



## LONDON BOROUGH OF BRENT

### MEETING OF THE EXECUTIVE

Monday 16<sup>th</sup> February 2009 at 7.00 pm

Committee Rooms 1 & 2, Brent Town Hall,  
Forty Lane, Wembley, Middx

### AGENDA

#### LEAD MEMBER

Cllr P Lorber (C)  
Cllr R Blackman (VC)  
Cllr J Allie  
Cllr D Brown  
Cllr R Colwill  
Cllr J Detre  
Cllr H Matthews  
Cllr G Sneddon

Cllr I Van Colle  
Cllr B Wharton

#### PORTFOLIO

Corporate Strategy & Policy Co-ordination  
Resources  
Housing & Customer Services  
Highways & Transportation  
Adults, Health & Social Care  
Regeneration & Economic Development  
Crime Prevention & Public Safety  
Human Resources & Diversity, Local  
Democracy & Consultation  
Environment, Planning & Culture  
Children & Families

Copies of reports (that are for publication) are available on the  
Council's website: [www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)

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For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of  
this meeting have been published visit  
[www.brent.gov.uk/commins.nsf](http://www.brent.gov.uk/commins.nsf)

Apologies for Absence

1 Declarations of Personal and Prejudicial Interests

2 **Minutes of the Previous Meeting: 19<sup>th</sup> January 2009** p. 1

3 **Matters Arising**

4 **Deputations (if any)**

<b>Environment &amp; Culture Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>
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5	<b>Authority to award contract for provision of bailiff services for parking enforcement</b>	Cllr D Brown	Richard Saunders	<b>p. 7</b>
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***Appendices also below***

This report relates to the enforcement and collection of unpaid Penalty Charge Notices (PCNs) by bailiffs. The report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, requests approval from the Executive for the award of two contracts to two suppliers in respect of Enforcement and Collection of PCN's, contracts to commence on 1 April 2009, as required by Contract Standing Orders 88 and 89.

<b>Children &amp; Families Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>
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6	<b>2008 Annual Performance Assessment of services for children and young people in the London Borough of Brent</b>	Cllr Wharton	John Christie	<b>p. 13</b>
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This report summarises the judgements of the Office for Standards in Education (Ofsted) for Brent's 2008 Annual Performance Assessment of services delivered during the period April 2007 to March 2008.

7	<b>The Schools Budget and Review of School Funding Formula 2009/10 and 2010/11</b>	Cllr Wharton	John Christie	<b>p. 65</b>
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This report requests the Executive to approve the Schools Budget (SB) and to agree to proposed changes to the Fair Funding Formula for Brent schools in respect of factors relating to Lump Sum Formula Allocation and the funding for Special Schools and Special Units in certain mainstream schools.

Housing and Community Care Reports		Lead Member	Lead Officer
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| 8 | <b>Review of Housing Revenue Account Business Plan</b> | Cllr Allie | Martin Cheeseman | <b>p. 89</b> |
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This report updates Members on the long-term financial position of the Council's Housing Revenue Account (HRA), following the commissioning of a report from consultants. It looks at the various options for addressing the long-term investment needs for the Council's housing stock.

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| 9 | <b>Housing Revenue Account (HRA) Budget 2009/10 and rent increase proposals for council dwellings for 2009/10</b> | Cllr Allie | Martin Cheeseman | <b>p. 97</b> |
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This report presents to Members the Revised (Probable) HRA Budget for 2008-09 and the Draft HRA Budget for 2009/2010 as required by the Local Government and Housing Act 1989. Members are required to consider these budget estimates and the associated options, taking account of the requirement to set a Housing Revenue Account (HRA) budget that does not show a deficit and in particular Members need to consider and agree the level of HRA dwelling rents and service charges for 2009-10.

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| 10 | <b>Authority to award three framework agreements of Supporting People Services and - Older People Floating Support and Handyperson Services</b> | Cllr Colwill | Martin Cheeseman | <b>p. 131</b> |
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***Appendices also below***

This report relates to the tendering of three Supporting People framework agreements for Older People Floating Support and Handyperson Services, undertaken over the past 6 months. The report summarises the process undertaken in tendering these framework agreements and following completion of the evaluation of the tenders, recommends the organisations to be appointed to the framework agreements and the award of initial call-off contracts.

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| 11 | <b>Extension of contract with Penderels Trust for a Direct Payments Support and Advice Service Contract</b> | Cllr Colwill | Martin Cheeseman | <b>p. 151</b> |
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This report requests approval for the extension of the Council's existing Direct Payments Support and Advice Service contract with Penderels Trust.

Central Reports		Lead Member	Lead Officer
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| 12 | <b>2009/10 Budget and Council Tax</b> | Cllr Blackman | Duncan McLeod | <b><i>CIRCULATED SEPARATELY</i></b> |
|----|---------------------------------------|---------------|---------------|-------------------------------------|

To recommend revenue and capital budget and Council Tax to Full Council.

- 13 Review of fees and charges and charges for 2009/10** Cllr Blackman Duncan McLeod **p. 157**

This report sets out the proposed fees and charges for council services in 2009/10. Both the Audit Commission and government ministers have encouraged councils to look at ways of optimising income from fees and charges to help them manage pressure on resources. The proposals in this report apply an average 5% increase to fees and charges for most services although this may vary across a particular service because of rounding issues or the need to correct previous anomalies. There are some exceptions which are detailed in the report. All additional income from fees and charges is being used to re-invest in services or keep the council tax increase down.

- 14 Authority to award contract for Brent Civic Centre Design Team** Cllr Lorber Gareth Daniel **p. 169**

***Appendices also below***

This report summarises the procurement process undertaken by the Council to procure a Design Team and requests authority to award a contract for the appointment of a Design Team for the new Civic Centre.

- 15 Authority to award contract for supply of energy to the council** Cllr Blackman Duncan McLeod **p. 177**

- 16 Reference of items considered by Forward Plan Select Committee – 4<sup>th</sup> February 2009** **p. 185**

**- Petition Against the Kingsbury Road Local Safety Scheme**

- 17 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64.

- 18 Date of Next Meeting**

The next meeting of the Executive will be held on 16<sup>th</sup> March 2009.

- 19 Exclusion of Press and Public**

The following items are not for publication as they include:

“Information relating to the financial or business affairs of any particular person (including the authority holding the information)”.

- 20 APPENDICES: Authority to award contract for provision of bailiff services for parking enforcement** Cllr D Brown Gareth Daniel **p. 187**

***Report above refers***

21     **APPENDIX: Older People Floating Support and Handyperson Service**     Cllr Colwill     Martin Cheeseman     **p. 189**

*Report above refers*

22     **APPENDICES: Civic Centre - Report on the outcome of the procurement process and appointment of Design Team.**     Cllr Lorber     Gareth Daniel     **p. 191**

*Report above refers*



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the 2<sup>nd</sup> floor.
- Catering facilities can be found on the 1<sup>st</sup> floor near the Grand Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.