ Completing application forms, and ▪ Representation at independent tribunals • Debt, housing support and advice <ul style="list-style-type: none"> ○ Counselling, advice and information on claiming benefits for housing

	<ul style="list-style-type: none"> • Resource centre accessible and available to: <ul style="list-style-type: none"> ○ Disabled people's groups and individuals, housing <ul style="list-style-type: none"> ▪ Computer suite ▪ Access to internet ▪ Training and meeting space for groups • Information and advice service: <ul style="list-style-type: none"> ○ Provision of up-to-date information, internet and website ○ Personal callers on a wide range of issues affecting disabled people's lives including: <ul style="list-style-type: none"> ▪ Health and social care ▪ Self-help groups and ▪ Social activities • Brent Volunteer Disabled Practical support provides <ul style="list-style-type: none"> ○ Help with practical tasks such as: <ul style="list-style-type: none"> ▪ Gardening ▪ Shopping escorts ▪ Befriending to disabled people in their homes <p>BADP's services will benefit 6,900 users in Brent with five outside Brent. There is a fair spread of genders although all of them are disabled.</p>
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>Outcomes will include:</p> <ul style="list-style-type: none"> • Increased involvement and participation of disabled people in local service planning and delivery, i.e. active citizens • Raise awareness of disabled people and increase their access to welfare rights benefits and local statutory services • Support and promote independent living for disabled people • Create a safer community through tackling harassment, hate crime and bullying that disabled people face • Improve and increase job opportunities for disabled people through completing job applications and CVs • Improve local education, health, housing and social care services, i.e. ensure that these are accessible and appropriate to the needs of disabled people. <p>BADP has not indicated how its services will be monitored.</p>
8.	<p>Equality and Diversity</p> <ul style="list-style-type: none"> • BADP adheres to the Social Model of Disability that discourages discrimination in any form by providing equality of opportunity in: <ul style="list-style-type: none"> ○ In job opportunities through the process of recruitment development ○ Staff/volunteers etc
9.	<p>Monitoring Information</p> <p>Organisation was monitored in October 2008 and found to be delivering services as indicated as follows:</p> <ul style="list-style-type: none"> • Keeping statistics on the numbers of clients using services such as age, disability, gender, race, religion and type of advice and support provided • Feedback on activities/events held using standard forms and providing help to

	<p>complete if needed</p> <ul style="list-style-type: none"> Using focus groups to gain qualitative data on how services have improved the quality of life for disabled people Annual feedback from users and members on services and activities Feedback from groups using resource centre facilities, i.d. computer suite, meeting space, etc. 																		
10.	<p>Officers Assessment</p> <p>BADP has been working on behalf of disabled people in Brent since 1970. It is a charitable organisation limited by guarantee and managed by a committee of 10 people with a total membership of 6,895 from Brent. BADP requests assistance with the running the organisation and providing services to its members to cover general, and housing information and advice, use of resource centre, and other core activities.</p>																		
11.	<p>Recommendations, reasons and any conditions</p> <p>£159,380 towards services as follows:</p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Cost (£)</th> <th>Number of users</th> </tr> </thead> <tbody> <tr> <td>Core Activities</td> <td>55,606</td> <td>6,900</td> </tr> <tr> <td>Welfare Rights</td> <td>47,944</td> <td>1,800</td> </tr> <tr> <td>Resource Centre</td> <td>29,990</td> <td>600</td> </tr> <tr> <td>Information and Advice Service</td> <td>25,840</td> <td>4,434</td> </tr> <tr> <td>TOTAL</td> <td>159,380</td> <td></td> </tr> </tbody> </table> <p>Subject to:</p> <ol style="list-style-type: none"> Brent Council's condition of grant aid The project should be actively seeking funds from external sources and if successful the organisation is required to inform Brent Council 	Activity	Cost (£)	Number of users	Core Activities	55,606	6,900	Welfare Rights	47,944	1,800	Resource Centre	29,990	600	Information and Advice Service	25,840	4,434	TOTAL	159,380	
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Report Author	Augusta Morton																		
Date	March 2009																		
GOOD	✓	AVERAGE		POOR															

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	BRENT ASSOCIATION FOR VOLUNTARY ACTION																				
2.	Aims, objectives, services provided by organisations	<p>As the local council for voluntary service (CVS) the Brent Association for Voluntary Action (BrAVA) aims to:</p> <ul style="list-style-type: none"> • Help local people to make a contribution to a just and participatory society by playing an active part in their communities • Provide an organisational developmental service to Brent's voluntary organisations and community groups in services such as: <ul style="list-style-type: none"> ○ Capacity building training ○ Advice and information ○ Practical support, and ○ Volunteering • BrAVA provides support to small local organisations without paid staff in most cases <p>Services addressed by BrAVA fall under the following areas:</p> <ul style="list-style-type: none"> • Adults and social care • Housing services • Community safety • Educational services • Children and families • Environmental services • Sporting services • Cultural services, and • Organisational development and volunteering 																				
3.	Other funding from Brent Council	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">LBB (PRU)</td> <td style="width: 45%;">Volunteering</td> <td style="width: 30%; text-align: right;">£60,000</td> </tr> <tr> <td>LBB (Brent in2 Work)</td> <td>Employment</td> <td style="text-align: right;">£52,000</td> </tr> <tr> <td>LBB</td> <td>Partnerships</td> <td style="text-align: right;">£40,000</td> </tr> <tr> <td>VST</td> <td>Training and capacity building</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td>MPG</td> <td>Core work</td> <td style="text-align: right;">£31,312</td> </tr> <tr> <td colspan="2">Total</td> <td style="text-align: right;">£193,312</td> </tr> </table>			LBB (PRU)	Volunteering	£60,000	LBB (Brent in2 Work)	Employment	£52,000	LBB	Partnerships	£40,000	VST	Training and capacity building	£10,000	MPG	Core work	£31,312	Total		£193,312
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MPG	Core work	£31,312																				
Total		£193,312																				
4.	Amount Requested	£31,312.00																				

5.	Contribution from other sources (State amount and details of funders)	£487,312.00
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>BrAVA requests funding to pursue the following activities:</p> <ul style="list-style-type: none"> • Volunteer Centre service including: <ul style="list-style-type: none"> ○ Brokerage ○ good practice ○ information and advice ○ supported volunteering and, ○ youth volunteering • organisational development support • BrAVA newsletter/information advice, administration • Partnership working • Capacity Building Training • Resource Centre <p>BrAVA works with total membership is 1044 individuals and 1050 organisations, broken down as follows:</p> <ul style="list-style-type: none"> • 600 people from Brent • 444 from outside Brent made up generally of volunteers • 900 Brent organisations • 150 organisations outside Brent <p>This translates into a good mixture of genders and ethnicities</p>	
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <ul style="list-style-type: none"> • The work of Brent's voluntary and community sector produces a wide range of outcomes including: <ul style="list-style-type: none"> ○ Improved health ○ increased inclusion ○ improved environment • BrAVA's work in supporting local voluntary and community sector helps and enables these organisations to continue to develop their work • Specific targets achieved include: <ul style="list-style-type: none"> ○ Residents advised on local and supported volunteering ○ Provision of tailored support to young volunteers ○ One-to-one intensive support sessions provided to Brent voluntary and community organisations ○ BrAVA newsletter administration and information ○ Facilitated partnership working provided to 1200 organisations ○ Capacity building sessions delivered to local community and organisations ○ Library and internet facilities provided to 120 voluntaries and community organisations <p>Quality of service is monitored through:</p> <ul style="list-style-type: none"> • User feedback • Monitoring of membership by numbers and types of organisations • Staff through <ul style="list-style-type: none"> ○ supervision and appraisals ○ Feedback from board members 	

	<ul style="list-style-type: none"> ○ Feedback and discussions at staff meetings ● Reports from working/steering groups set up in response to articulated needs of the voluntary and community sector ● Evaluation and feedback forms from events ● Open discussion at events such as BrAVA open forums and AGM
8.	<p>Equality and Diversity</p> <p>BrAVA has an equal opportunities policy that covers all its service as well as internal management of the organisation in areas such as:</p> <ul style="list-style-type: none"> ● Recruitment and selection ● Induction programme for new staff ● Membership of their management board ● Accessibility of their buildings, and availability of services to all
9.	<p>Monitoring Information</p> <p>BrAVA was monitored in December 08 and found to be providing services as indicated. Self assessment proposed the following for monitoring:</p> <ul style="list-style-type: none"> ● Through user feedback, monitoring membership by numbers and types of organisation ● Staff supervision and appraisals, feedback from board members, and discussions at staff meetings ● Setting up working/steering groups to oversee projects set up in response to articulated needs of voluntary and community sector <p>Evaluation and feedback forms from BrAVA events and training</p>
10.	<p>Officers Assessment</p> <p>BrAVA was established as a registered charity limited by guarantee in 1999 to serve the needs of the voluntary and community sector in Brent. It has since been established the official CVS in Brent. BrAVA is managed by a committee of 12 with a total membership of 1040 individuals and 1050 voluntary and community organisations.</p> <p>BrAVA is requesting a contribution towards its main activities including managing the volunteer centre, providing information and advice to the community, newsletter production, capacity building and support and management of a resource centre for the community and is recommended.</p>
11.	<p>Recommendations, reasons and any conditions</p> <p>Propose contribution of £31,212 towards:</p> <ul style="list-style-type: none"> ● core costs including covering the following activities: <ul style="list-style-type: none"> ○ Volunteer bureau ○ Organisational development support and outreach appointments ○ BrAVA newsletter production/information and administration ○ Partnership working ○ Capacity Building advice and Training ○ Resource Centre ● Monitoring LAA contribution to community work <p>Subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's condition of grant aid

Report Author	Augusta Morton				
Date	March 2009				
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	BRENT HEART OF GOLD SUPPORT GROUP
2.	Aims, objectives, services provided by organisations	<p>BHOG aims to:</p> <ul style="list-style-type: none"> • Provide relief to sufferers (and their families) who have had: <ul style="list-style-type: none"> ○ heart attacks ○ type 2 diabetes ○ cardiac surgery, and ○ other heart-related problems • Assistance includes: <ul style="list-style-type: none"> ○ Provision of advice, support and information ○ Support and other services • Aimed at improving health conditions of such persons to prevent further attacks • To advance public education and promote awareness of heart disorders and issues in collaboration with the British Heart Foundation, North West London Cardiac Network and NHS (PCT) <p>Service area targeted include:</p> <ul style="list-style-type: none"> • Adults and social care, and • Cardiac rehabilitation
3.	Other funding from Brent Council	£4,692 MPG
4.	Amount Requested	£4,692.00
5.	Contribution from other sources (State amount and details of funders)	£2,520.00
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>BHOG undertakes:</p> <ul style="list-style-type: none"> • Cardio vascular exercise for diabetic patients and their carers who have been discharged from hospital • Cardio vascular exercise for cardiac patients discharged from hospital • Educational sessions for cardiac and diabetic patients and carers to cover topics such as healthy eating, exercise, stress management and cardiac diseases <p>The organisation serves a total of 75 users including two from outside Brent. Membership is made up of 47 men and 30 women, all of whom are older people.</p>	
7.	Proposed outcomes and achievements, evaluating methods and joint working	

	<p>with other organisations</p> <p>Outcomes expected include:</p> <ul style="list-style-type: none"> • Regular participation in cardio vascular exercise sessions in the community will speed up recovery of cardiac and diabetic patients following their treatment and initial rehabilitation in hospital • Also help prevent recurring incidence of heart problems, as well as improve the general fitness and self-confidence participants and enhance their quality of life • Cardiac and diabetic patients will have a better understanding of their condition and receive expert advice on how to manage their long-term condition more effectively • Participants will also be encouraged to make lifestyle changes to improve their well-being through proper diet, regular physical activities and group walks, resulting in fewer visits to GPs <p>Quality of service will be monitored through:</p> <ul style="list-style-type: none"> • Attendance register to monitor exercise sessions for assessing the impact on participants including monitoring their blood pressure, body weight and their overall well-being during the programme • Feedback will also be sought from participants to implement suggested improvements • Register of attendees for each session will be maintained and feedback sought about their welfare satisfaction levels and usefulness of the education programme, with suggestions for improvements • Committee members will monitor the overall success of the project through number of attendees at events and frequency of visits to GPs
8.	<p>Equality and Diversity</p> <p>The organisation has an equal opportunities policy that</p> <ul style="list-style-type: none"> • promotes diversity and equality of opportunity for all people • welcomes all people to participate in group meetings and events • Group members encouraged to invite friends and well-wishers • Significant proportion of users are from BME backgrounds <p>The service serves 77 users made up mainly of Asian Indians, Black Caribbean and White UK.</p>
9.	<p>Monitoring Information</p> <p>BHOG was monitored in October 2008 and was found to be delivering services as indicated including the following:</p> <ul style="list-style-type: none"> • Maintenance of an attendance register for all activities • Feedback and evaluation forms for participants to complete to indicate effectiveness of activities • Improved social outlook and decrease in isolation to be monitored through continued involvement of participants in group activities • Services have not been expanded to include Vale Farm • Annual report on outcomes will be produced at end of funding period in March 07
10.	<p>Officers Assessment</p> <p>BHOG was set up as a registered charity in 2004 to provide health education and training for cardiac and diabetic patients. The organisation is managed by a committee of 12 with a total membership of 77.</p>

	The organisation requests funding to help support its health programme for recovering cardiac and diabetic patients.				
11.	Recommendations, reasons and any conditions				
	£4,692 <ul style="list-style-type: none"> • Towards hire of premises for twice weekly cardiac exercise session at Bridge Park • Exercise instructor's fees for sessions at Bridge Park • Contribution towards additional exercise and sports sessions at Vale Farm. 				
Report Author		Augusta Morton			
Date		March 2009			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	Brent Indian Association
2.	Aims, objectives, services provided by organisations	<p>2.2 and 2.3</p> <p>To promote the benefits of the inhabitants of Brent in particular those of Indian Origin.</p> <ul style="list-style-type: none"> • Provide Facilities in the interest of social welfare for recreation and leisure • Establishment of a community centre for activities promoted by the organisation • Promote good race relations between all groups within area of benefit <p>The Association provides the following services:</p> <ul style="list-style-type: none"> • Advice and information • Legal advice • Counselling service • Children sports/community activity • Yoga classes • Saturday Language class • Sewing class • Elderly group activities • Computer Class
3.	Other funding from Brent Council	£75,949
4.	Amount Requested	£75,949
5.	Contribution from other sources (State amount and details of funders)	£65,600
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>The Association is requesting funding towards the provision of Advice and Information service provided between Mon – Thurs 9.00 – 5.30 and Fri 9.00 – 4.30. The following services will be provided:</p> <ul style="list-style-type: none"> • £15,190 - Housing advice - 250 users benefiting • £26,582 - Immigration advice - 850 users benefiting • £22,785 - Welfare benefit advice – 450 users benefiting • £11,392 - General enquiries (general advice and form filling) – 250 users benefiting

<p>7.</p>	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>4.2 and 4.4</p> <p>The Association states that it will aim to achieve the same targets/outcomes during 2009/10 as they have in previous years.</p> <p>It will measure its outcomes through the following methods:</p> <ul style="list-style-type: none"> • Client survey forms • Evaluation/monitoring forms • Word of mouth from non-english speaking clients <p>The Association works in partnership with Asian Women Resource Centre, Brent Women Advice Resource Centre, Brent Council and uses OISC website.</p>																				
<p>8</p>	<p>Equality and Diversity</p> <p>BIA has in place an equal opportunity policy and aims to promote equality of opportunities in all its services to the community regardless of their background, gender or race.</p> <p>BIA states that their staff, management committee and volunteers are given training in equal opportunity and aims to treat all clients equally. It states in its application that it has 2,815 users of which 2,615 users are residents outside of Brent.</p>																				
<p>9.</p>	<p>Monitoring Information</p> <p>Annual monitoring was carried out in September 2008 and between April – September, the following services were provided:</p> <table border="1" data-bbox="327 1267 1294 1512"> <thead> <tr> <th>No</th> <th>Services/Activities</th> <th>Targets agreed for the year</th> <th>Targets achieved first 6 months</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Housing benefit</td> <td>210</td> <td>159</td> </tr> <tr> <td>2</td> <td>Immigration</td> <td>650</td> <td>1492</td> </tr> <tr> <td>3</td> <td>Welfare Benefit</td> <td>550</td> <td>349</td> </tr> <tr> <td>4</td> <td>General advice</td> <td>150</td> <td>287</td> </tr> </tbody> </table> <p>At the time of the monitoring visit, the Association had exceeded its targets for Immigration and general advice service and was on track of meeting its target for Housing and welfare benefit advice.</p> <p>The management and staff maintain accurate records of all the advice given. Each officer keeps a book which records details of the client, nature of enquiry and type of advice given. These records were made available for the link officer to look at during the visit. The Link officer is satisfied that they have good procedures and practices in place to monitor the effectiveness of their service/activities.</p> <p>BIA holds a registration with OISC for Immigration advice.</p>	No	Services/Activities	Targets agreed for the year	Targets achieved first 6 months	1	Housing benefit	210	159	2	Immigration	650	1492	3	Welfare Benefit	550	349	4	General advice	150	287
No	Services/Activities	Targets agreed for the year	Targets achieved first 6 months																		
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<p>10.</p>	<p>Officers Assessment</p>																				

	<p>Brent Indian Association has been providing services since 1965 and is a Registered Charity and a Company Limited by Guarantee.</p> <p>It has 24 members on its management committee and 4 members of staff. The services it provides are well used by the community. It receives many referrals from Brent Council.</p>																
11.	<p>Recommendations, reasons and any conditions</p> <p>£75,949 – towards the following:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Immigration advice to 650 users</td> <td style="width: 20%; text-align: right;">£26,582</td> <td style="width: 50%;">Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm</td> </tr> <tr> <td>Housing Advice to 210 users</td> <td style="text-align: right;">£15,190</td> <td>Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm</td> </tr> <tr> <td>Welfare Benefit advice to 550 users</td> <td style="text-align: right;">£22,785</td> <td>Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm</td> </tr> <tr> <td>General advice to 150 users</td> <td style="text-align: right;">£11,392</td> <td>Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm</td> </tr> </table>					Immigration advice to 650 users	£26,582	Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm	Housing Advice to 210 users	£15,190	Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm	Welfare Benefit advice to 550 users	£22,785	Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm	General advice to 150 users	£11,392	Mon – Thur, 9.00am – 5.30pm Friday, 9.00am – 4.30pm
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Report Author		Devbai Bhanji															
Date		February 2009															
GOOD	✓	AVERAGE		POOR													

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	BRENT INDIAN COMMUNITY CENTRE
2.	Aims, objectives, services provided by organisations	<p>BICC works particularly to:</p> <ul style="list-style-type: none"> • To encourage participation of older Asian people with particular emphasis on: <ul style="list-style-type: none"> ○ equal opportunities for women ○ encouraging social inclusion by joining others in a safe and secure environment • To support younger members of the community to: <ul style="list-style-type: none"> ○ learn their mother tongue languages and heritage ○ effect is to broaden their knowledge and ensure a tie-in with traditions, and making them better citizens in the community • Promote healthy living activities for all age groups <ul style="list-style-type: none"> ○ Thus ensuring a better quality of life for elders ○ educating younger members on the benefits of a healthy diet. • Prioritise long-term unemployment (particularly 35-40-year-olds of the community) <ul style="list-style-type: none"> ○ to become computer literate ○ to enhance their confidence and knowledge <p>to enable them to progress further in their careers</p> <p>Areas of service addressed include:</p> <ul style="list-style-type: none"> • Adults and Social Care • Community Safety • Educational Services • Children and Families • Cultural services, and • Healthy living
3.	Other funding from Brent Council	£1,200.00 from Meals on Wheels
4.	Amount Requested	£14,014.00
5.	Contribution from other sources (State amount and details of funders)	£58,540.00

<p>6.</p>	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Activities requested include:</p> <ul style="list-style-type: none"> • Elders Daily activities <ul style="list-style-type: none"> ○ Computer classes for elders ○ Outings and day trips ○ Health seminar project ○ Festival celebrations ○ Luncheon club ○ Diwali ○ Yoga classes for elders ○ Reflexology for adults and elders • Young people <ul style="list-style-type: none"> ○ Gujarati classes ○ Summer project ○ Dancing classes • Caretaker to run all activities <p>370 people currently use the services of BICC with a spread of men, women and children.</p>
<p>7.</p>	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>The main outcomes of the work of BICC include:</p> <ul style="list-style-type: none"> • Supporting elders to live in a safe and healthy environment by: <ul style="list-style-type: none"> ○ Increased participation in all activities ○ Improving their quality of life ○ Learning to deal with and manage new generations of youth • Elder's workshops will demonstrate ease of improving quality of life • Health seminars will: <ul style="list-style-type: none"> ○ Reduce early mortality rate from coronary heart disease ○ Long term health through healthy eating ○ Promote and maintain traditional values and help them to face traditional pressures • Promoting a safe environment <ul style="list-style-type: none"> ○ One-to-one sessions and group discussions give confidence to elders to enable them to get out of their houses ○ Discussions in Gujarati make it easier for them to understand ○ Seminar on fire prevention brings up dangers of cooking • Computer classes help improve jobsearch skills <ul style="list-style-type: none"> ○ One-to-one tuition gives confidence and ability to search for vacancies ○ Ability to create professional CVs • Promotes an inclusive community by supporting children and young people <ul style="list-style-type: none"> ○ Reducing social exclusion ○ Better citizenship ○ Heritage values, etc. • Success of the organisation will depend on acquiring professionally trained teachers and volunteers <p>Quality of service will be monitored by:</p> <ul style="list-style-type: none"> • All activities are reviewed every six months, both with users and committee members and changes and modifications made where necessary • Methods include:

	<ul style="list-style-type: none"> ○ collecting feedback: <ul style="list-style-type: none"> ▪ Verbal from members and users ▪ from other statutory organisations ▪ from parents ○ Legislation ○ Attendance at various activities ○ Tutor appraisal ○ Test results (Gujarati tests are held quarterly with final exam in September) ○ Request from teachers and students for educational benefits ○ Annual user survey
8.	<p>Equality and Diversity</p> <p>BICC ensures equality of opportunity in:</p> <ul style="list-style-type: none"> ● employment practices ● Service delivery to users discouraging discrimination or harassment of disabled users and confront prejudice on grounds of gender, age and religion, etc. <p>2.9 and 2.10</p>
9.	<p>Monitoring Information</p> <p>Monitored in October 2008 and found to be providing services as indicated. However proposed self-monitoring will include:</p> <ul style="list-style-type: none"> ● Verbal feedback from members and users ● Feedback from other statutory organisations ● Feedback from parents ● Legislation ● Attendance ● Tutor appraisal ● Test results ● Request from teachers and students for educational benefit ● Annual user survey
10.	<p>Officers Assessment</p> <p>BICC is a registered charity limited by guarantee that was set up in 1978 to look after the welfare of Asian elders in Brent and has continued to do so ever since. BICC is managed by a committee of 13 with a total membership of 370 people all from Brent.</p> <p>BICC is requesting funding to fund adult and older people's services including healthcare and jobsearch skills. The request falls within the criteria of the MPG and is recommended.</p>
11.	<p>Recommendations, reasons and any conditions</p> <p>Total of £14,014 towards health activities, festival celebrations, computer classes and trips.</p> <p>Subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's condition of grant aid 2. The project should be actively seeking funds from external sources and if successful the organisation is required to inform Brent Council

Report Author	Augusta Morton				
Date	March 2009				
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Brent Irish Advisory Service				
2.	Aims of the Organisation	BIAS aims to provide a range of advice, information and specialist support services targeting Irish people in need. This will enable them to provide provision to relieve the poverty and promote the welfare of community.				
3.	Current Funding from Brent Council	£37,558 (MGP)				
4.	Amount Requested	£37,558				
5.	Contribution from other sources	£163,000				
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>BAIS is seeking funding to deliver the proposed on-going project outlined below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; padding: 5px;"> <p>1. <u>Transition to Old Age</u> Home visits Satellite surgeries</p> <p><i>Beneficiaries: 468</i> Age grp: 40 – 65 yrs</p> <p>Total service cost: £20,000</p> </td> <td style="width: 33%; padding: 5px;"> <p>2. <u>Housing Advice Service</u> Work in partnership with agencies & Housing Associations</p> <p>Innisfree Cara Housing Assoc.</p> <p><i>Beneficiaries: 504</i></p> <p>Total service cost: £7,000</p> </td> <td style="width: 33%; padding: 5px;"> <p>3. <u>Elders Project</u> Luncheon Club Day Care Project</p> <p><i>Beneficiaries: 53</i></p> <p>Total service cost: £10,558</p> </td> </tr> </table> <p>Service provision will address the corporate priority relating to the following:</p> <ol style="list-style-type: none"> 1. A Borough of Opportunity – the project will provide advice on lifestyle and eating habits to include weekly exercise classes and outreach support staff will be trained in advising clients. 2. An inclusive Community – will contribute to this priority working towards reduction of homelessness and the support of their outreach service to ensure no member of the older Irish community is in isolation. 			<p>1. <u>Transition to Old Age</u> Home visits Satellite surgeries</p> <p><i>Beneficiaries: 468</i> Age grp: 40 – 65 yrs</p> <p>Total service cost: £20,000</p>	<p>2. <u>Housing Advice Service</u> Work in partnership with agencies & Housing Associations</p> <p>Innisfree Cara Housing Assoc.</p> <p><i>Beneficiaries: 504</i></p> <p>Total service cost: £7,000</p>	<p>3. <u>Elders Project</u> Luncheon Club Day Care Project</p> <p><i>Beneficiaries: 53</i></p> <p>Total service cost: £10,558</p>
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Operating Cost	Total Project Costs	Amount Requested
Salaries and other associated costs	147,668	31,122
Administration Expenses	5,766	1,046
Rent/rates	20,880	3,788
Training expenses for staff/volunteers	2,878	522
Travelling expenses for staff/volunteers	853	155
Elders Transport	9,013	00
Luncheon Club meals	8,403	00
General overheads	5,097	925
Total	200,558	37,558

BIAS intends to make a contribution of £163,000 toward the propose project from various sources to include: Dion, LB Brent, Client Luncheon payments and Donations.

7. Proposed outcomes and achievements and evaluating methods

Proposed outcomes for the intended project:

- Combat social isolation through participation in activities offered – Day Centre/Luncheon Club
- Provision of volunteer befriending and advocacy service to housebound/vulnerable client to reduce isolation
- Work with Healthy Living Centre to improve diet and lifestyle factors
- Better quality of life – provision of a sensitive outreach and home-visiting service to people with physical health needs
- Promote well being by working closely with the Local Authority and the PCT
- Provide housing advice, referral & support to Irish People
- Housing needs to be supported through outreach and home visits to those who are housebound and unable to attend the office

BAIS will use a range of methods to monitor and evaluation effectiveness of the proposed project to include:

- User feedback and surveys
- Computerised inputting and collection of data
- Records of home visits, office appointments, outreach work, drop-ins
- Case files and care plans
- Analysis of data to ensure compliance

8. Equality and Diversity

	<p>BIAS is committed to equal opportunities both in its employment practices and its service delivery. They support all the existing UK legislation and policies formed to tackle discrimination, prejudice and social exclusion. BIAS oppose to all behaviours, attitude and actions that discriminate against individuals and social groups.</p> <table border="1" data-bbox="327 367 1431 600"> <tr> <td>Users (Brent residents)</td> <td>1536</td> </tr> <tr> <td>Disabled people</td> <td>10%</td> </tr> <tr> <td>Older people</td> <td>16%</td> </tr> <tr> <td>Young people</td> <td>15%</td> </tr> <tr> <td>Ethnicity:</td> <td>0.52% White UK</td> </tr> <tr> <td></td> <td>99.48% White Irish</td> </tr> </table>	Users (Brent residents)	1536	Disabled people	10%	Older people	16%	Young people	15%	Ethnicity:	0.52% White UK		99.48% White Irish
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	99.48% White Irish												
<p>9.</p>	<p>Monitoring Information</p> <p>BIAS has good systems in place for monitoring the qualities of its services provided to the Irish community. A monitoring visit was carried out 27th October '08 to evaluate agreed outcomes, which were verified and evidence of targets met were seen by the visiting officer.</p>												
<p>10.</p>	<p>Officers Assessment</p> <p>BIAS has been in operation for the past 31 years as a Registered Charity and Company Ltd by Guarantee. Management continues to provide 1,536 users a range of core services such as Advice and Information, Generalist Advice service, Housing Advice Service and Disability Advice service. Their services are managed with the 15 volunteers and student placement social work students to provide certain aspects of services, which is needed as they bring skills and knowledge to the changing environment. 6 Management committee members and 13 paid staff (details of CRB registration provided for 7 people both staff & volunteers) also assist with the management of its services.</p> <p>BIAS has successfully managed to secure £163,000 from the following funders as a contribution towards the proposed project:</p> <ul style="list-style-type: none"> • £102,000 Dion • £48,000 – LB Brent • £6,000 - Client Luncheon payments • £7,000 - donations <p>In view of the above Officers recommend funding the proposed project.</p>												
<p>11.</p>	<p>Recommendations, reasons and any conditions</p> <p>£37,558 – contribution towards the proposed project as follows:</p> <ol style="list-style-type: none"> 1. Transition to Old Age Home visits 2. Housing Advice Service 3. Elders Project 												

Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Brent Mencap																													
2.	Aims of the Organisation	<p>Brent Mencap is a locally based organisation, which aims to enable Brent residents of all ages with a learning disability to live an independent a life as possible. Some of the services provided include the following:</p> <ul style="list-style-type: none"> • Campaign on behalf of people with learning disabilities of all ages and their carers; • Working in partnership with statutory and independent sector and • Providing a range of services to people with learning disabilities. 																													
3.	Current Funding from Brent Council	£52,020																													
4.	Amount Requested	£52,020																													
5.	Contribution from other sources	£27,250																													
6.	Project theme and details of services to be provided including number of users benefiting	<p>Funding is source as a contribution towards the delivery of the proposed services/activities listed below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Services/Activities</th> <th style="text-align: center;">No. of Beneficiaries</th> <th style="text-align: center;">Project cost</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Social activities for people with a learning disability and carer</td> <td style="text-align: center;">242</td> <td style="text-align: right;">£14,085</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Provision of general and specialist advice</td> <td style="text-align: center;">250</td> <td style="text-align: right;">£8,320</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Employment & Benefits for PWLD signposting</td> <td style="text-align: center;">16</td> <td style="text-align: right;">£9,270</td> </tr> <tr> <td style="text-align: center;">4.</td> <td>Awareness raising and training</td> <td style="text-align: center;">1570</td> <td style="text-align: right;">£9,170</td> </tr> <tr> <td style="text-align: center;">5.</td> <td>Provision of information about learning disability issues to PWLD, carers and partners</td> <td style="text-align: center;">1950</td> <td style="text-align: right;">£11,175</td> </tr> <tr> <td></td> <td>Total project cost</td> <td style="text-align: center;">4028</td> <td style="text-align: right;">£52,020.00</td> </tr> </tbody> </table>		No.	Services/Activities	No. of Beneficiaries	Project cost	1.	Social activities for people with a learning disability and carer	242	£14,085	2.	Provision of general and specialist advice	250	£8,320	3.	Employment & Benefits for PWLD signposting	16	£9,270	4.	Awareness raising and training	1570	£9,170	5.	Provision of information about learning disability issues to PWLD, carers and partners	1950	£11,175		Total project cost	4028	£52,020.00
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	Total project cost	4028	£52,020.00																												

	<p>The project activities fall under the corporate priorities for the following:</p> <ul style="list-style-type: none"> • <u>A Safe Place</u> <ul style="list-style-type: none"> ○ Work will be promoted to partners through attendance at Brent Safeguarding adults board • <u>A Lively Place</u> <ul style="list-style-type: none"> ○ PWLD can participate in employment, sporting arts and cultural activities • <u>Local Employment and Enterprise</u> <ul style="list-style-type: none"> ○ PWLD gain skills – chance to work and develop specialist bids • <u>Health and Wellbeing</u> <ul style="list-style-type: none"> ○ PWLD will experience poorer health than the rest of the population. Campaign for better health service - PCT • <u>Help when you need it</u> <p>Work to influence care managers to provide person centred packages to support the people in the community</p> <p>Fundraising - The organisation will make a contribution of £7,230 secured from various sources such as Brunel University – Social Work students £2,800, Bonanza Club £780 and bank interest and donations £3,650.</p>
7.	<p>Proposed outcomes and achievements and evaluating methods</p> <p><u>Proposed Outcomes</u></p> <ul style="list-style-type: none"> • PWLD and carers experience a wider range of new friendships or interests – signposted to new service/activities • Consulted about a range of issues and their views • Access to relevant information through their website reports – used to improve lives or relatives • Increased awareness about issues concerning people with a learning disability • Increased amount of information available on their website <p><u>Evaluating methods</u></p> <ul style="list-style-type: none"> • Monitoring data and information to managers and funders • Complaints and suggestions leading to policy and practice change • Quarterly reports to their Executive Committee • Regular reviewing of their finance function and policies • Disability Discrimination Act progress • Meetings and forums • By email , newsletters, website • Joint working
8.	<p>Equality and Diversity</p>

	<p>Brent Mencap is committed to equality of opportunity both in its employment practises and its service delivery.</p> <table border="1" data-bbox="328 255 1430 412"> <tr> <td>Service Users</td> <td>650</td> </tr> <tr> <td>Disabled people</td> <td>650</td> </tr> <tr> <td>Older people</td> <td>5%</td> </tr> <tr> <td>Young people</td> <td>8%</td> </tr> </table> <p>Management has in place the relevant policies in accordance with services provided and reviews are conducted as and when required. These policies include the following:</p> <ul style="list-style-type: none"> • Equal Opp's Policy • Child Protection Policy • Vulnerable Adults Policy 	Service Users	650	Disabled people	650	Older people	5%	Young people	8%
Service Users	650								
Disabled people	650								
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<p>9.</p>	<p>Monitoring Information</p> <p>Brent Mencap has demonstrated an ability to provide high quality services to people with a learning disability. They have good systems in place for monitoring the effectiveness of its services. A monitoring visit was conducted 24 September 2008 at which officers were able to examine their records of achievements during the past six months.</p>								
<p>10.</p>	<p>Officers Assessment</p> <p>Brent Mencap has been set since 1966 as a Registered Charity and Company Ltd by Guarantee. They continue to provide a range of services people with a learning disability of all ages and their carers. Services include: Campaign on behalf of people; influence service providers and members; working in partnership with statutory and independent sector organisation; develop innovative services not offered by mainstream services and provide a range of support to carers.</p> <p>Mencap has demonstrated an ability to attract funding from a range sources such as £2,800 Brunel University - Social Work students placement fee; £780 – Bonanza Club client contributions; £3650 - Other income e.g. bank interest, donations; £20,000 - John Lyons's; £297,380 – Direct payments - director payments service contract; £1,800 – Help a London Child - part funding of residential and £22,500 – PAYP - Young People's Activities.</p> <p>Mencap were awarded Edward Harvist Trust funding last year as a contribution towards upgrading their disabled loo, which also included adapted to accommodate people requiring a changing mat facility.</p> <p>Officers recommend supporting the proposed project for 2009/10.</p>								
<p>11.</p>	<p>Recommendations, reasons and any conditions</p> <p>£52,020 – towards the delivery of the proposed services/activities:</p>								

	<ol style="list-style-type: none"> 1. Social activities for people with a learning disability and carers; 2. Provision of general and specialist advice; 3. Employment & benefits for PWLD signposting; 4. Awareness raising and training and 5. Provision of information about learning disability issues to PWLD, carers and partners. 				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	Brent Neighbourhood Watch Association
2.	Aims, objectives, services provided by organisations	<p>2.2 and 2.3 The Association aims to build stronger and safer communities, work in partnership with the police and other voluntary agencies in Brent in line with existing Brent Council led strategic policy and initiatives to tackle crime and fear of crime and provide a borough wide service to all residents to assist with crime prevention.</p> <p>It aims to provide this by establishing Neighbourhood Watch Schemes on request, provide crime prevention advice and information and work in partnership with the Police and Community Safety. Recruit and support volunteers to establish and run schemes, provide volunteers to accompany Police when canvassing local residents and raise awareness etc.</p> <p>The Services BNWA provides fall mainly within the Community Safety category.</p>
3.	Other funding from Brent Council	£20,808
4.	Amount Requested	£20,808
5.	Contribution from other sources (State amount and details of funders)	£20,000 (funding sought from MP's)
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>BNWA is requesting contribution towards the cost of providing the following activities:</p> <ul style="list-style-type: none"> • Set up and establish new neighbourhood watch schemes • Update the data system with new members and co-ordinators – encourage participating at events during Neighbourhood Watch week • Organise neighbourhood watch week and crime prevention events throughout the year covering 21 wards • Provide a website service to residents and police safer neighbourhoods teams to works towards creating awareness, fostering good relations and provide information relevant to local needs • Provide a representative to attend high level meetings and strategic policy

	<p>forums</p> <ul style="list-style-type: none"> • Aim to submit 5 large funding applications throughout the first 8 months. <p>Approximately 12,000 residents in Brent will benefit of which BNWA states that 60% are women.</p>
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>4.2 and 4.4</p> <p>BNWA states that the following will be its outcome and achievements for 2009/10:</p> <ul style="list-style-type: none"> • 12,000 residents over 21 wards better informed on personal safety and crime awareness • 21 new neighbourhood watch schemes set up and running in Brent • 21 better informed police Safer Neighbourhood teams in Brent working in partnership with BNWA. Teams provided with updates regarding schemes and information to public posted on BNWA website. • A representative attending voluntary, community and police joint action groups to raise views of residents, report on local needs and initiatives and feedback information to the community. • Carry out an annual survey with members, partnership bodies and funders. • Successfully submit funding applications to appropriate funding bodies within eight months. <p>BNWA states that it will monitor and assess its services by using the following methods:</p> <ul style="list-style-type: none"> • Information on database collated and fed back to committee on a quarterly basis • Log kept of all members wishing to be co-ordinators or participating in many events • A diary of BNWA events issues to local paper to ensure wide publicity • Annual report produced and information posted on website following questionnaires carried out • Number of meetings invited to records • Number of meeting attended and a summary report of each meeting produced • Records of funding applications made and outcomes recorded <p>BNWA states that it works in partnership with the Police and Safer Neighbourhood Teams and have received support from Community Safety, BrAVA and Cash in order to improve their practices.</p>
8.	<p>Equality and Diversity</p> <p>BNWA has in place an equal opportunities policy and it states in its application that its services are used by 12,000 people over the age of 26 upwards however, the figures it has provided in 2.10 under ethnic breakdown only totals 322. The numbers therefore stated in 2.7 and 2.10 do not match.</p>
10.	<p>Monitoring Information</p> <p>A monitoring visit was carried out to BNWA in September 2008 and the Associations</p>

	<p>targets and achievement was discussed. BNWA had met its targets specified and the outcomes achieved were provided to the grant officer.</p> <p>However since the monitoring, the Council received a complaint against BNWA based around the following issues:</p> <ul style="list-style-type: none"> • Recruitment process for appointing paid workers • Process for AGM and committee meetings • Financial procedures <p>A meeting was held between officers from VST and the Chair and their representative about the above issues. A response has been received in terms of appointing paid workers and a copy of their financial procedures have been submitted. The Association has informed the grant officer that changes to the Constitution in relation to AGM will be proposed at its AGM in March 09. Officers are currently satisfied with the response received, however, the Association will require close monitoring.</p> <p>The Association has also made an application to the Big Lottery Fund for three year funding in which 100% of the funding requested is for salaries. The Lotteries officer contacted us for further details which we have provided as they were also sent a copy of the complaint. The complaint has temporarily delayed their application.</p>				
<p>11.</p>	<p>Officers Assessment</p> <p>BNWA has been in existence since 1998 and is a registered charity and has been funded from the Main Programme grant since 2005/06.</p> <p>BNWA occupies a space in Quality House and has always stated that they work closely with Community Safety.</p> <p>Grant Officer has had extensive communication with the staff and members of BNWA in terms of their policies and procedures for running the Association and the Grant Officer has advised them where appropriate to tighten their procedures.</p> <p>The Association has stated in its application that it will raise £20,000 from MP's. However it is not clear which MP's. They have also failed to mention in their application that they have applied for three year funding from the Big Lottery Fund as the 1st of its three year would commence in April 09.</p> <p>Officers from Community Safety have been asked to give some feedback on BNWA's application. Their comments are as follows:</p>				
<p>12.</p>	<p>Recommendations, reasons and any conditions</p> <p>Subject to the organisation submitting detailed breakdown of the expenditure.</p>				
<p>Report Author</p>	<p>Devbai Bhanji</p>				
<p>Date</p>	<p>January 2009</p>				
<p>GOOD</p>		<p>AVERAGE</p>	<p>✓</p>	<p>POOR</p>	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Brent Refugee Forum
2.	Aims, objectives, services provided by organisations	<p>The aims and objectives of the Forum are to support the needs of the refugees and asylum seekers through access to services and opportunities. As an umbrella body and a voice for these people in the Borough the Forum aims to promote integration into the new society through providing a range of services/activities to include the following:</p> <ul style="list-style-type: none"> • Promote quality & acknowledge diversity; • Provision of group capacity building training for RCO's; • One-to-One information and advice to representatives from RCO's; • Develop and sustain partnerships; • Represent the views of refugees at all levels of decisions making; • Raise the profile of refugees and asylum seekers and highlight their contribution to society and • Organising events marking Refugee Week, International Women's Day, Respect week and Multi-faith celebration.
3.	Other funding from Brent Council	£25,500
4.	Amount Requested	£25,500
5.	Contribution from other sources (State amount and details of funders)	£40,800
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Funding is sought as a contribution to support the project/activities as follows:</p> <ol style="list-style-type: none"> 1. 5 Working Groups to produce 1 annual report on: <ul style="list-style-type: none"> • Housing; Employment & Training; Health & Social Care; Information and Advocacy; Funding and Social Enterprise. 	

	<ul style="list-style-type: none"> • Organise outreach and information sessions to recruit newly established organisation working with refugees; • Produce 4 quarterly newsletters • Bi monthly update of the Forum's website <ul style="list-style-type: none"> • <i>Date:</i> April, July, Oct '09 & January 2010 • <i>Venue:</i> premises of BRF • <i>Beneficiaries:</i> 33 organisations • <i>Total activity cost:</i> £15,000 <p>2. Organise and deliver 4 quarterly Open Forums</p> <ul style="list-style-type: none"> • Discuss government policies affecting refugees, migrants and asylum seekers • Funding & capacity building needs • Partnership and networking opportunities with mainstream • 3 community events organised and delivered <ul style="list-style-type: none"> ▪ Refugee week – June '09 ▪ Multi-faith / respect week – Dec '09 ▪ Refugee Women Into Leadership – Mar 2010 <ul style="list-style-type: none"> ○ <i>Venue:</i> Brent Council's Committee rooms 1, 2 & 3 ○ <i>Beneficiaries:</i> 50 orgs. Per year, approx. 200 service users ○ <i>Total activity cost:</i> £10,500 <p>BRF intends to make a contribution of £40,800 secured from the sources listed below:</p> <ul style="list-style-type: none"> • £25,000 City Bridge Trust £25,000 • £10,000 City Parochial Foundation £10,000 • £5,800 Fundraising, membership fees, room hire & donations
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p><u>Outcomes expected to be achieved</u></p> <ul style="list-style-type: none"> ▪ Identify social ventures to secure financial sustainability ▪ Continues support for the Forum to carryout capacity building activities <ul style="list-style-type: none"> ○ Training and Employment ○ Health and Social care ○ Information/Advocacy and Housing ▪ Build bridges and promote understanding of needs of the different refugee groups <p><u>Monitoring of service quality</u></p> <ul style="list-style-type: none"> ▪ Action plan for development of enterprise ▪ Recruitment of development working to address need and bridge gaps ▪ Capacity building needs – improved business skills, reports produced for 5 BRFWG

	<ul style="list-style-type: none"> ○ Training & Employment ○ Health and Social Care ○ Vulnerable People ○ Information and Advocacy ▪ Expanded and fully furnished resource centre ▪ Information sessions – different aspects of British Culture ▪ Formation of partnership – public service delivery
9.	<p>Equality and Diversity</p> <p>The Forum has in place an Equal Opportunities Policy and all within the establishment are committed to ensure its principles are applied and reflected in all of the organisations activities and undertakings.</p> <p>35 RCO's + 21 non-refugee organisations are residents of Brent and 10-15 organisations live outside of Borough. The breakdown of its users profile includes 14% disabled people (organisations), 14% older people (organisations) and 89% young people (organisations). The ethnicity of service users is of a diverse mix of people (52%) with the majority of Black African origin.</p>
10.	<p>Monitoring Information</p> <p>A monitoring visit was conducted 17th September '08 by the visiting officer who was present with documents as evidence of achievement to date. Management were on track to meeting the agreed target for the proposed services/activities.</p>
11.	<p>Officers Assessment</p> <p>Brent Refugee Forum been established since 1998 as a Registered Charity and Company Ltd by Guarantee. The Forum continues to provide support the Refugee Community Organisation's affiliated to their Forum with the aid of 5 management committee members, 2 paid staff and 2 volunteers.</p> <p>The Forum and successfully secured funding from the following funding bodies: £25,000 - The City Bridge Trust; £10,000 - City Parochial; Foundation; £5,800 - other sources (fundraising, membership fees, room hire & donations) and recently applied to: £30,000 Big Lottery Community Fund (pending) (date of application - Jan '09) Purpose of application:</p> <ol style="list-style-type: none"> 1. Recruit 1 pt Development Worker 2. 1 pt Information Officer. <p>In view of the above officer are recommending funding their proposed services/activities.</p>
11.	<p>Recommendations, reasons and any conditions</p> <p>£25,500 – as contribution towards the proposed services/activities:</p>

	1. 5 Working Groups to produce 1 annual report and 2. Organise and deliver 4 quarterly Open Forums				
Report Author		Jacqueline Smith			
Date		February 2009			
GOOD		AVERAGE	✓	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Cricklewood Homeless Concern
2.	Aims of the Organisation	<p>Cricklewood Homeless Concern aims to support homeless people to find sustainable and effective solutions. Services are delivered by:</p> <ul style="list-style-type: none"> • Providing the widest possible range of services and support to meet their individual needs; • Targets minority groups and ensure equal access to services; • Providing services which enable homeless people to make positive lifestyle changes and • Working with Brent's statutory agencies to support marginalised people.
3.	Current Funding from Brent Council	£10,404
4.	Amount Requested	£10,404
5.	Contribution from other sources	£54,293
6.	Project theme and details of services to be provided including number of users benefiting	<p>Funding is sought as a contribution towards their proposed project to deliver a Training and employability programme to include basic skills training for 30 people. The training sessions will be available to the users for 8 – 10 week period and delivered between the following dated:</p> <ul style="list-style-type: none"> ▪ April – July '09 ▪ Sept – Dec '09 ▪ Jan - Mar '10 <p>The organisation will make a contribution towards the training programme from the sources listed below:</p> <ul style="list-style-type: none"> ▪ ESF £45K ▪ Donations £8K
7.	Proposed outcomes and achievements and evaluating methods	<p>The structured programme will be delivered with view of achieving the</p>

	<p>following outcomes:</p> <ul style="list-style-type: none"> ▪ 20 clients will improve their employability ▪ 10 will receive training certificates <p>Monitoring and evaluating the effectiveness of its project will be maintained through the user of a range of methods to include:</p> <ul style="list-style-type: none"> ▪ Maintain Care plan for individuals, which updated on the computerised system ▪ Measure changes in the development of each client ▪ Project worker responsible for maintaining report of activities outcomes, which is presented at meeting on a quarterly basis ▪ Consultation procedure <ul style="list-style-type: none"> ○ mixture of satisfaction surveys completed by users ○ One to one interviews ○ Suggestions from beneficiaries 										
<p>8.</p>	<p>Equality and Diversity</p> <p>CHC is clear about equality of opportunities as their policy underpins the commitment to ensuring that they offer the same opportunities to both service users and staff. Management has the relevant policies in place for service delivery and working with vulnerable people, these documents include the Equal Opportunities and Vulnerable Adults Policy</p> <p>User profile:</p> <table border="1" data-bbox="327 1137 1431 1440"> <tr> <td>510</td> <td>Resident of Brent</td> </tr> <tr> <td>12%</td> <td>Live outside the borough</td> </tr> <tr> <td>4%</td> <td>Older people</td> </tr> <tr> <td>31%</td> <td>Young people (aged 18-30 years)</td> </tr> <tr> <td>Ethnicity:</td> <td>W. UK10%, W. Irish 30%, E. Euro 14%, B. Caribbean 11%, B. British 11%, A. Indian 2% and B, African 21%</td> </tr> </table>	510	Resident of Brent	12%	Live outside the borough	4%	Older people	31%	Young people (aged 18-30 years)	Ethnicity:	W. UK10%, W. Irish 30%, E. Euro 14%, B. Caribbean 11%, B. British 11%, A. Indian 2% and B, African 21%
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<p>9.</p>	<p>Monitoring Information</p> <p>The building working has now been completed and services are up and running at the renovated Community Centre, Cricklewood. A monitor visit was carried out in September 2008 and was found to be providing services as indicated.</p>										
<p>10.</p>	<p>Officers Assessment</p> <p>Cricklewood Homeless Concerns has been in operation for the past 26 years as Registered Charity and Company Ltd by Guarantee. Management continues to provide a valuable and much needed service to vulnerable people who are need of emotional support to find stability in their live in order</p>										

<p>to live a better quality of life. Their services are managed with the support of 10 management committee members, 15 paid staff and 15 volunteers.</p> <p>Management requesting funding to support delivery of the proposed project to such as a training and employability programme to include basic skills training for 30 people.</p> <p>In view of the above officers are satisfied that the organisation has a good track record in place for delivering well structured programmes and meeting targets agreed. Officers are therefore recommending funding to support the proposed project.</p>					
<p>11. Recommendations, reasons and any conditions</p> <p>£10,404 – as a contribution to deliver a training and employability programme to include basic skills training for 30 people.</p>					
Report Author			Jacqueline Smith		
Date					
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	Federation of Patidar Association
2.	Aims, objectives, services provided by organisations	<p>2.2 and 2.3</p> <p>The Association aims to:</p> <ul style="list-style-type: none"> • Provide provision of facilities for education, recreation and other leisure time occupations • Support, promote or undertake activities for such charitable purposes • Increase racial harmony and understanding • Relief of poverty, sickness and distress and to render whenever possible financial assistance to the poor and disabled people. • Encourage the creative abilities and contribute to the fusion and mixing which can enrich the arts of a multi ethnic society <p>It currently provides the following services:</p> <ul style="list-style-type: none"> • Performing Arts Activity – Eence Academy art Classes, Developing Artistic Skills and a Safe Place of young People • Child Care Nursery • Day Centre for Senior Citizens • Facility hire
3.	Other funding from Brent Council	£10,404
4.	Amount Requested	£10,404
5.	Contribution from other sources (State amount and details of funders)	£1,394
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>The Association is requesting contribution towards the following activities:</p> <p>South Indian Classical Dance Festival</p>

	<p>14 day workshops – Saturday and Tuesday from April, May and June 2009. Final showcase in July 09 or February 2010. Funding requested £4,490 – 100 users benefitting</p> <p>South Asian Folk Dance and contemporary Diwali Dance Festival 12 Day Workshop – Friday and Saturday from August, September and October 2009. Final showcase in November 2009. Funding requested £4,645 – 130 users benefitting</p> <p>Creative Art Workshop Mehndi Art One Sunday in August 09 Funding requested £618 – 40 users benefitting</p> <p>Creative Art Workshop Rangoli Art One Sunday in October 2009 Funding requested £650 – 40 users benefitting</p>
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>4.2 and 4.4</p> <p>The Association states that the following outcomes will be achieved:</p> <ul style="list-style-type: none"> • Increased access arts and cultural activities to local residents and build a strong, cohesive community • Increased opportunities for participation to Asian and non Asian residents • Present Asian arts to Asian and non Asian audiences • Provide facility for local artists to showcase their work • Access to the community to a well equipped venue <p>The Association has stated that it will monitor its activities through the following methods:-</p> <ul style="list-style-type: none"> • Register of attendances • User forums and feedback sessions • Evaluation/questionnaire survey carried out for each activity • Independent exams implemented to offer a recognised qualification • Teachers & supervisors reports • Press reviews • Acknowledgements from individuals and organisations <p>In order to organise the Workshops and festivals the Association worked in partnership with professional mehndi artists, Rakhi Sood Dance company professional dance teachers.</p>
8.	<p>Equality and Diversity</p> <p>2.9 and 2.10</p> <ul style="list-style-type: none"> • Federation of Patidar is an Equal Opportunities employer with a clear guidance and awareness of their responsibility. • The organisation is able to serve a large part of the population of South

	<p>Asian in Brent.</p> <ul style="list-style-type: none"> The organisation has also developed an Action Plan and this will be used as a framework to ensure Equal Opportunities is managed effectively on the project. The organisation has used the SMART objective, targets, risk assessments and contingency plans agreed with people who use the service. <p>The Association has 288 users who participate in the arts activities of which 8 are non residents of Brent. The ethnic breakdown of its users is White UK 2, White Spanish 1, White Bulgarian 1, White Portugese 1, Black Caribbean 7, Black British 1, Asian Indian 28, Asian Pakistani 5, Asian British 240, Black Turkish 1 and Black Mauritius 1.</p>				
9.	<p>Monitoring Information</p> <p>A monitoring visit was carried out to Federation of Patidar Associations in September 2009 and the organisations targets and objectives for the 6 months were discussed. Between April – September 08 it achieved the following:</p> <p>Creative Mehndi Workshop held on 26/8/08 - 30 people attended Cfreative Rangloi Workshop held on 27/8/08 – 30 people took part Janmastami Festival held on 20/9/08 – over 90 participants in the show</p> <p>The Association had fully met the targets agreed with the Voluntary Sector Team. The Grant Officer is satisfied that the Association maintains all its records which are made available during the monitoring visit.</p>				
10.	<p>Officers Assessment</p> <p>The Association has been in existence since 1976 and is a registered charity. It has a purpose build building which houses a theatre and dance studios as well as conference rooms. It facilities are available for rent and many events and meetings are hosted there. It also runs a nursery which is used by the residents.</p> <p>It has 16 members on its management committee and employs 21 members of staff which includes sessional staff for the various arts activities.</p>				
11.	<p>Recommendations, reasons and any conditions</p> <p>£10,404 towards the following activities</p> <ul style="list-style-type: none"> £4,490 - South Indian Classical Dance Festival - 100 users benefitting £4,645 - South Asian Folk Dance and contemporary Diwali Dance Festival - 130 users benefitting £618 - Creative Art Workshop Mehndi Art - 40 users benefitting £650 - Creative Art Workshop Rangoli Art - 40 users benefitting 				
Report Author		Devbai Bhanji			
Date		February 2009			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	HELP SOMALI FOUNDATION
2.	Aims, objectives, services provided by organisations	<p>HSF aims to:</p> <ul style="list-style-type: none"> • Address the needs of the Somali community in the UK and in particular North West London • Promote the well-being of Somalis and • To facilitate their integration into UK society while maintaining their tradition and culture • Provision of free confidential advice and help with translation and interpreting in areas including: <ul style="list-style-type: none"> ○ asylum seeking ○ immigration ○ welfare benefits ○ housing ○ education, training and employment • Promotion of good race relations by endeavouring to: <ul style="list-style-type: none"> ○ eliminate discrimination and ○ encouraging equality among different racial groups in Brent and elsewhere <p>Targeted service areas include:</p> <ul style="list-style-type: none"> • housing services • educational services • children and families • cultural services
3.	Other funding from Brent Council	£6,000
4.	Amount Requested	£25,000
5.	Contribution from other sources (State amount and details of funders)	£21,900
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Funding is required for:</p> <ul style="list-style-type: none"> • children and family support service • general advice & support on housing • health promotion in partnership with Brent NHS • youth support 13-19 years old (NEET) <p>HSF expects to serve 2,061 users including 3 from outside Brent. Ethnicity of a</p>	

	majority of users are from Black African – Somali background
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>Some of the expected outcomes include:</p> <ul style="list-style-type: none"> • Better quality children, young people and family support • Increased satisfaction with education service due to increased knowledge and support to access education services • Enhanced community and school relations and understanding of education issues • Increased understanding of parental rights and responsibilities leading to improved achievement and early identification and action on issues that may, if left unattended, lead to exclusion and underachievement • Increased participation of parents and in particular fathers in children and young people’s education • Increased sense of ownership and belonging in the Somali community • Increased integration and participation in the local community/neighbourhood • Reduction of isolation of Somali children and young people • An aspect of peer support • Support refugee and asylum seekers’ children and young people • Raising achievement levels of young Somalis • Combating social exclusion, and • Reducing school truancy. <p>Quality of their service will be monitored through:</p> <ul style="list-style-type: none"> • The management committee will appoint one of their members to take charge and report quarterly on: <ul style="list-style-type: none"> ○ Worker performance review ○ Evaluation about forms and feedback from service users and partners • Project worker to be supervised by volunteers and designated member of the management committee • Project to be monitored through on-going period management evaluation of parents/children self appraisal and end of project evaluation with constant reviews • Regular recording of attendance sheets • User’s feedback including attendance by: <ul style="list-style-type: none"> ○ Ethnicity ○ Disability ○ Gender <p style="margin-left: 40px;">To ensure composition of participating families reflect intended targets</p> • Evaluation forms for continuous assessment completed by participants • Records keeping including attendance registration, attendance and skills taught, employee, accounts and project related correspondence • Initial assessment tests will be conducted at commencement of project to determine whether participants have had previous experience of national curriculum
8.	<p>Equality and Diversity</p> <ul style="list-style-type: none"> • Organisation has a code of practice defining EOP as policy and practice • Non-discriminatory practice promoted • Targeted at Somali community who experience acute and wide-ranging barriers

	<p>to learning and progression All projects monitored and reported to note discrepancies</p> <p>The organisation serves a total of 2061 including six from outside Brent with a management committee of 6</p>				
9.	<p>Monitoring Information The organisation was monitored in October and found to be offering services as indicated.</p>				
10.	<p>Officers Assessment The Help Somali Foundation is a registered charity established in 1996 to provide housing assistance to the Somali community in Brent. It has a total membership of 2,061 members with a management committee of six. In this request HSF is seeking £25,000 for children services but used the application form for a year's application. Since all children's projects have been transferred to the new three-year funding this application seems out of place in this section of the grant. However as this section of the fund is historical and supports housing services for HSF, I would recommend that it is given the allocated grant to support its housing activities.</p>				
11.	<p>Recommendations, reasons and any conditions £6,428 as contribution towards part-time salary of the coordinator who will offer the following services:</p> <ul style="list-style-type: none"> • Work with BHP, Housing Resources Centre and other agencies to provide: <ul style="list-style-type: none"> ○ Support to Somali community to access housing services including guidance, accompanying, assistance with phone calls, etc. ○ Provide interpretation services regarding appointments and correspondence with BHP ○ Promote BHP services to the Somali community ○ Promote Somali forum within the community and assist with the communication of ideas ○ Attend and assist with communication with the Somali Forum ○ Carry out community based follow-up issues such as ensuring repairs are completed, taking histories, etc. <p>These are personal services to be provided by the Co-ordinator and cannot be broken down into self-supporting projects</p> <p>Subject to:</p> <ol style="list-style-type: none"> 1. Confirmation of targets and outputs 2. Brent Council's condition of grant aid <p>The project should be actively seeking funds from external sources</p>				
Report Author		Augusta Morton			
Date		March 2009			
GOOD		AVERAGE	✓	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Horn of Africa Refugee Welfare Group
2.	Aims of the Organisation	<p>The Group main aims are to:</p> <ul style="list-style-type: none"> • Advance the education of disadvantaged children from horn of Africa living in London, particularly in Brent and Harrow; • Preserve and promote good health and • Provision of information and advice. <p>The Group currently provides:</p> <ul style="list-style-type: none"> • Information and advice on welfare matter i.e. education, health, housing, immigration, employment and training opportunities to the community and • Provides learning support scheme for the local disadvantaged children.
3.	Current Funding from Brent Council	£3,413
4.	Amount Requested	£3,413
5.	Contribution from other sources	Nil
6.	Project theme and details of services to be provided including number of users benefiting	<p>The Group is seeking funding to deliver as advice and information sessions on welfare matters such as education, health, housing, immigration and employment to refugees and asylum seekers. 1,600 users will benefit from the proposed services. The project will be delivered from their Office.</p> <p>The project will also deliver a programme of sporting activities to 35 young Somalis giving them the opportunity to participate and enjoy activities provide outside the school curriculum. The programme will be operated from the sports hall of Jewish Free School, Kingsbury. This programme will be funding they secured through Henry Smith Charity £15,000 and Big Lottery Fund £25,000.</p>
7.	Proposed outcomes and achievements and evaluating methods	The project will work towards improving the lives of users through achieving

	<p>the following outcomes:</p> <ul style="list-style-type: none"> ▪ Access to services – health, education, housing, social services, training and employment opportunities ▪ Access to welfare rights information, advice, advocacy & interpreting ▪ Encourage users to become active citizens ▪ Strengthen families and the community ▪ Inform and empower users <p>The proposed project will be monitored and evaluated through the use of the following methods:</p> <ul style="list-style-type: none"> ▪ Collection and recording of statistics ▪ Record number of outreach visits/sessions ▪ Record number of interpreting sessions conducted ▪ Monitoring and collection of data regard case progress ▪ Evaluation and feedback from users
8.	<p>Equality and Diversity</p> <p>The Group has an Equal Opportunities Policy and is committed to equality of opportunity. They have internal monitoring mechanisms in place to measure the effectiveness of its policy, which is the responsibility of the management committee. Currently they have a membership of 3,015 of whom 80% are residents of Brent and 20% live outside the borough. Their user profile is breakdown as follows: 5% disabled people, 15% older people and 24% young people.</p>
9.	<p>Monitoring Information</p> <p>A monitor visit was carried out in September 2008 and was found to be providing services as indicated.</p>
10.	<p>Officers Assessment</p> <p>The Group has been established since 1993 as a Registered Charity and continues to provide Information and advice on welfare matter such as education, health, housing, immigration and employment community and Provides learning support scheme for the local disadvantaged children. Service continues to provide with the support of 7 management committee members, 2 paid staff and 2 volunteers.</p> <p>Management has managed to secure funding as a contribution towards the proposed project from Henry Smith Charity £15,000 and Big Lottery Fund £25,000.</p> <p>Officers are recommending funding for the proposed project as management has demonstrated an ability to deliver agreed services and meet the required conditions of grant aid.</p>
11.	<p>Recommendations, reasons and any conditions</p> <p>£3,413 – as contribution towards advice and information sessions on welfare matters such as education, health, housing, immigration and employment to</p>

	1,600 refugees and asylum seekers				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Kingsbury Asian Elders Group
2.	Aims of the Organisation	Kingsbury Asian Elders Group is a locally based organisation who aims to improve the quality of life for elderly people. Their main provisions are cultural programmes.
3.	Current Funding from Brent Council	£1,665
4.	Amount Requested	£3,800
5.	Contribution from other sources	
6.	Project theme and details of services to be provided including number of users benefiting	<p>Funding is sought to provide a programme of social activities for the elderly Asian people aged 56 – 65+ years. Approximately 150-170 people will benefit from the proposed services. The intended programme will include a wide range of activities such as various functions throughout the week, cultural programmes, talks, cookery (ladies only), card games, reading; news papers, magazines, coach trips (during summer period) to the seaside. The activities will be operated week days and Fridays for ladies only at the premises of Brent Indian Association.</p>
7.	Proposed outcomes and achievements and evaluating methods	<p><u>Proposed outcomes</u></p> <ul style="list-style-type: none"> ▪ Regular attendance of members at social gathering to engage their activities and cultural festivals ▪ Users participate in service to improved quality of life <p>Services quality will be monitored through maintaining the following:</p> <ul style="list-style-type: none"> ▪ Regular quarterly committee meetings ▪ Users are able to discuss personal problems in confidence
8.	Equality and Diversity	<p>The Group is committed to equality of opportunity as their services are open to everyone regardless of their cultural background or sexual orientation. Services are currently provided to 165 of whom 91% are resident of Brent and 9% live outside the borough. Their users profile is reflected showing a breakdown of 27% (W), 48% (M), 3% disabled people and 12% older people.</p>
9.	Monitoring Information	<p>A monitor visit was carried out in October 2008 and was found to be</p>

	providing services as indicated.				
10.	Officers Assessment				
	<p>The Group has been established for the past 27 years as an unregistered organisation. Services continue to be provided to the elderly community aged 60 – 85 years who enjoy attending the weekly social activities such as engaging with other members exchanging ideals, playing cards, reading magazines and newspapers. Their services are provided with the support of 11 management committee members and 5 volunteers who ensures members are made to feel comfortable through meeting their individual needs.</p> <p>In view of the above officers are satisfied the Group continue to provide a valuable service to the Asian community and have demonstrated an ability to meet agreed target and condition of grant aid.</p>				
12.	Recommendations, reasons and any conditions				
	£1,665 – towards a wide range of activities such as various functions such as cultural programmes, talks, cookery (ladies only), card games, reading; news papers, magazines, coach trips (during summer period) to the seaside.				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	MAGNOLIA SENIOR CITIZEN'S CLUB
2.	Aims, objectives, services provided by organisations	<p>The MSCC exists to:</p> <ul style="list-style-type: none"> ▪ create a feeling of friendship, safety and enjoy activities together ▪ bring elderly, frail and disabled community together to socialise and make friends ▪ to discuss their fears and worries without feeling vulnerable <p>Service area addressed include:</p> <ul style="list-style-type: none"> • Adult and social care
3.	Other funding from Brent Council	£1,248 MPG
4.	Amount Requested	£1,248.00
5.	Contribution from other sources (State amount and details of funders)	£2,852.00
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Main activities for older people, which funding is requested include:</p> <ul style="list-style-type: none"> • Outings • Festivities • Minibus • Administration • Bingo/cards/scrabble <p>Magnolia has a total number of 48 users including two from outside Brent. Membership includes 45 women and five me.</p>	
7.	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>Outputs include:</p> <ul style="list-style-type: none"> ▪ Social activities for 48 people attending weekly at the Social Club all year round. <p>Outcomes will include:</p> <ul style="list-style-type: none"> ▪ Collecting frail, elderly and disabled people in the Club's minibus to the club and back ▪ It ensures that elderly people are not isolated and get a break from their environment especially those living on their own ▪ It is hoped to make a positive difference to the lives of elderly people in the community and the knowledge they are thought about and valued 	
8.	Equality and Diversity	

	Club has an equal opportunities policy which opens membership to all, male and female and all are eligible to serve on the committee				
9.	Monitoring Information				
	This organisation was monitored in October 2008. In addition its self-monitoring assessment states that:				
	<ul style="list-style-type: none"> ▪ Quality of work will be assessed through the attitude of members and weekly attendance ▪ Members are consulted on their needs and requirements from the club 				
10.	Officers Assessment				
	Magnolia is a registered charity established in 1977 to provide recreational services for older people in Brent. It is managed by a committee of 10 and a total membership of 50.				
	Magnolia requests a contribution towards its programme of providing luncheon, outings, parties, etc. for pensioners. Request falls within the criteria of this fund and is recommended.				
11.	Recommendations, reasons and any conditions				
	£1,248 as contribution towards activities of older people				
	Subject to:				
	<ol style="list-style-type: none"> 1. Confirmation of service targets 2. Brent Council's condition of grant aid 3. The project should be actively seeking funds from external sources and if successful the organisation is required to inform Brent Council 				
Report Author		Augusta Morton			
Date		March 2009			
GOOD	✓	AVERAGE		POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Middlesex Association for the Blind
2.	Aims of the Organisation	<p>The organisation aims to support blind, partially sighted and deaf people living in the borough.</p> <ul style="list-style-type: none"> • By improving their quality of life to enable them to lead independent lives through the use of services and information.
3.	Current Funding from Brent Council	£3,060
4.	Amount Requested	£3,060
5.	Contribution from other sources	£2,493
6.	Project theme and details of services to be provided including number of users benefiting	<p>The organisation is seeking funding as a contribution towards the proposed 'Hospital Information Service'. The project will operate its service at the Central Middlesex Hospital within the Eye Department every Wednesday. The service will benefit 240 users of whom five people are seen on a 1-1 basis, but on average 20 clients per week are seen. The information desk is updated on a regular basis with information leaflets, is of benefit to both users and Eye Clinic staff.</p> <p>The organisation will make a contribution of £2,493 towards the projects, of which a proportion will contribute to their overall operating cost. The funding has been secured through the Health National Grant of which £1,111 will be put towards service.</p>
7.	Proposed outcomes and achievements and evaluating methods	<p>The expected targets and outcomes to provide information and support at the point of diagnosis:</p> <ul style="list-style-type: none"> ▪ Promote independence, reduce isolation and social exclusion - provision of information and improved services ▪ Measurable improvement in patients experiences attending eye clinic ▪ Raise awareness of needs of Blind, partially sighted and deafblind clients amongst hospital staff ▪ provide information to clients their families, relatives or carers about services available outside the hospital ▪ Information made available to clients suffering sight loss about equipment and support <p>The organisation will use the following methods to monitor service quality</p>

	through the use of number of referrals, emotional support, nursing support, admin support and signposting to other agencies.		
8.	Equality and Diversity The Association is committed to promoting equality of opportunities and preventing discrimination and expects the talents of all trustees, employees and volunteers to be useful.		
9.	Monitoring Information A monitor visit was carried out in September 2008 and was found to be providing services as indicated.		
10.	Officers Assessment The Association has been in operation for the past 87 years as a Registered Charity and Company Ltd by Guarantee. Services continue to be provided to support the blind, partially sighted and deaf people living in the borough. Funding is sought as a contribution towards the proposed 'Hospital Information Service'. The project will operate its service at the Central Middlesex Hospital within the Eye Department every Wednesday and will benefit 240 users of whom five people are seen on a 1-1 basis, but on average 20 clients per week will be seen. In view of the above officers recommend funding the proposed project as the Association has demonstrated an ability to deliver structured services to the community.		
11.	Recommendations, reasons and any conditions £3,060 - as a contribution towards the proposed 'Hospital Information Service'		
Report Author	Jacqueline Smith		
Date	Feb 2009		
GOOD	AVERAGE	√	POOR

**421 LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Middlesex ITEC
2.	Aims of the Organisation	The aim of the organisation is to improve quality of life of young people, long-term unemployed, elderly, mentally ill and disabled people through delivering vocational

		<p>training programmes.</p> <p>These include the following:</p> <ul style="list-style-type: none"> • Delivery of ICT courses to include basic computer skills to advanced courses; • Support and guidance for further studies and • Job search programme to include CV preparation and interview techniques designed to build clients confidence. 						
3.	Current Funding from Brent Council	£?						
4.	Amount Requested	£13,514						
5.	Contribution from other sources	£10,486						
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Middlesex ITEC is seeking funding as a contribution towards an ‘Elders Health & Wellbeing’ training programme. The programme will provide 4 sessions per week to 35 elderly people 50+ from their premises at Alperton House. The proposed project will include a range of training activities:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; vertical-align: top;"> <p>1. Beginners course in IT</p> <p>Introduction to computers File management Document production Publication design Word – processing</p> </td> <td style="width: 33%; vertical-align: top;"> <p>2. Internet Training</p> <ul style="list-style-type: none"> ▪ Research ▪ Keeping personal details safe ▪ Browsing & searching ▪ Avoid unsafe internet threats </td> <td style="width: 33%; vertical-align: top;"> <p>3. Email Training</p> <ul style="list-style-type: none"> ▪ Setting up email a/c's ▪ Sending and receiving ▪ Attaching files ▪ Forwarding emails ▪ Recognise scams </td> </tr> <tr> <td style="vertical-align: top;"> <p>4. Digital photography & Photoshop</p> <ul style="list-style-type: none"> ▪ Basic camera use ▪ Transfer to PC ▪ Optimise images ▪ Attach to emails and send </td> <td style="vertical-align: top;"> <p>5. Advice and Information</p> <ul style="list-style-type: none"> ▪ Purchase of IT equip ▪ Purchase of software ▪ Where to go: <ul style="list-style-type: none"> ○ Shops ○ Internet site ○ PC' s mainten. ▪ Spams/scams/viruses </td> <td></td> </tr> </table>		<p>1. Beginners course in IT</p> <p>Introduction to computers File management Document production Publication design Word – processing</p>	<p>2. Internet Training</p> <ul style="list-style-type: none"> ▪ Research ▪ Keeping personal details safe ▪ Browsing & searching ▪ Avoid unsafe internet threats 	<p>3. Email Training</p> <ul style="list-style-type: none"> ▪ Setting up email a/c's ▪ Sending and receiving ▪ Attaching files ▪ Forwarding emails ▪ Recognise scams 	<p>4. Digital photography & Photoshop</p> <ul style="list-style-type: none"> ▪ Basic camera use ▪ Transfer to PC ▪ Optimise images ▪ Attach to emails and send 	<p>5. Advice and Information</p> <ul style="list-style-type: none"> ▪ Purchase of IT equip ▪ Purchase of software ▪ Where to go: <ul style="list-style-type: none"> ○ Shops ○ Internet site ○ PC' s mainten. ▪ Spams/scams/viruses 	
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<p>4. Digital photography & Photoshop</p> <ul style="list-style-type: none"> ▪ Basic camera use ▪ Transfer to PC ▪ Optimise images ▪ Attach to emails and send 	<p>5. Advice and Information</p> <ul style="list-style-type: none"> ▪ Purchase of IT equip ▪ Purchase of software ▪ Where to go: <ul style="list-style-type: none"> ○ Shops ○ Internet site ○ PC' s mainten. ▪ Spams/scams/viruses 							
<p>The proposed project will be addressed under ‘A Borough of Opportunity’</p>								

	<p>whereby a programme of training and support will be made available for elderly people and carers to participate in training sessions, support, advice and engage new people to improve their wellbeing with the view of reducing social isolation and mental deterioration.</p> <p>Management has secured £10.5K Reaching Communities – Big Lottery funding toward the proposed programme.</p>
7.	<p>Proposed outcomes and achievements and evaluating methods</p> <p>Middlesex ITEC intends to achieve the proposed outcomes:</p> <ul style="list-style-type: none"> ▪ Expected to improve personal independence through knowledge and understanding of the internet an e-mail training ▪ Reduced isolation and loneliness by engaging elderly people with new people to develop friendship ▪ Build stronger community relationship & engage elderly Brent residents in more activities through encouraging users to participate in training session ▪ Computer training course will assist residents to compose letters, keep databases and improve their overall IT skills
8.	<p>Equality and Diversity</p> <p>Middlesex ITEC is committed to equal opportunities both in its employment practises and its service delivery. The organisation supports all the existing legislation and policies formed to tackle discrimination, prejudice and social exclusion. They oppose to all behaviours, attitude and actions that discriminate against individual and social groups.</p>
9.	<p>Monitoring Information</p> <p>Middlesex ITEC was monitored in September '08 and found to be providing services as indicated.</p>
10.	<p>Officers Assessment</p> <p>Middlesex ITEC has been established since March 1983 as Registered Charity and Company Ltd by Guarantee. Management has 6 management committee members, 3 paid staff and 1 volunteer who work together to delivery of ICT courses to include basic computer skill to advanced courses.</p> <p>Management is seeking funding as a contribution towards an 'Elders Health & Wellbeing' training programme to deliver 4 sessions per week of ICT courses to 35 elderly people 50+ from their premises at Alperton House.</p> <p>Officers are satisfied that the organisation has met the criteria for funding.</p>
11.	<p>Recommendations, reasons and any conditions</p> <p>£13,514 – as a contribution towards an 'Elders Health & Wellbeing' training programme to include:</p> <ol style="list-style-type: none"> 1. Beginners course in IT

	2. Internet Training 3. Email Training 4. Digital photograph & Photoshop 5. Advice and Information				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	Pakistan Welfare Association
2.	Aims, objectives, services provided by organisations	<p>Pakistan Welfare Association (PWA) aims to:</p> <ul style="list-style-type: none"> • Provide a well managed and efficient youth & community centre respected by the Pakistani Community, Public bodies and agencies both locally and nationally. • Deliver a wide range of programmes i.e. cultural, educational, sporting and social activities offering individuals of all ages the opportunity to learn, socialise and develop in a safe environment. • Influence children and young people towards becoming good citizens and members of society <p>The Association currently provides a range of services including Saturday School, citizens advice surgery, women's programmes, language classes, cultural events, holiday programme, seniors club, computer classes, drop-in advice service, seminars and various function etc.</p>
3.	Other funding from Brent Council	£34,835
4.	Amount Requested	£40,836
5.	Contribution from other sources (State amount and details of funders)	£53,064
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>PWA is requesting contribution towards the cost of providing the following activities:</p> <ul style="list-style-type: none"> • £16,800 - Saturday School – 65-70 users benefitting per week • £6,936 - Computer Training – 15-20 users benefitting per week • £5,500 - Women's Group – 25-30 users benefitting per week • £5,600 - Senior's Section – Fridays – 15-25 • £6,000 - Holiday Project – 50-60 users benefitting
7.	Proposed outcomes and achievements, evaluating methods and joint working	

	<p>with other organisations</p> <p>PWA states that the following outcomes will be achieved:</p> <p>Children’s work Raise standards in English and Maths – leading to improved results at school in GCSE and A level. Increased number participating Liaise closely with local schools on home work club activities</p> <p>Young People’s programme Young people participate in programmes designed by themselves Train young people as potential community leaders Extended interaction between young people of different faith groups</p> <p>Women’s Work Women taking a more dominant role in the management of the Centre Opportunities created to enable women to acquire and develop new skills leading to employment outside the home</p> <p>Elderly people Greater participation by retired citizens by offering challenging, informative and interesting activities</p> <p>Core programme Raised awareness of issues dealing with community safety, good citizenship, first aid and other topical subjects Greater willingness by members to play a full part at neighbourhood level</p> <p>Social cohesion Centre take a lead role in promoting good community relations with others in the neighbourhood</p> <p>Advice work Increased number seeking credible and professional advice Highest calibre of advice to all comers without charge</p> <p>PWA states that it will assess the effectiveness of its services through regular monitoring and examination of its work programme. It will maintain attendance records and monitor their progress.</p> <p>The Association states that it works in partnership with many agencies such as Pakistan High Commission, BIA, BICC, IdEA. It also works with the Police and talks to them about any concerns, then makes announcements at the mosques.</p>
8.	<p>Equality and Diversity</p> <p>2.9 and 2.10 Equal Opportunities Policy in place. The organisation states that it is committed to Equal Opportunities in employment and with its clients. It ensures that employees are given the opportunity in training and professional development. The management committee is however responsible for the implementation and enforcement of the policy.</p> <p>The organisation states that 800 families use their services. Approximately 5000</p>

	women and 3000 men access the services. The ethnic breakdown of its users is 25 Asian Indian, 500 Somalis, 300 Black Sudanese and all others are Asian Pakistani.		
9.	<p>Monitoring Information</p> <p>A monitoring visit was carried out in September 2008 and between April – August 2008 the following was achieved</p> <p>30-35 users regularly attended the Saturday School 16 users regularly attended the Computer training 30-35 women regularly attended the Women’s group 20 users regularly attended the Senior Club</p> <p>The management and staff maintain various records and these were made available for the link officer to look at during the visit. The Link officer is satisfied that they have good procedure and practices in place to monitor the effectiveness of its service/activities.</p>		
10.	<p>Officers Assessment</p> <p>PWA has been operating since 1967 and receives funding from the Main Programme Fund.</p> <p>The Association has applied for funding towards the Saturday School and the Summer Holiday Playscheme. However, the Executive of 18 March 08 agreed that £6,000 of their funding towards the playscheme should be reduced and that the Association should apply to Edward Harvist Trust Fund. The Executive of 17/11/08 agreed that the Saturday School funding £16,800 falls within the new theme (Children & Young People) and that the Association should apply for funding under this theme.</p> <p>The Association has made an application for funding for three year funding which is also going to this committee.</p> <p>It is recommended that the Association should be funded towards the Computer Training, Women’s Group and Senior’s Section activities.</p>		
11.	<p>Recommendations, reasons and any conditions</p> <p>£18,036 – Towards the following activities:</p> <ul style="list-style-type: none"> • £6,936 - Computer Training – 15-20 users benefitting per week • £5,500 - Women’s Group – 25-30 users benefitting per week • £5,600 - Senior’s Section – Fridays – 15-25 		
Report Author	Devbai Bhanji		
Date	March 2009		
GOOD	AVERAGE	✓	POOR

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Relate London North West																									
2.	Aims of the Organisation	Relate is a counselling service aiming to promote physical well being of families experiencing emotional and mental health problems within the family structure.																									
3.	Current Funding from Brent Council	£13,525																									
4.	Amount Requested	£13,525																									
5.	Contribution from other sources	£520, 866																									
6.	Project theme and details of services to be provided including number of users benefiting	<p>Funding is sought as a contribution towards the proposed projects will delivers of sessions in three main areas to people experiencing relationship difficulties and in need of emotional support. The programme will include block booking of weekly one to one sessions with specialist counsellors.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Project/Activities</th> <th style="text-align: left;">Duration & Location</th> <th style="text-align: center;">Beneficiary</th> <th style="text-align: center;">Amount requested</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Counselling sessions</td> <td>Wembley Health Centre</td> <td style="text-align: center;">255</td> <td style="text-align: center;">10,200</td> </tr> <tr> <td>Harrow Civic Centre</td> <td></td> <td></td> </tr> <tr> <td>Consultation – counsellor</td> <td></td> <td style="text-align: center;">69</td> <td style="text-align: center;">2,735</td> </tr> <tr> <td>Psychosexual therapy</td> <td></td> <td style="text-align: center;">15</td> <td style="text-align: center;">590</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: center;">339</td> <td style="text-align: center;">£13,525</td> </tr> </tbody> </table> <p>Management have secured funding from a range of sources, which will contribute to the proposed project:</p> <ul style="list-style-type: none"> • £3,000 Donations & gift aid • £50,863 other local authorities • £5,000 CAF/CASS • £108,282 Legal Service Commission • £141,214 Trusts/contracts • £210,50 Clients • £2,000 General fundraising 			Project/Activities	Duration & Location	Beneficiary	Amount requested	Counselling sessions	Wembley Health Centre	255	10,200	Harrow Civic Centre			Consultation – counsellor		69	2,735	Psychosexual therapy		15	590	Total		339	£13,525
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Consultation – counsellor		69	2,735																								
Psychosexual therapy		15	590																								
Total		339	£13,525																								
7.	Proposed outcomes and achievements and evaluating methods	The organisation intends to achieve the proposed outcomes:																									

	<ul style="list-style-type: none"> • 255 supported relationship counselling sessions for residents of Brent • 69 supported consultations with a counsellor – first 2 weeks of contact with Relate • 15 supported Psychosexual therapy sessions for Brent residents <p>Monitoring and Evaluation of service quality:</p> <ul style="list-style-type: none"> • Monitoring statistics • Client review forms • Supervision
8	<p>Equality and Diversity</p> <p>Relate is committed to equal opportunities and is implemented through both the users and staff members. Production of leaflets in different languages and offer interpreting service for clients. Management has membership of 3254 service users of whom 24% are residents of Brent and 76% live outside the borough. The breakdown of their user profile is reflected as follows: 13% (W), 11% (M), 1% disabled people, 1% older people and 2% young people.</p>
9.	<p>Monitoring Information</p> <p>Relate London NW was monitored in September '08 and found to be providing services as indicated. These include:</p> <ul style="list-style-type: none"> • High standards are maintained and counsellors continually receive support and supervision and have access to a range of consultants. • Services will be provided in a caring, effective and professional way • Clients will see the same counsellor • Counsellors will abide b the ethics of practise of the British Association of Counselling.
10.	<p>Officers Assessment</p> <p>Relate has been in operation for the past 63 years as a Registered Charity and Company Ltd by Guarantee. Management continues to provide a high quality services by professional counsellors to people experiencing emotional and mental health problems within the family structure. Service are currently provided with the support of 14 management committee members, 66 paid staff and 10 volunteers.</p> <p>Funding is requested to deliver sessions in three main areas to people experiencing relationship difficulties and in need of emotional support. These include:</p> <ol style="list-style-type: none"> 1. Counselling sessions 2. Consultation counselling 3. Psychosexual therapy <p>Officers recommend funding the proposed project as the organisation has met all the requirement of the funding conditions.</p>

11.	Recommendations, reasons and any conditions £13,525 - as a contribution towards the proposed projects will deliver sessions in three main areas to people experiencing relationship difficulties and in need of emotional support. These include: <ul style="list-style-type: none"> • Counselling sessions • Consultation counselling • Psychosexual therapy 				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Safestart Foundation
2.	Aims of the Organisation	Safestart Foundation is a locally based organisation providing a wide range of services such as housing advice, job assistance, training centre, learn direct centre UK online centre, Foyer 24 bed residential project (Cricklewood), outreach ex care leavers and support service in Richmond. A Day care centre is also in operation (Wembley).
3.	Current Funding from Brent Council	£30,141
4.	Amount Requested	£30,141
5.	Contribution from other sources	£290,859
6.	Project theme and details of services to be provided including number of users benefiting	<p>SSF is seeking funding as a contribution towards their Irish Elders Healthy & Independent Living project, which will offer Irish individual who are isolated and lonely an environment where they able to socialise with other users to build new relationships. 352 elderly people will be given the opportunity to participate in a range of activities to include the following:</p> <ul style="list-style-type: none"> • IT course – Tues & Thurs - <i>2hrs per session</i> • Positive Thinking and Relaxation – <i>Weds – 2 hrs</i> • Irish Elders Aerobics – <i>Fri 1hrs</i> • Activities Days – <i>Mon & Wed's – 3hrs per session</i> • Flower Arranging Course – <i>Weds – 2hrs</i> • Trips and Special Activities – <i>varied dates/times</i> • Single Parents Drop-In & Coffee Morning – <i>Thurs – 2hrs</i> • Citizens Advice Bureau – (<i>Debt Advice Service</i>) – <i>Thurs – 7hrs</i> • Irish Set Dancing – <i>Thurs – 2 hrs</i> • Irish Language Classes – <i>Tues – 2hrs</i> • DJ School – <i>Tues – 2hrs</i> <p>SSF will make a contribution of £290,859 secured funding from a range of sources to include:</p> <ul style="list-style-type: none"> • £ 99,000 DION – Irish Government • £30,000 Fundraising • £24,960 Tenant Rents • £24,899 Funding applications / contract services

7.	<p>Proposed outcomes and achievements and evaluating methods</p> <p>SSF intends to achieve the proposed outcomes through the delivery the project:</p> <ul style="list-style-type: none"> • <p>SSF will monitor and evaluate service quality through the following methods:</p> <ul style="list-style-type: none"> • User feedback forms • Client meetings and focus groups • Referral forms • Qualifications received • Job & Educational placements • Registration forms • Monthly returns to management committee • Quarterly returns to funders • Yearly internal audit • Monthly staff supervision
8.	<p>Equality and Diversity</p> <p>The Foundation is fully committed to equal opportunities. It monitors all residents and employees.</p>
9.	<p>Monitoring Information</p> <p>The Foundation was monitored in October '08 and found to be providing services as indicated.</p>
10.	<p>Officers Assessment</p> <p>SSF has been in operation for the past 20 years and continues to provide services to 351 users of whom 74% are residents of Brent and 26% live outside the borough.</p> <p>Funding is sought to contribute towards a range of activities to include the following:</p> <ul style="list-style-type: none"> • IT course – Tues & Thurs - <i>2hrs per session</i> • Positive Thinking and Relaxation – <i>Weds – 2 hrs</i> • Irish Elders Aerobics – <i>Fri 1hrs</i> • Activities Days – <i>Mon & Wed's – 3hrs per session</i> • Flower Arranging Course – <i>Weds – 2hrs</i> • Trips and Special Activities – <i>varied dates/times</i> • Single Parents Drop-In & Coffee Morning – <i>Thurs – 2hrs</i> • Citizens Advice Bureau – (<i>Debt Advice Service</i>) – <i>Thurs – 7hrs</i> • Irish Set Dancing – <i>Thurs – 2 hrs</i> • Irish Language Classes – <i>Tues – 2hrs</i> • DJ School – <i>Tues – 2hrs</i>

	In view of the above officers recommend funding the proposed project as management has demonstrated an ability to deliver services to high standards.				
11.	Recommendations, reasons and any conditions				
	£30,141 – as contribution towards the Irish Elders Healthy & Independent Living project, which will offer individual who are isolated and lonely an environment where they able to socialise with other users to build new relationships.				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME REPORT 2009/10**

1.	Name of Organisation	Samaritans of Brent																
2.	Aims of the Organisation	Samaritans of Brent provides confidential emotional support for people who are experiencing feeling of distress or despair, including those feelings that may lead to suicide.																
3.	Current Funding from Brent Council	£16,961																
4.	Amount Requested	£16,961																
5.	Contribution from other sources	£128,039																
6.	<p>Project theme and details of services to be provided including number of users benefiting</p> <p>Funding is sought as a contribution towards the delivery of the proposed project to provide a range of core services to include the following:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Project/Activity</th> <th style="text-align: center;">Premises/date/times</th> <th style="text-align: center;">No. of beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Phone Service</td> <td>Office of Brent Samaritans Available 24hrs a day</td> <td style="text-align: center;">15,620</td> </tr> <tr> <td>E-Mail Service</td> <td>24 hrs a day</td> <td></td> </tr> <tr> <td>Text Service</td> <td>24 hrs a day</td> <td></td> </tr> <tr> <td>Face to Face Service</td> <td>Daytime up to 9.30pm</td> <td></td> </tr> </tbody> </table> <p>The organisation intends to make a contribution of secured funds of £128,039 from various sources such as the Charity Shop (£120K), other fundraising activities and donations (£8,039).</p>			Project/Activity	Premises/date/times	No. of beneficiaries	Phone Service	Office of Brent Samaritans Available 24hrs a day	15,620	E-Mail Service	24 hrs a day		Text Service	24 hrs a day		Face to Face Service	Daytime up to 9.30pm	
Project/Activity	Premises/date/times	No. of beneficiaries																
Phone Service	Office of Brent Samaritans Available 24hrs a day	15,620																
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Text Service	24 hrs a day																	
Face to Face Service	Daytime up to 9.30pm																	
7.	<p>Proposed outcomes and achievements and evaluating methods</p> <p>The organisation will deliver a programme of services to achieve the proposed outcomes:</p> <ul style="list-style-type: none"> • User are able to discuss their issues/concerns in a safe and confidential environment • Open to discuss personal and practical issues affect their lives • Feeling of despair and suicidal intention may be lessened • Able to discuss issues/concerns without being judged a criticised • Access to trained and supervised volunteers • Users will be support by people from their own community • Able to address issues and thoughts with friends or family 																	

	<p>The organisation will monitor and evaluate the effectiveness of the proposed project the use of their Self Assessment Workbook (SAW) recently introduced to monitor the performance of their work enabling them to identify key risks and put together a development plan.</p>										
8.	<p>Equality and Diversity</p> <p>Brent Samaritans is an equal opportunities employer who implements its policy through staffing and volunteers structure. The management committee is elected from all volunteers once a year and as such reflects the diverse make-up of the organisation.</p> <p>User profile is as follows:</p> <table border="1"> <tr> <td>Service users</td> <td>16,500</td> </tr> <tr> <td>Women</td> <td>58%</td> </tr> <tr> <td>Male</td> <td>42%</td> </tr> <tr> <td>Older people</td> <td>11%</td> </tr> <tr> <td>Young people</td> <td>21%</td> </tr> </table> <p>Management has the relevant documentation in place for working with children and young people and vulnerable Adults such as Equal Opportunities Policy, Child Protection Policy and Vulnerable Adults Policy.</p>	Service users	16,500	Women	58%	Male	42%	Older people	11%	Young people	21%
Service users	16,500										
Women	58%										
Male	42%										
Older people	11%										
Young people	21%										
9.	<p>Monitoring Information</p> <p>Samaritans was monitored in September '08 and found to be providing services as indicated.</p>										
10.	<p>Officers Assessment</p> <p>Samaritans has been in operation since 1967 as a Registered Charity and continue to provide a valuable and much needed service to people experiencing feeling of distress or despair, including those feelings that may lead to suicide. These services are provided with the support 11 management committee members, 3 paid staff and 50 volunteers.</p> <p>Samaritans has successfully managed to secure £128,039 as a contribution towards the proposed project and were awarded £793 for the purchase of a laptop computer and laser printer to support the development of its work.</p> <p>Officers are satisfied management have a good track record for delivering agreed targets and meeting all the requirement of the funding conditions. In view of this the proposed project is recommended for funding.</p>										
11.	<p>Recommendations, reasons and any conditions</p> <p>£16,961 - as a contribution towards delivery of the proposed project to provide a range of core services to include:</p> <ul style="list-style-type: none"> • Phone service • E-mail service 										

	<ul style="list-style-type: none"> • Text service • Face to Face service 				
Report Author		Jacqueline Smith			
Date		Feb 2009			
GOOD		AVERAGE	√	POOR	

**LONDON BOROUGH OF BRENT
MAIN PROGRAMME GRANT – 2009/10**

1.	Name of Organisation	Victim Support
2.	Aims, objectives, services provided by organisations	<p>2.2 and 2.3</p> <p>Victim Support is an independent national charity for victims of crime, it's staff and volunteers offer free confidential information, advice and emotional support for victims of crime, whether or not the matter has been reported to the Police and regardless of when it happened.</p> <p>Victim Support aims to address the needs of all victims and witnesses and where required to support them through the criminal justice system.</p> <p>The service that is provided in Brent is also provided across all 32 Boroughs in London by local Victim Support Schemes. Victim Support merged to become a National Charity in July 2008. The service provided nationally is the same as in Brent; emotional and practical support to victims and witnesses of crime whether or not they have reported the matter to the Police.</p>
3.	Other funding from Brent Council	£40,055
4.	Amount Requested	£40,055
5.	Contribution from other sources (State amount and details of funders)	£163,593
6.	Project theme and details of services to be provided including number of users benefiting	<p>2.7, 2.8 and 4.1</p> <p>Victim Support is requesting contribution to provide the following service:</p> <p>Core services – General crime - £5,095 Co-ordinator and pool of specially trained volunteers offer an office or home visit service for victims of crime</p> <p>Specialist Services – Serious Crimes Co-ordinator - £34,960</p>

	<p>The Serious Crimes Co-ordinator will deal with serious crimes ranging from rape through to murder and is specifically trained in dealing with trauma. The Co-ordinator will establish and retain Drop-in sites through the Borough.</p>
<p>7.</p>	<p>Proposed outcomes and achievements, evaluating methods and joint working with other organisations</p> <p>4.2 and 4.4</p> <p>Victim Support states that the following outcomes will be achieved:</p> <ul style="list-style-type: none"> • Provide emotional support and practical advice to victims of crime at a variety of drop-in venues and in their own homes • 90 drop-in sessions – Mon - Fri 10.00am to 3.00pm, Wed by appointment only between 5.00pm to 7.00pm at Victim Support office or at alternative venue. On average 5 people per week seen at drop-ins. • Enable victims of crime to seek help, especially with regards to fear of crime • Ensure a wider section of the community are reached, i.e. school age victims • Carry on supporting vulnerable victims • Ensure volunteers are recruited, trained and retained • Maintain an efficient administrative service and office function in a confidential setting • Provide training and presentations on personal safety and crime prevention in increase community safety • Reduce fear of crime by providing safety advice, and personal safety alarms <p>Victim Support Brent states that it will monitor their services through the following methods:</p> <ul style="list-style-type: none"> • Keeping statistics of each Drop-ins and regularly monitoring the usage levels of the service • Ensuring volunteers and staff members receive regular supervision • Continue to provide a free and confidential service • Written reports and feedback sheets from staff • Evaluation sheets to all participants attending training session or safety assessing number of visits carried out and crime awareness talks • Complaints procedure • Satisfaction survey • Maintaining statistics of all users of the service • Regularly review progress and provide quarterly updates to the Victim Support North West Area Manager. <p>Victim Support works in partnership with Specialist Domestic Violence Court, MARAC, attends meetings of Brent Domestic Violence Forum, Borough Manager Chair of Board for Brent Community Safety Board, Brava, South Kilburn Crime Prevention Panel, Brent Advance etc., and regularly attends variety of schools and the private sector.</p>
<p>8.</p>	<p>Equality and Diversity</p> <p>2.9 and 2.10</p> <p>Victim Support Brent aims to ensure that equal of opportunity policy is part of their</p>

	<p>service and that all provisions are open to their users regardless of their background, religion or disability. The organisations' premises are wheel chair accessible and child friendly.</p> <p>Leaflets are printed in a number of languages and staff and volunteers speak a number of community languages. Interpreters are arranged where language is a problem. Strong links are maintain with community organisations that they work in partnership with e.g. Brent Indian association and Asian Women's resources centre</p> <p>Victim Support Brent states in its application that 9557 residents of Brent currently user their services.</p>			
<p>9.</p>	<p>Monitoring Information</p> <p>A monitoring visit was carried out to Victim Support in September 2009 and the organisations targets and objectives for the 6 months were discussed. The statistics for the six month period were not available at the time.</p> <p>A progress report submitted Between April – December 08 shows that the local scheme received 7029 referrals of these 1730 were referred to other Victim Support Schemes as they fell outside of the London Borough of Brent. In addition, the School's Co-ordinator has seen 3000 children in a variety of specialist workshops through the Borough. A special project was devised for the children at Grove Park Special School, which involved approximately 150 children.</p> <p>The Serious Crimes and Drop-ins work was provided at three locations, Northwick Park Hospital, Central Middlesex Hospital and the office. The Serious Crimes Worker with the assistance of volunteers had a total of 310 drop-in. Victim Support has exceeded the targets set which was 90 Drop-in sessions.</p> <p>The Grant Officer is satisfied that Victim Support maintains all its records which are made available during the monitoring visit.</p>			
<p>10.</p>	<p>Officers Assessment</p> <p>Victim Support has been operating since 1979 and provides a very good service to victims of crime. In July 2008, all 32 Boroughs Victim support schemes merged to become a National Charity. The Brent scheme is no longer run by a local management committee.</p> <p>Victim Support is currently funded through the Main Programme Grants and receives £40,055 in order to provide 90 drop in sessions to an average of 5 people per week. The Drop in sessions provides emotional support including advice sessions for victims of serious crimes such as rape and murder at various locations.</p>			
<p>11.</p>	<p>Recommendations, reasons and any conditions</p> <p>£40,055 – towards the following services/activities:</p> <table border="1" data-bbox="352 1921 1361 2031"> <tr> <td data-bbox="352 1921 603 2031">90 Drop-in sessions</td> <td data-bbox="603 1921 1038 2031">Mon & Fri 10am – 3pm Wed 5:00 – 7:00pm (by appt. only)</td> <td data-bbox="1038 1921 1361 2031">Average of 5 people per week</td> </tr> </table>	90 Drop-in sessions	Mon & Fri 10am – 3pm Wed 5:00 – 7:00pm (by appt. only)	Average of 5 people per week
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Drop-in sessions will provide emotional support including advice sessions for victims of serious crimes such as rape and murder at various locations.						
Report Author			Devbai Bhanji			
Date			February 2009			
GOOD	✓	AVERAGE				POOR